



Health Services Officer Category
OF THE U.S. PUBLIC HEALTH SERVICE
Strength Through Diversity



Medical Laboratory Scientist Professional Advisory Group - MLSPAG

April 9, 2018

Time: 3:00 PM to 4:00 PM EST

Teleconference call number: 1-866-882-1054 Passcode: 2066464

MEETING Minutes

Attendance		Voting MEMBERS			Subcommittee/Role
	Rank	Last Name	First Name	OP DIV	
P	CDR	Oloyede	Babatunde	BOP	Chair <i>boloyede@bop.gov</i>
NP	LCDR	Flores	Lisa	FDA	Chair-Elect/ Communications <i>lisa.flores@fda.hhs.gov</i>
P	LCDR	Boison	Charles	FDA	Administrative & MGT. <i>charles.boison@fda.hhs.gov</i>
P	CDR	Bledsoe	Toni	CDC	Data & Evaluation <i>tab4@cdc.gov</i>
P	LCDR	Damon	Jessica	CDC	Technical Readiness <i>lyy0@cdc.gov</i>
P	LCDR	Patrick	Lundy	FDA	Stakeholder Community Engagement <i>lundy.patrick@fda.hhs.gov</i>
P	LCDR	Mitchell	Camille	BOP	Policy <i>c2mitchell@bop.gov</i>
NP	LCDR	Ndenga	Emmanuel	BOP	Awards <i>endenga@bop.gov</i>
P	LCDR	Bashay	Richard	FDA	Training, Education & Membership <i>richard.bashay@fda.hhs.gov</i>
Note: Full Attendance Roster on record with Secretary					



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- I. Call to Order: Chair, Babatunde Oloyede
- II. Roll Call: Secretary, LCDR Renee Smith
- III. Introduction: Chair, Babatunde Oloyede
 1. **Welcome**
 2. **Approval of February 2018 Minutes**
 3. **Symposium**
 4. **2018 MLSPAG Charge:**
 - Symposium:** PAC is planning an opportunity for all PAGs to meet with CPO at the 2018 COF
 - Leadership Training:** Opportunity for leadership training offered by ASCP. More information coming.
 - SOP:** Chairs please work on SOP updates and submit ASAP
- IV. Subcommittee Reports:
 - A) **Awards Chair: LCDR Emmanuel Ndenga; Co-Chair: CDR Andrea Peay**

Updates:
Congratulations to the new Junior and Senior Officers of the year 2018:
Junior officer of the year LT Julie Smoot
Senior Officer of the year CDR Robin Goodwin
 - B) **Communications Chair: LCDR Lisa Flores; Co-Chair: LCDR David Young**

Updates:
No Updates
 - C) **Data Evaluation Chair: CDR Toni Bledsoe; Co-Chair: CDR Cara Nichols**

Updates:
 1. Will resubmit SOP with new format.
 2. Welcome Renee Hill to the subcommittee.
 - D) **Management – Administrative: Chair: LCDR Charles Boison; Co-Chair: LT Helen Chavez**

Updates:
 1. In the process of updating the MLSPAG List with current member information.
 2. Review and update SOP with new HSPC template in progress.
 3. Looking for volunteers. Those interested in joining can email LCDR Chavez or
 4. Updating Voting Membership- to know who is due for expiration.
 - E) **Policy: Chair: LCDR Camille Mitchell; Co-Chair: CAPT Todd Alspach**



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Updates:

1. Currently working on SOP
2. Subcommittee meeting to be scheduled

F) Stakeholder and Community Engagement Chair: LCDR Patrick Lundy; Co-Chair: LT Danielle Baquero

Updates:

1. In process of reviewing SOP
2. 1st subcommittee meeting scheduled
3. **Technical Readiness: Chair: LCDR Jessica Damon; Co-Chair: LT Christopher Le**

Updates:

1. Focused on finalizing edits to the SOP from fall. CAPT Daisy Mitchell volunteer to serve as secretary to fulfill the new committed position
2. The subcommittee is discussing the developing Laboratory Cache training opportunity (looking to create a video for training; orientation and troubleshooting by using the ASPR Media Production Resources)
3. Presentation was made by CDR Weinburke on Advanced Readiness to orientation committee members
4. At the Request of the CPO and RedDog the committee is working on a new project- HSPAC Clinical Competence and deployment Roles
 - Disciplines are required to define their roles in a deployment setting & draft questions that will be used in a comprehensive survey. This survey will be made available to all HSO officers
 - Explored initial rough draft, edits have been made to this discussions with the HSPAC Team lead (CDR Conner) for the project
 - Draft will be distributed to the PAG for additional feedback before submitting to CDR Conner -draft is due April 20th
4. **Training, Education, and Mentorship: Chair: LCDR Richard Bashay III Co-Chair: CDR Karen Romancito**

Updates:

1. If you have any case studies that you are interested in sharing, please submit to LCDR Bashay or the subcommittee
2. Continuing to work on creating Technical readiness power points slides
3. Lab week activities will be available on 4/16/2018
4. Case Studies can be found on Max.gov



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5. If you identify a new MLS officer please let the subcommittee know and if possible, provide some mentoring
6. SOP was submitted

5. AdHoc Recruitment & Retention: Lead: LCDR Katrina Redman; Co-Leads: LCDR Renee Smith & LCDR Charles Boison

Updates: No updates

Open Floor:

LCDR Boison has published book based on research of poverty and its impact on obesity.

Next Meeting Date: 6/9/2018 @ 3 pm

