

DOCUMENTATION REQUIRED TO VERIFY DEPENDENT RELATIONSHIPS

A birth certificate is required for all family members being enrolled in DEERS. For the following categories the documentation specified is also required.

<u>Category</u>	<u>Required Documentation</u>
1. Spouse:	Marriage certificate
2. Child or Step Child:	Final decree of adoption, Court order establishing maternity/paternity, current marriage certificate, and a Notarized statement acknowledging paternity.
3. Legal Ward:	Court decree or legal document establishing guardianship.
4. Full-time student over age 21 but under age 23 enrolled in an institution of higher learning	Letter from the school Registrar verifying full-time status and expected date of graduation.
5. Incapacitated child over age of 21 with mental or physical incapacity which existed prior to the 21 st birthday	Statement from attending medical officer which includes diagnosis, prognosis, history, functional limitations, and expected date recovery
6. Un-remarried widow or widower	Marriage certificate and death certificate
7. Unmarried widow or widower	Marriage certificate, death certificate, and proof of dissolution of marriage that occurred after sponsor's death.
8. Parent, parent-in-law, stepparent, or adoptive parent	Documents verifying parent-child relationship, i.e., birth certificate, etc., and forms PHS-1637-1 and PHS-1637-2. These forms must document all of the parent's monthly income and expenses.
9. Family members of retirees who are not entitled to Medicare, Part A (Hospital Insurance)	Notice of disallowance form Social Security Administration

Marriage certificates, birth certificates, adoption decrees, and documents of guardianship are only required at time of initial DEERS enrollment.