**The PHPAG Excellence in Leadership Award**

**2023 Nomination Form**

The Public Health Professional Advisory Group (PHPAG) represents the diversity of public health disciplines of Epidemiology, Generalist of Public Health, Health Promotion & Education, and Policy. The PHPAG Awards Subgroup is excited to announce the call for nominations for the PHPAG Excellence in Leadership Award. The PHPAG Excellence in Leadership award is presented to a Health Service Officer (HSO), **rank O-5 and above**, who has demonstrated outstanding accomplishments in the field of public health and is recognized by his/her peers for exceptional work toward the mission of the PHPAG. **Applicants must meet basic readiness standards to apply.** **Self-nominations will not be considered. HSPAC and PHPAG voting members do not qualify for this award.**

|  |  |
| --- | --- |
| Nominee Information |  |
| Name of Nominee/Rank |  |
| PHS Number  |  |
| Agency/OPDIV |  |
| Work Address |  |
| Work Phone |  |
| Work Email |  |
| Job Title |  |
| Brief Description of Duties |  |
| Nominator Information |  |
| Nominator (Include rank if applicable) |  |
| E-mail Address of Nominator |  |
| How do you know the Nominee? |  |

**Narrative:**

Provide a supportive narrative that answers the following three questions, using 12-point Times New Roman font, one-inch margins, and no more than two pages:

1. How has the nominee demonstrated exceptional leadership in the areas of Epidemiology, General of Public Health, Global Health, Health Promotion and Education, and Policy?
2. What accomplishments has the nominee contributed to the field of public health within or outside of the United State Public Health Service (USPHS)?
3. What recognizable contributions has the nominee made to the PHPAG and/or HSPAC workgroups or subcommittees?

**Qualifications**

* Officer demonstrates outstanding accomplishments in the field of public health within or outside the USPHS within the last five years.
* Officer has been in the USPHS for at least one year.
* Officer demonstrates basic readiness.
* Officer does not hold voting member position in the HSPAC or PHPAG.

**Nomination packages must include:**

* A narrative that answers the above listed three questions and is no longer than two pages.
* Officer’s Curriculum Vitae.
* Screen capture verifying officer’s basic readiness status.

**Selection and award process:**

* The de-identified award nomination packages will be scored based on how the nominee met the above criteria. Responses to each of the three questions will be weighed equally. The Subgroup will use the unique identifier assigned to each nomination package to make the final selection, then the PHPAG Awards Subgroup Chair will forward the nominee’s name to the PHPAG Chair for final approval.
* Once confirmed, the awardee will be notified.
* The award recipient will be formally recognized for his/her contributions at the USPHS Scientific and Training Symposium.

**Awards deadline extended to February 24, 2023. Please send all nomination packages to:**

**PHPAG Awards Subgroup Chair**

E-mail: phpag.hspac@gmail.com

**PHPAG Excellence in Leadership Award**

**2023 Companion Document for Nominators**

The purpose of this companion document is to assist nominators in writing their nomination and clarify the expectations for the supportive narrative responses. Specific examples are requested, as scoring of responses will be based on the set criteria below. Responses to each of the three questions below will be weighed equally. This document should be used as a guide and the bullets/examples should NOT limit your response. The [Commissioned Officers’ Awards Program’s Guidance & Tips](https://dcp.psc.gov/CCMIS/COAP/COAP_hints_m.aspx) can also assist you with writing impact and accomplishment statements for each question.

**Question 1: How has the nominee demonstrated exceptional leadership in the areas of Epidemiology, General of Public Health, Health Promotion and Education and Policy?**

Responses to this question should highlight the officer’s leadership within his or her Agency/Operating Division (OPDIV), with emphasis on the officer’s discipline or specialty in public health. Responses can also address the officer’s leadership as a representative of his or her category OUTSIDE of the Agency/OPDIV, as well as participating in other Commissioned Corps activities (e.g., deployments, PACs, PAGs, etc.) or exhibiting leadership in the community or in public health professional organizations (e.g., American Public Health Association, Society for Public Health Education, and local Commissioned Officer Association l Chapters). The following questions may be considered when preparing the response to Question 1:

* How has the officer led a team or teams within the agency, and what success has the officer had in these leadership roles?
* Is the officer a direct supervisor? How has the officer’s supervisory skills exceeded expectations?
* Is the officer a leader within a professional or community organization in the specialty public health field? How has the officer demonstrated this leadership?
* In what way has the officer acted in a leadership role(s) in the Agency/OPDIV or during deployment(s)?
* How has the officer demonstrated initiative and independence (with minimal supervisory guidance) in completing tasks and producing outstanding results?
* What steps have been taken by the officer to improve leadership skills? How has the officer taken or found ways to increase leadership opportunities?

**Question 2: What accomplishments has the nominee contributed to the field of public health within or outside of the USPHS?**

It is the mission of the USPHS Commissioned Corps to protect, promote, and advance the health and safety of our Nation. Discuss ways in which this officer may have contributed to the above mission. Such contributions may include, but are not limited to, the following:

* Implemented rapid and effective response to public health needs.
* Advanced public health science.
* Provided essential public health and health care services to underserved and disadvantaged populations.
* Prevented and controlled injury and the spread of disease.
* Ensured that the Nation's food supply, drinking water, drugs, medical devices, and environment are safe.
* Conducted and supported cutting-edge research for the prevention, treatment, and elimination of disease, health disparities, and injury.
* Worked with other nations and international agencies to address global health challenges.
* Provided urgently needed public health and clinical expertise in response to large-scale local, regional, and/or national public health emergencies and disasters.
* Evaluated and enhanced a public health workforce development program or initiative.

**Question 3: What recognizable contributions has the nominee made to the PHPAG?**

One of the primary purposes of the PHPAG Excellence in Leadership Award is to recognize a HSO who has demonstrated outstanding accomplishments in the field of public health and exceptional work toward the mission of the PHPAG. Some criteria to consider when developing a response to this question include, but are not limited to, the following:

* Demonstrated noteworthy accomplishment of assigned duties within the PHPAG, beyond the expectations typically set for officers within that position.
* Made significant contributions to the excellence of the PHPAG.
* Accomplished duties in an exemplary manner, setting a record of achievement and inspiring others to improve the quality and/or quantity of their committee work.