

Nail Your Next Interview

Arrive Prepared

- Research the company/organization
- Practice common interview questions
- Prepare your own questions for the interviewer
- · Bring copies of your resume
- Prepare a list of references

Organize Your "Selling Points"

- Brainstorm 3-5 key points on why you are the best candidate for the job
- Be prepared to tell why you want the job
- Use the "STAR" answering technique
 - Situation-Task-Action-Result
 - Helps organize stories to show how you used a specific skill

Make a Great First Impression

- Plan out your outfit the night before
- Demonstrate confident body language and maintain eye contact
- Arrive 15 minutes early
- · Remember to breathe!

Be Positive

- · Avoid dwelling on negative experiences
- At the end of the interview, ask about next steps
- Follow up with a thank-you note within 24 hours after the interview

Resources