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**General Body Meeting Minutes**

**Date: March 20, 2017**

**Start 1:00 pm ET**

**Finished 1:50 pm ET**

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**NPAC Chair: CDR Reginald Smith**

**NPAC Executive Secretary: CDR Nikkia Clark**

<b>AGENDA TOPIC</b>	<b>DISCUSSION</b>	<b>FOLLOW-UP, RECOMMENDATIONS and ACTIONS</b>	<b>RESPONSIBLE PARTY</b>
<b>Welcome: CDR Reginald Smith</b>	<ul style="list-style-type: none"><li>• CDR Smith welcomed everyone to the NPAC March 20, 2017 General Body Meeting</li><li>• CDR Smith reminded everyone to mute their phones by pressing #5 or mute button; he also asked for those who needed to leave the call to hang up and call back instead of placing the call on mute which causes music to interrupt the call</li></ul>		
<b>CNO Report: RADM Susan Orsega.</b>	<ul style="list-style-type: none"><li>• RADM Faye Abdellah<ul style="list-style-type: none"><li>○ RADM Orsega had the opportunity to attend service for the late Dr. Faye Abdellah; she was the first Deputy Surgeon General and Chief Nurse of the Public Health Service. It was a wonderful ceremony to reflect on her life.</li><li>○ In discussion with RADM Sylvia Trent Adams and Dr. Carol Romano (Dean of USUHS Graduate School of Nursing where Dr. Abdellah was the founding Dean), we decided to pull together a program which will be held the afternoon of May 2, 1-3pm at NIH. CAPT Moira McGuire has been selected to lead the planning committee. A note will be sent to those who did a fantastic job working on the Cadet Nurse Corps ceremony to see if they would like to assist. We are looking for a similar group to come together and work collectively as a team with the same spirit and enthusiasm used to pull together the Cadet event. More details to come.</li><li>○ If you are interested in assisting with the planning, please send an email to RADM Orsega and she will forward to</li></ul></li></ul>		



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	<p>on the Symposium website. The pre-conference skills lab will be a bit different this year as the topics and trainers are solicited from different discipline categories for a more unified effort to reflect our deployment roles. We deploy as a team and so it's good to cross train and be familiar with each other's skills.</p> <ul style="list-style-type: none"><li>• Attendance is encouraged from all disciplines to maximize attendance. Mentoring sessions will be available on Tuesday, June 6<sup>th</sup>. Final timeslots for our category is TBD. Publication and MANE Nursing Awards are scheduled to be presented during lunch time. There are scholarships available for Junior Officers (O3 and below) who are COA members. And if you register before April 10, you get the early bird registration discount.</li><li>• The planning committee hopes to see everyone at symposium again this year as we have an exciting program to share with you.</li></ul>		
<b>Chair Remarks: CDR Reginald Smith</b>	<ul style="list-style-type: none"><li>• Early Bird registration for COA ends April 10<sup>th</sup>; Junior officers are encourage to apply for the junior scholarship</li><li>• Save the date went out for NRD scheduled May 8<sup>th</sup> 8-1pm at the FDA White Oak campus. Details will be released soon. We are working on a teleconference option; however, everyone is highly encourages to attend in person.</li></ul>		
<b>Discussion of Next Meeting: CDR Reginald Smith</b>	<ul style="list-style-type: none"><li>• Next NPAC General Body meeting will be held on April 17, 2017.</li></ul>		

**Submitted: LTJG Maria Delossantos**

**Approved: CDR Latonia Ford**