|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **­­Dental Hygiene Professional Advisory Group (DHPAG)** | | | **Tuesday, August 14, 2018** | | | |
| **Meeting called by:**  LCDR Ruth A. Williams, Chair | | | **Executive Secretary** (LCDR Tiffany H. Smith)**:** | | | |
| **Executive Committee Attendance:** (In Order of Committee Roster)  LCDR Ruth A. Williams  CDR Kari Pinsonneault (Chair-Elect & Chair)  LCDR Tiffany H. Smith  LCDR Marie-Elena Puleo – Co-Chair – EXCUSED  LCDR Tammy Thomason  LCDR Nicolette Bennett  LT Latasha Turner – Co-Chair  LCDR Torrey Darkenwald  LCDR Paula Arango  LCDR Andrew Felix – Co-Chair  LCDR Charles Brucklier  LCDR Emily Warnstadt  LCDR Diane Weidley | | | | | **Quorum (5): Yes** | |
| **Non-Voting Members Present:**  CAPT Candace Hander  CAPT Sherlene Jacques  CAPT Kimberly Walker  CAPT Matt Weinburke  CDR Dorinda Lee  CDR Mylene Santulan  LCDR Terry Jo Carnes  LCDR Angelica Chica  LCDR Jennifer Curtis  LCDR Stephanie Lovell  LCDR Sean MaMahan  LCDR Belinda Slaughter  LT Shea Browning  LT Theresa Chennault  LT Holly Daverin  LT Jen Eng  LT Stephanie Hodges  LT Tanya Selling  LT Sylvester Smith  LTJG Johnna Bleem  LTJG Valerie Favela  LTJG Sascha Randolph  LTJG Darion Smith | | | | | | |
| **AGENDA TOPIC:** | **DISCUSSION:** | **RECOMMENDATIONS/**  **ACTIONS:** | | **Action Item:** | | |
| **Open Date** | | **Due Date** |
| **Welcome:**  **LCDR Ruth A. Williams** |  |  | |  | |  |
| **Action on previous meeting minutes:** | Motion to pass Minutes with edits from previous meeting in: June 12, 2018:  1st: LCDR Nicolette Bennett  2nd: LCDR Torrey Darkenwald |  | |  | |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Agenda Items:** | **Welcome:** LCDR Ruth A. Williams  **Roll Call:** LCDR Tiffany H Smith  Approve April 10, 2018:  **Operations Subcommittee reports:**   * **Communications:**   CDR Kari Pinsonneault  LCDR Marie-Elena Puleo - EXCUSED   * **Awards:**   LCDR Tammy Thomason   * **Stakeholder & Community Engagement:**   LCDR Nicolette Bennett  LT Latasha Turner  **Officer Support Subcommittee reports:**   * **Recruitment (ad hoc) / Technical Readiness:**   LCDR Torrey Darkenwald   * **Training, Education, & Mentorship:** LCDR Paula Arango   LCDR Andrew Felix   * **Data & Evaluations:**   LCDR Charles Brucklier  **Management Subcommittee reports:**   * **Policy:**   LCDR Emily Warnstadt  **Administrative Management:**   * LCDR Diane Weidley   **Special Speaker:**   * Advanced Readiness with CAPT Matt Weinburke | If you are a non-voting member of the DHPAG and attended the meeting, to log your attendance please send your name and rank in an e-mail to the DHPAG Executive Secretary, LCDR Tiffany H. Smith at [Tiffany.H.Smith@ice.dhs.gov](mailto:Tiffany.H.Smith@ice.dhs.gov) |  |  |
| **Chair Report:** | * Nothing new to report, but please stand by for a special presentation on Advanced Readiness from CAPT Matt Weinburke, which is followed by a RDH panel discussion with CAPT Kimberly Walker and CAPT Candace Hander. |  |  |  |
| **SUBCOMMITTEE REPORTS**  **(OPERATIONS)**  **Communications**  CDR Kari Pinsonneault  /  LCDR Marie-Elena Puleo - EXCUSED  Report given by LCDR Nicolette Bennett | * Thank you for participating in the USPHS PAC #SGFit Push-Up fitness Challenge.   + Logging your Push-Ups can be completed every day or at the end of the week. Please complete the voluntary survey: <https://www.surveymonkey.com/r/PACPushUpChallenge>. * Consider writing a newsletter. The next newsletter is due by October 26, 2018.   + Looking for two to three photos, which include a caption and names of picture in the photo and at least one to two pages.   + The DHPAG Newsletter will be out this month in August 2018. |  |  |  |
| **Awards**  LCDR Tammy Thomason | * Nothing to report. |  |  |  |
| **Stakeholder & Community Engagement**  LCDR Nicolette Bennett  /  LT Latasha Turner | * The next ADHA annual session is in Louisville, KY June 21-23, 2019. We are working with the ADHA for presentations on public health and USPHS at the annual conference June 2019. * The call for proposals (CFP) was opened in February/March and closed in May for 2019. We have opportunities for the Career Center to highlight the USPHS. Mr. Legault will send information once he has the details. If anyone is interested in presenting at ADHA in 2020, please contact LCDR Nicolette Bennett at [nbennett@hrsa.gov](mailto:nbennett@hrsa.gov) or LT Latasha Turner at [Latasha.Turner@hhs.gov](mailto:Latasha.Turner@hhs.gov). We will send out a survey to DHPAG members to determine if hygienists are interested. * We have put together a list of volunteer opportunities (Mission of Mercy, Remote Area Medical, and VA Stand Down events) for 2018-2019.  This should be ready for distribution via the Listserv next week. If you know of other events in your area, email LT Turner or myself, we will add it to the list. * For those of who are unaware of VA Stand Down - it is community service event for homeless vets.  Events are typically 1-3 days held around the nation. They provide services and supplies to homeless vets including food, shelter, clothing, health screenings, benefits counseling, and referrals to other assistance programs including substance abuse TX and mental health counseling. Not all events offer dental services - from what I’ve been told, it’s because of a lack of volunteers, equipment etc. Arizona Mission of Mercy partnered with VA Stand Down in January and will do so again in 2019. If you are interested in learning more about VA Stand Down in your community, contact the VA POC for your community. This can be found at: <https://www.va.gov/homeless/events.asp> * COF Annual Symposium is scheduled for May 6-9, 2019 in Minneapolis, MN at the Minneapolis Convention Center. * We will be sending out a “get to know your fellow DHPAG Officers” survey soon. Our goal is to provide a mechanism for officers to get to know each other virtually through these bios. |  |  |  |
| **SUBCOMMITTEE REPORTS**  **(OFFICE SUPPORT)**  **Recruitment (AD HOC) & Technical Readiness**  LCDR Torrey Darkenwald | * After the subcommittee chair reports, we will be having a special presentation on Advanced Readiness from CAPT Matt Weinburke. |  |  |  |
| **Training, Education & Mentorship**  LCDR Paula Arango  /  LCDR Andrew Felix | * Please stay tuned after the DHPAG Teleconference there will be an RDH Panel Discussion with CAPT Kimberly Walker and CAPT Candance Hander. There will be an e-mail sent out to submit feedback and suggestions. |  |  |  |
| **Data & Evaluation**  LCDR Charles Brucklier | * I have reached out to chair and co-chairs of the HSO PAC to collect information on advance readiness clinical orders, but I have not received a response. * LCDR Darkenwald, I volunteer my support for the large undertaking of advanced readiness. * If anyone needs the SurveyMonkey, I have it available. * Working on collecting data on Oral Health for a National Presentation. |  |  |  |
| **SUBCOMMITTEE REPORTS**  **(MANAGEMENT)**  **Policy**  LCDR Emily Warnstadt | * Nothing to report…updates will be announced soon as they available. |  |  |  |
| **Administrative Management**  LCDR Diane Weidley | * The specific Voting Member (Chair Positions) Vacancies and Voting Member submission deadlines are the following:   + Communications Chair: July 31st – September 8th   + Recruitment Chair (Non-Voting Position): July 31st – September 8th   + Technical Readiness Chair: July 31st – September 8th   + DH PAG Chair-Elect: October 16th – November 3rd   + DH PAG Executive Secretary (Non-Voting Position):  October 16th – November 3rd * Please submit nominations to myself, LCDR Diane Weidley (dweidley@hrsa.gov) and please courtesy copy LCDR Ruth Williams ([ruth.williams@fda.hhs.gov](mailto:ruth.williams@fda.hhs.gov)) and CDR Kari Pinsonneault ([kari.pinsonneault@cms.hhs.gov](mailto:kari.pinsonneault@cms.hhs.gov)) on submissions. |  |  |  |
| **Old Business** | * none |  |  |  |
| New Business | **SPECIAL SPEAKER NOTES from CAPT Weinburke:**   * CAPT Matt Weinburke is part of the HSPAC Advanced Readiness Team, which consists of CDR Mark Agnello and CDR Jose Finn. * The slide presentation will not be available for distribution, due to some pending updates will be added and the presentation will be sent out at a later date. * The HSPAC Advanced Readiness Team will continue to make contact with LCDR Torrey Darkenwald with the DHPAG Technical Readiness Subcommittee of any / all updates. * Currently, we are in phase two of implementing advanced technical readiness. The first phase implementation started with the PAPAG.   **OVERVIEW / TEASER:**   * Two-year Program (e.g., 01 JAN 2018 through 31 Dec 2019), which includes quarterly application open period (4 times a year) and PAGs are responsible of keeping track of enrolled and/or interested participates. * Pre-requisites consist of one-year (4 quarters) of qualifying (BR) Basic Readiness and throughout the 2-year program; must have received the (FMRB) Field Medical Readiness Badge (take a screen shot of BR and FMBR for application process); and no current or pending adverse actions. * Reporting System:   + Excel Tracker for a minimum of 25 course work hours per year (50 total) of enhanced and technical readiness courses, which the officers will track the information.   + 120 hours of clinical hours (required for PA’s) each year during the two-year reporting cycle, which the officer will keep track and submit once a year.   + Initial application survey and yearly submission survey. * More information will come out soon.   **QUESTIONS from the field for CAPT Weinburke:**   * Question from LCDR Nicolette Bennett; Will it be 80 clinical hours per year for dental hygienist for advanced readiness? CAPT Weinburke stated it is 120 hours that are spread out through a two-year period to qualify for the advanced readiness program (for PA’s, wait for further clarification for RDH’s). * Question from LCDR Charles Brucklier; Would I be disqualified to apply for advanced readiness if the Tetanus shot was not updated on time? CAPT Weinburke stated take a screen shot to prove that you are presently still qualify for deployment. * Question from LCDR Angelica Chica; Does the pilot program for advanced readiness look at state licenses (some RDH licenses do not require 80 hours for license to remain active if working in non-clinical role)? CAPT Weinburke cannot answer at this time. LCDR Chica is requesting that we continue to research this answer. * **Question from the field:** What is needed to qualify for theField Medical Readiness Badge? Per LCDR Nicolette Bennett, please follow the link for overall standards: <https://dcp.psc.gov/ccmis/ReDDOG/REDDOG_awards_m.aspx> |  |  |  |
| Next Meeting | * Tuesday, October 9, 2018, from 1400-1500 ESTand the WebEx number will be **1-877-267-1577**; WebEx Meeting Number **#**: **997 391 416**. If this information changes an e-mail will go out. |  |  |  |
| Adjournment | Motion for Adjournment:  1st: LCDR Paula Arango  2nd: LCDR Diane Weidley |  | **Time Meeting Adjourned**:  1455 (EST) |  |