

# Commissioned Corps Resource Directory

The area code for telephone numbers listed below is 240, unless specified.

Subject	Phone	Contact
<b>Career</b>		
Adverse Actions/AWOL Reporting	453-6002	Adverse Actions Officer IOD, OCCO
Appointment Boards	453-6047	Lead Military Specialist DCCOS, OCCO
Assimilation	453-6051	<b>Personnel Management Specialist</b> DCCOS, OCCO
Awards	453-6039	Awards Coordinator DCCOS, OCCO
Billets	453-6006	Medical/Health Services/Environmental Health/Veterinarian/ Therapy/Engineer Categories
Billets	453-6010	Nurse/Pharmacy/Dental/ Scientist/Dietitian Categories
COERS	453-6053	<b>Personnel Management Specialist</b> DCCOS, OCCO
COLTS	453-6077	Personnel Specialist <a href="mailto:colts@hhs.gov">colts@hhs.gov</a>
Commissioned Corps Bulletin	453-6084	Bulletin Editor WFPPD, OCCFM
Commissioned Officer Training Academy	453-6065	COTA Director DCCTCD, OCCO
CORPS Information Systems Policy and Management	453-6085	Senior Policy Analyst for Information Technology RMISD, OCCFM
Flag Billet Reviews	453-6089	Senior Program Analyst PEOD, OCCFM
Flag Promotions	453-6052	Supervisory Boards Manager DCCOS, OCCO
Grievances	453-6002	Adverse Actions Officer IOD, OCCO
Pay Policy	453-6078	Senior Policy Advisor WFPPD, OCCFM
Policy Development	453-6080	Director, WFPPD, OCCFM
Retirement	(301)594-3472	Retirement Coordinator DCCR, OCCO
Temporary/Permanent Grade Promotions	453-6036	Supervisory Boards Manager
Training (Long Term)/ Default Cases	453-6037	HR Specialist DCCOS, OCCO

<b>Subject</b>	<b>Phone</b>	<b>Contact</b>
<b>Career</b>		
Transformation	453-6000	Transformation Officers OCCO/OCCFM
Travel and Per Diem	453-6042	Personnel Management Specialist DCCOS, OCCO
Uniforms	453-6053	Personnel Management Specialist DCCOS, OCCO
Working Integrated Project Teams	453-6080	Director, WFPPD, OCCFM

<b>Force Readiness</b>		
General Questions	(301) 443-3237	<a href="mailto:ofrd@hhs.gov">ofrd@hhs.gov</a>
Response Questions	(301) 443-9617	<a href="mailto:Ofrd-response@hhs.gov">Ofrd-response@hhs.gov</a>
Training Questions	(301) 443-1476	<a href="mailto:Ofrd-training@hhs.gov">Ofrd-training@hhs.gov</a>

<b>Commissioned Officer Student Training and Extern Program (COSTEP)</b>		
Junior	453-6072	JRCOSTEP Coordinator DCCR, OCCO
Senior	453-6045 or 453-6040	SRCOSTEP Coordinator DCCR, OCCO

<b>DEERS (ID Cards)</b>		
DEERS ID Cards and DEERS Information	453-6131	DEERS Technician DCCOS, OCCO

<b>Dental-Family Members Dental Plan</b>		
Active Duty Dependants	(800) 866-8499	TRICARE Dental Program
Enrollment & Billing	(888) 622-2256	TRICARE Dental Program
Forms	Available on Website	<a href="http://www.ucci.com">http://www.ucci.com</a> or Contact Enrollment & Billing

<b>TRICARE Retiree Customer Service OR on Website</b>		
Retirees	(888) 838-8737	<a href="http://ddpdelta.org">http://ddpdelta.org</a>

<b>Employment Verification</b>		
Mortgages, etc	(301) 594-2963	Compensation Branch, OCCSS
Employment History/Credentials	453-6045	Written Request, Privacy Act Coordinator, DCCOS, OCCO
Inactive and Ready Reserve	(301) 443-4000	Ready Reserve Coordinator, OSG

<b>Subject</b>	<b>Phone</b>	<b>Contact</b>
<b>Information Systems Help Desk</b>		
Tower Building	453-6093	CCSB, PSC
Parklawn Building	(301) 594-0961	CCSB, PSC

<b>Subject</b>	<b>Phone</b>	<b>Contact</b>
<b>Leave Questions</b>		
Administrative, Annual, Maternity, Sick, Station Leave	453-6077	Personnel Specialist DCCOS, OCCO

<b>Licensure</b>		
Routine Questions	453-6037	Licensure Project Officer DCCOS, OCCO
Licensure FAX Line	453-6142	Tower Building

<b>Limited Tours</b>		
Licensure	453-6037	Licensure Project Officer DCCOS, OCCO
Medical	(301) 594-6575	Medical Affairs Branch OCCSS
Limited Tour Extensions	453-6037	Licensure Project Officer DCCOS, OCCO

<b>Medical</b>		
Medical Qualifications	453-6009	Medical Evaluation Officer DCCA, OCCO
Fitness for Duty/Medical Management Questions	(301) 594-2052	Medical Affairs Branch OCCSS
Disability Retirement	(301) 594-2052	Medical Affairs Branch OCCSS
Medical Readiness	(301) 443-3237	Main Number OFRD

<b>Official Personnel Folder</b>		
Copies of Documents	453-6041	Privacy Act Coordinator DCCOS, OCCO
Document Submission	(301) 480-1407 (301) 480-1436	Fax Server - eOPF

<b>Subject</b>	<b>Phone</b>	<b>Contact</b>
<b>Pay and Allowances</b>		
Active Duty	(301) 594-2963	Payroll Technician CB, OCCSS
Death/Survivor Benefits	(301) 594-2963	Survivor Assistance Officer CB, OCCSS
Retirees/Annuitants	(301) 594-2963	Payroll Technician CB, OCCSS
Special Pay	(301) 594-2963	Payroll Technician CB, OCCSS
Service Members Group Life Insurance	(301) 594-2963	Payroll Technician CB, OCCSS

<b>Personnel Orders and Actions</b>		
<b>BLUE</b> Team Categories: Health Service, Medical, Environmental Health, Engineer, Veterinary, Therapy <b>GOLD</b> Team Categories: Nurse, Pharmacy, Dental, Scientist, Dietitian (Please see BELOW)		HR Specialist DCCA, OCCO
<b>BLUE</b> TEAM	453-6060	LAST Name Starting with: A,G,L,O,Q,S
<b>BLUE</b> TEAM	453-6019	LAST Name Starting with: B,I,N,P,T,W
<b>BLUE</b> TEAM	453-6018	LAST Name Starting with: C,D,F,H,U,V,Y
<b>BLUE</b> TEAM	453-6022	LAST Name Starting with: E,J,K,M,R,X,Z
<b>GOLD</b> TEAM	453-6023	LAST Name Starting with: A,G,L,O,Q,S
<b>GOLD</b> TEAM	453-6016	LAST Name Starting with: B,I,N,P,V,W
<b>GOLD</b> TEAM	453-6015	LAST Name Starting with: C,D,F,H,T,U,Y
<b>GOLD</b> TEAM	453-6017	LAST Name Starting with: E,J,K,M,R,X,Z
Physical Qualifications (APPLICANTS)	453-6009	Medical Evaluation Officer DCCA, OCCO
Suitability/Security	453-6012	Personnel Security Representative, DCCA OCCO

<b>Subject</b>	<b>Phone</b>	<b>Contact</b>
<b>Promotions</b>		
General Promotion Inquiries	453-6036	Personnel Management Specialist DCCOS, OCCO
PIR Inquiries	453-6051	Personnel Management Specialist DCCOS, OCCO

<b>Recruitment</b>		
Main Number	(800) 279-1605	
Department of Defense (DoD)/PHS Mental Health Initiative	453-6045	Recruitment Specialist DCCR, OCCO
New Applicant Conference Calls	453-6045	Recruitment Specialist DCCR, OCCO
Associate Recruiter Program (ARP)	453-6057 Or 453-6061	ARP Coordinator DCCR, OCCO
Prospective Applicants	(800) 279-1605	Recruitment Specialist DCCR, OCCO
JrCOSTEP	453-6072	JrCOSTEP Coordinator DCCR, OCCO
SrCOSTEP	453-6045 or 453-6040	SrCOSTEP Coordinator DCCR, OCCO
Recruitment Materials	453-6040	Recruitment Specialist DCCR, OCCO
Recruitment Policy	453-6092	Senior Policy Analyst RMISD, OCCFM
Marketing Policy	453-6092	Senior Policy Analyst RMISD, OCCFM

<b>Statement of Service</b>		
Active Duty	453-6125	HR Specialist DCCA, OCCO
Not Active Duty	453-6041	Privacy Act/FOIA Coordinator DCCOS, OCCO
Survivor Assistant	(301) 594-2963	Survivor Assistance Officer CB, OCCSS
Retiree	(301)594-2963	Retirement Coordinator CB, OCCSS

<b>Subject</b>	<b>Phone</b>	<b>Contact</b>
<b>Veterans' Benefits</b>		
Guaranteed Home Loan Program	453-6034	Coordinator DCCOS, OCCO
Education Benefits Programs	453-6034	VEAP Coordinator DCCOS, OCCO

<b>Office of the Surgeon General (OSG)</b>			
<b>Main Phone #</b>	<b>Fax #</b>	<b>Website</b>	<b>Street Address</b>
(301) 443-4000	(301) 443-3574	<a href="http://www.surgeongeneral.gov/">http://www.surgeongeneral.gov/</a>	5600 Fishers Lane, Rockville MD. 20857 RM. 18-66
<b>Division</b>		<b>Information</b>	
Surgeon General Policy Advisory Council		<a href="http://dcp.psc.gov/AboutUs.aspx">http://dcp.psc.gov/AboutUs.aspx</a>	
Chief Professional Officers			
Professional Advisory Committees (PAC)			
PAC Chair Persons			
Commissioned Corps Liaisons			

<b>Office of Commissioned Corps Force Management (OCCFM)</b>			
<b>Main Phone #</b>	<b>Fax #</b>	<b>E-Mail</b>	<b>Street Address</b>
453-6161	453-6109	OCCFMHelpdesk@hhs.gov	1101 Wootton Parkway, Plaza Level, Rockville, MD, 20852
<b>Division</b>		<b>Phone #</b>	<b>Fax #</b>
Immediate Office of the Director (IOD)		453-6161	453-6109
Program Evaluation and Oversight Division (PEOD)		453-6054	453-6109
Recruiting, Marketing, and Information Systems Division (RMISD)		453-6087	453-6109
Workforce Policy and Plans Division (WFPPD)		453-6080	453-6109

<b>Office of Commissioned Corps Operations (OCCO)</b>			
<b>Main Phone #</b>	<b>Fax #</b>	<b>E-Mail</b>	<b>Street Address</b>
453-6000	453-6120	OCCOHelpdesk@hhs.gov	1101 Wootton Parkway, Plaza Level, Rockville, MD, 20852
<b>Division</b>	<b>Phone #</b>	<b>Fax #</b>	
Immediate Office of Director (IOD)	453-6004	453-6120	
Division of Commissioned Corps Assignments (DCCA)	453-6125	453-6127	
Division of Commissioned Corps Officer Support (DCCOS)	453-6004	453-6134	
Division of Commissioned Corps Recruitment (DCCR)	800-279-1605	453-6127	
Division of Commissioned Corps Training and Career Development (DCCTCD)	453-6068	453-6141	

<b>Office of Force Readiness Deployment (OFRD)</b>			
<b>Main Phone #</b>	<b>Fax #</b>	<b>Email Addresses</b>	<b>Street Address</b>
(301) 443-3237	(301) 443-1525	<a href="mailto:ofrd@hhs.gov">ofrd@hhs.gov</a> <a href="mailto:ofrd-response@hhs.gov">ofrd-response@hhs.gov</a> or <a href="mailto:ofrd-training@hhs.gov">ofrd-training@hhs.gov</a>	5600 Fishers Lane, Rockville, MD 20857, Room 18C-26

<b>Office of Reserve Affairs (ORA), OSG</b>		
<b>Main Phone #</b>	<b>Fax #</b>	<b>Address</b>
(301) 443-4000	(301) 443-3574	5600 Fishers Lane Rockville, MD. 20857 RM. 18-67

<b>Program Support Center (PSC) Office of Commissioned Corps Support Services (OCCSS)</b>			
<b>Main Phone #</b>	<b>E-Mail</b>	<b>Address</b>	
(301) 443-2516	CCHelpdesk@psc.gov	5600 Fishers Lane, Rockville, MD 20857, Room 4-09	
<b>Division</b>	<b>Phone #</b>	<b>Fax #</b>	<b>Addresses</b>
Compensation Branch	(301) 594-2963	(301) 443-0064	5600 Fishers Lane, Rockville, MD 20857, Room 4-50 CompensationBranch@ psc.hhs.gov
Medical Affairs Branch	(301) 594-6330	(301) 594-2973 DO NOT FAX MEDICAL DOCUMENTS	5600 Fishers Lane, Rockville, MD 20857, Room 4C-04

<b>Program Support Center (PSC) Commissioned Corps MEO (CCMEO) Support Team</b>			
<b>Main Phone #</b>	<b>Fax #</b>	<b>E-Mail</b>	<b>Addressk</b>
1-888-225-3302	(301) 443-0665	<a href="mailto:cchelpdesk@psc.gov">cchelpdesk@psc.gov</a>	5600 Fishers Lane Rockville, MD. 20857 RM.4-09