

**CAPT Example T. Two Dentist, DMD
PHS #12345
Dec 2018**

CV Promotion Summary

Precept #1: Performance

Current Leadership Role and Contribution to Agency/PHS Mission

- Tanana Chiefs Conference (TCC) Dental Deputy Director (O6 billet): Oversee a dental staff of 50 members within a 30 dental chair facility (17 DDS, 3 RDH, 24 DAs, 6 Admin) who also deliver over 105 weeks of field travel services to 26 rural village communities over the interior region of Alaska. This is the largest geographic Service Unit within the Indian Health Service.
- Serve as Acting TCC Dental Director 12 weeks per year.
- Serve as TCC Dental Rural Services Coordinator since 2013.
- Manage, train, mentor and provide oversight to a mid-level Dental Health Aide Therapist (DHAT) in their scope of practice as a clinician since July 2013.
- Deploy up to 10 weeks per year to remote villages communities in the interior of central Alaska to provide complex comprehensive care using portable ADEC dental units and other travel/ portable gear since 2005.
- Conduct chart audits and systematic review of TCC Dental to ensure compliance with AAAHC standards.
- Member, TCC Pharmacy and Therapeutics Committee.

Uniformed Service Decorations and Awards (in order of precedence per CC512.01)

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|--------------------------------------|-----------|
| • Achievement Medal (x2) | 2016,2007 |
| • PHS Citation | 2005 |
| • Presidential Unit Citation | 2016 |
| • Outstanding Unit Citation | 2003 |
| • Isolated/Hardship Award | 2000 |
| • Regular Corps Ribbon | 2007 |
| • Commissioned Corps Training Ribbon | 2005 |

Other Awards

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|---|-----------|
| • DePAC, COA, IHS, FAC/NOHC - Letters or Certificates of Appreciation (x 17) | 1999-2016 |
| • 2016 Distinguished Local branch as President of Arctic Branch of the COA | 2016 |
| • Excellence Award for 7 years of quality service- Alaska Native Medical Center | 2012 |
| • Alaska State Commendation Medal- AK Army National Guard | 2006 |
| • Certificate of Appreciation 5.5 years of continued service at the Whiteriver SU | 2005 |

Publications and Oral Presentations

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|--|-----------|
| • Presenter, Four 4hr lectures on Ethics and Professionalism for ANMC AGPR residents | 2013 |
| • Presenter, Physics Forceps presentation to the ANMC/SCF dentists and hygienist staff | 2011 |
| • Presenter, Dental Local Anesthesia Techniques at the All-Alaska Medical Conference | 2010 |
| • Presenter, Oral Effects of Diabetes- Diabetes Symposium Hilton Hotel Anchorage, AK | 2006 |
| • Presenter, Osteoradionecrosis – Alaska Dental Area Meeting, Anchorage, AK | 2006 |
| • Presenter, Pediatric Anterior and Class II Restorations- Alaska Native Medical Center | 2006 |
| • Presenter, Dental Care in Remote Areas- Community Health Aide Program Anchorage, AK | 2006-2007 |
| • Presenter, Celiac Disease- Alaska Native Medical Center | 2005 |
| • Presenter, Dental Caries Prevention- Whiteriver Elementary/ Middle School Whiteriver, AZ | 2000 |

Precept #2: Education, Training, and Professional Development

Professional Degree, Specialty Training, and Graduate Degrees with Oral Health/Public Health Emphasis

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| • Two-Year Advanced General Practice Residency, Anchorage, Alaska | 2005-2007 |
| • Doctor of Dental Medicine, Oregon Health Science University | 1999 |

Board Certification

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Advanced Certificates and Fellowships in Dentistry or Public Health

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Public Health Training

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Continuing Education

Year:	2014	2015	2016	2017	2018
Total Credit Hours:	33	47	59	22	23

Precept #3: Career Progression and Potential

Position Title	Agency and Location	Pay Grade	Billet Level	Supervisory	Dates
Deputy Chief Dental Officer	IHS Fairbanks, AK	O-6	O-6	Local	7/17- present
Deputy Chief Dental Officer	IHS Fairbanks, AK	O-5	O-6	Local	7/15- 6/17
Deputy Chief Dental Officer	IHS Fairbanks, AK	O-5	O-5	Local	7/13- 6/15
Periodontal Disease Prevention Officer	IHS Anchorage, AK	O-5	O-5		7/07- 7/13
Advanced General Practice Residency	IHS Anchorage, AK	O-4	O-4		7/05- 7/07
Staff Dental Officer/ Basic	IHS Whiteriver, AK	O-3	O-3		9/99- 6/05

Collateral Duties

- Alaska Native Medical Center Dental Representative- Village Service Management Team 2009-2013
- Southcentral Foundation Dental Field Program Director 2009-2013

Public Health Experience

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Field Medical Readiness Badge

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Precept #4: Professional Contribution and Service to the Corps (Officership)

Dental Professional Advisory Committee (DePAC) and Other Advisory Groups

- DePAC Chair of Readiness and Deployment Work Group 2017- 2018
- DePAC Co-Chair of Readiness and Deployment Work Group 2016
- DePAC Readiness and Deployment Work Group Member 2014- 2015
- IHS Field Advisory Committee Member (FAC) (formerly National Oral Health Council)
 - Voting Member 2013- present
 - FAC Executive Secretary (2 year term) 2015- present
 - FAC Chair of Forms Committee Work Group 2016- present
- Dental Academic Review Committee- Interior Alaska Representative- Voting Member 2014- present

Recruitment Activities

- Phoenix Area IHS Recruiter 2005
- Associate Recruiter 2002- 2005

Mentoring Activities

- Mentor in Dental Category Mentoring Program 2009- 2013

Professional Contributions and Outreach

- American Dental Association - Member 2005- present
- Commissioned Officers Association – Member; President of Arctic Branch (2015-2016) 1999- present

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CV BODY SHEET

PRECEPT #1: PERFORMANCE

Current Leadership Role/ Mission Contribution to Agency

- Serve as Deputy Chief at a Dental Complex Program, Tanana Chiefs Conference
- Tanana Chiefs Conference Dental Deputy Director (O-6 billet): Dental Rural Services Coordinator for 45 staff members which deliver over 105 weeks of field travel services to 26 rural village communities over the interior region of Alaska. This is the largest geographic Service Unit within the Indian Health Service.
- Manage, mentor and provide oversight to a Dental Health Aide Therapist (DHAT) in their scope of practice as a midlevel clinician.
- 10 one-week field trips each year to multiple remote villages in the interior of central Alaska to provide complex comprehensive care using portable ADEC dental units and other travel/ portable gear.

Commissioned Corps (CC) Awards

CC Individual Honor Awards	Accomplishment	Date					
Achievement Medal	Sustained performance duties while an Advanced General Practice Resident at the Alaska Native Medical Center. Sustained quality performance of dental responsibilities as well as innovation, leadership, and supervision of the TCC Dental Rural Services Program.	2007, 2016					
PHS Citation	High level of clinical production >100K Service Minutes.	2005					
CC Unit Honor Awards							
Outstanding Unit Citation	Maintained 2 weeks of dental/ medical services for both Native and non-Native patients who were displaced within an 18,000 sq. mile radius of Whiteriver, AZ during the Rodeo/ Chediski fire complex. This fire destroyed over 475,000 acres of forest in northeastern Arizona.	2003					
SERVICE AWARDS (enter the number for each type of award received)							
Isolated Hardship	Serving more than 180 consecutive days in Whiteriver, AZ	2000					
SAA	ISOHAR	HDA	NEPA	CRSA	FDA	RSR	RSA

Other CC and Non-CC Honor Awards (e.g. DePAC, agency, or professional organization)

Awards	Accomplishment	Date
Excellence Award	For 7 years of quality service- Alaska Native Medical Center	2012
Commissioned Corps Regular Corps Ribbon	Applied May 2005, Recommended Oct 2006 and Granted in July 2007.	2007
Alaska State Commendation Medal- AK Army National Guard	Direct dental care services to soldiers of the AKANG in preparation for their deployment to Central Asia in support Iraq Freedom and North Wind Haiti.	2007
Commissioned Corps Training Ribbon	BOTC Training Course 2001 IOTC Training Ribbon 2005	2005
Certificate of Appreciation	For 5.5 years of continued service at the Whiteriver and Cibecue, AZ dental clinics.	2005
ROSE Award	The ROSE Award recognizes Oregon Health Sciences University employees, students and volunteers who provide outstanding service beyond the normal scope of their jobs.	1999

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PRECEPT #2: EDUCATION, TRAINING, AND PROFESSIONAL DEVELOPMENT

Degrees, Residencies, and Post-Doctoral Training

- Two Year Advanced General Practice Residency Anchorage, Alaska 2005-07
- Doctor of Dental Medicine Oregon Health Science University 1999
- Oregon State University General Sciences Major 1992-95

Public Health Training/Experience

- Presenter Four 4hr lectures on Ethics and Professionalism for ANMC AGPR residents 2013
- Presenter Physics Forceps presentation for ANMC/SCF dentists for 1 unit of CDE 2011
- Presenter Dental Local Anesthesia Techniques presented at the All-Alaska Medical Conference 2010
- Presenter Oral Effects of Diabetes-presented at Diabetes Symposium Hilton Hotel Anchorage, AK 2006
- Osteoradionecrosis – presented at the Alaska Dental Area Meeting, Anchorage, AK 2006
- Pediatric Anterior and Class II Restorations- presented at the AK Challenges IHS Course 2006
- Dental Care in Remote Areas- Community Health Aide Program ANTHC 2006-07
- Celiac Disease- presented at the AK Challenges IHS Course 2005
- Dental Caries Prevention- Whiteriver Elementary/ Middle School Whiteriver, AZ 2000

PRECEPT #3: CAREER PROGRESSION AND POTENTIAL

Deputy Chief Dental Officer	IHS Tanana Chiefs Conference Fairbanks, AK	O-6 Billet	7/15 to present
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Duties:

- Serve as an assistant to the Chief of the Dental Complex Program, Tanana Chiefs Conference
- Responsible for quality management, staff continuing education, staff leadership/motivation, staff improvement/ intervention and completion of and oversight of routine administrative duties.
- Tanana Chiefs Conference Acting Dental Deputy Director (O-6 billet): Dental Rural Services Coordinator for a dental staff of 17 dentists/ 3 hygienists/ 24 assistants/ 6 Admin which deliver over 105 weeks of field travel services to 30 rural village communities over the interior region of Alaska. The area covered equals the square area of the state of California or 235,000 sq. miles which is 37% of the state of Alaska.
- 10 one-week field trips each year to multiple remote villages in the interior of central Alaska to provide complex comprehensive care using portable ADEC dental units and other travel/ portable gear.

Periodontal Disease Prevention Officer	IHS Alaska Native Medical Center Anchorage, AK	O-5 Billet	7/07- 7/13
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Duties:

- Periodontal Disease Prevention Officer of the Alaska Native Medical Center which serves a patient population of 120K+
- Director of Dental Field Program which manages a \$500,000 dental deployment program that includes twenty-four dentists, twenty villages and forty weeks of travel to Southcentral region villages.
- Dental Attending for the Advanced General Practice Residency program.
- Provide advanced dental care for patients in all aspects of dentistry including endodontics, periodontics, pediatric dentistry, oral surgery and oral maxillofacial pathology.
- Provide direct care dental services for rural health initiative.
- Maintain the Dental Department Intranet webpage.
- Village travel 3 weeks per year to provide dental care to the Native population of St. George Island, St. Paul Island, Nikolai and McGrath, AK.

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Collateral Duties:

- Alaska Native Medical Center Dental Representative- Village Service Management Team
- Alaska Native Medical Center Dental Board member
- Provide information to new staff dentists on the ANMC on-call policy and hospital in-patient admission protocols and procedures.
- Associate IHS recruiter
- Assist in JACHO and Malcolm Baldrige National Quality Award recertification

Advanced General Practice Residency	IHS Alaska Native Medical Center Anchorage, AK	O-4 Billet	7/05- 7/07
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Duties:

- Chief Dental Resident of the Alaska Native Medical Center.
- Provide advanced dental care for patients in all aspects of dentistry including endodontics, orthodontics, periodontics, pediatrics, with special emphasis on oral surgery.
- Treatment of medically complex and pediatric patients under general anesthesia, IV sedation and oral sedation.
- Provide information to new staff dentists on the ANMC on-call policy and hospital in-patient protocols.
- Taking 7 days of call every 6 weeks during the 24 month residency program.
- Clinical training in advanced dental techniques and topics with dental specialists.
- Village travel 4 weeks per year to provide dental care in remote areas of Alaska including Dutch Harbor/ Unalaska.
- Responsible for in-patient hospital dental consultations.

Collateral Duties:

- Head of the Dental Treatment Planning Board
- Development of an Intranet based specialist referral and treatment plan policy.
- Provide orientation/ mentorship to the incoming 2006/2007 dental residents.
- Associate IHS recruiter

Staff Dental Officer/ Basic	IHS Whiteriver Hospital Whiteriver, AZ	O-3 Billet	9/99- 5/05
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Duties:

- Provide routine and emergency dental care to the White Mt. Apache population of 15,000.
- Provision of dental care at a 2 chair satellite clinic 2 days a week.
- Management of Public Health Programs: School fluoride rinse program and Head Start fluoride varnish program.
- Maintained the fixed and removal prosthetic services with 3 other dentists/specialists/ dental labs.
- Quality Control Coordinator of the dental department.
- Staff computer software and Internet consultant.

Collateral Duties:

- IHS Phoenix Area Recruiter
- HRSA funded Chlorhexidine Varnish Research Project
- Oral health presenter for the local schools
- Aided in the 2004 JCAHO recertification

PRECEPT #4: PROFESSIONAL CONTRIBUTIONS/ SERVICE TO THE CORPS (OFFICERSHIP)

Dental Professional Advisory Committee (DePAC) Activity

- DePAC Voting Member Vice Chair of Readiness and Deployment Work Group 2016- 2018
- DePAC Readiness and Deployment Work Group Member 2014- 2015
- IHS Field Advisory Committee Member (formerly known as National Oral Health Council)
 - Voting Member 2013- present
- FAC Secretary (2 year term) 2016- 2017

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- Dental Auxiliary Review Committee- Interior Alaska Representative- Voting Member 2014- present

Recruitment and Mentoring

- Mentor (DePAC) Dental Category Mentoring Program 2009- present
- Phoenix Area IHS Recruiter 2005
- Associate Recruiter 2002- present

Professional Organizations

- American Dental Association Member 2005- present
- Commissioned Officers Association Member 1999- present

Itinerant Travel: Perform dental care using portable gear in austere environment.

- Dutch Harbor AK/ Unalaska, AK 2 weeks Oct 2005
- Atka, AK and Dutch Harbor, AK 2 weeks June/ July 2006
- St. George Island, AK 1 week each year Sept 2008-13
- St. Paul Island, AK 2 weeks Mar 2009
- Nikolai, AK and McGrath, AK 2 weeks each year May 2010-13
- Tetlin, AK 2 week each year Dec 2013 Feb 2014
- Tanacross 2 weeks each year Oct 2013 Feb 2014
- Tok, AK 10 weeks each year 2014 to present

Other Official CC/PHS Activities (with roles and dates)

- COA event coordinator 2016 Law Enforcement Torch Run for Special Olympics, Fairbanks, AK May 21, 2016.
- PHS Athletics/ COA Arctic branch event planner and participant during the Ft. Wainwright Ice Cream Skedaddle 5K run on June 18, 2015.
- PHS Athletics/ COA Arctic branch event planner for the 2015 Color Run 5K, Fairbanks, AK on May 30, 2015.
- Co-event planner for the annual COA Arctic Branch BBQ/ picnic- May 16, 2015.
- Volunteered as member of the Aurora Borealis Branch Commissioned Officers Association Nov 16-18, 2007 during the Alaska Special Olympics Bowling Tournament which was held at Elmendorf AFB, Anchorage Alaska. During this 3 day event I participated as a lane monitor for 2 of 25 lanes and assisted 4 athletes per game.
- Planning team member representing the Dental category during the July 2007 4th Annual Aurora Borealis Branch COA Golf Tournament. This event brought members of the community and our Officers together in the name of golf to raise funds for the ANMC Auxiliary and the Commissioned Corps Foundation. Dental representatives, dental providers and dental labs generated approximately \$2000 of the \$10,000 that was raised. These funds helped both the Alaska patient population and the Commissioned Officers Foundation.
- Co-Leader in organizing the Aurora Borealis Branch Commissioned Officers Association June 2007 Annual BBQ. Over 150 Officers and invitees attended and this was our largest event to date. Besides planning an overseeing this recruiting event I was able to network and provide mentorship to newly Commissioned Officers who are now stationed at the Alaska Native Medical Center.
- Volunteered as a member of the Aurora Borealis Branch Commissioned Officers Association during the May 2, 2007 KAKM Public Television travel auction. During this televised phone donation event our group in USPHS uniform was able to raise \$8000.
- Volunteered as a member for the Aurora Borealis Branch Commissioned Officers Association during the March 27, 2007 KAKM Public Television Spring fund raiser. This this televised donation event our group in USPHS uniform raised \$11,555.
- Performed volunteer dental screenings for the Alaska National Guard C-23 Fixed Wing on Dec 2, 2006 who were in the process of being deployed to Iraq.
- Performed volunteer dental screenings for the Alaska National Guard 3rd NB/297th on Nov 4, 2006 who

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were preparing for deployment to Kuwait.

- Performed volunteer dental screenings for the Alaska National Guard Troops in Aug and Sept 2005 who were being deployed for Iraqi Freedom and the Global War on Terror.
- Performed TDY services as a Staff Dental Officer for 2 weeks in July and Aug 2002 at the San Carlos Apache Native Hospital, San Carlos, AZ when a fellow Dental USPHS Officer was forced to take a medical leave of absence.

Presentations

- Developed and presented 4 part lecture series Ethics and Professionalism ANMC/ SCF 2013
- Physics Forceps presentation for ANMC/SCF dentists for 1 unit of CDE 2011
- Dental Local Anesthesia Techniques presented at the All-Alaska Medical Conference 2010
- Oral Effects of Diabetes-presented at Diabetes Symposium Hilton Hotel Anchorage, AK 2006
- Osteoradionecrosis – presented at the Alaska Dental Area Meeting, Anchorage, AK 2006
- Pediatric Anterior and Class II Restorations- presented at the AK Challenges IHS Course 2006
- Dental Care in Remote Areas- Community Health Aide Program, Alaska Native Health Consortium, Anchorage, AK 2007
- Celiac Disease- presented at the AK Challenges IHS Course 2005
- Dental Caries Prevention- Whiteriver Elementary/ Middle School Whiteriver, AZ 2000