
General Body Meeting Minutes

Date: August 21, 2017

Start 1:00 pm ET

Finished 2:00 pm ET

NPAC Chair: CDR Reginald Smith

NPAC Executive Secretary: CDR Nikkia Clark

| AGENDA TOPIC | DISCUSSION | FOLLOW-UP, RECOMMENDATIONS and ACTIONS | RESPONSIBLE PARTY |
|----------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|--------------------------|
| Welcome: CDR Reginald Smith | <ul style="list-style-type: none">• CDR Smith welcomed everyone to the NPAC August 21, 2017 General Body Meeting• CDR Smith reminded everyone to mute their phones by pressing #5 or mute button• All attendees were asked to submit attendance via the survey monkey link on the agenda (voting and non-voting members) | | |
| CNO Report: LCDR Chandra Jolley | <ul style="list-style-type: none">• RADM Susan Orsega is in Mali therefore, LCDR Jolley will give her remarks• RADM Orsega is sorry she is unable to attend the August General Body meeting, she is in West Africa and sends greetings from Mali• Congratulations to all nurse officers selected for temporary and permanent promotion. Selection for this honor acknowledges your outstanding performance and leadership and unwavering commitment to our mission to protect, promote and advance the health and safety of the nation. It also points to a new significant level of responsibility for you to demonstrate officership, duty to your fellow officers, and the people we serve. While I know the news may be disappointing to officers who were not selected this cycle, please do not become discouraged. This | | |

General Body Meeting Minutes

Date: August 21, 2017

Start 1:00 pm ET

Finished 2:00 pm ET

| | | | |
|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|
| | <p>process can present opportunities to demonstrate your strength and leadership values to the Corps. The officers in the Nurse Category and I are available to assist you. Nurse Category counseling and career counseling coordinated through The Office of the Chief Nurse will begin in upcoming weeks. CAPT Janice Adams-King will be leading the effort on required career counseling. Officers are required to engage in counseling when they are deferred by the promotion board or were ranked in the lower quartile of the rank order list. This is not intended to be a punitive action but instead a mechanism to provide guidance to officers for future promotion. Counseling will be completed in October to ensure officers have time to revise documents in eOPF and otherwise implement suggestions advised by officers giving counseling.</p> <ul style="list-style-type: none">• 2017 USPHS Scientific Training Symposium was held June 2017 in Chattanooga TN. Both the symposium and category day was a huge success with over 1,000 officers in attendance breaking past records. We were honored by a key note address by Acting Assistant Secretary of Health Dr. Don Wright. During the symposium RADM Trent Adams provided welcoming remarks to the category. She emphasized the importance of roles as public health leaders, current partnerships in remote area medical missions, and the new height and weight standards that go into effect in July.• Regarding the new height weight standards, more information will be shared soon about the implementation. RADM Orsega is working with the other CPOs to identify a team to advise the medical affairs branch. More details | | |
|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|

General Body Meeting Minutes

Date: August 21, 2017

Start 1:00 pm ET

Finished 2:00 pm ET

| | | | |
|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|
| | <p>to come</p> <ul style="list-style-type: none">• Congratulations to CDR Reginald Smith, CDR Cathy Cai, CDR Kami Cooper, Nurse Category Day Chairs, and the Nurse Category Day planning committee in a job well done. Plans are currently underway for 2018.• With the change in the environment, deployments are essential to achieving the PHS Mission. Congratulations to CAPT Gettie Audain, CAPT Tessa Brown, and Dr. Brenda Jones on the Haitian American Nurse Association, who will present today. They worked on community engagement in Haiti. Thank you all for your leadership in this important work.• Are you enrolled in the PHS Nursing Team that is participating in the American Nurses Association initiative "Health Nurse Health Nation"? ANA is declaring 2017 to be the year of the Health Nurse. There are special wellness issues that we all can improve on. August is focused on Happiness. The PHS Service Nurse Category has a team; please contact CAPT Linda Jo Belsito or CAPT Latonia Ford who are both at FDA, for more information. Hydration is also a focus for August.• Are you interesting in being a global health leader? If you are, please attend the Emerging Global Health Initiative September 26-29 in Washington DC. RADM Trent Adams and RADM Orsega will both be presenting. If you are interested in attending the symposium, they have a discount of \$200 off if two officer register together. CDR Jolley is currently registered, and if you would like to get the discount, you can register with her or another | | |
|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|

General Body Meeting Minutes

Date: August 21, 2017

Start 1:00 pm ET

Finished 2:00 pm ET

| | | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|
| | <p>officer.</p> <ul style="list-style-type: none"> • The following are policies currently being reviewed by the Chief Professional Officer: Substance Abuse, Conditions of Service, Voluntary Separation, and Disciplinary Actions. When finalized and approved, an announcement will go out. • Officers can now see their projected readiness status for 1st of October in direct access. Officers have until Sept 30th to complete any deficiencies and readiness requirements. Questions should be sent to reddog@hhs.gov • Thank you for your service and dedication to nursing, vulnerable populations, public health, and health of all citizens. | | |
| <p>Presentation: Community Emergency Training in Haiti</p> <p>CAPT Gettie Audain, CAPT Tessa Brown, and Dr. Brenda Jones</p> | <ul style="list-style-type: none"> • Topics discussed: <ul style="list-style-type: none"> ○ The role of nurses in community education ○ State the different types of disciplinary approaches to leading an organization ○ Recognizing the professional and personal skills necessary for leading an international mission trip | | |
| <p>Presentation: Nurse Responder of the Year</p> <p>CAPT Cubie Beasley</p> | <ul style="list-style-type: none"> • Discussed the Nurse Responder of the Year award and requirements for nominations. • Deadline for Nominations August 31st (later extended to September 15th) | | |
| <p>Chair Remarks: CDR Reginald Smith</p> | <ul style="list-style-type: none"> • Echoed RADM Orsega’s thank to those who attended the COA Scientific Symposium and thank you to the Category Day Committee. • Congratulations to LT Michelle Holeshue at NIH, who was featured in the July 11th, 2017 “I Am HHS” Spotlight. This is distributed to all HHS agencies. | | |

General Body Meeting Minutes

Date: August 21, 2017

Start 1:00 pm ET

Finished 2:00 pm ET

| | | | |
|-------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|
| | <ul style="list-style-type: none">• Special Congratulations to LCDR Brutrinia Cain who was selected for the 2017-2018 Robert Wood Foundation Health Policy Fellows Program• Congratulations to CDR Jeene and CDR Felecia Bailey on the birth of their son. CDR Jeene Bailey works with the resource reach committee and CDR Felecia Bailey is a voting member for DCCPR• Congratulations to all promoted. The next general body meeting will focus on promotions for both commissioned officers and civilian. | | |
| Discussion of Next Meeting: CDR Reginald Smith | <ul style="list-style-type: none">• Next NPAC General Body meeting will be held on September 18, 2017. | | |

Submitted: LCDR Allison Gallon

Approved: LCDR Keith Marin