



U.S. Public Health Service Environmental Health Officer Professional Advisory Committee (EHOPAC)



Meeting #250 Minutes, 08NOV2022

I. Call to Order –CAPT Jessica Havranek

The meeting was called to order at 1300 ET.

II. Roll Call –CDR Corey Butler, Secretary/Treasurer

Roll call was performed; a quorum was confirmed.

Voting Member Attendance Status: Present, Absent, Excused

Last Name	First Name	Rank	Status	Name of Alternate in Attendance
Bales	David	CDR	Present	Click or tap here to enter text.
Bird	Bill	CDR	Present	Click or tap here to enter text.
Butler	Corey	CDR	Present	Click or tap here to enter text.
Darr	Charles	CDR	Present	Click or tap here to enter text.
Dittrich	Michelle	CDR	Excused	Click or tap here to enter text.
Erling	Doug	LCDR	Present	Click or tap here to enter text.
Evans	Erin	CDR	Present	Click or tap here to enter text.
Frank	Samuel	LCDR	Present	Click or tap here to enter text.
Ferry	Krista	LCDR	Present	Click or tap here to enter text.
Galvez	Steven	LCDR	Present	Click or tap here to enter text.
Havranek	Jessica	CAPT	Present	Click or tap here to enter text.
Hickey	Braden	LT	Present	Click or tap here to enter text.
Hunter	Candis	CDR	Present	Click or tap here to enter text.
Kupper	Drew	CDR	Excused	CAPT Rodriguez
McLanahan	Eva	CDR	Present	Click or tap here to enter text.
McNamara	Kathryn	LT	Present	Click or tap here to enter text.
Merritt	Steven	LCDR	Absent	Click or tap here to enter text.
Otto	Jessica	CDR	Present	Click or tap here to enter text.
Quinn	Mike	CAPT	Present	Click or tap here to enter text.
Smith	Martin	CDR	Excused	Click or tap here to enter text.
Williams	Racquel	CDR	Absent	Click or tap here to enter text.

III. Chief Professional Officer Report – CAPT Timothy Jiggins

- Continue to support the PAC
- Thank you for your feedback on CCHQ presentation

IV. Chair Report – CAPT Jessica Havranek

- Facilitated Executive Committee self-nomination process

V. Chair-Elect – CDR Erin Evans

- Voting Member Appointments
 - All new 2023-2025 Voting Member appointments are complete. New members have received appointment letters from OSG.
 - New Voting Member orientation will be held in December.
- 2023 Organizational Structure
 - The 2023 organization chart, with vacancies, was presented to voting members.
 - Results of the 2023 Executive Committee elections and Subcommittee reorganizations will determine the needs for the 2023 operational year.
 - The completed 2023 organizational chart will be presented during the December meeting.

VI. Secretary/Treasurer Report –CDR Corey Butler

- Volunteer Solicitation
 - Delayed
- Reminder: Please send bullets by COB Friday
- Reminder: Please send thank you notes NLT 30NOV2022

VII. Executive Committee Liaison Report – LCDR Steven Merritt

- Anonymous Feedback System
 - To provide anonymous feedback to EHOPAC leadership for future responses at EHOPAC meetings or in the EHO Assessment, please visit: <https://www.surveymonkey.com/r/NDXMFWX>
 - No new feedback this month.
 - Max.gov survey migration was not possible.
 - Exploring REDCap as a potential permanent alternative
- Liaison News
 - Minority Officers Liaison Council (MOLC):
 - On 04OCT2022, the Minority Officers Liaison Council (MOLC) Cultural Awareness Workgroup successfully presented the virtual Presentation entitled “*Diverse and United Through the U.S. Public Health Service Commissioned Corps*” Recording is available [here](#).
 - Commissioned Corps Women’s Issues Advisory Board (CCWIAB):
 - LCDR Sarah Maynard selected to serve as EHO Representative, replacing CAPT Carrie Oyster
 - Junior Officer Advisory Group (JOAG):
 - Call for Volunteers Open
 - Seeking Wreaths Across America Event Leads
 - Carmona and Koop Award Nominations open through 07DEC2022
 - American Industrial Hygiene Association (AIHA) :
 - Membership rate increases and cost cutting
 - Announced new military membership rate (50% off full rate)
 - [Grand Challenges for Worker Health, Safety, and Well-Being](#)
 - National Environmental Health Association (NEHA):
 - Rebranding and website updates done 26OCT2022 – See [JoEH](#)
 - Nominations for several regional Board of Director positions and Second Vice President are open through 01DEC2022.
 - AEC Registration Opens 1DEC2022 (www.neha.org/aec)
 - COAUSPHS and COF:
 - Symposium Call for Abstracts Open through 02DEC2022

- SG5K Logo Designs due 30NOV2022
 - *Invisible Corps: In Officio Salutis* Documentary
 - TRICARE Survey (Pharmacy Network/Dental Coverage) for DHA Meeting
- National Environmental Health, Science and Protection Accreditation Council (NEHSPAC):
 - National Environmental Public Health Internship Program (NEPHIP) Intern Applications Open through 17NOV2023 – Apply <https://www.neha.org/nephip-students>
- Commissioned Officer Association of the USPHS:
 - COF/Symposium: 08-11MAY2023 in Tulsa, OK
 - <https://www.phscof.org/symposium>
- National Environmental Health Association:
 - AEC: 31JUL- 3AUG2023 in New Orleans, LA
 - <https://www.neha.org/aec>
- American Industrial Hygiene Association:
 - AIHce EXP 2022: 22-24May2023 in Phoenix, AZ
 - <https://www.aihceexp.org/>
- American Board of Health Physics/Health Physics Society:
 - HPS 2023: 23-27JUL2023 in National Harbor, MD
 - <http://burkclients.com/hps/2023AM/site/index.html>

VIII. Open Discussion

- **Awards – CDR Williams**
 - Responder of the Year closes on 09DEC2022, don't forget to vote!

IX. Adjournment –CAPT Jessica Havranek

The meeting was adjourned at 1434 ET