

DEPARTMENT OF HEALTH AND HUMAN SERVICES
Public Health Service

Chapter CC43 - Staffing
Subchapter CC43.4 - Promotion
Personnel INSTRUCTION 2 – Force Management of Permanent Grade Distribution of Regular
Corps Officers

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Section A. Purpose and Scope

1. This regulation sets forth the policies and authorities necessary to manage the permanent grade distribution of Regular Corps officers in the Commissioned Corps of the U.S. Public Health Service (Corps). The permanent grade distribution applies to officers assimilating into the Regular Corps as well as Regular Corps Officers eligible for permanent grade promotions.
2. This regulation applies to all officers on active duty.
3. This INSTRUCTION is effective as of the date signed by the Secretary of the Department of Health and Human Services (HHS).

Section B. Authorities

1. Section 215 of the PHS Act (42 U.S.C. 216).
2. Executive Order 11140 dated 30 January 1964.
3. Reorganization Plan No. 3 of June 25, 1966.
4. Subchapter CC43.4, INSTRUCTION 1, prescribes the regulations governing the promotion of Regular and Reserve Corps officers on active duty. This regulation notes that the maximum number of officers authorized by law to be on active duty in the Regular Corps is 2,800 (HHS Appropriation Act of 1993 P.L.102-394). The authorities listed in Section B.2 of Subchapter CC43.4, INSTRUCTION 1, "Promotion of Commissioned Officers in the Public Health Service," are incorporated by reference into this regulation.

Section C. Force Management of Permanent Grade Distribution

1. The mission of the Corps is protecting, promoting, and advancing the health and safety of the Nation. As America's uniformed service of public health professionals, the Corps achieves this mission through rapid and effective response to public health needs, leadership and excellence in public health practices, and the advancement of public health science.
2. The Corps must ensure that Regular Corps officers with the right training, education, and experience are available at all times to meet mission and continue operations. To enhance the Corps' ability to meet its service objectives, periodic review of the distribution is performed. Based on this review, the distribution of permanent grades within the authorized 2,800 officers shall be as follows:

P O-6	20%
P O-5	22%
P O-4	31%
P O-3	25%
P O-2	2%
P O-1	0%

The Assistant Secretary for Health (ASH) may adjust the above distribution of percentages by permanent grade, when necessary, as long as the percentage at each permanent grade deviates less than ± 2 percentage points; and the overall authorized strength remains less than or equal to 100% ($\leq 2,800$ Regular Corps officers). The authority to adjust the distribution of percentages shall reside solely with the ASH.

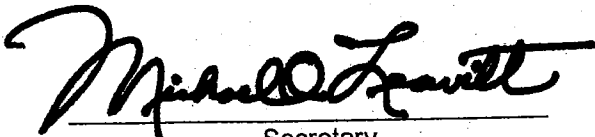
3. Section E of Subchapter CC43.4, INSTRUCTION 1, is hereby rescinded.

Section D. Historical Notes

1. This is the first regulation specifically governing force management of permanent grade promotions.
2. A memorandum from the Secretary, dated April 26, 1993, authorized the distribution of the maximum number of Regular Corps officers and increased the total number from 2,400 to the current 2,800 officers.

Section E. Privacy Act Provisions

Personnel records are subject to the Privacy Act of 1974. The applicable systems of records are 09-40-0001, "PHS Commissioned Corps General Personnel Records," HHS/PSC/HRS; 09-40-0002, "PHS Commissioned Corps Medical Records," HHS/PSC/HRS; and 09-04-0004, "PHS Commissioned Corps Grievance, Investigatory and Disciplinary Files," HHS/PSC/HRS.


Secretary

MAR - 7 2006
Date