

Commissioned Corps Resource Directory

The area code for telephone numbers listed is 240, unless otherwise specified

Subject	Phone	Contact
Adverse Actions/AWOL Reporting	453-6002	Adverse Actions Officer, IOD, OCCO
Academy, Commissioned Officer Training Academy	453-6066	COTA Director, DCCTCD, OCCO
Appointment Boards	453-6047	Lead Military Spec, DCCOS, OCCO
Assimilation	453-6051	Personnel Management Spec, DCCOS, OCCO
Awards	453-6062	Awards Coordinator, DCCOS, OCCO
Billets	453-6008	Billets Coordinator, DCCA, OCCO
COERS	453-6003	Personnel Management Spec, DCCOS, OCCO
Commissioned Corps Bulletin	453-6084	Bulletin Editor, OCCFM
COSTEP		
Junior	453-6072	JRCOSTEP Coordinator, DCCTCD, OCCO
Senior	453-6072	SRCOSTEP Coordinator, DCCTCD, OCCO
Death/Survivor Benefits	(301) 594-2963	Survivor Assistance Officer, CB, OCCSS
DEERS (ID Cards)	453-6038	DEERS Project Officer, DCCOS, OCCO
Dental-Family Members Dental Plan		
Active Duty Dependents	(800) 866-8499	TRICARE Dental Program
Enrollment & Billing	(888) 622-2256	TRICARE Dental Program
Forms	available on web	http://www.ucci.com or contact Enrollment & Billing
Retirees	(888) 838-8737	TRICARE Retiree Customer Service or on web http://www.ddpdelta.org
Details/Special Assignments	453-6006	Detail Project Officer, DCCA, OCCO
Discipline/Misconduct	453-6002	Adverse Actions Officer, IOD, OCCO
Employment Verification		
Mortgages	(301) 594-2963	Compensation Branch, OCCSS
Employment History/Credentials	453-6045	Privacy Act Coordinator, DCCOS, OCCO (Written Request)
Force Readiness		Office of Force Readiness & Deployment, OSG
General Questions	(301) 443-3859	ofrd@hhs.gov
Response Questions	(301) 443-9617	ofrd-response@hhs.gov
Training Questions	(301) 443-1476	ofrd-training@hhs.gov
Grievances	453-6002	Adverse Actions Officer, IOD, OCCO
Inactive and Ready Reserve	(301) 443-4000	Ready Reserve Coordinator, OSG

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Subject	Phone	Contact
Information Systems Help Desk		
Tower Building	453-6093	CCSB, PSC
Parklawn Building	(301) 594-0961	CCSB, PSC
Leave Questions		
Administrative Leave	453-6044	Personnel Management Spec, DCCOS, OCCO
Annual Leave	453-6044	Personnel Management Spec, DCCOS, OCCO
Maternity Leave	(301) 594-2052 (800) 368-2777-#2	Medical Affairs Branch, OCCSS
Sick Leave	(301) 594-2052 (800) 368-2777-#2	Medical Affairs Branch, OCCSS
Station Leave	453-6003	Personnel Management Spec, DCCOS, OCCO
Licensure		
Routine Questions	453-6037	Licensure Project Officer, DCCOS, OCCO
Limited Tour Extensions	453-6037	Licensure Project Officer, DCCOS, OCCO
Licensure Fax Line	453-6142	
Limited Tours		
Licensure	453-6037	Licensure Project Officer, DCCOS, OCCO
Medical	(301) 594-2052	Medical Affairs Branch, OCCSS
Medical		
Medical Qualifications Applicants	453-6009	HR Specialist (Medical), DCCA, OCCO
Fitness for Duty/Medical Mgmt Questions	(301) 594-2052 (800) 368-2777-#3	Medical Affairs Branch, OCCSS
Disability Retirement	(301) 594-2052 (800) 368-2777-#3	Medical Affairs Branch, OCCSS
Official Personnel Folder		
Copies of documents	453-6045	Privacy Act Coordinator, DCCOS, OCCO
Document Submission	(301) 480-1436 (301) 480-1407	Fax Server - eOPF
Review	view on Web	http://dcp.psc.gov - click on "Officer and Liaison Activity" then "Secure Area" - follow Instructions
Pay and Allowances		
Active Duty	(301) 594-2963	Payroll Technician, CB, OCCSS
Retirees/Annuitants	(301) 594-2963	Payroll Technician, CB, OCCSS
Special Pay	(301) 594-2963	Payroll Technician, CB, OCCSS

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Subject	Phone	Contact
Personnel Orders and Actions	main#: 453-6125	HR Specialist, DCCA, OCCO
	or direct # below	Last name begins with:
	453-6018	A, C, X
	453-6016	B, D, E, T
	453-6022	F, G, M, Y
	453-6015	H, K, R, V, Z
	453-6017	I, L, N, S, U
	453-6019	J, O, P, Q, W
Promotions		
General Inquires	453-6052	Personnel Management Spec, DCCOS, OCCO
PIR Inquires	453-6053	Personnel Management Spec, DCCOS, OCCO
Retirement	(301) 594-3472	Retirement Coordinator, CB, OCCSS
Recruitment		
General Duty JrCOSTEP	453-6135	Recruitment Coordinator, DCCR, OCCO
SrCOSTEP	453-6135	HR Specialist, DCCR, OCCO
Website & e-mail		http://www.usphs.gov or phs@hhs.gov
Separations (Processing)		HR Specialist, DCCA, OCCO (See Personnel Actions and Orders above)
Servicemembers Group Life Insurance	(301) 594-2963	Payroll Technician, CB, OCCSS
Shipment of Household Goods	(202) 626-5003	Prudential Relocation Services
Statement of Service		
Active Duty	453-6125	HR Specialist, DCCA, OCCO (Written Request)
Not Active Duty	453-6045	Privacy Act/FOIA Coordinator, DCCOS, OCCO (Written Request)
Survivor Assistance	(301) 594-2963	Survivor Assistance Officer, CB, OCCSS
Training & Experience Dates		HR Specialist, DCCA, OCCO (See Personnel Actions and Orders above)
Training (Long Term)/Default Cases	453-6037	HR Specialist, DCCOS, OCCO
Transformation	453-6000	Transformation Officers, OCCO/OCCFM
Travel and Per Diem	453-6051	Personnel Management Spec, DCCOS, OCCO
Uniforms	453-6003	Personnel Management Spec, DCCOS, OCCO
Veteran's Benefits		
Guaranteed Home Loan Program	453-6034	Coordinator, DCCOS, OCCO
Education Benefits Programs	453-6034	VEAP Coordinator, DCCOS, OCCO

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Office of Commissioned Corps Operations (OCCO) Divisions	
main phone# fax#	
IOD 453-6000 453-6120	Immediate Office of the Director
DCCOS 453-6130 453-6134	Division of Commissioned Corps Officer Support
DCCR 453-6135 453-6127	Division of Commissioned Corps Recruitment
DCCA 453-6125 453-6030	Division of Commissioned Corps Assignment
DCCTCD 453-6140 453-6141	Division of Commissioned Corps Training and Career Development
Commissioned Corps Liaisons: http://dcp.psc.gov/PDF_DOCS/SGPAC2.pdf	
web Address: http://dcp.psc.gov http://www.usphs.gov	
e-mail Address: occohelpdesk@hhs.gov active duty questions phs@hhs.gov applicants to Commissioned Corps questions	
street Address: Office of Commissioned Corps Operations ATTN: (insert appropriate Division) 1101 Wootton Parkway, Plaza Level, Suite 100 Rockville, MD 20852	
Office of Force Readiness and Deployment (OFRD)	
contact phone# fax#	
OFRD http://oep.osophs.dhhs.gov/ccrf/contact.htm 301-443-1525	
web Address: http://oep.osophs.dhhs.gov/ccrf	
e-mail Address: ofrd@hhs.gov general questions ofrd-response@hhs.gov response questions ofrd-training@hhs.gov training questions	
street Address: Office of Force Readiness and Deployment Office of the Surgeon General 5600 Fishers Lane, Room 18C-26 Rockville, MD 20850	

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Office of Commissioned Corps Force Management (OCCFM)

main phone# fax#

OCCFM 453-6074 453-6109

web Address: <http://dcp.psc.gov>

e-mail Address: occfmhelpdesk@hhs.gov

street Address: Office of Commissioned Corps Force Management 1101 Wootton Parkway, Plaza Level, Suite 100 Rockville, MD 20852

Program Support Center (PSC) Office of Commissioned Corps Officer Support (OCCSS)

main # fax #

CB (301) 594-2963 (301) 443-0064

Compensation Branch Room 4-50

MAB (301) 594-6330 (301) 594-2973 do **not** fax medical (800) 368-2777 documents

Medical Affairs Branch Room 4C-04

web Address: <http://dcp.psc.gov> <http://www.psc.gov>

street Address: Office of Commissioned Corps Support Services ATTN: (insert appropriate Branch), Room ____ 5600 Fishers Lane Rockville, MD 20857

Office of Reserve Affairs (ORA), OSG

main # fax #

ORA (301) 443-4000 (301) 443-3574

street Address: Parklawn Building, Room 18-67 5600 Fishers Lane Rockville, MD 20857

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**Program Support Center (PSC)
Commissioned Corps MEO (CCMEO) Support Team**

	main #	fax #
IT Help Desk	(301) 594-0961	(301) 443-3539
web Address: http://dcp.psc.gov http://www.psc.gov		
e-mail Address: cchelpdesk@psc.gov		
street Address: Parklawn Building, Room 4-08 5600 Fishers Lane Rockville, MD 20857		

Office of the Surgeon General (OSG)

	main #	fax #
OSG	(301) 443-4000	(301) 443-3574
Surgeon General Policy Advisory Council: http://dcp.psc.gov/PDF_DOCS/SGPAC2.pdf		
Chief Professional Officers: http://dcp.psc.gov/PDF_DOCS/CPO_list2.pdf		
Professional Advisory Committees (PAC): http://dcp.psc.gov/LinksofInterest.asp#pacs		
PAC Chair Persons: http://dcp.psc.gov/PDF_DOCS/PAC_Chairs_list3.pdf		
web Address: http://www.surgeongeneral.gov/index.html		
street Address: Parklawn Building, Room 18-66 5600 Fishers Lane Rockville, MD 20857		