

Meeting called by:

LCDR Emily Warnstadt, Chair

Executive Committee Attendance: (In Order of Committee Roster)

LCDR Emily Warnstadt Chair
LCDR Cynthia Chennault (Chair-Elect)
LCDR Olivia Barrow
CDR Amy Strain
LCDR Paula Arango
LCDR Marie-Elena Puleo-**excused**
LCDR Suzanne Redmond
LCDR Tiffany Smith
LCDR Doretha Wilson-**unexcused**
LCDR Diane Weidley
LCDR Theresa Chennault

Executive Secretary LCDR Olivia Barrow:

Quorum (5): Yes

Non-Voting Member Present:

CAPT Mylene Santulan
LCDR Charles Brucklier
LCDR Angelica Chica
LCDR Holly Daverin
LCDR Jennie Eng
LCDR Andrew Felix
LCDR Joan Fillaus
LCDR Vinessa Mills
LCDR Keasha Myrick
LCDR Tanya Selling
LCDR Latasha Turner
LT Johnna Bleem
LT Valerie Favela
LT Erin Heap
LT Ngoc Kelsch
LT Sascha Randolph
LT Alyssa Rowe
LT Darion Smith
LT Sylvester Smith
LTJG Angel LaPlante

LCDR Latasha Turner				
AGENDA TOPIC:	DISCUSSION:	RECOMMENDATIONS/ ACTIONS:	Action Item:	
			Open Date	Due Date
Welcome: LCDR Emily Warnstadt	Meeting commenced by Chair LCDR Emily Warnstadt			
Action on previous meeting minutes:	Motion to pass Minutes with edits from previous meeting: April 13th, 2021: 1 st : LCDR Emily Warnstadt 2 nd : LCDR Tiffany Smith			

Agenda Items:	<p>Welcome: LCDR Emily Warnstadt Roll Call: LCDR Olivia Barrow</p> <p>Approve June 8th, 2021, Meeting Minutes:</p> <p>Operations Subgroup reports:</p> <ul style="list-style-type: none"> • Awards: LCDR Theresa Chennault • Communications: LCDR Marie-Elena C. Puleo-excused • Stakeholder & Community Engagement: LCDR Tiffany Smith <p>Officer Support Subgroup reports:</p> <ul style="list-style-type: none"> • Data & Evaluations: LCDR Suzanne Redmon <p>Recruitment (ad hoc): LCDR Dorthea M. Tonkins-unexcused</p>	<p>If you are a non-voting member of the DHPAG and attended the meeting, to log your attendance please send your name and rank in an e-mail to the DHPAG Executive Secretary, LCDR Olivia Barrow at oliviab@searhc.org</p>		
----------------------	---	--	--	--

	<ul style="list-style-type: none"> • Technical Readiness CDR Amy Strain • Training, Education, & Mentorship: LCDR Paula Arango • Management Subgroup reports: • Administrative Management: LCDR Diane Weidley • Policy: LCDR Cynthia Chennault 			
<p>Chair Report: LCDR Emily Warnstadt</p>	<p>Please upload your COVID vaccine record into your eOPF. Recommend updating CV to the new format.</p>			
<p><u>SUBGROUP REPORTS</u> <u>(OPERATIONS)</u> Awards LCDR Theresa Chenault</p>	<ul style="list-style-type: none"> • The 2021 DHPAG Award winners were: LCDR Jennifer Curtis for the Candace Jones Award and LCDR Keasha Myrick for the Junior DH of the Year Award • Certificates of Appreciation were provided to everyone who applied for both awards this year; we had 6 Junior DH's of the year nominees and 2 Candace Jones Award nominees • Both winners have received their plaque already in the mail as well as a Certificate of Appreciation • The HSPAC website was updated with this year's award winners. • The award winners were recognized on July 30th at the virtual HSO category day 			

<p>Communications LCDR Marie-Elena Puleo-excused & LCDR Tanya Selling will present on behalf of LCDR Puleo</p>	<ul style="list-style-type: none"> • We are requesting folks submit any articles, new officer profiles, and any subgroup updates prior to the due date for Summer II Newsletter (8/27/2021). LCDR Puleo had sent a “Reminder” email via our RDH Listserv on Monday, 7/19/2021; she also included the attachment for DHPAG Newsletter Submission Request Form. • Our DHPAG website appears to be again operational, so you can also access the DHPAG Newsletter Submission Request Form via the link: https://dcp.psc.gov/OSG/hso/pags-dhpag-newsletters.aspx • LCDR Puleo still working on getting the DHPAG Spring I Newsletter uploaded to the website as HSPAC was having ongoing technical issues. She sent a follow up email to David Schwab on 07/27/2021. He responded that this has been an ongoing issue but was low priority due to deployments and lack of resources. Hopefully they will eventually get this issue resolved and upload the 2021 Spring I Newsletter. Please reach out if anyone needs a copy in the meantime. 			
--	---	--	--	--

Stakeholder & Community Engagement LCDR Tiffany Smith	<ul style="list-style-type: none"> • No Report at this time 			
<u>SUBGROUP REPORTS</u> <u>(OFFICE SUPPORT)</u> Data & Evaluation LCDR Suzanne Redmon	<ul style="list-style-type: none"> • Provided the Data Evaluation to highlight additional degrees, certificates, job roles with agencies beyond dental hygiene, and roles during deployments. 			
Recruitment (AD HOC) LCDR Doretha Wilson- unexcused	<ul style="list-style-type: none"> • 			
Technical Readiness CDR Amy Strain	<ul style="list-style-type: none"> • Team will be meeting and going over A/R checklist. • Will solicit for applications and review • Ensure October 1st cohort has all the updated documents available. • Will ask if PAC Advanced Readiness Liaison can be available after the October 12th DHPAG meeting. 			
Training, Education & Mentorship LCDR Paula Arango	<ul style="list-style-type: none"> • DHPAG TEM Summer Project: 2021 CV Review Project <ul style="list-style-type: none"> ○ Leads: CAPT Santulan and LCDR Barrow ○ On-going project. All reviewer and reviewee match completed. All participants are notified. ○ Follow new PHS guidelines for CV Format. ○ Follow the process and timeline as delivered. 			

	<ul style="list-style-type: none"> • Panel discussion - Fall 2021 <ul style="list-style-type: none"> ○ Lead: LT Heap ○ Co-Leads: LT Randolph and LCDR Brahim ○ Topic: Oral Facial Disorder • A collaboration with the Therapy Category/Education subcommittee • Proposal approved by the DHPAG Exec Members • Possible implementation on October 12, 2021 soon after the DHPAG meeting • Continued update of DHPAG directory <ul style="list-style-type: none"> ○ Send any directory/information changes to LCDR Myrick Keasha.Myrick@ihs.gov and/or LT Woldeamanual mwoldeamanual@bop.gov ○ Follow up with DHPAG executive members about cross- referenced with HSPAC CC RDH information before it's shared across our listserv 			
<p><u>SUBGROUP REPORTS</u> <u>(MANAGEMENT)</u> Administrative Management LCDR Diane Weidley</p>				
<p>Policy LCDR Cynthia Chennault</p>	<ul style="list-style-type: none"> • Policy chair met with Subgroup chairs on Wednesday, June 23rd to discuss revisions for the DHPAG SOP manual. The final 			

	SOP document is still being processed and will be submitted to the DHPAG Chair by 31 August 2021, for review.			
Old Business	DHPAG meeting minutes have been posted to our DHPAG website. Thank you for your patience in this matter as there has been delay due to the website being down.			
New Business				
Next Meeting	<ul style="list-style-type: none"> Oct 12, 2021 from 1400-1500 EST. 	**WebEx Meeting Number has been disseminated on the Listserv.		
Adjournment	Motion for Adjournment: 1 st : LCDR Diane Weidley 2 nd : LCDR Paula Arango		Time Meeting Adjourned: (EST)	14:26 EST