



## Social Work Professional Advisory Group

### General Meeting

#### Minutes

28 February 1300-1400 HRS EST

Conference Dial in: (866) 880-0098; Passcode: 6699159#

#### I. Welcome/Attendance

#### II. (1/17/19) Minutes Review (Motions: 1<sup>st</sup> CDR Booker; 2<sup>nd</sup> CDR Spady-Grove)

#### III. SWPAG Chair

- Welcome
- Update of Mental health initiative with collaboration with BCOAG
  - i. BCOAG Chairr LCDR Tuckett planning in progress with SWPAG
- Update of Self Care Sessions
  - i. First session went really well. The next session is on March 14<sup>th</sup> (Topic: Financial Health and Wellness); Session will provide financial resources and the importance of saving.
- COA Social Work CEUs
  - i. Social Work CEUs will be offered this year. At least 20 Social Work Officers need to register for COA in order for CEUs to be offered. It's a great opportunity for networking.
  - ii. A registration poll will be forthcoming to get an estimate of the number of registered Social Workers for COA. Early Bird registration is approaching, get registered as soon as possible.
- Social Work Month Event
  - i. Evening of Bowling at PinStripes in Bethesda, MD (See flyer in the 2/26 Weekly Announcements); RSVP by March 6<sup>th</sup> to LT Bynum and CDR Fermin
  - ii. LT Weekes (Social Work Month/ George Mason University)

1. Save the Date: March 26<sup>th</sup>; Speakers are still being finalized; Agenda is still in process, but a full agenda is forth coming. There will be an opportunity for officers to speak to the students as well.

2. 5 CEUs cost \$50 and Free Lunch (Flyer forthcoming)

**IV. SWPAG Subgroup Reports (SEE BELOW)**

**V. General Membership Discussion/Questions**

- **CCARE Resource: TBD**

**VI. Meeting Adorned: (Motions: 1<sup>st</sup> CDR Booker; 2<sup>nd</sup> CDR Spady-Grove)**

**ATTENDANCE**

CDR Deloris Caldwell	CDR Tricia Booker	LT Dierdra Oretade-Branch	LCDR Renee Cannon
CDR Daniel Stanley	LT Jennifer Weekes	LCDR Andrea Cunningham	LCDR Tyson Baize
CDR Kymberly Spady-Grove	LCDR Shawna Zierke	LCDR Mindy Davis	CDR Monica Bennefield
CDR Sonsy Fermin	LCDR Monique Richards	CDR Sheila Houghton-Antonucci	

**NOTE: Please email your attendance to Executive Secretary Oretade-Branch at [doretade@bop.gov](mailto:doretade@bop.gov)**

## SWPAG SUBGROUPS

### OPERATIONS

<p><b>Communications</b>  <i>Chair:</i> CAPT Julie Niven  <i>Co-Chair:</i>                  LCDR Lorener Brayboy</p>	<ul style="list-style-type: none"> <li>• Thank you to the Subgroup Chairs who have submitted their bios and photos and info about their co-chairs/team leads already. It is very helpful to get the information early so I can input it as the first SWPAG issue is going to be a larger than usual one. I am excited to be unveiling an updated issue format and look forward to your comments about the new look.</li> </ul>
<p><b>Awards</b>  <i>*Chair:</i> CDR Kymberly Spady-Grove  <i>Co-Chair:</i>                  CDR Preston Shumaker</p>	<ul style="list-style-type: none"> <li>• The 2019 Junior and Senior Social Worker of the Month Award nomination packet should be submitted electronically to CDR Kymberly Spady-Grove at kymberly.spady-grove@ice.dhs.gov and CDR Preston Shumaker at preston.l.shumaker@ice.dhs.gov by Friday, <b>March 8, 2019 (DEADLINE EXTENDED)</b>.</li> </ul>
<p><b>Stakeholder &amp; Community Engagement</b>  <i>Chair:</i> LT Jamillah Bynum  <i>*Co-Chair:</i> CDR Sony Fermin</p>	<ul style="list-style-type: none"> <li>• Social Worker Meet-n-Greet....</li> <li>• Social Work Social, March 14<sup>th</sup> PinStripe Bowling Alley; ALL ARE WELCOME!!ni</li> </ul>

### OFFICER SUPPORT

<p><b>Training, Education, and Mentorship</b>  <i>Chair:</i>  <i>*LCDR Monique Richards</i>  <i>Co-Chairs:</i>                  LCDR Monique Worrell                  CDR Kimberley Jones</p>	<ul style="list-style-type: none"> <li>• Regional Mentoring Representatives identified to serve for 2019</li> <li>• Drafting a needs assessment questionnaire for Social Workers in all regions. Sending to CDR Caldwell for review and approval</li> <li>• Mentoring subgroup members identified for 2019. February meeting pending</li> <li>• Mentoring Subgroup Action Officers call for volunteers will post soon</li> <li>• April 9<sup>th</sup> USC DSW Program, LCDR Monique Worrell will report out on the program.</li> <li>• May 30<sup>th</sup> 1 PM/EST Webinar: Overview of the BCD and DSW Credentials.</li> </ul>
<p><b>Readiness</b>  <i>*Chair:</i> CDR Tricia Booker  <i>Co-Chair:</i>                  LCDR Kari Harris</p>	<ul style="list-style-type: none"> <li>• Readiness Update was to remind people of the readiness announcement about the Advanced Readiness Program that send out in the announcements this week.</li> <li>• Announcement: HSPAC Advanced Readiness Program (ARP) The HSPAC Advanced Readiness Team is tasked with providing a framework under which HSOs can increase their deployment capabilities and increase their technical capabilities as defined by their respective PAGs. Under the direction of the HSPAC Advanced Readiness Team, in conjunction with the SWPAG Technical Readiness Subcommittee is implementing a two-year Advanced Readiness program specifically for SWPAG Officers to</li> </ul>

	<p>increase their readiness and deployment knowledge beyond the current and required USPHS Basic Readiness level. The Advanced Readiness program involves taking 50 hours of pre-approved advanced readiness training courses over two years (25 hours in year one and 25 hours in year two). All courses are free and available online allowing maximum flexibility. In addition, clinical officers are required to complete 120 clinical hours every year (total of 240 hours in two years) as a part of Advanced Readiness program. Upon completion of all requirements, you will receive a certificate indicating your completion. Current pre-requisites to participate in this Advanced Readiness program are as follows: 1. Basic Readiness: Must be basic ready for at least one year prior to starting the program and maintain basic readiness throughout the two-year program. 2. Field Readiness: Must have received the Field Medical Readiness Badge (must be in PIR and authorized to wear, not pending). 3. Other: Have no current or pending adverse actions. The ARP is not a requirement by the HSPAC or the Commissioned Corps. However, we encourage eligible SWPAG Officers to participate ensuring they are prepared to serve when called upon. The open enrollment period for the Advanced Readiness program begins Friday, 15 February and ends Friday, 15 March and the program for approved officers will begin 01 April 2019. If you are interested in participating please email [PAG Technical Readiness Subcommittee/Contact Email address] with your rank, name, email address, and 2-3 sentences describing why you are interested in participating in this program. Upon receipt and review, you will be provided with information for next steps to officially enroll in the program. If you have questions about the program, please email the ARP email account at <a href="mailto:AdvancedReadiness.HSPAC@gmail.com">AdvancedReadiness.HSPAC@gmail.com</a>.</p>
<p><b>Data and Evaluation</b>  <i>Chair:</i>  LCDR Allah-Fard Sharrieff  <i>Co-Chair:</i>  CDR Alysa Jackson</p>	<ul style="list-style-type: none"> <li>• <b>NOTHING TO REPORT</b></li> </ul>

**MANAGEMENT**

<p><b>Policy</b>  <i>Chair:</i>          CDR William Bolduc  <i>Co-Chair:</i>          CDR Karen Hearod</p> <ul style="list-style-type: none"> <li>• <b>Appointment Standards</b></li> </ul> <p><i>Team Lead:</i>          LCDR Mark Durham          CDR Tina Bryant</p>	<ul style="list-style-type: none"> <li>• CDRs Bolduc and Hearod will reach out to HSPAC Policy Subcommittee to work on joint initiatives</li> <li>• The Policy Subgroup is awaiting next steps on the draft White Paper from the SWPAG Chair and will make any necessary revisions.</li> <li>• The Policy Subgroup will work with CDR Caldwell and the leadership team in drafting a rationale for social worker special pay consistent with our sister services</li> <li>• The Policy Subgroup will work to develop a directory, including points of contact for obtaining clinical hours at agencies such as BOP, ICE, DOD, and IHS</li> <li>• The Policy Subgroup will make proposed updates to social work appointment standards</li> <li>• The Policy Subcommittee meets bi-weekly on Monday at 1100 hrs</li> <li>• SWPAG has openings for volunteers</li> </ul>
<p><b>Administrative Management</b>  <i>*Chair: CDR Dan Stanley</i>  <i>Co-Chair: CDR Cole Weeks</i></p> <ul style="list-style-type: none"> <li>• <b>Membership</b></li> </ul> <p><i>Team Lead:</i>          CDR LaMar Henderson</p> <ul style="list-style-type: none"> <li>• <b>Treasurer/Coin Sales</b></li> </ul> <p><i>Team Leads:</i>  <i>*CDR Sheila Houghton-Antonucci</i>          CDR Nancy Mautone-Smith          CDR Teresa Baptiste</p>	<p><b>Administrative Management:</b></p> <p><b>1- Membership</b></p> <ul style="list-style-type: none"> <li>- Ongoing management of the SWPAG Roster. Will continue to send roster out quarterly to solicit updates.</li> <li>- Currently reformatting the roster so data can be more easily extracted. Future roster will include informative graphs/statistics regarding billet types, agencies, etc.</li> <li>- Currently reaching out to the current CPO and inquiring how to obtain more detailed information for new call to active duty social workers.</li> <li>- Assisting with the development of the Social Work Month celebration conference at George Mason University.</li> </ul> <p><b>2- Treasurer/Coin Sales</b></p> <ul style="list-style-type: none"> <li>- Official SWPAG Coin sales continue. Simply click on "Coin" under the "Quick Links" section of the SWPAG website to access the order form.</li> <li>- T-shirt Design Contest closed on 1/31/18. (Winner: CAPT Niven)</li> <li>- \$19.40 T-Shirt cost, announcement forthcoming with more detail.</li> </ul>

**AdHOC SUBGROUP**

<p><b>Recruitment and Retention</b>          Chair: LCDR Robert VanMeir          Co-Chair: LCDR Tanya Barragan</p>	<ul style="list-style-type: none"> <li>• Wrote article on trauma informed treatment for the SWPAG Newsletter.</li> <li>• Continue to work on the SWPAG Brochure draft.</li> <li>• Finalizing plans for the second social work virtual job fair with ICE Health Services.</li> <li>• Presenting on PHS to the MSW program at New Mexico State Univeristy, University of Texas at El Paso, and El Paso Community College.</li> <li>• Going to be advising for the Social Worker of the month to be featured on the SWPAG Facebook page.</li> </ul>
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