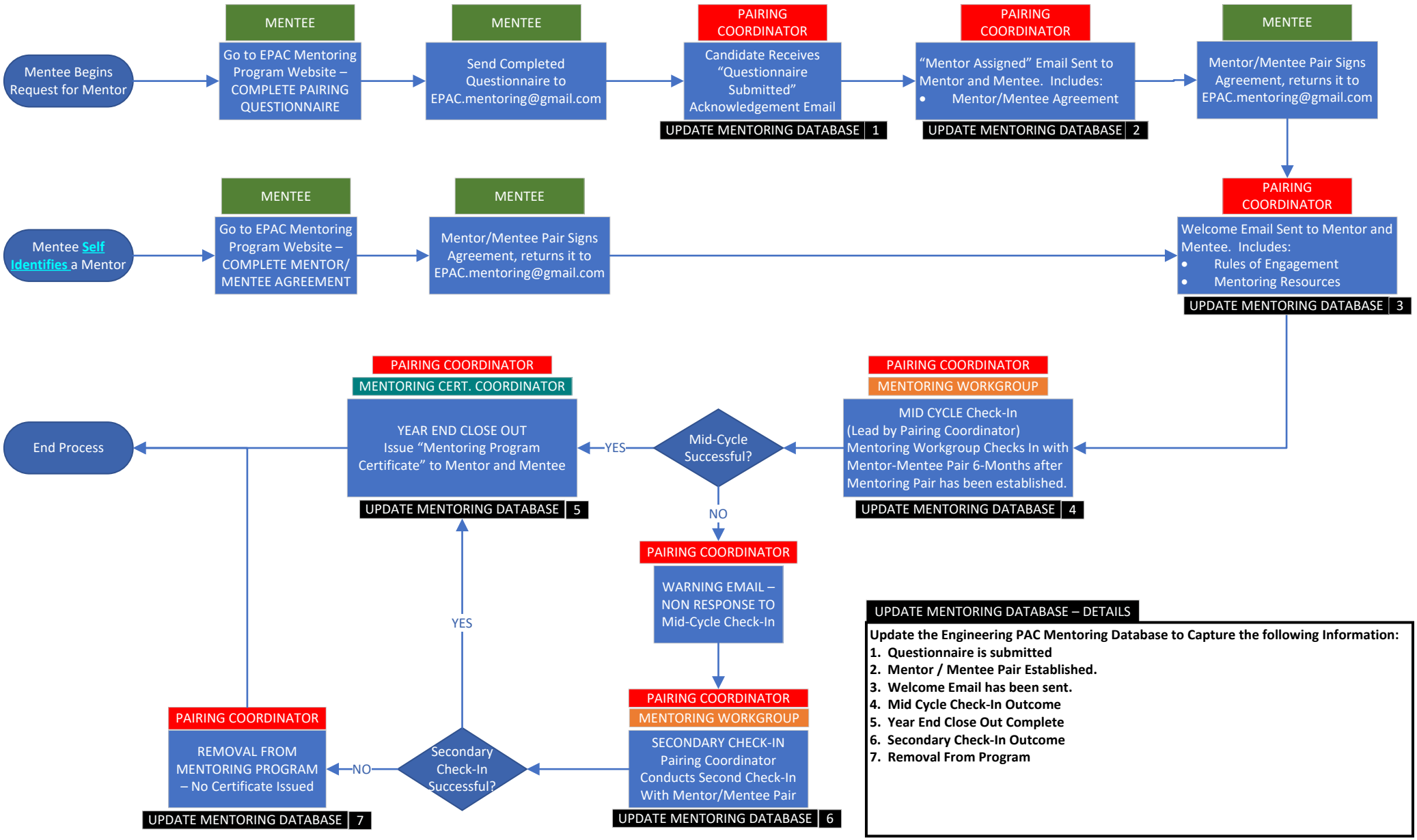
Engineering PAC Mentoring Assignment Process

Revision 0
2021-Apr-05



UPDATE MENTORING DATABASE – DETAILS

Update the Engineering PAC Mentoring Database to Capture the following Information:

1. **Questionnaire is submitted**
2. **Mentor / Mentee Pair Established.**
3. **Welcome Email has been sent.**
4. **Mid Cycle Check-In Outcome**
5. **Year End Close Out Complete**
6. **Secondary Check-In Outcome**
7. **Removal From Program**