

**Meeting called by:**

LCDR Jennifer Curtis, Chair

**Executive Committee Attendance:** (In Order of Committee Roster)

- LCDR Jennifer Curtis, Chair
- LCDR Emily Warnstadt (Chair-Elect)
- LCDR Olivia Barrow
- LT Theresa Chennault
- LCDR Marie-Elena Puleo-**excused**
- LCDR Nicolette Bennett
- LCDR Charles Brucklier-**absent**
- LCDR Doretha M. Tonkins
- CDR Amy Strain
- LCDR Paula Arango
- LCDR Diane Weidley-**excused**

**Executive Secretary** LCDR Olivia Barrow:

**Quorum (5): Yes**

**Non-Voting Member Present:**

- LCDR Melka Argaw
- LCDR Angelica Chica
- LCDR Holly Daverin
- LCDR Andrew Felix
- LCDR Suzanne Redmon
- LCDR Tanya Selling
- LCDR Latasha Turner
- LT Johnna Bleem
- LT Erin Heap
- LT Valerie Favela
- LT Sascha Randolph
- LT Alyssa Rowe

AGENDA TOPIC:	DISCUSSION:	RECOMMENDATIONS/ ACTIONS:	Action Item:	
			Open Date	Due Date
<b>Welcome:</b> <b>LCDR Jennifer Curtis</b>	Meeting commenced by Chair LCDR Jennifer Curtis.			

<b>Action on previous meeting minutes:</b>	Motion to pass Minutes with edits from previous meeting in June 9th, 2020: 1 <sup>st</sup> : LCDR Jennifer Curtis 2 <sup>nd</sup> : LCDR Emily Warnstadt			
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<b>Agenda Items:</b>	<p><b>Welcome:</b> LCDR Jennifer Curtis  <b>Roll Call:</b> LCDR Olivia Barrow</p> <p>Approve June 9th, 2020, Meeting Minutes:</p> <p><b>Operations Subgroup reports:</b></p> <ul style="list-style-type: none"> <li>● <b>Awards:</b> LT Theresa Chennault</li> <li>● <b>Communications:</b> LCDR Marie-Elena C. Puleo-excused LT Keasha Myrick</li> <li>● <b>Stakeholder &amp; Community Engagement:</b> LCDR Nicolette Bennett</li> </ul> <p><b>Officer Support Subgroup reports:</b></p> <ul style="list-style-type: none"> <li>● <b>Data &amp; Evaluations:</b> LCDR Charles Brucklier-absent</li> <li>● <b>Recruitment (ad hoc):</b> LCDR Dorthea M. Tonkins</li> <li>● <b>Technical Readiness</b> CDR Amy Strain</li> <li>● <b>Training, Education, &amp; Mentorship:</b> LCDR Paula Arango</li> </ul> <p><b>Management Subgroup reports:</b></p> <ul style="list-style-type: none"> <li>● <b>Administrative Management:</b> LCDR Diane Weidley-excused LT Johnna Bleem</li> </ul>	<p>If you are a non-voting member of the DHPAG and attended the meeting, to log your attendance please send your name and rank in an e-mail to the DHPAG Executive Secretary, LCDR Olivia Barrow at <a href="mailto:oliviab@searhc.org">oliviab@searhc.org</a></p>		
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	<ul style="list-style-type: none"> <li>• <b>Policy:</b> LCDR Emily Warnstadt</li> </ul>			
<p><b>Chair Report:</b></p>	<ul style="list-style-type: none"> <li>• We had a HSO leadership meeting last week. The following topics were discussed: <ol style="list-style-type: none"> <li>1. The SGs Office is aware that RDHs cannot obtain their clinical hours due to the covid pandemic. It was further explained that dental clinics are not found to be open outside of normal business hours. We will receive further guidance on this in the near future. Possibly an extension.</li> <li>2. The SGs Office is aware of the Special Pay training that utilized RDHs as an example. However, RDHs are not included in the policy. The DHPAGs position is to advocate for our inclusion into the policy.</li> <li>3. HQ is discussing the possibility of hazardous pay for PHS Officers. Further guidance will come in the near future.</li> </ol> </li> </ul>			
<p><b><u>SUBGROUP REPORTS</u></b> <b><u>(OPERATIONS)</u></b> <b>Communications</b> LCDR Marie-Elena Puleo- <b>excused</b> LCDR Keasha Myrick</p>	<ul style="list-style-type: none"> <li>• The Communications Subgroup is asking for officer participation of the attached fillable pdf , “DHPAG Senior Officer Career Paths within PHS” which we created in efforts to collect and share in our upcoming Summer II Newsletter. We are hoping that information collected on these questionnaires might assist more junior officers in developing and guiding their career paths within PHS. **REVISED Questionnaire containing instructions on how to</li> </ul>			

	<p>upload photo is attached to this email.** We have added some easy to follow instructions directly onto this form <b><u>OR</u></b> If you prefer you can submit a separate pdf of your photo in addition to your completed questionnaire. We would like all questionnaires completed and emailed back to us by the upcoming Summer II Newsletter <b><u>Deadline of 08/31/20.</u></b></p> <ul style="list-style-type: none"> <li>• Thank you to those officers who have already submitted their completed questionnaires! We are hoping to receive many more submissions!</li> <li>• We are still requesting any article submissions, new RDH PHS officers info, awards and Subgroup Updates (**Even if your Subgroup doesn't have anything to report, please complete and submit this form to us**) PLEASE be submitted to us via the DHPAG Newsletter Subgroup Submission form found on our website below by the Summer II Newsletter <b><u>Deadline of 08/31/20:</u></b> <a href="https://dcp.psc.gov/OSG/hs/pags-dhpag-newsletters.aspx">https://dcp.psc.gov/OSG/hs/pags-dhpag-newsletters.aspx</a></li> </ul>			
<p><b>Awards</b> LT Theresa Chennault</p>	<ul style="list-style-type: none"> <li>• We announced the RDHPAG winners at the June 26th HSPAC meeting. The Candace Jones award went to CDR Kelly Moore and the Jr. Hygienist of the Year award went to LCDR Cynthia Chennault. We already ordered their plaques and they have been sent to the award recipients.</li> </ul>			

<p><b>Stakeholder &amp; Community Engagement</b> LCDR Nicolette Bennett</p>	<ul style="list-style-type: none"> <li>• Nothing to report at this time.</li> </ul>			
<p><b><u>SUBGROUP REPORTS</u></b> <b><u>(OFFICE SUPPORT)</u></b> <b>Recruitment (AD HOC)</b> LCDR Doretha M. Tonkins</p>	<ul style="list-style-type: none"> <li>• I would just like to start by saying that the new USPHS website looks amazing. After review there is concern pertaining to the discipline of dental hygiene that appears to need attention and possible correction. Thus, the section that refers to dental hygienist qualification for commissioning on the website currently reads: <i>Bachelor of Science degree in dental hygiene from a program accredited by the Commission on Dental Accreditation of the American Dental Association (ADA).</i> After recent review of the policy it is important to point out that the discipline of dental hygiene falls under the category: Exceptions to General Standards. Presently, the Category Specific Appointment Standards 231.03 EFFECTIVE DATE: 6 May 2011 states that:  (3) Dental Hygiene.  (a) License. A current, unrestricted, and valid license as a dental hygienist from a U.S. State (as defined in 42 USC 201 (f)) is required.  (b) Training. A candidate must possess an accredited bachelor's degree <b>AND</b> have successfully completed a Commission on Dental</li> </ul>			

	<p>Accreditation (CODA) of the American Dental Association accredited curriculum in dental hygiene.</p> <p>(c) TED Credit for Selected Qualifying Degrees. A bachelor's degree and completion of dental hygiene training shall receive 4 years TED credit regardless of whether the dental hygiene training occurred prior to, as part of, or subsequent to the candidate's bachelor's degree.</p> <p>The current interpretation of the standards for the dental hygienist is that a candidate must possess an accredited bachelor's degree of <b>ANY</b> kind <b>AND</b> have successfully completed a Commission on Dental Accreditation (CODA) of the American Dental Association accredited curriculum in dental hygiene. The current message being communicated to potential applicants is that a bachelor's in Dental Hygiene is <b>NOT</b> needed, just a bachelor's degree that is accredited <b>PLUS</b> successful completion of an American Dental Association accredited curriculum in dental hygiene. As a Professional Advisory Subgroup that is committed to the recruitment and retention of the dental hygienist, we want to ensure our communication is clear and concise. Therefore, I look forward to discussing this further and clarifying dental hygiene qualifications for commissioning. As well as any changes that may need to be made to the new PHS website.</p>			
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<p><b>Training, Education &amp; Mentorship</b>  LCDR Paula Arango &amp; CAPT Mylene Santulan</p>	<ul style="list-style-type: none"> <li>• Thank all who relayed their interest and participation</li> <li>• CV reviewers and reviewees will be matched by 17 August 2020.</li> <li>• CV reviewers and reviewees will be introduced to each other no later 21 August 2020.</li> <li>• Lcdr Barrow and CAPT Santulan will send the email to the participants.</li> <li>• The final project for the year is in progress as well. (Tentative - Ergonomics Webinar presented by CDR Andrea Woolridge, Physical Therapist)</li> <li>• Possibly include pending DHPAG Exec Members approval of its content, timeline, and if a go due covid crisis</li> </ul>			
<p><b>Technical Readiness</b>  CDR Amy Strain</p>	<ul style="list-style-type: none"> <li>• July Advanced Readiness Officers were notified of acceptance.</li> <li>• Continued discussion related to clinical hours with leadership</li> <li>• Team had three opportunity Q &amp; A calls with officers in Advanced Readiness</li> <li>• Please review the RedDOG Self-Service for important updates regarding readiness requirements, on</li> </ul>			

	<p>call month notices and waiver extensions.</p> <ul style="list-style-type: none"> <li>• Several teams on the Technical Readiness subcommittee are looking for volunteers. If you know an officer who has an interest in Readiness and is looking to serve the PAC, please let me know and I will send you their contact (CDR Kwan or LCDR Bell).</li> <li>• Future: Will be asking for officers data to receive thank you letter for their deployments.</li> <li>• REACH out to our team if you are interested in Advanced Readiness and/or have questions.</li> <li>• Thank you to CDR Pinsonneault for the usage of her screen sharing platform.</li> </ul>			
<p><b>Data &amp; Evaluation</b> LCDR Charles Brucklier- <b>absent</b></p>				
<p><b><u>SUBGROUP REPORTS</u></b> <b><u>(MANAGEMENT)</u></b> <b>Policy</b> LCDR Emily Warnstadt</p>	<p>Head Quarters has released updates on website. Please review.</p>			
<p><b>Administrative Management</b> LCDR Diane Weidley- <b>excused</b> LT Johnna Bleem</p>	<p>There will be an election notice sent via email once finalized for approval.</p>			
<p><b>Old Business</b></p>				
<p><b>New Business</b></p>	<p>CAPT Santulan- Thank you for your participation in the CV Reviewee and Reviewer project. In order to have a</p>			



	more beneficial outcome please keep in communication between both parties involved.			
<b>Next Meeting</b>	<ul style="list-style-type: none"> <li>Oct 13th, 2020 from 1400-1500 EST.</li> </ul>	**WebEx Meeting Number has been disseminated on the Listserv.		
<b>Adjournment</b>	Motion for Adjournment: 1 <sup>st</sup> : LCDR Jennifer Curtis 2 <sup>nd</sup> : LCDR Emily Warnstadt		<b>Time Meeting Adjourned:</b>	EST: 14:29