



Health Services Officer Category
OF THE U.S. PUBLIC HEALTH SERVICE
Strength Through Diversity



Medical Laboratory Scientist Professional Advisory Group - MLSPAG

February 11, 2019
Time: 1500 to 1600 EST

Teleconference call number: 1-877-465-7975 Meeting #: 907 344 965
 (Use WebEx link in calendar invite to participate in the meeting room)

MEETING Minutes

Attendance		Voting MEMBERS			Subgroup/Role
	Rank	Last Name	First Name	OP DIV	
<input checked="" type="checkbox"/>	CDR	Flores	Lisa	BOP	Chair Lisa.Flores@fda.hhs.gov
Operations					
<input checked="" type="checkbox"/>	CDR	Bledsoe	Toni	CDC	Communications tab4@cdc.gov
<input checked="" type="checkbox"/>	LCDR	Richard	Bashay	FDA	Awards Richard.Bashay@fda.hhs.gov
<input checked="" type="checkbox"/>	CDR	Babatunde	Oloyede	BOP	Stakeholder Community Engagement BOloyede@bop.gov
Officer Support					
<input checked="" type="checkbox"/>	LCDR	Patrick	Lundy	FDA	Training, Education & Mentorship Lundy.Patrick@fda.hhs.gov
<input checked="" type="checkbox"/>	LCDR	Damon	Jessica	CDC	Chair-Elect/ Technical Readiness lyy0@cdc.gov
<input checked="" type="checkbox"/>	LT	Danielle	Baquero	FDA	Data & Evaluation Danielle.Baquero@fda.hhs.gov
Management					
<input checked="" type="checkbox"/>	LCDR	Thomas	Maruna	FDA	Policy Thomas.Maruna@fda.hhs.gov
<input checked="" type="checkbox"/>	LCDR	Camille	Mitchell	FDA	Administrative & MGT. C2Mitchell@bop.gov
Note: Full Attendance Roster is captured by SurveyMonkey. Use link https://www.surveymonkey.com/r/2RPH58Z to register your attendance for the February 2019 meeting.					



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- I. Call to Order: Chair, Lisa Flores (at 1500 EST)
- II. Roll Call: Secretary, LCDR O. Chris Onaghise
- III. Introduction: Chair, Lisa Flores
 - A) Welcome
 - B) Approval of December 2018 Minutes
 - C) Chair updates:
 1. Change in nomenclature as directed by HSPAC leadership
 - a. Subcommittees now subgroups (with Chair and Co-Chair)
 - b. Ad hoc subcommittees now workgroups (with Lead and Co-Lead)
 - c. HSPAC and MLSPAG will be all caps and no spaces
 - d. Refer to HSPAC Max.gov site for additional changes
 2. PAC leadership wants to foster better flow of communication between PAC and PAGs with introduction of new positions for liaisons:
 - a. **HSPAC Executive Board:** Asking for two PAG liaisons from each PAG in 2019. MLSPAG will select two liaisons beginning in February 2019 and again at year's end for 2020. The Exec Board meets every two months on the 1st Friday of odd months at 1100 EST. CAPT Todd Alspach and LCDR David Young have been asked to represent MLSPAG for 2019 based on specific criteria from HSPAC for this round. The selection process for 2020 will be discussed later in the year.

Post-Meeting Correction: The ask was for two PAG liaisons total, one to represent the clinical PAGs and another to represent the nonclinical PAGs.
 - b. **PAG SOP Template Revision Team:** PAC requested two PAG policy liaisons and LCDR Thomas Maruna (Policy Subgroup Chair) and LCDR Camille Mitchell (Admin & Mgt. Subgroup Chair) have been selected.
 - c. **Awards Technical Review Team:** Established to review PAG and PAC-level awards. LCDR Richard Bashay (Awards Subgroup Chair) will be one review team member and officers interested in being the second should email LCDR Bashay.
 3. MLSPAG Unit Commendation Award for FY2018 has been reviewed by Technical Review Team and is ready for submission to CPO board. Thanks to LCDR Ndenga, CDR Peay, and LCDR Maruna for completing the write-up and coordination with the HSPAC Technical Review Team.
 4. For FY2019, we have several upcoming tasks from PAC leadership:
 - a. PAG recognition week: PAC chair will like to feature a PAG for recognition week. For us, it will be during National Laboratory Week. Will include a one-pager in the monthly newsletter that month that will highlight our activities, roles, deployments, pictures, etc.
 - b. New Clinical Competencies Committee: Spearheaded by PAPAG Chair. MLSPAG started work on this last year and will continue in 2019.



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- c. Asked to provide HSPAC mentoring program feedback due to new initiative to have HSPAC mentor-mentee certification that can be traced. Will be spearheaded by LCDR Lundy Patrick.

IV. Subgroup Reports:

A) Communications Chair: CDR Toni Bledsoe; Co-Chair: CDR Cara Nichols

Updates:

1. First meeting scheduled for 02/13/2019. Plan to schedule out all meetings for the rest of the year.
2. Discussed with CDR Flores ideas for timing of newsletter releases to coincide with lab week in April; fall newsletter in August/September; and holiday newsletter in December.
3. Deadline for subgroups to send information for quarterly Max.gov upload: March 15, June 14, and September 13.
4. HSPAC is requesting submissions from two officers per rank for the HSPAC Officer Spotlight.
5. Medical Lab Professionals Week is April 21 – 27, 2019. American Society for Clinical Lab Sciences has a virtual 5K run. Fee is \$40 for a t-shirt, medal, and a racing band. 100% of proceeds will support our profession.

B) Awards Chair: LCDR Richard Bashay; Co-Chair: LT Yen B. Phan

Updates:

1. Several emails were sent via the MLSPAG listserv requesting nominations for Junior and Senior Officer of the Year awards. Deadline is February 15, 2019 and no nominations have been received yet.

C) Stakeholder and Community Engagement Chair: CDR Babatunde Oloyede; Co-Chair: LCDR Emmanuel Ndenga

Updates:

1. Any officers interested in writing articles for the summer/fall Critical Values or interested in being a member of the subgroup, send an email to CDR Oloyede: BOloyede@bop.gov.
2. Subgroup will like to bring back the Excellence in Medical Laboratory Science program for Schools of Medical Laboratory Sciences. This is to recognize students and future leaders in the profession.
3. Still working with ASCP on certification renewal timelines for officers. Plans to meet with ASCP in February 2019.
4. Officers that may have ideas for highlighting our profession or ideas from their agencies, should share with the subgroup.

D) Training, Education & Mentorship Chair: LCDR Lundy Patrick; Co-Chair: CDR Julie Holifield



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Updates:

1. Met a week ago for first meeting of the operational year. Outlined goals and objectives for the year. Requested volunteers for the subgroup and received a robust response from officers.
2. Will submit case studies to CDR Bledsoe.

E) Technical Readiness: Chair: LCDR Jessica Damon; Co-Chair: CAPT Daisy Mitchell

Updates:

1. Had first meeting of operational year in January, with modest attendance due to some officers affected by government shutdown. Discussed priorities set at the end of 2018 and followed up on tasks assigned to members:
 - a. LT Corbin sent a repeat of the FMRB survey for the non-responders from last year's survey. FMRB is a prerequisite for Advanced Readiness Program. Delay in Advanced Readiness January start due to government shutdown and PAC leadership changes. Officers will be moved into the March starting group. Expect communications from LCDR Tameika Kastner.
 - b. LT Shercoda Smaw and CDR June Germaine are working on the articles on Readiness Lessons Learned.
 - c. We will be required to deploy a Technical Readiness webinar mostly for the benefit of the Advanced Readiness enrollees. Will work with LCDR Lundy Patrick and his subgroup.
 - d. LCDR O. Chris Onaghise will be assisting with maintaining the Advanced Readiness technical inventory of courses.
 - e. Working group led by LCDR Christopher Le, LCDR Pamela Ogonowski, and LT Louis Corbin to work on the readiness training videos shot with the lab cache last year.
 - f. LT Louis Corbin and LCDR Julie Smoot are working on TDY opportunities, identifying locations and Points of Contact.
 - g. Working on concept for an IAA or MOU with IHS. Started last year and still ongoing.
 - h. Will work with Analytics subgroup to use information gathered to determine status of officers pertaining to information like licensing (state/national), through what registry, and which officers are in approved mission-critical positions that may preclude them from deployment.
 - i. Working with clinical hours workgroup to develop policy position paper on readiness and clinical competency.

F) Data & Evaluation: Chair: LT Danielle Baquero; Co-Chair: LT Danielle Terrett



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Updates:

1. Subgroup met in January to review survey sent out last year. Survey did not get a lot of responses, so the team is working to revise and improve the survey to be redeployed in the near future.

G) Policy: Chair: LCDR Thomas Maruna; Co-Chair: CAPT Todd Alspach

Updates:

1. Affected officers are reminded to respond to the request sent on 1/16/2019 asking for ASCP certification information (Rank, Name, SERNO, ASCP ID, ASCP Cert. Number, and Expiration) that will be compiled and presented to ASCP to assist with permitting early certification renewal.

H) Administrative Management: Chair: LCDR Camille Mitchell; Co-Chair: LCDR Charles Boison

Updates:

1. Met in January to review bylaws to make sure we are in compliance with HSPAC requirements and other internal administrative requirements for items like participation, voting membership, etc.

D) Ad Hoc Recruitment & Retention: Lead: LCDR Katrina Redman; Co-Lead: LT Angela Hatzenbuhler; Implementation Lead: LCDR Renee Smith

Updates:

1. No updates.

Open Floor:

1. LCDR Camille Mitchell suggests putting announcement at HSPAC level to get more participation and to get better responses for the request for ASCP information discussed by CAPT Alspach earlier. There was an interactive discussion amongst several officers on the call on the best method to reach new MLS officers, capture a complete list of all current MLS officers, and maintain officer information as rank and other information change with time.
Action Item: The issues discussed above need to be reviewed and possibly addressed by one of the MLSPAG subgroup.
2. LCDR O. Chris Onaghise (MLSPAG Secretary) announced that general body meeting attendance will now be captured by SurveyMonkey, with a link included in the agenda and sent before each meeting. If interested in receiving credits for meeting attendance, please complete survey (find link on Page 1)

V. Meeting adjourned at 1555 EST.

Next Meeting Date: 04/08/2019 @ 1500 EST