



HEALTH SERVICES PROFESSIONAL ADVISORY COMMITTEE (HSPAC)

Multidisciplinary in Approach, Connected by Service, Advancing Public Health

HSPAC Executive Committee



June All-Hands Meeting Details

June 28, 2019

Time: 11:00 – 14:00 EST

Location: ASPR, O'Neill Building

200 C Street SW, Room #C1A16, Washington DC

Call information: 800-779-9732; Passcode: 3986139

Meeting Link: https://hrsa.connectsolutions.com/hsc_all-hands_meeting/

Total In-Room Attendance: 6

Total Virtual Attendance: 219



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Recording:

<https://hrsa.connectsolutions.com/pga2r1g47x66/>

Brief Meeting Minutes:

CPO Remarks: CAPT Jeanean Willis Marsh presented 2019 temporary promotion statistics and congratulated the officers who made the promotion. She provided several updates from CCHQ including appointment of two new Deputy Directors, upcoming missions, new officer dashboard, Corps Care program as well as details on new CC Deployment and Readiness directive CCD 121.02. She also shared notes from her meeting with Deputy Surgeon General, RADM Schwartz, covering relationship between OSG and charter groups, review of charter groups roles and responsibilities as well as our engagement with external organizations. She pointed out a couple of key upcoming events: Inaugural PHS ball on July 20, 2019 and 2019 AMSUS meeting from Dec 2 to 6, 2019. Kudos to our officers on maintaining high Readiness rates! Provided shout out for the successful Category day at the last COA Training and Symposium and achievements of our Operation Corps Strong workgroup.

HSPAC Chair Remarks: CDR Simleen Kaur provided her kudos to the 2019 Category Day planning team, described the State of our Health Services Category, updates on Readiness & Deployment operations, reviewed accomplished and on-going projects within HSPAC, released of the new Health Services Coin & Logo, announced urgent request for volunteer and introduced HSPAC 2020 Chair, CDR Joel Richardson.

HSPAC Subcommittees:

- **Community Wellness:** celebrated past successful initiatives (i.e., National Public Health week, Wellness Room during COA, and a work-life balance roundtable webinar held on June 4, 2019). Provided a snapshot of upcoming initiatives to include Healthy Mind Initiative, Suicide Prevention Awareness for Community Outreach, Red Ribbon Week and Great American Smokeout.
- **Career Development:** provided overview of the CP2G Toolkit. The initial release of the Promotion Year 2020 CP2G Toolkit is expected by July 19, 2019. The registration for the Coaching on Demand/CV Review sessions is tentatively slated for late August with coaching sessions to occur in September and October. The long awaited guidance document for civilian supervisors is expected to be released in the fall of 2019.
- **Communications:** provided update on the HSPAC website redesign project and HSO Ebola Deployment Book soon available for pre-order; Early bird notification for when book goes on sale, sign up here:
<https://www.surveymonkey.com/r/ebolabook>

- Membership: discussed Voting Membership (VM) Drive and status of the Active Participant Database (APD).
- Mentoring: Highlighted recent HSO Career Counseling Session at COA. The Mentoring database historical found on HSPAC Mentoring Subcommittee's webpage does not meet HHS information technology security requirements; therefore, it has been removed from the original server and being transferred to an Access database as instructed by CCHQ. Details on ongoing efforts for improving to the Database functionality and officers' understanding regarding how the program is intended to operate was provided.
- Readiness: latest HSPAC basic readiness compliance (94.8 % in June), the release of the three readiness resources- Deployment guide, ODU Uniform Video Guide and Readiness Resource Guide, and updates to Advanced Readiness program was presented.

HSPAGs:

- Dental Hygiene, Social Worker and Medical Lab Science PAGs provided an update on their PAG dynamics including their vision and goals for 2019.

Health Services Liaisons:

- AMSUS: Save the date 2019 AMUS Annual Meeting is from December 2-6 at Gaylord National Resort & Convention Center. Registration is now open. Check out award and abstract/poster submission guideline if interested.
- Healthy Minds Initiative did not present due to last minute meeting conflict.
- Operation Corps Strong (OCS): Shared program goals and extensive resources posted on OCS website. <https://dcp.psc.gov/OSG/hso/ocs.aspx>

Special Announcements:

- Surgeon General's ceremonial drill team by LCDR Mike Muni.
- 1st USPHS Inaugural Birthday Ball on July 20, 2019 by CAPT Joseph Rivero.



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Question and Answer Sessions

Q: Questions related to 2019 Temporary Promotion Results:

- a) The promotion results page has been changed and omits the number of officers up for promotion. Will this information be available again at some point?
- b) In the past there was an analysis of promotion results by category that showed the scoring by benchmark reflecting the high, median, and low scores for each benchmark. This allowed the officer to understand where their respective score compared to the category trending. Is this something that we can advocate for headquarters to provide again? This will be especially helpful given the lack of comments that officers are receiving on their promotion sheets.
- c) The statistical information also omits the average score for each successful precept, which is a good tool for Officers to know which areas are stronger and those that need improvement.
- d) Regarding how many officers were eligible and the cutoff scores for each portion. Do you know if that information will be added later on?
- e) I did not see what the cutoff scores were for this year and I'm not quite sure where to find that and I also noted that in 2017 the promotion statistics posed by 2018 to on top either and I wanted to see if there is reasoning behind that change.

A: CAPT Willis Marsh: In previous years, the temporary promotion stats were added sometime later, after the results were posted. I requested that information and we were told that information will be made available directly to the liaisons and the CPOs so I'm waiting for that. The information will be used and presentation as part of our promotion trend analysis. We don't know the reason headquarters has not to post those statistics. They pull information for officers who do not meet basic readiness since that will skew the number of officers that are eligible. When you look at the number of officers that were promoted and when you do the math, it won't add up. When they complete the statistics, information will be shared with CPOs and the liaisons, so again once I get that information we will publish it because I know it's very important as you are looking at if you unfortunately works promoted it's very helpful to know where you fell out.

Q: Can you share the registration link to the PHS Birthday Ball?

A: <https://einvitations.afit.edu/inv/anim.cfm?i=459041&k=06644B097F56>

Q: How do I download the slides?

A: Click on upper right corner on File Share window and select Download all to access the files.

Q: I noticed that the HSO Coin webpage does not include the price of the coins. Can that information be added?

A: Please reach out to the point of contacts listed on the HSO coin website, they will provide pricing and order forms.

Q: Does updated Official CV Format Instructions mean there will changes to the format of the CV itself, or just the instructions?

A: Updates are coming to instructions for clarity instead of CV itself. And per CDR Pieter Van Horn, there will be very minimal changes to both CV and CV Instructions BASED solely on feedback from the survey.

Q: There have been some officers that cannot access max.gov because they are being told they need a .gov email.

A: In order to register with Max.gov, you will need a federal email account. Once the connection is established. Contact Career Development Subcommittee at careerdevelopment.hspac@gmail.com, they will be able to help you.

Q: Will EMPLID# still be required for the updated Official CV? As new officers, we weren't assigned to one due to discontinuation of DA.

A: LCDR Elizabeth Goodger: we are looking at the EMPLID issue.

Q: Is there a plan to make the website update request a faster process?

A: Not at this time.

Q: Will the **Service Before Self** be sold in the USHUS store with other PHS merchandise?

A: LCDR Kimberly Goodwin: The USHUS store is on the team's radar, but we are not sure if the book can be sold in-store. We will check on this and follow up.

Q: I was advised we should not use gmail accounts anymore, is that correct?

A: The gmail accounts are used by the subcommittees and team for questions and answers purposes only and for not HSPAC official business.