**The PHPAG Junior Officer of the Year Award**

**2023 Nomination Form**

The Public Health Professional Advisory Group (PHPAG) represents the diversity of public health disciplines of Epidemiology, Generalist of Public Health, Global Health, Health Promotion & Education, and Policy. The PHPAG Awards Subgroup is excited to announce the call for nominations for the PHPAG Junior Officer of the Year Award. The PHPAG Junior Officer of the Year Award is presented to a Health Services Officer (HSO), **rank O-4 and below**, who has demonstrated exemplary commitment to the mission of the United States Public Health Service (USPHS) and is recognized by their peers for exceptional work toward the mission of the PHPAG and/or a Health Services Professional Advisory Committee (HSPAC) workgroup or subcommittee. **Applicants must meet basic readiness standards to apply**. **Self-nominations will be considered. HSPAC and PHPAG voting members do not qualify for this award**.

|  |  |
| --- | --- |
| Nominee Information |  |
| Name of Nominee/Rank |  |
| PHS Number |  |
| Agency/OPDIV |  |
| Work Address |  |
| Work Phone |  |
| Work Email |  |
| Job Title |  |
| Brief Description of Duties |  |
| Nominator Information |  |
| Nominator (Include rank if applicable) |  |
| E-mail Address of Nominator |  |
| How do you know the Nominee? |  |

**Narrative:**

Provide a supportive narrative that answers the following three questions, using 12-point Times New Roman font, one-inch margins, and no more than two pages.

1. In what ways has the officer demonstrated exemplary commitment to the mission of the USPHS?
2. What recognizable contributions has the nominee made to the field of public health within or outside of the USPHS?
3. What recognizable contributions has the nominee made to PHPAG and/or HSPAC workgroups or subcommittees?

**Qualifications**

* Officer has been in the USPHS for at least one year.
* Officer demonstrates basic readiness.
* Officer does not hold voting member position in the HSPAC or PHPAG.

**Nomination packages must include:**

* A narrative that answers the above listed three questions and is no longer than two pages.
* Officer’s Curriculum Vitae.
* Screen capture verifying officer’s basic readiness status.

**Selection and award process:**

* The de-identified award nomination packages will be scored based on how the nominee met the above criteria. Responses to each of the three questions will be weighed equally. The Subgroup will use the unique identifier assigned to each nomination to make the final selection, then the PHPAG Awards Subgroup Chair will forward the nominee’s name to the PHPAG Chair for final approval.
* Once confirmed, the awardee will be notified.
* The award recipient will be formally recognized for their contributions at the USPHS Scientific and Training Symposium.

**Awards deadline extended to February 24, 2023. Please send all nomination packages via email to:**

**PHPAG Awards Subgroup Chair**

E-mail: [phpag.hspac@gmail.com](mailto:phpag.hspac@gmail.com)

**PHPAG Junior Officer of the Year Award**

**2023 Companion Document for Nominators**

The purpose of this companion document is to assist nominators in writing their nomination and clarify the expectations for the supportive narrative responses. Specific examples are requested, as scoring of responses will be based on the set criteria below. Responses to each of the three questions below will be weighed equally. This document should be used as a guide and the bullets/examples should NOT limit your response. The [Commissioned Officers’ Awards Program’s Guidance & Tips](https://dcp.psc.gov/CCMIS/COAP/COAP_hints_m.aspx) can also assist you with writing impact and accomplishment statements for each question.

**Question 1:** **In what ways has the officer demonstrated exemplary commitment to the mission of the USPHS?**

It is the mission of the USPHS Commissioned Corps to protect, promote, and advance the health and safety of our Nation. Discuss ways in which this officer contributed to the above mission. Such contributions may include, but are not limited to, the following:

* Exemplary officership on their deployment team (e.g., officer’s role on deployment team, deployment experience, etc.).
* Exemplary officership at the agency level (e.g., representing PHS and the agency OUTSIDE of normal duties such as presenting at a conference).

**Question 2**: **What recognizable contributions has the nominee made to the field of public health within or outside of the USPHS?**

This question refers to the officer’s recognizable contributions to a special activity, program or project the nominee has led, developed, or implemented that positively impacted public health policy, systems, and/or services. Such contributions may include, but are not limited to, the following:

* Provided essential public health and health care services to underserved and disadvantaged populations at local, regional, or national levels.
* Led a team/workgroup within the agency or a professional or community organization in the officer’s specialty public health field(s).
* Demonstrated independence (with minimal supervisory guidance) in completing assigned tasks and producing outstanding results.
* Sought opportunities to enhance work knowledge.

**Question 3**: **What recognizable contributions has the nominee made to HSO Professional Advisory workgroups, committees, and/or subcommittees (e.g., PHPAG)?**

One of the primary purposes of the PHPAG Junior Officer of the Year Award is to recognize a HSO, rank O4 and below, who has demonstrated exemplary commitment to the mission of the USPHS and is recognized by his/her peers for exceptional work toward the mission of the PHPAG and/or a HSO Professional Advisory workgroup and subcommittee. Some criteria to consider when developing a response to this question include, but are not limited to, the following:

* Served as secretary, led special committee/groups, contributed to the development of SOP, curriculum, presentation, award nomination packages.
* Excelled or significantly contributed to excellence of the PHPAG.
* Received awards, and/or certificates from HSO Professional Advisory Groups and/or

PHPAG.