



DEC 21 2010

The 119th Interagency Institute for Federal Health Care Executives will be conducted during 21 March – 01 April 2011, at the Marriott Key Bridge Hotel, Arlington, Virginia.

The Office of the Surgeon General (OSG) requests that OPDIVs/STAFFDIVs submit the names and CVs of O-5/O-6 officers or equivalent civilian personnel they would like considered for this training to CDR Gregg Davis (Gregory.Davis@hhs.gov) by 14 January 2011. Individual officers interested in being considered for this training must submit their request through their Commissioned Corps Liaisons. OSG will then choose the individuals to attend.

Interested individuals must receive both supervisory and budgetary concurrence before applying.

Agencies are responsible for all expenses associated with this training (tuition is \$2024). Payment can be made via IPAC (Intra-governmental Payment and Collection system) or via personal or organizational check payable to the U.S. Department of Treasury and mailed to:

Major Laura Lien
USAF, NC
Office of the Surgeon General HQ USAF/SG1N
1500 Wilson Blvd
Rosslyn, VA 22209
Phone: 703-588-7748
laura.lien@pentagon.af.mil

Location of Training: Marriott Key Bridge Hotel, Arlington, Virginia

To clarify the payment process, the US Air Force has developed an Interagency Agreement which outlines the payment method/process for course attendees. I am requesting that you review the agreement and forward to the agency official who is authorized to obligate funds for payment of course attendees. Requesting completion/signature and return of the agreement NLT 21 Jan 2011.

Please note that once confirmed, services and agencies will be responsible for payment of their projected quotas regardless of last minute cancellations.

Reservations may be made by calling 1-800-228-9290 or 703-524-6400 specifying the Interagency Institute (Group code IHWIHW). The guest room rates will be \$211 single or double occupancy plus applicable state and local taxes (currently 10.25%). Rooms will not be guaranteed after 21 February 2011.

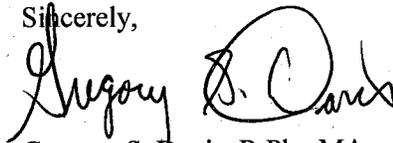
The purpose of the Institute is to provide an opportunity for the seasoned, practicing federal health care executive to examine some of the current issues in health care policy and management and to explore their potential impact on the federal health care system, within a two-week course.

The design of the course assumes a high level of conceptual knowledge and operating ability on the part of the participants.

Given the intelligence and sophistication of these selected executives, the faculty maximizes the learning experience by presenting new materials resulting from research and experience, as well as examples and case studies from the contemporary national health policy decision-making process. Faculty members also seek involvement and interaction by the participants to stimulate understanding and communication across traditional agency boundaries.

This activity has been planned and implemented in accordance with the Essential Areas and Policies of the Accreditation Council for Continuing Medical Education (ACCME) through the joint sponsorship of the Uniformed Services University of the Health Sciences (USUHS) and the Interagency Institute for Federal Health Care Executives. USUHS is accredited by the ACCME to provide continuing medical education for physicians. USUHS is also accredited as a provider of continuing nursing education by the American Nurses Credentialing Center's Commission on Accreditation; and has been designated as a Pre-Approver of programs for Category II (non-ACHE) continuing education credit toward advancement, recertification or reappointment in the American College of Healthcare Executives (ACHE).

Sincerely,

A handwritten signature in cursive script that reads "Gregory S. Davis". The signature is written in black ink and is positioned to the right of the word "Sincerely,".

Gregory S. Davis, R.Ph., MA
CDR, USPHS
Office of the Surgeon General



INTERAGENCY INSTITUTE FOR FEDERAL HEALTH CARE EXECUTIVES

BACKGROUND

The Interagency Institute for Federal Health Care Executives is a two-week course that has been offered semi-annually for more than fifty-five years. It is conducted under the sponsorship of the five federal health services, the Departments of the Army, Navy, Air Force and Veteran Affairs and the Public Health Service. The Institute is planned by the Training and Education Committee of the Interagency Institute for Federal Health Care Executives, which is composed of senior representatives from each federal health service. The Director of the Institute is Dr. Richard F. Southby, Executive Dean and Distinguished Professor of Global Health and Emeritus at The George Washington University Medical Center, Washington, DC. Dr. Southby is also Adjunct Professor of Preventive Medicine and Biometrics at the Uniformed Services University of the Health Sciences, Bethesda, MD.

PARTICIPANTS

A total of fifty-five medical and health service executives are named by the sponsoring agencies to attend each Institute. All participants share a record of demonstrated competence in health care executive management. The individuals are selected by their respective agency to participate in the Institute because of their potential for senior leadership positions. One officer from the health service of an allied nation also is invited to attend. The academic preparation of those who attend varies widely, with a representation of graduate and professional degrees including Ph.D., M.D., D.D.S., M.A., M.H.A., M.P.H., B.S.N., M.B.A., and a variety of other formal educational backgrounds.

PURPOSE

The purpose of the Institute is to provide an opportunity for the seasoned, practicing federal health care executive to examine some of the current issues in health care policy and management and to explore their potential impact on the federal health care system. The design of the course assumes a high level of conceptual knowledge and operating ability on the part of the participants. Given the intelligence and sophistication of these selected executives, the faculty maximizes the learning experience by presenting new materials resulting from research and experience, as well as examples and case studies from the contemporary national health policy decision-making process. Faculty members also seek involvement and interaction by the participants to stimulate understanding and communication across traditional agency boundaries.

NEEDS

- Broader knowledge and understanding of current trends and issues in the health care arena
- Continued promotion of excellence in patient care
- Stronger professional networks within the federal health care sector

GOALS

- To provide an opportunity for the senior federal health care executive to examine the most pressing current issues affecting health care policy and management and the provision of health care services.
- To explore the potential impact of these issues and trends on the participants' organizations and professional practices.
- To promote excellence in patient care by fostering the concepts of team-work, evidence-based practice, application of information technology, outcomes-oriented performance improvement and responsible leadership.
- To provide a forum for the participating senior health leaders to present their views on the appropriateness of present and future courses of action related to health policy, management, practice and academics.
- To foster communication, sharing, mutual understanding and networking within the federal health care sector.
- To increase the level of enthusiasm and pride in the work of federal health care leaders in a variety of settings.

OBJECTIVES

Upon completion of the Institute, participants will be able to:

- Analyze and critique political, policy, economic and management trends predicted to impact population health and apply this knowledge in future planning.
- Evaluate and implement actions/activities to promote excellence in patient care, i.e. teamwork, evidence-based practice, application of information technology, outcomes-oriented performance improvement and responsible leadership.
- Identify and act on opportunities for greater interaction among peers and associates in the federal agencies to improve interagency communications and patient services.



119th Interagency Institute for Federal Health Care Executives

SESSION TOPICS (SUBJECT TO CHANGE)

Day 1

- Registration
- Welcome, Course Overview and Introductions
- Opening Session: *Can the Current Strategy Work in Afghanistan?*
- *The Art is Long – Reflections on the History of Medical Policy and Practice*
- *Putting Patients First: Linking Quality, Safety and Satisfaction to Patient-Centered Care*
- Closing Comments and Group Photo

Day 2

- *Caring for Aging Populations*
- *Health Policy Scene in Washington – 2011*
- *The Military Health System*
- *Congress and the Federal Executive*
- Discussion Time with the Director

Day 3

- *The Future of Health Care Delivery*
- *Challenges and Opportunities for Private Sector Hospitals*
- *Performance Measures and Reporting: Future Directions*
- *Leadership and Public Affairs*
- Discussion Time with the Director

Day 4

- *The Health Professions and Their Organizations*
- *Leadership and Competency Development for Health Care Executives*
- *The Challenges Facing DoD in the Federal Health Care Equation*
- *The Neglected Diseases: Old Challenges and New Solutions*
- Discussion Time with the Director

Day 5

- *The Importance of Oral Health*
- *Defense Health: An OMB Perspective*
- *Redesigning Health Benefits and Controlling Costs in an Era of Reform*
- *Financial Markets and Health Care*
- Discussion Time with the Director

Day 6

- *Leadership in Organizations*
- *Health Policy and Insurance Reform*
- *Challenges Facing Academic Health Centers*
- *Advocating for a Peaceful Resolution of the Israel-Palestinian Conflict*
- Discussion Time with the Director

Day 7

- *The Surgeons' General Panel*
- *Public Health: A Leader's Perspective*
- *National Public Health Challenges Confronting the USA*
- *The Mind of the Terrorist*
- Discussion Time with the Director

Day 8

- *The Future of Healthcare: Web 2.0 and the Millennials*
- Command/Leader Ethics Panel
- Group work for Participant Presentations
- *Information Systems: A Medical Center Success Story*
- Discussion Time with the Director
- Dinner and Evening Session

Day 9

- *The Middle East: A Current Perspective*
- *Strategic Threats from a Global Perspective – Seven Revolutions*
- Embassy Visit: *Lessons from Other Countries*

Day 10

- Participant Presentations
- Closing Address: *Reflections of a Senior Health Care Leader*
- Graduation Ceremony and Conclusion

INTERAGENCY AGREEMENT for INTERAGENCY INSTITUTE FOR FEDERAL HEALTHCARE EXECUTIVES

The Air Force Surgeon General's Office, Medical Force Development Division

1500 Wilson Blvd, Ste 16, Arlington, VA 22209

Interagency Agreement between United States Air Force Medical Service and

Army OTSG, Navy BUMED, Public Health Service and Veterans Affairs

I. PURPOSE.

This Interagency Agreement (hereinafter "IAG") provides that the above named organizations (hereinafter "agencies") are ordering services from the Interagency Institute for Federal Healthcare Executives to fulfill their members' requirements for Federal Healthcare Executive Education. The agencies will be responsible for costs incurred by their members' participation in the Interagency Institute for Federal Healthcare Executives described in the Service Schedule of this IAG, subject to subsequent amendments.

II. AUTHORITY.

DoDI 4000.19 *"Interservice and Intragovernmental Support"*

III. PERIOD.

This IAG covers service for the agencies beginning 1 October 2010 and will remain in effect indefinitely. This IAG may be canceled by any agencies for the following fiscal year upon giving written notice of intent to cancel to the Air Force Surgeon General's office NLT 31 August of each year.

IV. SERVICES RENDERED.

The Interagency Institute will provide educational services as outlined in the Performance Work Statement and Contract. The Air Force Surgeon General's Office will serve as the lead agent in contracting for services with the Interagency Institute for Federal Healthcare Executives.

V. PAYMENT.

The agencies agree to submit payment for their allocated student quotas 30 days prior to the course start date. Payment will be made in accordance with the payment method selected in Paragraph VII, the Approval paragraph of this IAG. Adjustments on the basis of actual costs will be made upon final reconciliation. If an agency uses services which incur costs in excess of the funds obligated with this agreement, such costs will also be the obligation of the agency.

VI. APPROVAL. IAG between Air Force and Agencies

The following, when completed, will indicate that the agency has determined that procuring services from the Interagency Institute is in the best interest of the Government, has accepted the terms of this IAG, has the funding as indicated, has obligated the funds to this IAG, and has selected the payment method indicated to pay for all services ordered under the IAG. Member signature on this IAG certifies the agency's bona fide need

INTERAGENCY AGREEMENT for INTERAGENCY INSTITUTE FOR FEDERAL HEALTHCARE EXECUTIVES

____ Funding Authorization Document (FAD). The responsible office for accepting funds through FAD is AFMSA/SG8Y phone number (703)588-6519.

Attachment 1

The following Service Schedule will be the formal record of the allocation of the 110 course quotas annually among the agencies for the Interagency Institute services. The cost per quota is subject to contractually defined escalation each fiscal year.

INTERAGENCY AGREEMENT for INTERAGENCY INSTITUTE FOR FEDERAL HEALTHCARE EXECUTIVES

for Interagency Institute services.

This IAG will be signed for the agency by an official who is authorized to obligate agency funds and sign interagency agreements.

FOR THE Air Force:

Date

FOR THE Navy:

Date

FOR THE Army:

Date

FOR THE VHA:

Date

FOR THE US PHS:

Date

Funds Certification Officer

Date

Name

Phone (Commercial number only, please)

INTERAGENCY AGREEMENT for INTERAGENCY INSTITUTE FOR FEDERAL HEALTHCARE EXECUTIVES

Contract Option Year 3		Spring	Fall	Total	Amount
Status as of 21 Aug 2010	POC Email	Class CY	Class CY	CY	Required
		11	11	Slots	(\$1950/ea)
Air Force	pamela.townsend-atkins@pentagon.af.mil	16	15	31	\$60,450.00
Navy	sarah.prescott@med.navy.mil	14	14	28	\$54,600.00
Army	george.crew@amedd.army.mil	13	12	25	\$48,750.00
Veteran's Affairs	mary.huller@va.gov	8	8	16	\$31,200.00
Public Health Service	gergory.davis@hhs.gov	4	6	10	\$19,500.00
Total Allocation (110 Max)		55	55	110	\$214,500.00