

**U.S. DEPARTMENT OF HEALTH  
AND HUMAN SERVICES**

**PERSONNEL POLICY MEMORANDUM**



**EFFECTIVE DATE: PPM 08-013  
07 March 2008**

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**By Order of the Acting Assistant Secretary for Health:**

**Donald Wright, M.D., M.P.H.**

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**TO:** All Regular and Reserve Corps Officers on Extended Active Duty

**SUBJECT:** Uniform Advisory Committee

1. Effective upon signature, this Personnel Policy Memorandum authorizes the Director, Office of Commissioned Corps Force Management (OCCFM), to establish a Uniform Advisory Committee (UAC) for the Commissioned Corps of the U.S. Public Health Service (Corps).
2. The UAC will meet on even numbered years, starting in the spring of 2010. In the event of an emergency, the Director of OCCFM or the Surgeon General of the U.S. Public Health Service (SG) may convene a UAC for specific uniforms or components.
3. Membership of the UAC will consist of:
  - a. A non-voting chairperson;
  - b. A non-voting project officer from OCCFM;
  - c. A non-voting project officer from the Office of Commissioned Corps Operations (OCCO);
  - d. A voting member from the Surgeon General's Policy Advisory Council (SGPAC);
  - e. A voting member from the Junior Officer Advisory Group;
  - f. Rotating voting members from those organizations employing 50 or more officers, i.e., Department of Health and Human Services (HHS) Operating Divisions (OPDIVs), Staff Divisions (STAFFDIVs) and non-HHS organizations to which Corps officers are detailed;
  - g. A voting member from the Federal Bureau of Prisons; and
  - h. No more than 15 voting members.
4. The Director of OCCFM will assign the chairperson for the UAC.

5. The chairperson will elicit volunteers from the Commissioned Corps Liaisons for each of the OPDIVs, STAFFDIVs, non-HHS organizations and the SGPAC.
6. The UAC will convene to discuss, review, amend and propose policy on personal appearance, grooming standards, uniforms, components, ribbon/medal order of precedence, badges and other insignia for wear on the Corps uniform.
7. This PPM remains in effect until rescinded.

/s/

Donald Wright, M.D., M.P.H.  
Acting Assistant Secretary for Health