



Social Work Professional Advisory Group

General Meeting Minutes

16 FEB 2021 1500-1600 HRS EST

Conference Link: <https://stephaniefelder.my.webex.com/meet/33felder>

Conference Dial in (415) 655-0001 Access Code: 126 444 6836#

- I. **Welcome/Attendance**
- II. **Review Minutes (1st Motion/2nd Motion):** LCDR Robert Van Meir/ CDR Kymberly Spady-Grove
- III. **SWPAG Chair: CDR Stephanie Felder**

1. Social Work Special Pay: Special Pay Policy CCI 633.01 has been updated and includes clinical social workers eligibility for Retention Bonus. SWPAG sent out link to policy and PHS Form was distributed to the SWPAG as well. Chair thanked past SWPAG Chairs and past policy chairs for their leadership in pushing this forward. We know that there are many questions and concerns regarding this new policy and the SWPAG is working to address these. A link was sent by the SWPAG Executive Secretary, LT Finch-Hall, for SWPAG members to submit their questions about the Special Pay policy. Questions will be bundled and forwarded to RADM Kleiman will work with CCHQ for answers. SWPAG has requested someone from CCHQ come to speak with the SWPAG body at the March General Body Meeting. Thanks to CDR Worrell-Oriola for coming up with the idea for questions submission and developing the platform and link to submit.

2. HSPAC Update: ALL PAG Chairs met with the HSPAC Chair and CPO on 27 JAN 2021.:
1. The overall message was that officers need to stay very flexible and adaptable because more changes are to come. It is unknown when the new Surgeon General will be sworn in, but expect new changes. HSPAC Leadership is seeking to meet with RADM Orsega for more information.
2. Please stay flexible with deployments as we will continue to be relied upon.

3. SW Month Leadership Talk: A leadership conversation with Retired Army General David H. Petraeus is planned for 18 MAR 2021 at 1300 EST. SWPAG will be hosting this virtual event. Chair is seeking Jr. officers to participate in this event. Deadline to apply for the posted roles closes tomorrow. There are roles for Jr officer and also for Sr officers who would like to support this event. CDR Sherry Bicsi is leading the team to identify lead interviewer and that process is underway.

4. General Body Meetings Schedule will change: Expect changes to future SWPAG general body meeting dates and times. RADM Kleiman has requested to attend the general body

meetings to hear directly from members of the SWPAG. The meeting times will shift to better accommodate his schedule.

IV. General Membership Discussion/Questions:

- SWPAG officers who need the Special Pay email resent can reach out to SWPAG Executive Secretary Tamika Finch-Hall at tamikanicole13@gmail.com. Please use personal gmail for contact for the duration of this week as LT Finch-Hall is currently out of the office.

NOTE: Please email your attendance to Executive Secretary Finch-Hall at tfinchhall@bop.gov

OPERATIONS


<p>Communications <i>Chair:</i> LCDR Lorener Brayboy <i>Co-Chair:</i> LCDR Mark Durham</p>	<ul style="list-style-type: none"> • No Report <p>Updates:</p> <ul style="list-style-type: none"> • Thank you to everyone who submitted articles for the upcoming newsletter. • The next newsletter will be published in the next week or so. You can still submit articles. • Website updates are being made. Thank you for responding to inquiries. • Subcommittee is in need of someone who is tech savvy to assist with WebEx. Contact Chair/Co-chair if interested in joining this Subcommittee.
<p>Awards <i>Chair:</i> CDR Kymberly Spady-Grove <i>Co-Chair:</i> CDR Preston Shumaker</p>	<ul style="list-style-type: none"> • An announcement reminder that the Jr and Sr Social Worker awards are posted in the announcements and are due by Friday, Feb 26th. Please get packages in by 11:59pm. • The SWPAG Awards subcommittee is recruiting new members. Please reach out to CDR Spady Grove and CDR Shumaker to join.
<p>Stakeholder & Community Engagement <i>Chair:</i> CDR Monique Worrell-Oriola <i>Co-Chair:</i> CDR Holly Berilla</p>	<ul style="list-style-type: none"> • No Report.

OFFICER SUPPORT

<p>Training, Education, and Mentorship</p>	<ul style="list-style-type: none"> • Training/Education Team will host The University of Kentucky’s Doctorate of Social Work Virtual
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<p><i>Chair:</i> LCDR Monique Richards</p> <p><i>Co-Chairs:</i> CDR Kimberley Jones (Mentoring) LT Candice Karber (Training and Education)</p>	<p>Information Session on Tuesday, March 2, at 3pm EST the details will be disseminated in the SWPAG Announcements.</p> <ul style="list-style-type: none"> • Mentoring Team is finalizing the Mentoring Matters Column for SWPAG Newsletter. • The Training /Education Team and the Mentoring Team are currently recruiting new members. CDR Richards is the point-of-contact. Monique.Richards@ihs.gov
<p>Readiness <i>Chair:</i> LT Desirrae Harris</p> <p><i>Co-Chair:</i> CDR Kari Harris</p>	<ul style="list-style-type: none"> • No Report.
<p>Data and Evaluation <i>Chair:</i> CDR Allah-Fard Sharrieff</p> <p><i>Co-Chair:</i> CDR Alysa (Jackson) Ward</p>	<ul style="list-style-type: none"> • Data and Evaluation subgroup met with Administrative Management subgroup on 5 FEB 2021 and discussed amendments/improvements to the current SW deployment survey as well as strategies to increase SW participation in the survey. This year, we plan to provide an incentive for officer participation in the survey, which will likely be a Letter of Appreciation (LOA). More to come as we continue to discuss this topic. • Data and Evaluation subgroup are working to schedule the next subcommittee meeting.

MANAGEMENT

<p>Policy <i>Chair:</i> LCDR Robert VanMeir</p> <p><i>Co-Chair:</i> CAPT Karen Hearod</p>	<ul style="list-style-type: none"> • Subgroup is working to create agenda. • Seeking to increase awareness on what Social Workers do. • Social Work Special pay was a previous subgroup goal that appears to have been resolved with recent policy change.
<p>Administrative Management <i>Chair:</i> CDR Cole Weeks <i>Co-Chair:</i> CDR Christine Nemeti</p> <p> Membership <i>Team Leads:</i> CDR Israel Garcia CDR LaMar Henderson</p>	<ul style="list-style-type: none"> • The SWPAG roster will go out for updates this week. Please reply with any updates you have for the roster. • Administrative Management subgroup has been collaborating with the Data and Evaluation subgroup to develop a new survey for social work officers this year to enhance some of the rostering data fields included (ex: deployment role and functional areas).

 Treasurer/Coin Sales <i>Team Lead:</i> CDR Teresa Baptiste	
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AdHOC SUBGROUP

Recruitment and Retention Chair: LT Janelle Phillip Co-Chair:	<ul style="list-style-type: none"> • An announcement is coming this week for the launch of Social Work 21 in 2021. This effort will be for social work officers to recruit at a minimum of 21 social work master’s programs at various universities. The recruitment slides have been updated and will be made available for all who volunteer. • Partnering with the SWPAG Training, Education, and Mentoring Subgroup to enlist presenters to train for 90 minutes on their areas of expertise. This will help with providing CEU’s for our category. • Partnering with the Communication Subgroup for our Officer Spotlight. This will be sent out every other month and will highlight a variety of officers. We have received 2 spotlights from a CAPT and a LT. 	•
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Meeting Adjourned at 1432 EST (1st Motion/2nd Motion): LCDR Robert Van Meir//LT Janelle Phillip

ATTENDANCE

CDR Stephanie Felder	LT Tamika Finch-Hall	LCDR Robert Van Meir	CDR Booker
CDR Kymberly Spady-Grove	CDR Kimberley Jones	CDR Kari Harris	CDR Cole Weeks
CDR Christine Nemeti	LT Janelle Phillip	LT Everett Rollins IV	
CAPT Jerald Mahlau-Heinert	CAPT Sonjia Howard	CAPT Kristin Kelly	CAPT Julie Niven
CAPT Todd Lennon	CAPT William Bolduc	CDR Angela Richardson	LCDR Kimberley Calvery
LCDR Jennifer Weekes	LCDR Dustin Bergerson	LT Marie Cetoute	