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| **­­Dental Hygiene Professional Advisory Group (DHPAG)** | | | **Tuesday, June 11, 2019** | | | |
| **Meeting called by:**  CDR Kari Pinsonneault, Chair | | | **Executive Secretary** LT Michele Gottshall**:** | | | |
| **Executive Committee Attendance:** (In Order of Committee Roster)  CDR Kari Pinsonneault  LCDR Jennifer Curtis (Chair-Elect)  LT Michele Gottshall  LCDR Marie-Elena Puleo **–excused**  LCDR Tammy Thomason **– absent**  LCDR Nicolette Bennett  LCDR Doretha M. Tonkins**-absent**  LCDR Paula Arango  CDR Amy Strain  LCDR Charles Brucklier**-absent**  LCDR Emily Warnstadt**-excused**  LCDR Diane Weidley-**excused** | | | | | **Quorum (5): Yes** | |
| **Non-Voting Member Present:**  LCDR Jamie Martinez  LT Alyssa Rowe  LT Darion Smith  LT Sylvester Smith | | | | | | |
| **AGENDA TOPIC:** | **DISCUSSION:** | **RECOMMENDATIONS/**  **ACTIONS:** | | **Action Item:** | | |
| **Open Date** | | **Due Date** |
| **Welcome:**  **CDR Kari Pinsonneault** | Meeting commenced by Chair CDR Kari Pinsonneault. |  | |  | |  |
| **Action on previous meeting minutes:** | Motion to pass Minutes with edits from previous meeting in: February 12, 2019:  1st: LCDR Jennifer Curtis  2nd: LCDR Nicolette Bennett |  | |  | |  |

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| **Agenda Items:** | **Welcome:** CDR Kari Pinsonneault  **Roll Call:** LT Michele Gottshall  Approve February 12, 2019, Meeting Minutes:  **Operations Subgroup reports:**   * **Communications:**   LCDR Marie-Elena C. Puleo**– excused**  LT Keasha Myrick   * **Awards:**   LCDR Tammy Thomason **–absent**   * **Stakeholder & Community Engagement:**   LCDR Nicolette Bennett  **Officer Support Subgroup reports:**   * **Recruitment (ad hoc):**   LCDR Dorthea M. Tonkins**-absent**   * **Training, Education, & Mentorship:** LCDR Paula Arango * **Technical Readiness**   CDR Amy Strain  LCDR Dorthea M. Tonkins**-absent**   * **Data & Evaluations:**   LCDR Charles Brucklier**-absent**  **Management Subgroup reports:**   * **Policy:**   LCDR Emily Warnstadt**-excused**  **Administrative Management:**   * LCDR Diane Weidley **– excused** | If you are a non-voting member of the DHPAG and attended the meeting, to log your attendance please send your name and rank in an e-mail to the DHPAG Executive Secretary, LT Michele Gottshall mbedford@bop.gov. |  |  |
| **Chair Report:** | * Congratulation to all of the 2019 award winners. LCDR Charles Brucklier awarded the Joseph Garcia Junior Award, LCDR Sean McMahan awarded the Candace Jones Award, LCDR Jamie Martinez awarded the Junior Hygienist of the Year, and LT Latasha Turner awarded the U.S. Army Service Corps Award of Excellence. Congratulations on your achievements. You each represent the PAG with pride and honor. |  |  |  |
| **SUBGROUP REPORTS**  **(OPERATIONS)**  **Communications**  LCDR Marie-Elena Puleo **–excused**  LT Latasha Turner | * DHPAG Newsletter I, was submitted for publication and CDR Santiago said it should be available within a few days (she told me this on last Thursday, June 6th). * Requesting articles for the issue of Newsletter II. We are thinking about a spotlight section to highlight new CC RDH’s. LT Keasha Myrick will be working on this. * Deadline for submission for articles, as well as any updates, each Subgroup would like to include in the next Newsletter II is due to us by Friday, August 30th. * Please ask them to email all 3 of us when submitting articles/updates, and provide them with our email addresses if needed: [marie-elena.puleo@fda.hhs.gov](mailto:marie-elena.puleo@fda.hhs.gov); [keasha.myrick@ihs.gov](mailto:keasha.myrick@ihs.gov); and [Tanya.L.Selling@ice.dhs.gov](mailto:Tanya.L.Selling@ice.dhs.gov) |  |  |  |
| **Awards**  LCDR Tammy Thomason **- excused** | * Nothing to report. |  |  |  |
| **Stakeholder & Community Engagement**  LCDR Nicolette Bennett | * LCDR Curtis and LT Turner will be going to the ADHA Conference on June 21st. This is a great opportunity to connect. * We will be putting forward information about the RAM events. |  |  |  |
| **SUBGROUP REPORTS**  **(OFFICE SUPPORT)**  **Recruitment (AD HOC)**  LCDR Doretha M. Tonkins | * Nothing to report. |  |  |  |
| **Training, Education & Mentorship**  LCDR Paula Arango | * The 2019 Project Proposal is waiting on the approval. * Possible CV review within the DHPAG only. This will give another layer of review on our CVs. * If you are promoted or transfer, please email LCDR Felix. * The ADHA Conference is next week. Please email me if you are attending. |  |  |  |
| **Technical Readiness**  CDR Amy Strain  LCDR Doretha M. Tonkins | * Technical Webinar will be held the end of July or sometime in August. |  |  |  |
| **Data & Evaluation**  LCDR Charles Brucklier | * Nothing to report. |  |  |  |
| **SUBGROUP REPORTS**  **(MANAGEMENT)**  **Policy**  LCDR Emily Warnstadt | * Nothing to report. |  |  |  |
| **Administrative Management**  LCDR Diane Weidley | * Nothing to report. |  |  |  |
| **Old Business** | * none |  |  |  |
| New Business | * Listserv updates will be out for the Post 9/11 GI Bill. July 12, 219 officers with 16 years or more will no longer be able to transfer their Bill. Those officers please transfer now if you plan to. * Possible delays in promotions announcements. Promotions will be announced around July 01, 2019. * 4 new Call to Duty for DH. All DH’s were conversions, previous Civil Servants. |  |  |  |
| Next Meeting | * Tuesday, August 13, 2019, from 1400-1500 ESTand the WebEx number will be **1-877-267-1577**; WebEx Meeting Number **#**: 997 127 087. If this information changes an e-mail will go out. | \*\*WebEx Meeting Number has been disseminated on the Listserv. |  |  |
| Adjournment | Motion for Adjournment:  1st: LCDR Jennifer Curtis  2nd: LCDR Nicolette Bennett |  | **Time Meeting Adjourned**:  14:30 (EST) |  |