

Meeting called by:

LCDR Emily Warnstadt, Chair

Executive Secretary LCDR Olivia Barrow

Executive Committee Attendance: (In Order of Committee Roster)

Quorum (5): Yes

- LCDR Emily Warnstadt Chair
- LCDR Cynthia Chennault (Chair-Elect)
- LCDR Olivia Barrow
- CDR Amy Strain
- LCDR Paula Arango
- LCDR Marie-Elena Puleo
- LCDR Suzanne Redmond
- LCDR Tiffany Smith
- LCDR Doretha M. Wilson
- LCDR Diane Weidley
- LCDR Theresa Chennault

Non-Voting Member Present:

- CAPT Mylene Santulan
- CDR Nicolette Bennett
- LCDR Darion Smith
- LCDR Keasha Myrick
- LCDR Joan Fillaus
- LT Sylvester Smith
- LT Alyssa Rowe
- LT Erin Heap

AGENDA TOPIC:	DISCUSSION:	RECOMMENDATIONS/ ACTIONS:	Action Item:	
			Open Date	Due Date
Welcome: LCDR Emily Warnstadt	Meeting commenced by Chair LCDR Emily Warnstadt			
Action on previous meeting minutes:	Motion to pass Minutes with edits from previous meeting: Oct 12th, 2021: 1 st :LCDR Cynthia Chennault 2 nd : LCDR Emily Warnstadt			

<p>Agenda Items:</p>	<p>Welcome: LCDR Emily Warnstadt Roll Call: LCDR Olivia Barrow</p> <p>Approve Oct 12 th, 2021, Meeting Minutes:</p> <p>Operations Subgroup reports:</p> <ul style="list-style-type: none"> • Awards: LCDR Theresa Chennault • Communications: LCDR Marie-Elena C. Puleo • Stakeholder & Community Engagement: LCDR Tiffany Smith <p>Officer Support Subgroup reports:</p> <ul style="list-style-type: none"> • Data & Evaluations: LCDR Suzanne Redmon • Recruitment (ad hoc): LCDR Dorthea M. Wilson-excused • Technical Readiness CDR Amy Strain • Training, Education, & Mentorship: LCDR Paula Arango <p>Management Subgroup reports:</p> <p>Administrative Management: LCDR Diane Weidley</p> <ul style="list-style-type: none"> • Policy: LCDR Cynthia Chennault 	<p>If you are a non-voting member of the DHPAG and attended the meeting, to log your attendance please send your name and rank in an e-mail to the DHPAG Executive Secretary, LCDR Olivia Barrow at oliviab@searhc.org</p>		
<p>Chair Report: LCDR Emily Warnstadt</p>	<p>Nothing to report at this time</p>			
<p><u>SUBGROUP REPORTS</u></p>				

<p><u>(OPERATIONS)</u></p> <p>Awards LCDR Theresa Chenault</p>				
<p>Communications LCDR Marie-Elena Puleo</p>	<ul style="list-style-type: none"> • The DHPAG Fall III Newsletter has been published onto our DHPAG website for all to read and enjoy: https://dcp.psc.gov/OSG/hso/pags-dhpag-newsletters.aspx • I want to take this moment to again thank everyone for allowing me the opportunity to serve as the Communications Subgroup Chair for the past 3 years. • A huge thank you to my excellent team, LCDR Keasha Myrick, Co-Chair and LCDR Tanya Selling, Co-Editor! It is this collaboration that has made this newsletter the great success it has been these past 3 years! 			
<p>Stakeholder & Community Engagement LCDR Tiffany Smith</p>	<ul style="list-style-type: none"> • I wanted to thank LCDR Charles Brucklier for his expertise and participating as the 2021 DHPAG Stakeholder & Community Engagement Co-chair. For next year, LT Valerie Favela will be the 2022 co-chair for the subgroup, so I want to thank her again for your interest in the co-chair position. Lastly, I would like to announce that soon after the DHPAG meeting call ends, the DHPAG Stakeholder & Community Engagement will be moderating for the presentation “Understanding & Dealing with Promotion Anxiety” with LCDR Robert Van Meir and LT Regena Hardy. The announcement has been sent out on the RDH Listserv, so please follow Microsoft Team link for the presentation. Thank 			

	<p>you and I hope everyone will enjoy this relevant presentation for all USPHS officers.</p>			
<p><u>SUBGROUP REPORTS</u> <u>(OFFICE SUPPORT)</u> Data & Evaluation LCDR Suzanne Redmon</p>	<ul style="list-style-type: none"> • Our subgroup meets again January 21, 2022 and we are currently collaborating on some projects for our Subgroup for 2022. We plan to have our set project or projects ready for the DHPAG Chair by the end of January 2022. 			
<p>Recruitment (AD HOC) LCDR Doretha M. Wilson</p>	<ul style="list-style-type: none"> • Activities/Updates/Accomplishments since Last Meeting: In bullet format, please provide major updates, activities, or accomplishments. • Submitted 2021 Goals and Accomplishments to DHPAG leadership • Submitted an End of Year article on behalf of Recruitment to DHPAG Communications to be included in End of Year Newsletter Current/Ongoing/Upcoming Initiatives or Activities: In bullet format, please provide any current or upcoming activities for this subcommittee. • DHPAG Recruitment Subgroup Co-Chair LCDR Miranda Nelson has been invited and will present at North Carolina State University in a virtual capacity. • LCDR Doretha Wilson is currently deployed to Operations Allies Welcome and spoke with a clinical Psychologist CAPT Klein. He is a Captain in the Army that is interested in transferring over to PHS. LCDR Wilson is in need of a contact person to provide to CAPT Klein. 			

	<p>Volunteer Opportunities within Team: In bullet format, please provide any volunteer needs or opportunities available within your subcommittee. If available during certain months/dates, please specify. • Volunteers are always welcomed. Next Meeting (date, time, call-in information): In bullet format, please provide the details of the next meeting and any new opportunities. ✓ December 14th Dial-in number: (425) 436-6326 Access Number: 3983031 Host PIN: 2782 Any Items or Challenges that should be shared with the HSPAC, other PACs, DCCPR and/or other organizations: In bullet format, please provide items that you would like to bring to the R&R Chair and Co Chair’s attention. This section may contain items that have been mentioned in the first two sections. If none, type “None • The current challenges that the DHPAG Recruitment Subgroup has would include being consistent with updating the Dental Hygiene Vacancy List • The other challenge that the DHPAG Recruitment Subgroup has would include the group members completing and submitting the outside activities form to upper management and the FDA Ethics so that members are able to participate in recruitment activities outside of the organization.</p>			
<p>Technical Readiness CDR Amy Strain</p>	<ul style="list-style-type: none"> • Advanced Readiness recognizes 3 officers in their completion of the program. CDR Stephanie Lovell, LCDR Paula Arango, LCDR Jennifer 			

	<p>Curtis. Please congratulate them as our first graduates of the program a.It is noted that this has been difficult for many officers to get the required 120 hours of clinical and it has been noted to the PAC during the monthly meetings.</p> <ul style="list-style-type: none"> • Transition activities will commence with the new Chair of this committee in January. • Next open enrollment for this program is April 1st to 30th with the cohort beginning June 1st, 2022. • Announcement of accepted 2022 October cohort is pending. <p>Thank you all who have be patient and full of grace during all of the transitions and extended deployments. It has been an honor to serve you as Technical Readiness Chair these past years.</p>			
<p>Training, Education & Mentorship Chair Paula Arango</p>	<ul style="list-style-type: none"> • DHPAG Directory: Completed the 2021 DHPAG Directory on 9/17/2021 • 2021 CV Review Project 2021 Implemented the 2021 CV Review Project from August to October 2021. 21 DHPAG CC served as reviewee participants and 14 DHPAG CC served as reviewers. The initiative served to enhance DHPAG career progression utilizing peer leadership and internal skills amongst the PAG • Presentation: Webinar—<i>Collaborative Care and Consideration for Patients with Oral Facial Disorder</i>—on 10/12/2021. DHPAG and Therapist 			

	<p>Professional Advisory Committee (TPAC) collaborated in the delivery of the webinar—addressing the goal to provide preventive and rehabilitative information for dental patients with oral facial disorder.</p> <ul style="list-style-type: none"> • Dental continuing education courses via DHPAG newsletter Presented CE resources to the Spring DHPAG newsletter • Joint project with the DHPAG Recruitment Subcommittee on 06/08/2021. <i>A Panel Discussion: RDHs Outside the Clinical Realm</i>—brought forth professional and educational information and experiences of three DHPAG CC serving in agencies beyond clinical roles to DHPAG CC audiences • TEM portion of the DHPAG Standard Operating Procedure. Completed and submitted in March 2021. • All TEM 2021 initiatives concluded November 2021. 			
<p><u>SUBGROUP REPORTS</u> <u>(MANAGEMENT)</u> Administrative Management LCDR Diane Weidley</p>				
<p>Policy LCDR Cynthia Chennault</p>				
<p>Old Business</p>	<ul style="list-style-type: none"> • None 			
<p>New Business</p>	<ul style="list-style-type: none"> • None 			

Next Meeting		**WebEx Meeting Number has been disseminated on the Listserv.		
Adjournment	Motion for Adjournment: 1 st : LCDR Emily Warnstadt 2 nd : LCDR Diane Weidley		Time Meeting Adjourned: (EST)	EST: 14:23