

**LCDR Example T. Two, DMD
PHS #12345
Dec 2018**

CV Promotion Summary

Precept #1: Performance

Current Leadership Role and Contribution to Agency/PHS Mission

- Chief Dental Officer (O-5 billet); provides diagnosis and treatment of dental pathology in a high turnover inmate setting where 1,000+ inmates normally housed; leads dental clinic infection control protocol, clinic management, patient care, completion of exams, and input of exam data
- Provides training/orientation of dental ancillary staff and incoming health services staff. Assists with agency recruitment efforts, new dentist correctional dentistry familiarization, and provides dental clinical guidance for development of nursing protocols through participation in various workgroups
- Volunteers, as needed, as a Staff Assist dental provider to various BOP institutions in the Western Region

Uniformed Service Decorations and Awards (in order of precedence per CC512.01)

- Meritorious Service Medal (USAF) 2013
- Commendation Medal (USAF) 2010
- Achievement Medal (USAF) 2009
- Outstanding Unit Award (USAF) 2007, 2010
- Unit Commendation (PHS) 2017
- Hazardous Duty Award 2016
- National Defense Service Medal 2009
- Global War on Terrorism Service Medal 2010
- Korean Defense Service Medal 2010
- Air Force Longevity Service Ribbon 2011
- Regular Corps Ribbon 2015
- Commissioned Corps Training Ribbon 2015
- Air Force Training Ribbon 2006

Other Awards

- Dental CPO Letter of Appreciation (x2) 2017
- DePAC Letter of Appreciation (x2) 2016-2017
- Nurses Certificate of Appreciation 2017
- Non-PHS Letters of Appreciation (x2) 2017

Publications and Oral Presentations

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Precept #2: Education, Training, and Professional Development

Professional Degree, Specialty Training, Graduate Degrees with Oral Health/Public Health Emphasis

- Masters of Public Health – George Washington University (in progress) 2017-present
- Doctor of Dental Medicine – Nova Southeastern University College of Dental Medicine 2006

Board Certification

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Advanced Certificates and Fellowships in Dentistry or Public Health

- Advanced Education in General Dentistry Residency United States Air Force 2007
- Advanced Clinical Dentistry Preceptorship, United States Air Force 2010

Public Health Training

- Air Force Forensic Course 2006, 2013

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Continuing Education

Year:	2014	2015	2016	2017	2018
Total Credit Hours:	6	3	51.75	18.5	20

Precept #3: Career Progression and Potential

Position Title	Agency and Location	Pay Grade	Billet Level	Supervisory	Dates
Chief Dental Officer	BOP, San Diego, CA	O-4	O-5	Yes	2015-present
Chief Dental Officer	BOP/MCC San Diego, CA	GS-13	O-5	Yes	10/14-11/15

Collateral Duties

- DePAC Membership Workgroup – Co-Chair 2018
- BOP Staff Assist at SeaTac Detention Center 2018
- DePAC Awards Workgroup – member 2017
- DePAC Recruitment Workgroup – member 2016-present
- Assistance to Chief Nurse of BOP in development of dental treatment nursing protocols 2017
- BOP Staff Assist at Atwater United States Penitentiary x 2 2017, 2018
- BOP New Dentist Workgroup member 2015-present
- Member of institution's Utilization Review Committee 2014-present
- Member of institution's Governing Body 2014-present
- Member of institution's Pharmaceutical & Therapeutics Committee 2014-present

Public Health Experience

- Air Force Forensic Course 2006, 2013

Field Medical Readiness Badge

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Precept #4: Professional Contribution and Service to the Corps (Officership)

Dental Professional Advisory Committee (DePAC) and Other Advisory Groups

- DePAC Voting Member 2018
- DePAC Membership Workgroup, Co-Chair 2018
- Awards Workgroup 2017-present
- Recruitment Workgroup 2016-2018

Recruitment Activities

- Academy of General Dentistry Conference – recruitment booth volunteer 2017

Mentoring Activities

- Completed 12 month DePAC mentorship program as a protégé 2017

Professional Contributions and Outreach

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CV Body

PRECEPT #1: PERFORMANCE

Current Leadership Role/ Mission Contribution to Agency

- Chief Dental Officer (0-5 billet); Sole dental provider in medically diverse setting with high inmate turnover in facility that houses 1,000 plus male and female inmates
- Ensures implementation of dental and infection control guidelines/policies, provides training to dental staff, scheduling and completion of A&O exams, data entry, maintaining national dental wait list
- Volunteered and provided 2 weeks of Staff Assist dental care to Atwater United States Penitentiary

Commissioned Corps (CC) Awards

CC Individual Honor Awards		Accomplishment	Date				
PHS Hazardous Duty Award		Logged 200 exposure hours over 180 consecutive days in the position requiring frequent risk to safety	2016				
Commissioned Corps Training Ribbon		Completion of Commissioned Officer Training Academy requirements for the USPHS Officer Basic Course (OBC)	2015				
Regular Corp Ribbon		Assimilation as PHS officer in the Regular Corp	2015				
CC Unit Honor Awards							
OBC Honor Squad Certificate		Selected and recognized as a member of the OBC Honor Guard	2015				
SERVICE AWARDS (enter the number for each type of award received)							
SAA	ISOHAR	HDA	NEPA	CRSA	FDA	RSR	RSA
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Other CC and Non-CC Honor Awards (e.g. DePAC, agency, or professional organization)

Awards	Accomplishment	Date
AMSUS Humanitarian Award	Member of the PHS team that participated in RAM mission in Chattanooga, TN – provided free health care services to 641 patients that resulted in \$275,000 worth of free services provided to members of the underserved community	2017
Certificate of Appreciation	Recognized for Outstanding service to the Chief Nurse of the BOP in providing expert clinical guidance on the Dental Protocols for incorporation into the BOP's National Nursing Protocols	2017
Letter of Appreciation	Participating at recruitment booth at Academy of General Dentistry Conference	2017
Letter of Appreciation	Contribution to DePAC Awards Workgroup	2017
Letter of appreciation	Contribution to DePAC Recruitment Workgroup	2016-2017
Air Force Meritorious Service Medal	Clinical productivity, effective continuing education officer, leadership	2013
Air Force District of Washington Clinical Dentist of the Year	Premier leadership, orchestrated Canadian Chief Of Dental Services visit, clinical performance, coordinating continuing education courses for dental clinic officers	2011
Air Force Achievement Medal	Clinical productivity, integral to Laughlin AFB, TX dental clinic "Outstanding" rating during health inspection	2009
Air Force Commendation Medal	Clinical productivity, flawless management of dental records and peer review program contributed to "Outstanding" rating during health services inspection at Osan AB, ROK, member of initial response treatment and triage team that received a Casualty score of "Excellent" in Emergency Management Inspection	2010
Air Force Outstanding Unit Medal (x2)	Vital team member to dental clinic receiving 2007 Air Force Small Dental Clinic of the Year Award Laughlin AFB, TX and Large Dental Clinic of the Year Award 2010 Andrews AFB, MD	2007, 2010
National Defense Service Medal	Recognition of active duty service in the United States during the Global War on Terrorism	2009
Global War on Terrorism	Recognition of service in the War on Terror	2010

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Korean Defense Service Medal	Completion of military service in the Republic of Korea	2010
Air Force Longevity Service	Completion of re-enlistment of years of active duty service	2011
Air Force Training Ribbon	Completion of initial accession training	2006

PRECEPT #2: EDUCATION, TRAINING, AND PROFESSIONAL DEVELOPMENT

Degrees, Residencies, and Post-Doctoral Training (with dates)

- Masters of Public Health, George Washington University (in progress) Jan 2017-present
- Advanced Clinical Dentistry Preceptorship, United States Air Force 2010
- Advanced Education in General Dentistry Residency, United States Air Force 2007
- Doctor of Dental Medicine, Nova Southeastern University College of Dental Medicine 2006
- Bachelors of Science, Bethune Cookman University 2001

Certifications/Credentialing: Board Eligible/Board Certified, FAGD, MAGD (with dates)

- Certified Correctional Health Provider (CCHP) 2017

Public Health Training/Experience (with dates)

- Expeditionary Medical Support (EMEDS) one week field training, Camp Bullis Texas 2012

PRECEPT #3: CAREER PROGRESSION AND POTENTIAL

Chief Dental Officer	BOP San Diego, CA	Position Billet O-5	11/15-present
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Duties:

- Supervisor to contract Dental Assistant
- Provides routine dental care and emergency dental care to a population of over 1,000 male and female inmates at a diverse, administrative security metropolitan correction center
- Clinical management, provides dental staff and health services staff training in infection control procedures and management of dental emergencies
- Scheduling and completion of high volume dental A&O exams, exam data entry, ordering of supplies, and ensuring equipment maintenance
- Ensures dental department is in compliance with CDC guidelines, BOP policies, Program Review processes, and the American Correctional Association guidelines

Collateral Duties:

- Co-Chair, DePAC Membership Workgroup – assists in a various activities to promote officer involvement in DePAC
- Member, DePAC Recruitment Workgroup – assists in various activities to recruit new PHS dental officers
- Member, DePAC Awards Committee – assists in processing of dental category awards
- Member, BOP New Dentist Workgroup – assisted in drafting New Dentist orientation manual
- Dental subject matter expert to the Chief Nurse of BOP in development of dental protocols to be incorporated in BOP's National Nursing Protocols
- Dental Liaison Proxy, Junior Officer Advisory Group (JOAG) – discussing issues that affect junior officers and career development
- Member, PHS-1/RDF-1 – maintains readiness to deploy with team to provide dental care, triage support, logistic/supply
- Member, Pharmaceutical and Therapeutics Committee – remain current on Pharmacy initiatives and provide any recommendation to formulary
- Member, Utilization Review Committee – assists in review of medical/dental consults
- Member Governing Body – reports dental informatics as needed to health services and executive staff
- Volunteers to provide staff assistance as dental provider to various BOP facilities in the Western Region

Chief Dental Officer	BOP Cumberland, MD	Position Billet O-5	10/14 - 11/15
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Duties:

- Provide dental routine and emergency care to a population of over 1,200 male federal inmates at a Medium Security

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- Federal Correctional Facility and a Minimum security satellite Prison Camp
- Supervisor of a BOP dental assistant and contract dental hygienist

Collateral Duties:

- Member, BOP New Dentist Workgroup
- Member Pharmaceutical and Therapeutics Committee
- Member, BOP Utilization Review Committee
- Member, BOP New Dentist Workgroup

PRECEPT #4: PROFESSIONAL CONTRIBUTIONS/ SERVICE TO THE CORPS (OFFICERSHIP)

Dental Professional Advisory Committee (DePAC) Activity (with roles and dates)

- Selected as DePAC voting member for 2018 2017
- Selected as DePAC Membership Workgroup Co-Chair for 2018 2017
- Awards Workgroup, active member – processing, reviewing dental category awards 2017
- Recruitment Workgroup, active member in various recruitment activities 2016 - present

Recruitment and Mentoring (with roles and dates)

- Volunteer at recruitment booth – Academy of General Dentistry Conference 2017
- Mentored 2 George Washington University classmates interested in PHS 2017

Deployments (with roles and dates)

- Remote Area Medical (RAM) Idabel, OK – general dentistry treatment provider 2017
- Remote Area Medical (RAM) Chattanooga, TN – general dentistry treatment provider 2017

Other Official CC/PHS Activities(with roles and dates)

- Attendee, COA Symposium 2017
- Remote Area Medical missions (2), dental provider 2017
- Attendee, National Chief Dentist Conference 2016

Professional Organizations (with roles and dates)

- Commissioned Officers Association, member 2015 - present
- Black Commissioned Officers Advisory Group, member 2015 - present
- Academy of General Dentistry, member 2011-2013, 2017
- Junior Officer Advisory Group, Dental Liaison Proxy 2017

Presentations (title, location, date)

Publications (authors, article, publication, date)