



HSPAC Readiness Subcommittee

Advanced Readiness Program Application

The Advanced Readiness is a voluntary program under which Health Service Officers (HSOs) could increase their deployment and technical capabilities as defined by their respective Professional Advisory Groups (PAGs). Please complete the following application to enroll in the Advanced Readiness program.

Pre-requisites for Advanced Readiness:

- The Advanced Readiness Program is open to all HSOs who are on active duty in the Commissioned Corps for **at least 5 years** based on the latest entry on duty date on PIR.
- Basic Readiness: Must have met all basic readiness requirements in the 12 months prior to the date of application.
- Field Readiness: Must have demonstrated field readiness via Field Medical Readiness Badge (FMRB) in PIR or all required FMRB courses completed in Responder e-Learn or a total of 7 days of agency and/or RDB deployments.
- No current or pending adverse actions.

Application package must include:

- Completed officer demographic section of this document, including name, rank, email address, PHS serial number, agency and PAG. Ensure all information provided are accurate and true.
- Documentation showing field readiness (such as screenshot of FMRB in PIR, list of FMRB courses completed in Responder e-Learn or orders for agency and/or RDB deployments).
- Screenshot(s) documenting Basic Readiness compliance for the past **12** months.
- Upon completion of the document, send the completed application package to ADVANCEDREADINESS_HSPAC@LIST.NIH.GOV. You may save it as a MS Word or PDF document. Include your last name and application date as part of the file name (e.g., Advanced Readiness Application_OfficerLastName_20191201).

Please note, your application will not be processed if any information is missing. If you have questions about the Advanced Readiness Program, please email ADVANCEDREADINESS_HSPAC@LIST.NIH.GOV. The Advanced Readiness Team continuously monitors the e-mail account to verify eligible officers and to ensure all questions and concerns related to the program are adequately addressed. For PAG-specific questions, please contact your PAG Technical Readiness Subgroup Chair. Their contact information can be found on the CCMIS website at https://dcp.psc.gov/OSG/hso/advanced_readiness.aspx.



I. Officer Demographic Information

Advanced Readiness Cohort: July 2020

Officer's First Name (required)

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Officer's Last Name (required)

Rank (required)

Email (required)

PHS Serial Number (required):

OPDIV/Agency (required, if other, please Specify below)

PAG (required):



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II. Service Time Verification

In the space provided below, attach a screenshot of your service dates from your PIR.



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III. Proof of Field Readiness

In the space provided below, attach a screenshot of one of the following:

- Awarded FMRB in PIR; or
- Completion of all 23 required FMRB modules in Responder e-Learn (<https://respondere-learn.hhs.gov/login/index.php>). For a list of required FMRB courses, please refer to CCMIS Website at https://dcp.psc.gov/ccmis/RedDOG/REDDOG_fmr_b_Modules_m.aspx; or
- Personnel orders for agency and/or RDB deployments that total at least 7 days.



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IV. Readiness Status Page

In the space provided below, attach screenshots of Basic Readiness compliance for the last 12 months from RDB Self Service section of CCMIS. Use the arrows on the bottom of the Readiness History Info screen to scroll back 12 months. This will require three screenshots as each screen shows five months of readiness status.

I hereby certify that the above information is true and correct to the best of my knowledge. I understand that a false statement may disqualify me for the program.

Officer signature:

Date:

X
