

Meeting called by:

LCDR Cynthia Chennault, Chair

Executive Secretary LT Erin Heap
Time Meeting Commenced: 1401 EST

Executive Committee Attendance: (In Order of Committee Roster)

Quorum (5): Yes

LCDR Cynthia Chennault, Chair

LCDR Jen Eng, Chair-Elect- **Excused**

LT Erin Heap

LCDR Theresa Chennault

LCDR Tanya Sumner

LCDR Tiffany Smith

LT Darion Smith

LCDR Olivia Barrow

LCDR Kesha Myrick

LCDR Suzanne Redmon

LCDR Diane Weidley

Non-Voting Member Present:

CDR Kari Pinsonneault

CDR Amy Strain

LCDR Paula Arango

LCDR Charles Brucklier

LCDR Angelica Chica

LCDR Holly Daverin

LCDR Joan Fillaus

LCDR Emily Warnstadt

LT Natasha Bennett

LT Jessica Criss

LT Valerie Favela

LT Sylvester Smith

LT Demario Walls

LT Melaku Woldeamanual

LTJG Andrea Bankston

AGENDA TOPIC:	DISCUSSION:	RECOMMENDATIONS/ ACTIONS:	Action Item:	
			Open Date	Due Date
Welcome: LCDR Cynthia Chennault	Meeting commenced by Chair LCDR Cynthia Chennault.			
Action on previous meeting minutes:	Motion to pass Feb 8th, 2021 Meeting Minutes: 1 st : LCDR Diane Weidley 2 nd : LCDR Cynthia Chennault None Opposed.			

Agenda Items:	<p>Welcome: LCDR Cynthia Chennault</p> <p>Roll Call: LT Erin Heap</p> <p>Chair Announcements: LCDR Cynthia Chennault</p> <p>Guest Announcements: LCDR Elizabeth Goodger- HSPAC Chair</p> <p>Approve Feb 8th, 2022 Meeting Minutes</p> <p>Operations Subgroup reports:</p> <ul style="list-style-type: none"> • Awards: LCDR Theresa Chennault • Communications: LCDR Tanya Sumner • Stakeholder & Community Engagement: LCDR Tiffany Smith <p>Officer Support Subgroup reports:</p> <ul style="list-style-type: none"> • Data & Evaluations: LCDR Suzanne Redmon • Recruitment & Retention LT Darion Smith • Technical Readiness LCDR Keasha Myrick • Training, Education, & Mentorship: LCDR Olivia Barrow 	<p>If you are a non-voting member of the DHPAG and attended the meeting, to log your attendance please send your name and rank in an e-mail to the DHPAG Executive Secretary, LT Erin Heap at cheap@bop.gov</p>		
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	<p>Management Subgroup reports:</p> <ul style="list-style-type: none"> • Administrative Management: LCDR Diane Weidley • Policy: LCDR Jen Eng-Excused Co-chair LT Woldemmanual <p>Announcements</p> <p>Open</p>			
<p>Chair Report: LCDR Cynthia Chennault</p>	<ul style="list-style-type: none"> • 2022 USPHS Scientific & Training Symposium will be held in Glendale, AZ at the Renaissance Phoenix Glendale Hotel from May 23-27, 2022. The DHPAG would like to get a group photo for those available at category day. Booth set-up volunteers are needed. • The HSPAC Career Development Committee will have a category booth and will distribute and discuss category materials May 23-25. If you are interested in serving a 2-hour slot, please contact LCDR Jennifer Weekes at jennifer.d.weekes@ice.dhs.gov • Proclaimed support for the DHPAG as Commissioned Corps Directives and Instructions are rolling out that effect the Corps. • The FAQ page on the CC website has really good information about the new CC instructions, directives, and policies that clarify some questions, so please review them when you have time. • Has TDY Forms/ Templates for clinical hours available for those that may need, reach out at cchennault@hrsa.gov 			
<p>Guest Announcements: HSPAC Chair LCDR Elizabeth Goodger-</p>	<ul style="list-style-type: none"> • Announced support for DHPAG with Modernization Policy Changes. HSPAC is diving into policies changes, if you have questions you are encouraged to submit them so they can be taken to CCHQ. • CCHQ Connect will run every Wednesday 1200 – 1300 ET, spanning from the second week in April through the third week in May. The goals of these sessions are to address any concerns and to provide 	<p>Submit questions for CCHQ to egoodger@hrsa.gov</p>		

	<p>accurate, up-to-date information. Email from CCHQ went out with links to meetings.</p> <ul style="list-style-type: none"> • Encouraged those that can to attend the 2022 Symposium for professional, clinical and social events. • HSPAC has volunteer opportunities open, please reach out if you would like to find a place to volunteer. 	<p>LCDR Jen Eng jen.eng@fda.hhs.gov and LCDR Suzanne Redmon suzanne.redmon@fda.hhs.gov are on HSPAC's Executive Board and can be points of contact if any hygienists are interested in volunteering at the symposium.</p>		
<p><u>SUBGROUP REPORTS</u> <u>(OPERATIONS)</u></p>				
<p>Awards LCDR Theresa Chenault</p>	<ul style="list-style-type: none"> • Awards were due March 11th, 2022. They were redacted awards to ensure anonymity. Award packets went to voting members on March 21st, 2022 to score and send back by April 4th, 2022. Awards have been totaled and sent to HSPAC/CPO for clearance checks. • We had 3 Candace Jones applicants and 4 Junior Dental Hygienist of the Year Applicants apply. The competition was extremely high and score were very close. Encouraged everyone who does not win to re-apply during next year's cycle due to the competitiveness. <ul style="list-style-type: none"> ○ Candace M. Jones Dental Hygienist of the Year: LCDR Emily Warnstadt ○ Junior Dental Hygienist of the Year: LCDR Andrew Felix • Plaques will be distributed at Category Day at the Symposium, website will be updated, COA will be distributed to all that applied. 			
<p>Communications LCDR Tanya Sumner</p>	<ul style="list-style-type: none"> • First submission deadline for The Fulcrum, 2022 Issue I is 10 days away, April 22, 2022. • Articles and content needed! 	<p>Consider writing an article for submission.</p> <p>Chair leads please submit announcements/ updates for newsletter.</p>		

<p>Stakeholder & Community Engagement LCDR Tiffany Smith</p>	<ul style="list-style-type: none"> • 3 e-mails have been sent out to the HSPAC Community Wellness Subcommittee's email box for future collaboration and growth between the HSPAC and DHPAG, to date have not received a response. Will next try reaching out to the HSPAC Community Wellness Subcommittee members directly. • Collaborating with the DePAC to create a combined Dentist + Dental Hygienist Vacancy List. Working with the DePAC and our DHPAG Chair, to discuss the opportunity and identify logistics to make this idea a reality. We would like to have clinical and non-clinical positions on the vacancy list. Will consider who can be utilized as POCs for the various agencies. • LTJG Bankston is spearheading an initiative to developing a state-by-state spreadsheet to include ways that RDH's can volunteer to obtain the required 80 clinical practice hours at MOM events, RAM events, etc. plan to include dental, public health, and leadership conference opportunities in the spreadsheet. • LT Valerie Favela is leading an initiative in developing a presentation on PHS dental hygienists being involved in their local or state dental hygiene associations and how this is beneficial to the Officer, the association and the community. This is in the beginning phase. • Brainstorming a presentation that would feature PHS dental hygienists that are in nonclinical billets and how they have been able to get and fulfill their 80 clinical practice hours. • 2022 USPHS Scientific & Training Symposium will be held in Glendale, AZ at the Renaissance Phoenix Glendale Hotel from May 23-27, 2022. The Renaissance hotel is sold out, but there's a link on the registration website of nearby hotels. The DHPAG is collaborating with the Dental Category Day Committee and we have dental hygienists that are volunteering this year. Some are working on initiatives prior to the DePAC Category Day and 			
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	others will be helping in-person the day of the DePAC Category Day.			
<u>SUBGROUP REPORTS</u> <u>(OFFICE SUPPORT)</u>				
Data & Evaluation LT Suzanne Redmon	<ul style="list-style-type: none"> Met and developed a rough draft of questions for our deployment survey and will finalize the questions prior to sending it out. Experimenting with a few different software platform options to find something that works for all officers in all agencies. If a universal free platform cannot be found a questionnaire will go into a word doc as an attachment to be returned via email. Survey to be sent out around the end of May and hope everyone will help us by filling it out to help us understand what types of deployments RDHs are going on and is and how clinical practice hours (tasks) are obtained, approved, and claimed in any deployments. Results will only be utilized within the DHPAG group and not shared outside DHPAG. The survey will be short and sweet and look forward to your responses. 	When survey is sent out, if you have deployed please consider filling out and returning.		
Recruitment & Retention LT Darion Smith	<ul style="list-style-type: none"> Central vacancy project (on-going) Central vacancy location Max.gov for agency vacancy publishing. CAD: As of 5 APR 2022, no DH CADs in the que for commissioning. There was CCHQ guidance that spoke about a 5-month open enrollment period, accepting 150 clinical HSOs total (including DH). However, with new leadership and new policies that may change. Review new policies and advise on matters that effect accession/retention (on-going) R& R will be providing DH Vacancies via the LISTSER Brought attention to: Force Distribution and Management - CCD 122.02 - 10 FEB 2022. Regular Corps effective 1 JUNE 2022Commissioned Service 	Send questions from policies related to accession and retention		

	<p>Obligation (CSO) Minimum of eight years (combined active and reserve duty).</p> <ul style="list-style-type: none"> ○ CCHQ <u>expectation</u> is 4 years active duty ○ CCHQ <u>requirement</u> is 2 years active duty or forfeit benefits (i.e., travel, HHG transportation, lump-sum pay of unused annual leave etc...). 	<p>up chain of command (i.e., liaisons and CPOs) for CCHQ review.</p>		
<p>Technical Readiness LCDR Keasha Myrick</p>	<ul style="list-style-type: none"> ● Clinical Hours: In the process of defining a POC within agencies along with PHS Agency Liaisons assistance to determine possibilities of RDH completing clinical hours at specific dental clinics. ● The Advanced Readiness Program: To date, 5 graduates, 5 participants in January 2022 Cohort, and 1 pending participant for July 2022 Cohort. <ul style="list-style-type: none"> ○ The application deadline for July 2022 Cohort is Saturday, April 30, 2022 to start July 1, 2022. ○ Scheduled quarterly meetings for Technical Readiness & Advanced Readiness Program participants on last Tuesday in the months of April, July, October, and January at 3:30pm EST ● Keep an eye out for new requirement which is PENDING, the Deployment Care Plan. ● Sub-Specialty roles need updated in RDB-Self Service > Readiness Information > Section 7. Deployment Role. 	<p>If anyone has any information to provide pertaining to possible POCs, please, email LT Pallack and myself with this information.</p> <p>Any officers that has deployed within the last year, please, provide your title, amount of time deployed, and briefly your role during deployment. Our subgroup would like to share this information so that if one should be asked to deploy in the same or similar role, there will be some transparency of what to somewhat expect prior to deploying.</p> <p>If anyone is interested in becoming a member of Technical Readiness, please, contact us.</p>		
<p>Training, Education & Mentorship LCDR Olivia Barrow</p>	<ul style="list-style-type: none"> ● CV Review Project Announcement will be coming soon via LISTSERV, reviewers and reviewees will be needed. 	<p>Consider participation.</p>		
<p><u>SUBGROUP REPORTS</u> <u>(MANAGEMENT)</u></p>				

Administrative Management LCDR Diane Weidley	<ul style="list-style-type: none"> No updates at this time 			
Policy LT Woldemanual	<ul style="list-style-type: none"> Need for policy update by sub-groups. SOP were sent out via e-mail on March 18, 2022; a reminder e-mail was sent March 28, 2022. <ul style="list-style-type: none"> 23 % of the subgroups have responded with changes. 67 % concurred with the content and reported no change. 	Chairs if you have not sent your policy updates do so by this Friday, April 15, 2022.		
Old Business	<ul style="list-style-type: none"> None 			
New Business	<ul style="list-style-type: none"> None 			
Announcements	<ul style="list-style-type: none"> LCDR Brucklier is working with the DPAC to make a Dental PowerPoint for the Symposium. They need pictures for this PowerPoint, if you have dental related photos consider submitting them. LCDR Chica said farewell as she is retiring. Announced her thanks and support to her colleagues throughout the years. Many thanked her for her service and guidance. LCDR Weidly asked if results from recent survey on clinical hours will be shared. Response: Info has been sent up the chain of command, and plans to be shared at the next meeting. CDR Strain encourages to call VA for clinical hours, some websites state they do not have dental, but they do, investigate this thoroughly and explain you want to provide clinical care, not secretarial duties. 	Send dental photos to Charles.j.brucklier@ice.dhs.org		
Next Meeting	<p>June 14th 2022 at 1400-1500 EST (Announced) June 21, 2022 at 1400-1500 EST (Later changed to)</p>			

Adjournment	Motion for Adjournment: 1 st : LCDR Tiffany Smith 2 nd : LCDR Cynthia Chennault	Time Meeting Adjourned 14:55 EST		
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