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| **­­Dental Hygiene Professional Advisory Group (DHPAG)** | **Tuesday, December 12, 2017** |
| **Meeting called by:** LCDR Angelica Chica, Chair | **Executive Secretary:** LCDR Tiffany H. Smith |
| **Executive Committee Attendance:** (In Order of Committee Roster)LCDR Angelica ChicaLCDR Ruth A. WilliamsLCDR Tiffany H. SmithLCDR Tammy Thomason - **(ABSENT)** LCDR Kelli Shaffer – Co-Chair - **(ABSENT)** CDR Stacy Harper - **(ABSENT)**LCDR Stephanie LovellLT Latasha Turner – Co-Chair - **(ABSENT)**LCDR Torrey Darkenwald - **(ABSENT)**LCDR Jennifer Curtis LCDR Kari Pinsonneault – Co-Chair - **(ABSENT)**LCDR Charles BrucklierLCDR Emily Warnstadt - **(ABSENT)**LCDR Diane Weidley – Co-Chair | **Quorum: Yes**  |
| **Non-Voting Members Present:**CDR Dorinda BallLCDR Paula ArangoLCDR Nicolette BennettLCDR Cynthia ChennaultLCDR Doretha M. WilsonLT Theresa ChennaultLT Holly DaverinLT Sylvester Smith |
| **AGENDA TOPIC:** | **DISCUSSION:** | **RECOMMENDATIONS/****ACTIONS:** | **Action Item:** |
| **Open Date** | **Due Date** |
| **Welcome:****LCDR Angelica Chica**  |  |  |  |  |
| **Action on previous meeting minutes:** | Motion to pass Minutes with edits from previous meeting in: November 7, 2017: 1st: LCDR Ruth A. Williams2nd: LCDR Jennifer Curtis  |  |  |  |

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| **Agenda Items:** | **Welcome:** LCDR Angelica Chica **Roll Call:** LCDR Tiffany H. SmithApprove November 7, 2017, minutes**Operations Subcommittee reports:*** **Communications:**

LCDR Tammy Thomason - **(ABSENT)**LCDR Kelli Shaffer - **(ABSENT)** * **Awards:**

CDR Stacy Harper - **(ABSENT)*** **Stakeholder & Community Engagement:**

LCDR Stephanie LovellLT Latasha Turner - **(ABSENT)****Officer Support Subcommittee reports:** * **Recruitment (ad hoc) / Technical Readiness:**

LCDR Torrey Darkenwald - **(ABSENT)*** **Training, Education, & Mentorship:** LCDR Jennifer Curtis

LCDR Kari Pinsonneault - **(ABSENT)*** **Data Evaluations:**

LCDR Charles Brucklier**Management Subcommittee reports:** * **Policy:**

LCDR Emily Warnstadt - **(ABSENT)*** **Administrative Management:**

LCDR Ruth A. WilliamsLCDR Diane Weidley |  |  |  |
| **2017 Chair Report:****2017 Chair Report continued:****2018 Chair Report (LCDR Ruth Williams:****2018 Chair Report continued:** | * Today’s DHPAG meeting will be recorded, but started late.
* TSA pre-check info. (12.11.17, e-mail:)
	+ USPHS is not military, we are a uniformed service. The TSA pre-check using DoD beneficiary number applies to active duty DoD members. This is a privilege granted to DoD members, which the COA is possibly trying to legislate for PHS, but as of now it is not a privilege granted to us as uniformed members (just as free checked bags may not be granted to us either only to active duty military).
	+ This is an example why it is important to be part of COA/COF or remain a member and be involved as they are the Association that has helped PHS officers get similar benefits that are provided to active duty military/DoD sister service (most recent was discounts at Walt Disney park fees).
* RDH (DHPAG) ListServ (12.11.17, e-mail:)
	+ Please keep in mind when you are replying to all on the RDH listserv. If you need to contact an officer, please make sure the RDH listserv is not included in your response.
* AMEX (10.16.17, e-mail), not advocating for credit card, but good information:
	+ **AMEX Platinum offer for Active Duty service members, including USPHS**. This is a great travel perks card. American Express will waive the annual fee for uniformed service and dependents. They offer $200 credit for travel expenses for fees such as luggage or in-flight services, access to over 1,000 airport lounges, reimbursement of Global and TSA pre-check applications. Uber VIP where available, and $15 in Uber credits for U.S. rides every month.
* Already put in in for the DHPAG to receive an award with either the HSPAC or DHPAG and/or both, so what has been included is the SERNO #, EMPID, rank, and name of everyone that volunteered with each subcommittee.
* Priority is where we are needed for deployment (we do not always deploy as a RDH), as LCDR Charles Brucklier experienced, so those of you that have deployed in 2017 please submit an article of your deployment experiences to the Communications Subcommittee for the 2018 DHPAG Newsletter. SEE: Data & Subcommittee section on page six.
* Recently, an e-mail was sent out about the Uniform PAG Bylaws and 3-year term responsibilities for the 2018 VM nine subcommittee positions. There were several self-nominations for the 2018 VM positions, which give great leadership opportunity of chair / co-chair positions. Volunteers are always needed and would be in the right direction for future VM positions. If you need me (LCDR Chica) to resend the Bylaws or chat about the VM positions, please feel free to contact me.
* I would like to introduce our next 2018 DHPAG Chair, LCDR Ruth Williams, which she will announce the new 2018 VMs.
* The 2018 DHPAG Voting Member (VM) Chairs:
	+ **DHPAG Chair-Elect**

LCDR Kari Pinsonneault* + **Awards Chair:**

LCDR Tammy Thomason* + **Stakeholder & Community Engagement Chair:**

LCDR Nicolette Bennett* + **Training, Education & Mentorship Chair:**

LCDR Paula Arango* + **Administrative Management Chair:**

LCDR Diane Weidley | If you are a non-voting member of the DHPAG and attended the meeting, to log your attendance please send your name and rank in an e-mail to the DHPAG Executive Secretary, LCDR Tiffany H. Smith at Tiffany.H.Smith@ice.dhs.gov |  |  |
| **SUBCOMMITTEE REPORTS****(OPERATIONS)****Communications** LCDR Tammy Thomason - **(ABSENT)** /LCDR Kelli Shaffer - **(ABSENT)**  | * Nothing to report.
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| **Awards**CDR Stacy Harper - **(ABSENT)** | * Nothing to report.
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| **Stakeholder & Community Engagement**LCDR Stephanie Lovell/ LT Latasha Turner - **(ABSENT)** | * In 2017, established a key stakeholder relationship with the American Dental Hygienists Association (ADHA) paving the way for future collaboration in the way for a USPHS Special Interest Group at the ADHA Annual Conference and creating a USPHS liaison role, which will be continued into 2018 for continuity with officer’s transition.
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| **SUBCOMMITTEE REPORTS****(OFFICE SUPPORT)****Recruitment (AD HOC)** LCDR Torrey Darkenwald - **(ABSENT)** | * Please refer to the Technical Readiness report.
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| **Training, Education & Mentorship**LCDR Jennifer Curtis / LCDR Kari Pinsonneault - **(ABSENT)** | * Nothing to report.
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| **Technical Readiness**LCDR Torrey Darkenwald - **(ABSENT)**LCDR Angelica Chica will speak on behalf of LCDR Darkenwald  | * Working with HSPAC on pilot program for the Advanced Technical Readiness process, which will be implemented by the PHPAG and PHPAC before sent out to the other PAGs / PACs.
* In 2018, we will be conducting a survey to assess:
	+ How many non-clinical duty stations allow RDH’s to obtain 80 clinical hours each year in present position?
	+ Would it be hard to obtain and/or is 80 hours excessive?
	+ State license requires CEU’s and hours.
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| **Data & Evaluation**LCDR Charles Brucklier | * Nothing to report for the Data & Evaluation Subcommittee, but would like to share deployment experience to Puerto Rico. Deployed with the RDF4 as a Safety Officer and not as a RDH. The two titles during the deployment, were as the Deputy and Lead Officer, which was in charge of the safety and security of officers. There was a morning and evening team.
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| **SUBCOMMITTEE REPORTS****(MANAGEMENT)****Policy**LCDR Emily Warnstadt - **(ABSENT)** | * Nothing to report.
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| **Administrative Management**LCDR Ruth A. Williams/LCDR Diane Weidley | * Nothing to report.
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| **Old Business** |  |  |  |  |
| New Business | * Contacting RedDOG and accessing RedDOG self-service has been difficult, due to active deployments. Per CDR Dorinda Ball, during this time, please be patient with RedDOG and not inundate with multiple e-mails or voice messages.
	+ Keep a copy of ticket submissions of BLS/APFT
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| Next Meeting | * LCDR Ruth Williams will send out the calendar invite for the next meeting to take place in 2018.
* The new Organizational Chart and DHPAG Roster will be sent out to the VMs.
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| Adjournment | Motion for Adjournment: 1st LCDR Angelica Chica2nd LCDR Jennifer Curtis |  | **Time Meeting Adjourned**:1644 (EST) |  |