

OBC Critical Standards of Participation Checklist

- OBC Travel Form** sent to Ms. Vatron at ESI preferably via e-mail (atginav@esi-dc.com) as soon as possible.
- Expectations of OBC Students Form** completed and either emailed (phscota@hhs.gov) or faxed (240-453-6141) to the OBC Program Assistant. Be sure to include BLS information.
- Purchase needed uniform components** (including combat boots) through the NEX Uniform Center in Bethesda, MD. Please complete the forms located at <http://dcp.psc.gov/COTA/documents.aspx> and e-mail as an attachment to the NEX Uniform Support Center at nexbethesda-unc@nexweb.org. For uniform purchasing questions, call NEX directly at 301-295-1489. You **must** own or have ordered at least 1 full set of khakis and Service Dress Blues (SDBs), to include appropriate uniform shoes (women must have khaki slacks).
- Bring 2 valid government-issued IDs** (i.e. driver's license) one **must be a valid picture ID**. Also a personal **credit card** must be presented upon registration at the front desk, to cover any incidentals (**please do not use a debit card**).
- Bring your Basic Life Support (BLS) card**, if you have one, you must bring your original.
- Bring your personal (not agency issued) laptop computer** as agency computers have security settings that prevent logging on at the training facility. There are a very limited number of loaner computers on site and they must be shared.
- Begin FEMA on-line courses**, you are strongly encouraged to begin working on them prior to arrival.
Four FEMA EMI Course Links:
 - <http://www.training.fema.gov/EMIWeb/IS/IS100b.asp>
 - <http://training.fema.gov/EMIWeb/IS/IS200b.asp>
 - <http://www.training.fema.gov/EMIWeb/IS/is700a.asp>
 - <http://www.training.fema.gov/EMIWeb/IS/IS800b.asp>
- Bring All of your Call to Active Duty** paperwork.
- Bring Any documents needing original signatures** from your call to active duty process.

Important Notes:

This is a residential 2-week course; all officers are on official TDY orders and assigned to the Training Facility and must be available for activities during the course, 24 hours a day for the entire 2-week period (**WEEKENDS INCLUDED**). Lodging and meals are included in the fees paid for you. Local participants are not authorized to commute to their homes/offices and are required to utilize lodging and meals at the Training Facility.

No unauthorized guests will be permitted on the campus of the Training Facility. If you have visitors who will be attending the pinning ceremony and or the graduation ceremony, arrangements must be made one week in advance.