

DEPARTMENT OF HEALTH & HUMAN SERVICES

Public Health Service



Office of the Surgeon General
Rockville MD 20857

MINORITY OFFICERS LIAISON COUNCIL (MOLC)

Date/Time: 30 January 2018; 1400-1600 hrs EST
Teleconference Call: Number: 1-877-954-6762, Meeting ID: 6424658#

Attendance	Rank	Name	Position	CMAG	Agency
Present	LCDR	Oliver Ou	<i>Chair</i>	APAOC	USDA
Present	LCDR	Nancy Tian	<i>Chair</i>	APAOC	FDA
Present	LCDR	Janet Hayes	<i>Vice Chair</i>	AI/ANCOAC	IHS
Present	LCDR	Melissa Schossow	<i>Vice Chair</i>	AI/ANCOAC	IHS
Present	LCDR	Chinyelum (Chi-Chi) Olele	<i>Secretary</i>	BCOAG	FDA
Excused/ Alternate	LCDR	Jennifer Smith	<i>Secretary</i>	BCOAG	CDC
Present	LCDR	Adriana Restrepo	<i>Liaison/Past Chair</i>	HOAC	BOP
Present	LCDR	Gustavo Miranda	<i>Liaison</i>	HOAC	FDA
Present	CDR	Guillermo Aviles-Mendoza	<i>Past Chair</i>	HOAC	ASPR
Present	LCDR	Tenzin Jangchup	<i>JOAG Liaison</i>	APAOC	FDA
Present	CAPT	Kofi Ansah	<i>COA Liaison</i>	BCOAG	FDA
Absent	CAPT	Brandon Taylor	<i>Senior Advisor</i>	AIANCOAC	IHS
Excused	CAPT	David Lau	<i>DCCPR/RedDog/ AMSUS</i>	APAOC	DHS

- I. Call to Order**
 - a. LCDR Nancy Tian (APAOC) called the meeting to order at 1403 EST.

- II. Roll Call**
 - a. LCDR Chinyelum (Chi-Chi) Olele (BCOAG) conducted the roll call. Quorum met at 1405 EST.

- III. Meeting Minutes**
 - a. MOLC December 2017 meeting minutes- discussion and approval-motion to approve LCDR Tian, second motion to approve LCDR Ou

IV. MOLC Executive Committee Updates

- a. MOLC Senior Advisor Updates**
 - i. CAPT Taylor not in attendance
 - ii. CAPT Lau
 - 1. No report provided
 - iii. CAPT Ansah
 - 1. No report provided
- b. MOLC Strategic Planning Task Force**
 - a. Strategic plan draft awaiting feedback

V. Abbreviated Reports

- a. DCCPR/RedDOG Readiness Update: CAPT David Lau (DHS)**
 - i. No report provided
- b. COA Liaison: CAPT Kofi Ansah (FDA)**
 - i. No report provided
- c. AIANCOAC: CDR Janet Hayes (IHS)**
- d. APAOC: LCDR Oliver Ou**
 - i. No report provided
- e. BCOAG: LCDR Chi-Chi Olele (FDA)**
 - i. No report provided
- f. HOAC: LCDR Miranda (FDA)**
 - i. HOAC convened most recently on January 18, 2018 (1200-1300 ET).
 - ii. Significant Activities:
 - 1. Outgoing HOAC Chair, LCDR Michelle Sandoval-Rosario, gave a presentation focused on the HOAC goals accomplishments in 2017.
 - 2. The new HOAC Executive Committee members, Subcommittee Chairs/Co-Chairs and the 20 Voting Members for 2018 were presented.
 - 3. Each of the 2017 Subcommittee Chairs elaborated on their subcommittee's accomplishments.
 - 4. Opportunity for USPHS Participation as Judge, support HOSA mission and be an ambassador of the USPHS: New Mexico HOSA State Leadership Conference from February 8-10. Point of Contact is LCDR Karly Lucero (Karly.a.lucero@ice.dhs.gov)
- g. JOAG: LCDR Tenzin Jangchup (FDA)**
 - i. No JOAG meeting since last month's report to MOLC. Updates from JOAG Liaison: last JOAG General Meeting on 8DEC2017
 - ii. Next JOAG General Meeting will be on Friday, February 9, 2017; 1300-1400 EST. Call-in Number (641) 715-3580, Passcode 131583#
 - iii. Significant Activities:
 - 1. The JOAG Meeting featured CAPT Sara Newman as the JO Voice presenter for "Mentoring". She advised mentoring is a continuous journey and answered questions related to identifying a mentee/mentor and the benefits of having one.
 - 2. The next JO Voice topic is "Retirement and Separation" for discussion at February 9th JOAG meeting. Please submit all questions related to the topic to p hs.joag@gmail.com with JO Voice in the subject line by Tuesday, January 2nd, 2018.
 - 3. JOAG Meet and Greet:

- a. Oklahoma City Region: 1300-1400 EST at Choctaw Nation Health Care Center.
 - b. Philadelphia, PA: 1500-1600 EST at EPA Region 3 Office. Contacts (Philadelphia Regional Leads): LT Christine Lloyd (hjn7@cdc.gov) and LCDR Daniel Lee (Daniel.Lee1@fda.hhs.gov)
 - c. Phoenix, AZ: Phoenix Indian Medical Center Conference Room A/B. Contacts: LT Kelly Owens (Kelly.Owens@ihs.gov) (Phoenix Region), LCDR Jeannie Hong (Jeannie.Hong@ihs.gov) (Phoenix Region)
4. UPCOMING JOAG MEETINGS & OTHER EVENTS
- a. JOAG Public Health and Community Services Committee, National Prevention Strategy Sub-Committee and Capital Area Food Bank, to participate in a volunteer opportunity providing food to those who are in need throughout the DC Metropolitan area on Saturday, March 10, 2018 from 0830 - 1200 EDT at the NOVA Community Marketplace in Reston, VA. USPHS volunteers will help serve food to low income families. Contact: Ji.LaRose@fda.hhs.gov
 - b. Journeyman Speaker Series Meeting: January 19th, 2018; 1300-1400 EST. Conference Dial in: 1-302-202-1106; Conference Passcode: 825385. LCDR Cara Halldin and LCDR Sharon Downey will be presenting on the Commissioned Corps Women's Issues Advisory Board (CCWIAB)

VI. Old Business

- a. HOSA partnerships encouraged by CAPT Lau

VII. Open Floor

- a. None

VIII. Announcements and Adjournment

- a. Meeting adjourned at 1520

**Next Meeting: February 27, 2018, 1400-1600 hrs EST
1-855-828-1770 or 301-796-7777; Meeting ID: 740878322)**



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MINORITY OFFICER LIASION COUNCIL

Date/Time: 27 February 2018; 1400-1600 hrs EST

Teleconference Call: 1-855-828-1770 or 1-301-796-7777; Passcode: 740878322

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Deployed/Alternate	LCDR	Melissa Schossow	<i>Vice Chair</i>	AI/ANCOAC	IHS
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Present	LCDR	Tenzin Jangchup	JOAG Liaison	APAOC	FDA
Present	CAPT	Kofi Ansah	COA Liaison	BCOAG	FDA
Present	CAPT	Brandon Taylor	Senior Advisor	AI/ANCOAC	IHS
Present	CAPT	David Lau	DCCPR/RedDog/ AMSUS	APAOC	DHS

I. Call to Order

- a. LCDR Ou (APAOC) called the meeting to order at 1402 EST.

II. Roll Call

- a. CDR Hamet Touré (Alternate for LCDR Olele, BCOAG) conducted the roll call. Quorum met at 1405 EST.

III. Chair Updates:

- a. Awards from the OSG – packages sent back for minor edits and revisions. Have not received notification of further movement but will contact individual officers for individual updates. (LCDR Ou)
- b. LCDR Tian indicated that, if CMAG members need awards, please include PHS# in top left corner of paperwork, based on feedback from OSG
- c. LCDR Ou – Missing Officer CDR Timothy Cunningham. LCDR Ou knows noted that RDF 3 members conduct searches in Atlanta every Saturday. Keep family in prayers.

IV. Meeting Minutes

- a. MOLC January 2018 meeting minutes- discussion and approval
(Update: Change rank for Jangchup is LCDR)
-motion to approve LCDR Ou, second motion to approve LCDR Miranda

I. MOLC Senior Advisor Updates, CAPT Brandon Taylor

1. CAPT Taylor stated that he joined the call late, and has been out of pocket, lately, on an extended TDY for IHS, but that he loves the work going on with each of the CMAGs.
2. In aftermath of SG’s all hands call, CAPT Taylor opened the floor to questions that might be of interest –special pays, social media, physical fitness standards, etc., CC liaison for the VA, the President’s budget language used regarding CC. Several topics were discussed:
 - i. CAPT Taylor, re: Social media use for officers: CC does not have social media policy; it is important for officers to remember that we are officers 24/7, even when using social media. Be cautious about how you speak about CC, being an officer, some of the frustrations that may arise (e.g., special pay). We need to treat the Corp with dignity and respect. Venting via social media is not advisable. Seek out CC advisors and other officers if you need to vent. There is additional scrutiny these days by individuals outside of the Corps.
 - ii. CAPT Ansah asked about Special Pay: “In hopes to get things back on track, will the retroactive pay be issued in bulk or in phases? If in bulk, is there any indication if it is as special pay or captured as bonuses (e.g., higher tax)? Can you take this up the chain and provide us with some answers?” CAPT Taylor: Based on previous experience, when backpay is issued, it will be paid back as special pay, as that is the authority allowing Corps to issue payment.
 - iii. CAPT Lau asked about Durant RAM mission. CAPT Taylor: It will take place the week before Symposium. RDF 4 will facilitate that mission. More information will be forthcoming for officers to volunteer for that event. RedDOG is doing its darndest to secure funding for officers who will be traveling.
 - iv. LCDR Ou asked, as MOLC Chair, are there meetings with OSG that he and LCDR Tian are supposed to participate in? (They’ve not yet received any invitations.) CAPT Taylor: A few discussions were held last week with VADM Adams and RADM Trent-Adams because those meetings have been suspended for almost year. VADM Adams is very interested in reinstituting those meetings and deciding on who will be involved. Senior Leaders in the Corp have articulated the need for those meetings. SG has concurred. MOLC will be notified as more information becomes available. MOLC Senior Advisor and MOLC Chairs usually attend.
 - v. LCDR Ou asked CAPT Lau if he had anything to add on behalf of senior leadership. . CAPT Lau declined.

II. MOLC Executive Committee Updates

III. Abbreviated Reports (written reports must be sent to MOLC Secretary for inclusion in Minutes)

1. DCCPR/RedDOG Readiness Update: CAPT David Lau (DHS)

- i. RedDOG – Continuing to deploy officers in the behavioral health mission in Puerto Rico, Atlanta, and Texas. #2 SAT teams being deployed on 2 rotations March 1-14 and March 11-24th. RedDOG filled 1st rotation with Tier 3 officers who have not deployed and don't have routine opportunities to deploy. The 2nd rotation was staffed with SAT2 officers.
- ii. There will be an ROU mission in Durant, Oklahoma after COF.
- iii. Not all PHS personnel data were transferred over from Data Access. With readiness checks every once month, officers are encouraged to login in monthly to check their readiness profile and manually update the information – supervisor information, enrollment info.
- iv. NIH vaccine trials in Liberia are continuing through June 2018, as a Pharmacy mission.
- v. LCDR Gustavo asked if the rotations will continue beyond March 24th. Lau is rostering officers for Atlanta (as Team Leader). RedDOG rostering Tier 3 officers to give SAT2 Team members a rest after deploying extensively. Mission will be ongoing beyond April, until we get displaced patients situated or repatriated.

2. COA Liaison: CAPT Kofi Ansah (FDA)

- i. COA Board met January 3, 2018 to go over COF and committees, PAC reps, to get feedback on activities. Highlighted CMAG involvement for COF. CAPT Ansah indicated MOLC was off to good start.
- ii. COF is slated to take place Jun 4-9 in Dallas. Pre-sessions are being planned. Theme: Ensuring Health. Activities include standing meetings, committee meetings. In general, COA Deputy Director met with leaders of AMSUS to describe meeting in Dallas. There will be an AMSUS reception on June 7th and the meeting on June 8th. COA staff is convening a panel on public health partnership in hopes of rousing up more sponsors for COF. On June 17th, COA staff and Chair of Committee approved reauthorization of pandemic.
- iii. RADM Steven Redd (assigned to CDC) testified at federal hearings on behalf of COA, and the COA Executive Director reached out to Capitol Hill requesting that any language for 2018 be amended/included for PHS and NOAA, as most current uniformed/armed forces language references members of armed forces but not uniformed services.
- iv. COA sent letters to GM and Ford requesting inclusion of PHS members in their military discount program. Also, low cost loans should be available to PHS members during government shutdown, similar to other uniformed forces.
- v. The recent Atlanta COA Anchor & Caduceus Dinner had speakers from COA. RADM Schuchat is now the Interim CDC Director. Also, CAPT Ansah has extended an invitation to COA Director to share some of his vision with us during a MOLC meeting/call.
- vi. LCDR Ou thanked CAPT Ansah for initiating process with COF to get complimentary booth for MOLC and CMAGs and room for MOLC Award celebration. CAPT Ansah responded that the request routinely goes out before end of the year. He will copy LCDR Ou on future email correspondence from Jim Currie.
- vii. CAPT Lau asked a question regarding potential partnering with HOSA, suggesting when we had one session for HOSA students in San Diego back in 2010, there was, in turn, a large delegation to attend COF (The presentation was at 0700 and gave a general overview of PHS.) CAPT Lau suggested doing something similar in Dallas, inviting HOSA students to come and introduce them to PHS; we could also present on EC vaping. CAPT Lau asked that MOLC “put this on radar”, in case we get space and approval to do that.

3. AIANCOAC: LCDR Janet Hayes (IHS)

- i. Monday, February 26, had first MOLC awards committee conference call – 13 meetings scheduled on Mondays at 11am MST. Shared information with all volunteers. Contacts for the individual events. Went through list of tasks to focus on. Identified officers who can commit to areas of expertise or interest. Meeting went well. CMAGs should be able to identify 1 or 2 individuals who can communicate certain things re: who within the CMAG who the recipients are. Many officers are affiliated with APAOC and BCOAG and AIANCOAC and 1 from HOAC. Need additional volunteers from HOAC. A lot to plan for. Next meeting if Monday, March 5th at 1100 MST.
 - CAPT Ansah suggested MOLC liaison be CMAG of potential need for funds to figure into CMAG budgets. Usually \$100 and 1-2 coins from each CMAG. CAPT Lau concurred, for the SG, as gifts of appreciation. Ansah said if we're inviting SG, perhaps do something slightly different by giving them a shadowbox or something which will require funds (based on recommendation from CAPT Dandridge). LCDR Tian asked HOAC to forward volunteer request to HOAC, as we need at least two representatives from each CMAG to serve as connection to CMAG and MOLC for Awards process. LCDR Miranda has sent information directly to HOAC Awards Chair volunteer, and noted survey does not require info on which CMAG they are associated with. LCDR Ou, send email to HOAC.
 - Awards subcommittee has information out for honor awards. Identified 5 awards – the Leadership Award, Annie Dodge Wauneka Award, Flag Officer of the Year Award, Dr. Taylor Mckenzie Award, and Junior Officer of the Year Award – Deadline is March 17th.
 - 8 subcommittees within AIANCOAC
 - HOSA conference took place in New Mexico for HS and college students, possibly Middle Schoolers, February 9th in Albuquerque. Reach out to COA, 4 corners COA branch, Rio Grande branch in Albuquerque. Did booth in University of New Mexico (UNM). CAPT Lau: Great job to Four Corners and Rio Grande COAs. This is the template of what we're trying to accomplish for HOSA this year. There will be a lot more additional opportunities for us if we can replicate what was done in UNM on Feb 9th. Take advantage of opportunities ahead.

4. BCOAG: LCDR Jennifer Smith (BCOAG)

- i. The following events were held this month (February 2018):
 - o Patriots Center Biomedical Competition was scheduled for February 7th with CDR Cindy Eugene is Activity Lead.
 - o One of our Hometown Missions Lead, LCDR Erica Odom presented to HOAC on February 21st via webinar.
 - o Black History Activities:
- ii. BCOAG officers in various regions (DMV, Phoenix, Delaware, and Atlanta) watched The Black Panther movie on February 16th and our Chair-Elect LT Gayle Tuckett sponsored children from Ward 8 to watch the movie with us for free with snacks and BCOAG calendars.
 - BCOAG officers, including RADM Trent-Adams, attended a Women in Military Service to America memorial at Arlington National Cemetery honoring African American women Veterans and African American Civil War Memorial and Museum. This event is in partnership

with The U.S. Department of Veterans Affairs' Center for Minority Veterans (CMV) in commemoration of this year's African American History month. This year's theme was, "African Americans in Times of War."

- 3 BCOAG officers volunteered to serve on the MOLC Awards Ceremony Planning Committee. Their names were forwarded to AI/ANCOAC reps.
 - LCDR Wright attended the February Atlanta Branch NAACP Executive Board meeting to learn how the BCOAG Health Disparity Committee (HDC) might collaborate with NAACP Atlanta on community Health Disparities events.
 - There is an opportunity for HDC members to participate in the DC 2018 Special Olympics Bowling Championships.
 - The Recruitment Team had a recruitment opportunity event at North Carolina A& T State, Department of Chemistry, on Tuesday, February 6, 2018 in Greensboro, NC.
 - The Retention Team emailed BCOAG welcome letters to a total of 97 OBC recruits.
- **LCDR Ou asked that MOLC Secretaries familiarize themselves with the MOLC website and update the leadership information**

5. HOAC: LCDR Gustavo Miranda (FDA) –

- i. HOAC convened most recently on February 15, 2018 (1200-1300 ET).
- ii. Education and Outreach:
 1. Subcommittee have been working with LCDR Erica Odom from BCOAG to present on Hometown Missions scheduled for February 21, 2018 at 1200 EST.
 2. Officer Career Development Series- Presenters needed. The plan is to have one presentation quarterly.
 3. Large Community Project similar to Hometown Missions (formerly NOLA) - Find Latino community in need for health care; If possible, in a city/town where an officer is stationed.
- iii. Deployment Subcommittee:
 1. The commissioned corps continues to provide support in recovery activities related to hurricane responses. There is still a tremendous need to help and there are still deployment opportunities in collaboration with ASPR in Puerto Rico, US Virgin Islands, Florida, and Texas to provide public health, human services, and other needed support. For the Puerto Rico mission, knowing Spanish is a plus, but not required. HOAC has shared a web form required to volunteer for these opportunities.
- iv. Communication and Public Relations:
 1. LCDR Sandra Duncan (Lead) and LCDR Melissa Parra (Co-lead) will be preparing the summer HOAC Newsletter, La Gaceta. Subcommittee articles are due on June 15, 2018. Topics will include: recent deployment experience, highlight policy piece on the new Weight Standards for the Corps and perhaps connection to promoting PHS Athletics, and any other article that bring out the mission of HOAC.

6. APAOC: LCDR Nancy Tian –
 - i. Call for 2018 APAOC Award Nominations- RADM Samuel Lin award, RADM Kenneth Moritsugu junior officer award, CAPT Allan Lock service award due on March 2, 2018
 - ii. APAOC Updated the MOLC representative SOP
 - iii. APAOC education and training subcommittee hosted the seminar on “migration from direct access to RedDOG self-service system” presentation on February 21, 2018
 - iv. APAOC is working in collaboration with SAMSHA on the AAPI Mental Health Initiative (MHI) to increase the public awareness of mental health needs among the AAPI community. The newly-established Community Engagement Workgroup will focus on reaching out to the local and regional AAPI communities and providing mental health education. The scheduled Mental Health First Aid training will be held on Saturday, March 3rd from 8:30 AM – 5:00 PM at the AAHI Office, Rockville, MD 20852.

7. JOAG: LCDR Tenzin Jangchup (FDA)
 - i. Last JOAG General Meeting on 9FEB2018
 - ii. Next JOAG General Meeting will be on Friday, April 13, 2018; 1300-1400 EST. Call-in Number (641) 715-3580, Passcode 131583#
 - iii. February JOAG Meeting’s JO Voice was on Retirement and Separation:
 1. Advice: Prepare early and find a financial advisor that has knowledge of military benefits or go to the nearest military base for financial advice. Make sure to include your BRS training certificate in your eOPF.
 - iv. Next JO Voice topic: Space-A Flights. Please send your questions to pjh.joag@gmail.com by Friday, March 2, 2018 with JO Voice in the subject line for the next general meeting.
 - v. Call for Junior Officer participation for Leadership Panel at USPHS Symposium on June 4th, 2018. Application package must be submitted no later than 1700 EST 9 March 2018 to LCDR Mark Liberatore at mark.liberatore@fda.hhs.gov and LCDR Chitra Mahadevan at Chitra.Mahadevan@fda.hhs.gov . Please use the subject line “Junior Officer Panel Application” or contact them with any questions.
 - vi. JOAG - Call for Nominations for 10 open Voting Members for 2018-2020. If you know a motivated and dedicated junior officer, please encourage them to self-nominate for the following open slots: Engineer, Environmental Health Officer, Health Services Officer, Nurse, Therapist and At-Large (5 openings of any category). For questions or to submit nominations for Voting Membership, contact the Voting Member Subcommittee Co-Chairs, Cynthia.White@ihs.gov and Tabitha.Dillinger@fdihb.org. Nominations are due no later than April 6, 2018.
 - vii. Please see JOAG’s Winter 2018 Edition of the The Junior Officer Chronicles.
 - viii. JOAG Peer to Peer Network is looking for Junior Officers with over 2 years of experience to help assist new officers in the USPHS. If you are interested in participating in the Peer to Peer Network as an experienced officer, please send your completed application (attached) to LCDR Beth Thompson at ebthompson@bop.gov.
 - ix. JOAG is now on Instagram (@pjh_joag)! The Social Media Subcommittee is also featuring monthly #hashtags - for February use #ILovePHS and for March use #MARCHMADNESS. In addition to using these hashtags and #JOAG, please be sure to follow JOAG on all three social media platforms (Instagram, Facebook, and Twitter).
 - x. Please join the JOAG Public Health and Community Services Committee, National Prevention Strategy Sub-Committee and the Warrior Retreat at Bull Run, for a volunteer clean-up day held in 16013 Waterfall Road Haymarket, VA 20169 on

- Saturday, March 3, 2018 from 0900 - 1200 EDT. Contact LCDR Shannon Aldrich (USPHS/JOAG) at Shannon.Aldrich@fda.hhs.gov for questions.
- xi. JOAG Public Health and Community Services Committee, National Prevention Strategy Sub-Committee and Capital Area Food Bank, to participate in a volunteer opportunity providing food to those who are in need throughout the DC Metropolitan area on Saturday, March 10, 2018 from 0830 - 1200 EDT at the NOVA Community Marketplace in Reston, VA. USPHS volunteers will help serve food to low income families. Contact: Ji.LaRose@fda.hhs.gov
 - xii. Journeyman Speaker Series Meeting: Friday, March 9, 2018; 1300-1400 EST.
 - xiii. Additional information on the next Journeyman Speaker Series Meeting will be posted on the JOAG listserv and website:
https://dcp.psc.gov/osg/JOAG/meetings_journeyman.aspx. CAPT Calvin Edwards will be presenting on leadership.
 - xiv. The JOAG General Meeting at the USPHS symposium will occur on Tuesday, June 5th, from 7AM-9AM (CDT), before the official start of the symposium.
 - xv. Next JOAG General Meeting will be on Friday, April 13, 2018; 1300-1400 EST.
 - xvi. Reminders
 - 1. JOAG Listserv Signup
 - 2. JOAG Home
 - 3. Resources
 - a. Career Fairs
 - b. Cyber-Gram
 - c. Get Fit-Stay Fit
 - d. JO Voice
 - e. Job Shadowing Program
 - f. Let's Move! Program
 - g. Scrapbook
 - h. Peer-to-Peer Network
 - i. Tip of the Month
 - j. Training and Education
 - k. With Pride and Distinction
 - l. APFT/BLS Trainings Calendar
 - m. Journeyman Speaker Series Archived Webinars on MA
 - 4. Junior Officer Chronicles/Journal
 - 5. News and Announcements
 - 6. Awards
 - 7. Merchandise

IV. Old Business

- 1. LCDR Tian gave a report regarding ADM Novella - she will mail a hard copy of edits to CDR Mendoza's residence, then send to CDR Lucero and make changes accordingly. They will provide edits to task force to make revisions during 3rd week of March 27, 2018, to update.

V. Open Floor

- 1. CAPT Lau made additional announcement re: ramping up AMSUS. Secretary of Health in Puerto Rico will present at AMSUS under a track specifically related to PHS disaster responses.
- 2. LCDR Smith mentioned that BCOAG received correspondence from FDA Awareness Day to have a BCOAG table, but thought that MOLC usually has a group of tables for the CMAGs. LCDR Tian, CAPT Ansah, and LCDR Olele may be able to represent MOLC at Awareness Day. CAPT Ansah instructed MOLC Chair to send out call for volunteers, and to send POCs names to facilitator in case of lack of representation. LCDRs Tian and Olele will go forward as POCs.

3. CAPT Taylor asked if there is a team needed for MOLC table booth at Awareness Day. CAPT Ansah answered that MOLC just needs to put in a request for the booth. COF will let us know how many will be purchased and provided. At the next COF planning meeting, there will be calls for POCs for each table.
4. LCDR Ou reminded MOLC that MOLC is in need of a keynote speaker for the COF MOLC awards ceremony. Please send suggestions to the MOLC Vice Chairs. Also, let LCDR Hayes know of any officers in Dallas area who may be able to assist with identifying performance groups in Dallas. CAPT Lau mentioned CAPT Matsuti who is located in Dallas area. LCDR Ou requested that LCDR Hayes reach out to CAPT Matsuti.

VI. Announcements and Adjournment

1. Meeting adjourned at 1523.

Next Meeting: 27 March 2018, 1400-1600 hrs EST
MOLC TELECONFERENCE LINE FOR 2018 OPERATIONAL YEAR VIA WEBEX:
1-855-828-1770 or 1-301-796-7777; Passcode: 740878322



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II. Roll Call

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III. Meeting Minutes

- a. MOLC February 2018 meeting minutes- discussion and approval-motion to approve LCDR Ou, second motion to approve LCDR Hayes

IV. **MOLC Senior Advisor Updates**, CAPT Brandon Taylor (absent)

V.

VI. **Chair Updates:**

- a. MOLC is interested in participating the FDA awareness day on May 1. LCDR Nancy Tian, LCDR Chinyelum (Chi-Chi) Olele and CAPT Kofi Ansah has sent an email to LCDR Kyle Snyder, who is one of the organizers for the Awareness Day, to request to co-locate MOLC & the other CMAGs next to each other.
- b. MOLC continues to work on the MOLC Strategic plan. On March 7th, MOLC received via US Mail the handwritten comments from former SG, VADM Novello, to the draft MOLC Strategic plan. MOLC will review and incorporate all changes and proceed to vote. LCDR Karly Lucero is currently working on the edits and hope to send the updated version by the end of the week.
- c. On March 3rd, there was a big search for CDR Cunningham in Atlanta. This search effort is organized by CAPT Holly Williams, RDF-3 Team Commander. The following is an excerpt from a follow-up email from CAPT Holly Williams. “It turns out that the event was much bigger than anticipated - 187 people and four dogs! We had 167 PHS officers, CDC staff and CDC-related individuals, 16 members of the Alpha Search and Rescue Team (plus the four dogs!), and four Atlanta Police officers. Officers represented the following agencies: CDC, HRSA (2 officers flew in from DC), FDA, USDA, CMS, NPS, and DHS. I strongly believes that this shows the integrity of the federal family and the caring that we do for each other, regardless of whether we know someone personally or not. The dog teams covered between 30-35 acres and our eight teams covered at least that much, if not more. We had three additional teams post flyers and discuss the situation with businesses, along Shallowford Rd, Chamblee Tucker, Henderson Mill area to Evans Rd and up to Northlake Mall, and other smaller areas, so we covered a large amount of territory.”

VII. **MOLC Executive Committee Updates**

- a. Vice Chair Report (LCDR Hayes/LCDR Schossow)
 - i. (LCDR Hayes) - LCDRs Hayes and Schossow are currently spearheading the 2018 MOLC Awards ceremony planning. Four calls have taken place so far. There’s been fair amount of representation of officers nationwide. Things are coming together. The planning committee is working towards getting commitment from other officers. Flyers have been distributed and survey monkey is capturing interest/registration. We expect to have a successful event on June 5th.
 - ii. (LCDR Schossow) – Planning committee has had good response from Survey monkey re: being able to attend June 5th. Sending out invitations for SG and speaker(s).
 - iii. (LCDR Ou) – Do you still need volunteers for planning committee?
 1. (LCDR Hayes) For June 7th 0900-1400, committee is currently looking for individuals to help monitor the MOLC booth. Big push, and trying to utilize resources for officers that know the area.
 2. (LCDR Ou) Keep the call for volunteers running.
 - iv. (LCDR Schossow) Hotel name has been changed to Renaissance Dallas Hotel. Committee has received really good feedback via survey, but still needs help with day-of events for the ceremony – staffing the MOLC booth, taking pictures, running the Powerpoint, etc.
 1. (CAPT Lau) – The new hotel is a Marriott property. CAPT Lau has spoken officers who are still able to get rooms, but you must **call** to get government rates.
 - v. (CAPT Lau) Committee should work with the local Dallas/Ft. Worth COA for POCs.

1. (LCDR Schossow) Committee was given CDR Stacey Harper (Dallas/Ft. Worth COA Chair) information.
 2. CAPT Lau volunteered to join the planning committee.
- b. Secretary Report (LCDR Smith)**
- i. The MOLC website should be updated by the end of March. Please visit the website next week and LCDRs Smith and Olele know of any needed changes.
 - ii. (LCDR Ou) Please see the website and make sure that changes to website have been updated. LCDR Ou also thanked the Secretaries for the minutes and asked everyone to please send minutes/reports to Secretaries.
- c. Liaison Report (LCDR Miranda) – No Liaison updates. See HOAC report below.**
- VIII. CMAG Spotlight: MOLC Strategic Plan: LCDR Restrepo (BOP)**
- i. (LCDR Restrepo) With regard to the MOLC Strategic Plan, she is following up with Novello, who has been out of pocket lately. MOLC Liaisons are making changes to the survey itself and plan to incorporate changes before the final review and presentation to MOLC during an upcoming meeting.
 - ii. LCDR Ou mentioned that he was looking forward to the revised version.
- IX. Abbreviated Reports (written reports must be sent to MOLC Secretary for inclusion in Minutes)**
1. DCCPR/RedDOG Readiness Update: CAPT David Lau (DHS)
 - i. Official readiness for last year has been sent to officer support and is in for promotion purposes. Most recent readiness checks are done.
 - ii. REDdog is working with updating CCMIS to update officer information. Some information has still not transferred over. Officers should use ReDdog self-assistance form to request changes/updates to their information, and also serve as documentation that you are aware of the discrepancy and attempting to address it.
 - iii. Training exercises for NDMS for officers taking classes in March. Scheduled to participate in RIT training courses. Still waiting on information re: getting funding.
 - iv. Still supporting Maria and Harvey responses. CDC Atlanta officers taking care of medical patients and non-medical attendants. Response has been extended through end of May.
 - v. Ebola vaccine trial mission in Liberia ends in June 2018. Deployed officers will receive hardship pay.
 - vi. NOAA mission has requested officers from reddog (specifically physicians, physician assistants, and nurses) between March and October 2018.
 - vii. The 2018 Gold Medal event on March 21st was cancelled due to inclement weather. It may be rescheduled.
 - viii. March of Our Lives on March 24th requested Officers to provide liaison support.
 - ix. Upcoming peace officers memorial scheduled for May 15th. Requests for health and medical response teams, and mobilization.
 - x. Corps Care – if officers have questions, email corpscare@hhs.gov
 - xi. Weight standard group can be reached at weightstandard@hhs.gov
 - xii. Awards – reddog is currently working on the backlog of awards. These have been signed and submitted:
 1. Signed 2018 state of the union response
 2. 2017 united national assembly
 3. 2015 democratic national convention
 4. 2015b state of union response awards
 5. 2015 april visit from the pope
 6. United nationsl general assembly award
 2. COA Liaison: CAPT Kofi Ansah (FDA)

- i. Nothing specific to report. Continue to advocate on behalf of officers and plan COF. LCDR Olele and LCDR Tian to represent MOLC at FDA Awareness Day. CAPT Ansah organized getting the tables. (Ou) thank you for connecting them and helping them get the tables for all the CMAGs.
3. AIANCOAC: LCDR Schossow/Hayes
- i. Entertainment of expo part of ceremony for MOLC awards ceremony
 - ii. Received feedback from planning committee
 - iii. Still searching for subcommittees members.
 - iv. Extended deadline for awards nominations from March 17th to March 30th (LCDR Schossow)
 - v. Spring newsletter, seeking article submissions by April 13th (LCDR Hayes)
 - vi. AISES is looking for science fair judges on april 7th and 8th in Portland, OR at NA/I virtual science fair (LCDR Hayes)
 - vii. Opportunity for NA students to get health career experience (LCDR Hayes)
4. BCOAG: LCDR Jennifer Smith (CDC)
- i. Last meeting 08 MAR 2018
 - ii. Officer Update: Missing Officer: CDR Timothy Cunningham
 - 1. BCOAG has made a donation towards purchasing gift cards to cover family meals while they are in Atlanta, GA.
 - 2. GoFundMe page has been shut down – donations reached in excess fo \$15K.
 - iii. Addiction Initiative - BCOAG officers will participate in a “Train the Trainer” webinar that will provide both training and tools to deliver the “What is Addiction?” Presentation, created by the Addiction Policy Forum, to an audience. Participants will receive a certificate stating that they have completed the training and are committed to expanding awareness in their community. Interested officers should contact LCDR LeAnn Brodhead at LeAnn.Brodhead@fda.hhs.gov
 - iv. Sponsored Marvel’s Black Panther Movie Event –
 - 1. Atlanta, GA: 8 attendees (5 officers, 3 civilians)
 - 2. DMV (Beltsville, MD): 77 attendees (30 officers, 47 civilians, and PHS Calendars were distributed to youth from Ward 8 that attended in the DMV area)
 - 3. Houston, TX: 26 attendees (7 officers, 19 civilians)
 - v. The following Community Outreach events are upcoming:
 - 1. College and Career Fair at Tri-Cities High School, East Point, GA on March 29, 2018 led by LCDR Felicia Warren.
 - 2. Tree of Life Healthcare and Mt. Calvary Missionary Baptist Association is hosting a Healthcare screening event on April 7, 2018, Columbus GA- Led by LCDR Kimberly Calvery
 - 3. BCOAG Step It Up! in collaboration with JOAG Step It Up! National Walking Day on National Mall, on April 04, 2018 led by LT Shercoda “Cody” Smaw.
 - 4. May 12, 2018 - Event 5K Fun run/Walk (announcement has been released for BCOAG Listserv)
 - 5. August 4, 2018 - Event: African American Wellness Walk: Save the Date
 - 6. September 22, 2018 - Event: RECTIFY: THE RACE need leaders.
 - 7. March 29: Our very own CAPT Buckingham’s movie, You Deserve More-A Women’s Empowerment Film. The viewing will be held on March 29 at the Avalon Theatre in Washington D.C. A group discount is available. If interested in leading, please contact LCDR Jamar Barnes at jbarnes1@cdc.gov.

For questions about the movie, contact CAPT Buckingham at dwayne@realhorizonsdlb.com.

8. Flyers went out for upcoming DMV Hometown Mission Initiative (HMI) in April. HMI Leads are LCDRs Erika Odom (ecodom@cdc.gov) and LCDR Ekwutosi Okoroh (eokoroh@cdc.gov).
 9. Next BCOAG General Body meeting is Thursday, April 12, 2018 at 1100 ET.
5. HOAC: LCDR Gustavo Miranda (FDA) –
- i. HOAC convened most recently on March 15, 2018 (1200-1300 ET).
 - ii. Significant Activities:
 1. We are looking for ways to have HOAC be part of Operation Lone Star in July, 2018 in Laredo, Texas and get deployment credit. The mission of Operations Lone Start (OLS) is to increase awareness, plan and prepare the Laredo Texas community to adequately respond to manmade and/or natural disasters.
 2. Awards: 2018 Annual Awards Announcement: HOAC is pleased to announce its 2018 annual awards cycle. This year, all three of our award applications will be offered on February 23, 2018 with an application deadline of April 6, 2018. Please nominate worthy officers as you deem fit. Self-nominations are welcomed. Please see emails for more detailed information.
 3. Communication and Public Relations: LCDR Sandra Duncan (Lead) and LCDR Melissa Parra (Co-lead) will be preparing the summer HOAC Newsletter, La Gaceta. Subcommittee articles are due on June 15, 2018. Topics will include: recent deployment experience, highlight policy piece on the new Weight Standards for the Corps and perhaps connection to promoting PHS Athletics, and any other article that bring out the mission of HOAC.
 4. HOAC Facebook: Each month we will spotlight one HOAC Subcommittee as well as one Voting Member and one non-voting member.
6. APAOC: CDR Ruiqing Pamboukian (Alternate for LCDR Nancy Tian) –
- i. APAOC monthly meeting was cancelled last Wednesday (March 21) due to inclement weather in DC area. The federal government was closed . although Corps officers are still on duty, some will be working on other duties as assigned today and their schedule will be disrupted.
 - ii. Call for 2018 APAOC Award Nominations- RADM SAMUEL LIN AWARD, RADM KENNETH MORITSUGU JUNIOR OFFICER AWARD, CAPT ALLAN LOCK SERVICE AWARD, deadline extended to MAR 23 (FRI), 2018
 - iii. DMV Hometown Missions (multiple dates and events- see attachments for details), April 16-21, 2018
 1. Point of contacts:
 2. USPHS Awareness & Health Education – LCDR Rhonita Culver at Rhonita.Culver@ice.dhs.gov
 3. Social Events & Community Service – CDR Akara Ingram at Akara.Ingram@usdoj.gov
 4. 5K Walk/Run – CDR Jennifer Moon at Jennifer.R.Moon@ice.dhs.gov
7. JOAG: LCDR Tenzin Jangchup (FDA)
- i. No JOAG meeting since last MOLC Meeting.
 - ii. JOAG's Local Resource Guide for Dallas is here! The JOAG Outreach Committee's Local Representation Workgroup developed this guide to provide this year's Symposium attendees with suggestions on things to do, see, and taste while in the Dallas area in June.

- iii. JOAG - Call for Nominations for 10 open Voting Members for 2018-2020. If you know a motivated and dedicated junior officer, please encourage them to self-nominate for the following open slots: Engineer, Environmental Health Officer, Health Services Officer, Nurse, Therapist and At-Large (5 openings of any category). For questions or to submit nominations for Voting Membership, contact the Voting Member Subcommittee Co-Chairs, Cynthia.White@ihs.gov and Tabitha.Dillinger@fdihb.org. Nominations are due no later than April 6, 2018.
- iv. JOAG new T-shirt Design Contest submission deadline Friday, March 30th. Please submit all design entries by Friday, March 30, 2018 to LCDR Adriane Niare at aze2@cdc.gov with the following subject line, "JOAG T-shirt design contest". Winner will be announced at the April JOAG General Meeting.
- v. The Junior Officer Advisory Group (JOAG) Membership Committee is excited to announce the following upcoming Meet and Greet (M&G) event:
 - 1. Tuesday, March 27, 2018: Chicago: 1600-1700 CDT, 233 N. Michigan Avenue, Chicago IL. Suite 1300, Regional Director' Room: 1-866-919-6917; Passcode: 5273475
 - a. Topics:
 - i. Chicago Local Community Involvement: Introduction to HOSA- Future Health Professionals
 - ii. Leadership- An Opportunity for Self- Development
 - iii. Speaker:
 - 1. CDR Duane Wagner (Duane.Wagner@hhs.gov)
 - 2. CDR Michael Verdugo (Michael.Verdugo@ihs.gov)
 - 2. Saturday, April 14th 2018: Anchorage, AK: 1100-1200 Alaska Daylight Time (1500-1600 EDT), The Gathering Room – Alaska Native Medical Center Campus at 4501 Diplomacy Drive Anchorage, AK 99508
 - a. Topic: "Deployment and Readiness"
 - i. Speaker(s): Commander Martha Wanca (Martha.Wanca@ihs.gov), Western Region Commissioned Corps Liaison, IHS, Conference Line: 907-729-4900 code: 1203
- vi. JOAG is now on Instagram (@phs_joag)! The Social Media Subcommittee is also featuring monthly #hashtags - for February use #ILovePHS and for March use #MARCHMADNESS. In addition to using these hashtags and #JOAG, please be sure to follow JOAG on all three social media platforms (Instagram, Facebook, and Twitter).
- vii. UPCOMING JOAG MEETINGS & OTHER EVENTS
 - 1. The JOAG General at the USPHS symposium will occur on. Tuesday, June 5th, from 7AM-9AM (CDT), before the official start of the symposium.
 - 2. Next JOAG General Meeting will be on Friday, April 13, 2018; 1300-1400 EST.
- viii. Reminders
 - 1. JOAG Listserv Signup
 - 2. JOAG Home
 - 3. Resources
 - a. Career Fairs
 - b. Cyber-Gram
 - c. Get Fit-Stay Fit
 - d. JO Voice
 - e. Job Shadowing Program
 - f. Let's Move! Program

- g. Scrapbook
 - h. Peer-to-Peer Network
 - i. Tip of the Month
 - j. Training and Education
 - k. With Pride and Distinction
 - l. APFT/BLS Trainings Calendar
 - m. Journeyman Speaker Series Archived Webinars on MA
- 4. Junior Officer Chronicles/Journal
 - 5. News and Announcements
 - 6. Awards
 - 7. Merchandise

II. Old Business

- 1. LCDR Ou mentioned JOAG meeting from 0700-0900 on June 5th is the same time as our MOLC ceremony (which is understandable since there aren't a lot of open times on the time slots with Wednesday being Category Day and Thursday morning being APFT).

III. Open Floor

- 1. (CAPT Lau) The 2018 SG 5K is like no other in the past. The committee has been working really hard to plan the event for June 7th at 0500. They'll be giving out 600 t-shirts. There's room for about 300 community runners. Tshirts are also going out to virtual runners. The committee has invited out 235,000 HOSA students to be part of the virtual run. There will be over 10 PHS booths there. You can support at opioid, diabetes, nutrition, and healthy sex booths. Ask each of you to share the information and spread the word to your communities. We want this to be the largest SG run/walk ever, including virtual participants. Information is on the website and flyers have been disseminated to PACs/PAGs. CAPT Lau will include them in the report.
- 2. (CAPT LAU) Wednesday night for USPHS combined social and serves as the JOAG social. All categories are invited. Note that Wednesday will be the All-Social night. The combined social will have a DJ, drink specials, and door prizes, including raffles for free registration for symposium and A&C tickets. (LCDR Ou) stated that he is looking forward to the symposium.

IV. Announcements and Adjournment

- 1. Meeting adjourned at 1500.

Next Meeting: 24 April 2018, 1400-1600 hrs EST
MOLC TELECONFERENCE LINE FOR 2018 OPERATIONAL YEAR VIA WEBEX:
1-855-828-1770 or 1-301-796-7777; Passcode: 740878322



Office of the Surgeon General
Rockville MD 20857

MINORITY OFFICER LIASION COUNCIL

Date/Time: 24 April 2018; 1400-1600 hrs EST

Teleconference Call: 1-855-828-1770 or 1-301-796-7777; Passcode: 740878322

Attendance	Rank	Name	Position	CMAG	Agency
Absent	LCDR	Oliver Ou	<i>Chair</i>	APAOC	USDA
Present	LCDR	Nancy Tian	<i>Chair</i>	APAOC	FDA
Present	LCDR	Janet Hayes	<i>Vice Chair</i>	AI/ANCOAC	IHS
Present	LCDR	Melissa Schossow	<i>Vice Chair</i>	AI/ANCOAC	IHS
Present	LCDR	Chinyelum (Chi-Chi) Olele	<i>Secretary</i>	BCOAG	FDA
Present	LCDR	Jennifer Smith	<i>Secretary</i>	BCOAG	CDC
Absent	LCDR	Adriana Restrepo	<i>Liaison/Past Chair</i>	HOAC	BOP
Present	LCDR	Gustavo Miranda	<i>Liaison</i>	HOAC	FDA
Absent	CDR	Guillermo Aviles-Mendoza	<i>Past Chair</i>	HOAC	ASPR
Present	LCDR	Tenzin Jangchup	JOAG Liaison	APAOC	FDA
Present	CAPT	Kofi Ansah	COA Liaison	BCOAG	FDA
Absent	CAPT	Brandon Taylor	Senior Advisor	AI/ANCOAC	IHS
Absent	CAPT	David Lau	DCCPR/RedDog/ AMSUS	APAOC	DHS

I. Call to Order

- a. LCDR Tian (APAOC) called the meeting to order at 1407 EST.

II. Council Roll Call

- a. LCDR Olele (BCOAG) conducted the roll call. Quorum met at 1409 EST.

III. MOLC Meeting Minutes

- a. MOLC March 2018 meeting minutes- discussion and approval-motion to approve LCDR Tian, second motion to approve LCDR Miranda.

IV. **MOLC Senior Advisor Updates**, CAPT Brandon Taylor (absent)

V. **MOLC Executive Committee Updates**

a. Chair Updates (LCDR Tian):

- i. Big shout for the MOLC vice chairs, LCDRs Janet Hayes and Melissa Schossow for moving the planning of the MOLC award ceremony. All the logistic pieces have been in place. Thanks for their diligent work.
- ii. FDA is going to have its awareness day event on May 1. MOLC received four volunteers to staff the MOLC booth at the event. LCDR Nancy Tian will coordinate with other MOLC members on displaying the MOLC marketing material. For other CMAGs, please make sure all the materials are brought to market the CMAGs.
- iii. Strategic Plan: LCDR Karly Lucero sent the revised draft with ADM Novello's comments. Oliver and I will finalize the draft by working with CDR Aviles-Mendoza and then we will submit the plan for the OSG approval.
- iv. To update with regard to CDR Tim Cunningham, he was missing for a few weeks and unfortunately CDR Tim Cunningham has passed away and the celebration of CDR Tim Cunningham was hosted on April 21. His colleagues and Corps officers were gathered and celebrate his life together

b. Vice Chair Report

i. MOLC Awards Ceremony - (LCDR Hayes)

1. Meeting monthly with the MOLC Awards ceremony planning committee to get the program participants finalized. Still waiting on confirmation for keynote speaker – CAPT Dandridge and CAPT Dolo have been working on the invite from the SG. Hoping for confirmation soon. The Deputy may step in as back-up, on stand by. We expect to have a successful event on June 5th.
2. Honor awards are still being captured, as deadlines are finalized.
3. Two officers working on the brochures, programs, and powerpoint.
4. Regarding the venue, planning committee will finalize plans once they get onsite and see the layout.

ii. MOLC Booth – (LCDR Schossow)

1. There is a Signup Genius going around – in need of junior officers (mentees) and senior officers (mentors) to volunteers. There are still openings and opportunities.
2. A flyer has been disseminated to get an idea of how many officers plan to attend the MOLC Awards Ceremony – over 90 people have RSVPd.

c. Secretary Report (LCDRs Olele and Smith)

- i. LCDR Smith reminded officers to check the MOLC website to ensure that the links to their names work (i.e., produce emails to the respective officers).
- ii. LCDR Olele reminded MOLC members to send in their CMAG reports to the Secretaries LCDR Olele and Smith.

d. Liaison Report (LCDR Miranda) – No Liaison updates.

VI. No CMAG spotlight this month.

VII. Abbreviated Reports (written reports must be sent to MOLC Secretary for inclusion in Minutes)

- a. **DCCPR/RedDOG Readiness Update:** CAPT David Lau absent. Report given by LCDR Tian and emailed from CAPT Lau.
- i. **READINESS:**
 1. Readiness reports for April 2018 have been finalized and distributed to Agency Liaisons and Chief Professional Officers on 3 April 2018. Officers can now see their projected readiness for 1 May 2018 in RedDOG Self Service.
 2. Official readiness information for January 2017, April 2017, July 2017, October 2017, for January 2018, February 2018 and March 2018 has been sent to Officer Support and the Division of System Integration for promotion purposes. Officer Support will provide information regarding the use of readiness data for the 2018 promotion cycle. NOTE: Promotion eligible officers who have not addressed readiness issues will have to adjudicate these issues after the promotion results have been announced.
 3. Readiness inquiries should be sent via the Readiness Assistance Form in the RedDOG Self Service application via CCMIS.
 - ii. **TRAINING/EXERCISES**
 1. The Uniformed Services University (USU) National Center for Disaster Medicine & Public Health is sponsoring the Crisis Leadership: Promoting Emotional and Mental Well-Being Symposium to be held on April 26, 2018 at the Uniformed Services University of the Health Sciences in Bethesda, Maryland. The Symposium is co-sponsored by the USU National Center for Disaster Medicine & Public Health, the USU Center for the Study of Traumatic Stress and the USU LEAD program. To register visit <https://hjf.cvent.com/d/ltqxld/1Q>.
 - iii. **DEPLOYMENT/EXERCISES**
 1. Hurricane Irma/Maria
 - a. The Commissioned Corps continues to support the Department's public health and medical response efforts for Hurricanes Harvey, Irma and Maria. Officers from Mental Health Team (MHT) #3 are supporting behavioral health and human services recovery efforts in Puerto Rico and USVI. MHT #3 is also supporting immediate disaster case management activities in Orlando, FL, Hartford, CT, Maynard, MA and Puerto Rico. PHS Engineer officers are supporting recovery activities in Puerto Rico.
 - b. Additional behavioral health support has been requested at the Joint Field Office in Austin, TX.
 2. NIH Ebola Vaccine Trial, Liberia
 - a. One officer is currently deployed. One final officer is scheduled to deploy. PHS support for this mission is scheduled to end in June 2018.
 - b. Note: Officers who deploy for this mission qualify for hardship duty, hazardous pay and family separation pay (if they have dependents). RedDOG will process special pays for all officers at the conclusion of the mission.
 3. Peace Officers Memorial (15 May 2018) - Rostering for the 2018 Peace Officers Memorial is completed.
 4. ****NEW**** Joint Session of Congress (25 April 2018) - The Office of the Attending Physician has requested two health and medal strike teams to support a Joint Session of Congress on 25 April. Rostering for this mission is underway.
 5. NOAA Medical Support Mission - NOAA has asked RedDOG to deploy physicians, nurse practitioners and physician assistants to provide medical care aboard government research ships sailing to various Caribbean and Alaska

locations between March and October 2018. RedDOG will be working with NOAA to identify and roster qualified officers to deploy.

6. Logistics Support for Highly Infectious Disease Training - Two logistics officers from RDF 1 will provide logistics support for this training.
- iv. CORPS CARE:
 1. Awaiting potential revisions to the Corps Care policy. It is currently with the ASH. Standard Operations Procedures are also being developed for the program which will include resiliency training.
 2. Officers can submit questions about the Corps Care program to CorpsCare@hhs.gov.
 3. We are working to get information and resources available under the Corps Care program onto CCMIS.
 - v. WEIGHT STANDARDS WORKGROUP - Questions for the Weight Standards Workgroup can be sent to WeightStandards@hhs.gov.
 - vi. MISCELLANEOUS
 1. The next Field Medal Readiness Badge run will take place in May 2018.
 2. RedDOG is working with the ASPR Division of Logistics on the logistics pilot to identify and train officers to serve in logistics roles during public health and medical emergencies. More information to follow.
- a. **COA Liaison: CAPT Kofi Ansah**
 - i. Planning and execution of Symposium. Meeting on April 11, 2018, during which CAPT Ansah mentioned MOLC activities for Symposium and community-engagement activities. He reiterated that MOLC would be ready to host COA leadership during a future MOLC meeting.
 - b. **AIANCOAC: LCDR Janet Hayes**
 - i. Planning for Spring 2018 newsletter. Article submission deadline extended to next week.
 - ii. MOLC Recruitment Booth announcement sent out to list serv and members are volunteering.
 - c. **BCOAG: LCDR Chi-Chi Olele**
 - i. Last meeting 08 MAR 2018
 - ii. CDR Timothy Cunningham – Shared CorpsCare contact information to BCOAG list serv.
 - iii. BCOAG Step It Up! in collaboration with JOAG Step It Up! National Walking Day on National Mall, on April 04, 2018 led by LT Shercoda “Cody” Smaw.
 - iv. Tree of Life Healthcare and Mt. Calvary Missionary Baptist Association hosted a Healthcare screening event on April 7, 2018, Columbus GA- Led by LCDR Kimberly Calvery
 - v. DMV Hometown Mission Initiative (HMI) took place last week.
 1. April 15th - BCOAG Group picture at sunrise on at the MLK Memorial
 2. April 15th - Fire Station event
 3. April 18th – Career awareness talks at seven schools
 4. April 19th – Career awareness talks at four schools
 5. April 20th – Public health outreach at market
 6. April 21st – DMV HMI 5K at Woodrow Wilson Bridge
 7. April 21st – Paint Night social event
 - vi. Houston Rodeo and Livestock show attended by 5 officers and their families.
 - vii. The following events are upcoming:
 1. Escape Room outings in DMV and Atlanta areas next weekend.
 2. I Love My Mama – May 12th 5K
 3. August 4, 2018 - Event: African American Wellness Walk: Save the Date

4. September 22, 2018 - Event: RECTIFY: THE RACE need leaders.
5. Next BCOAG General Body meeting is Thursday, May 17, 2018 at 1100 ET.
6. May 19, 2018, My Senior Gravits Walk will be held in North Charleston, SC.
7. BCOAG will be co-hosting the COF Joint Social in Dallas at the Lazy Dog.

d. HOAC: LCDR Gustavo Miranda –

- i. HOAC convened most recently on March 15, 2018 (1200-1300 ET).
- ii. Awards Subcommittee: HOAC awards application deadline was April 20th, 2018. The subcommittee conducted a meeting with volunteers, who will be reviewing the applications, and discussed briefly the process that will be used when scoring the awards. A follow-up meeting will be conducted on April 24th, 2018.
- iii. Deployment Subcommittee: The commissioned corps continues to provide support in recovery activities related to hurricane responses. There is still a tremendous need to help and there are still deployment opportunities in collaboration with ASPR in Puerto Rico, US Virgin Islands, Florida, and Texas to provide public health, human services, and other needed support. For the Puerto Rico mission, knowing Spanish is a plus, but not required. HOAC has shared a web form required to volunteer for these opportunities.
- iv. Charter and Bylaws Subcommittee: By April 2018, the subcommittee will initiate the process of reviewing, commenting and voting on the latest version of HOAC’s Charter and Bylaws. Non-voting members will also have an opportunity for review, comment and/or question the Charter and Bylaws.
- v. Communication and Public Relations Subcommittee: (HOLA PHS or Other Spanish Language Practice Ideas): Subcommittee is looking into the possibility of bringing back HOLA HHS / HOLA PHS. This would be an opportunity for officer and civilians to get together over lunch (or other time that works) to get together and practice Spanish. We have a range of abilities and know there is a strong interest from HOAC members to improve their Spanish-language.

e. APAOC: LCDR Nancy Tian –

- i. May is the AAPI heritage Month. The 33rd FAPAC national Leadership Training Program & Exhibits was organized and planned to be held on May 14th, 2018 from 8:30 to 4:00 pm at College Park, MD the FDA Building – Wiley Auditorium.
- ii. APAOC had its general & voting member meeting on April 11. The deadline for the vote of the 2018 APAOC awards is this Friday, on April 27. So the APAOC award nomination should be finalized in the beginning of May.
- iii. The APAOC Education & Training Subcommittee would like to invite you to the April 2018 presentation entitled “APAOC Mental Health Initiative” by a panel of Speakers. The Mental Health Initiative is a new adventure APAOC launched this year. This presentation will expound upon the scope and importance of mental health in Asian communities and next steps of APAOC’s Mental Health Workgroup.

Topic: APAOC Healthy Minds Initiative

Date: 25 April, 2018

Time: 1200-1300 hrs EST

Meeting ID/Session ID: 904 108 792

Meeting/Session Password: Education2018

 To start this meeting (**for FDA STAFF ONLY**)

1. Go to
<https://fda1.webex.com/fda1/j.php?MTID=md30c53d22a5328917bfc3f1ec8703c72>
2. If you are not logged in, log in to your account.
3. Click "Start Now".
4. Follow the instructions that appear on your screen.

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- iv. APAOC Healthy Mind Initiative Focus Group for Parents
Date: Tuesday, May 1, 2018 12:00-1:30 p.m. EST
Location: 5600 Fishers Lane, room TBA
RSVP to: karen.chaves@ahrq.hhs.gov
Come join us during your lunch hour for informal conversation about how to support Asian American and Pacific Islander (AAPI) families through the APAOC Health Mind Initiative. This is an in-person meeting.

f. JOAG: LT Tenzin Jangchup

- i. Last General Meeting on APRIL 13th, 2018 with **new call-in number!**
 1. LCDR Bates, JOAG Chair on leave for undetermined amount of time. LCDR Hatch, JOAG Vice Chair, will be filling in as Acting JOAG Chair until her return. Please contact LCDR Hatch in lieu of contacting LCDR Bates until her return.
 2. Last JO Voice: featured CDR Hobart Rogers on Space A travel benefits. Topic for next JOAG General meeting is Weight Standards and the APFT.
 3. Next general meeting presentation will be on weight management (5 JUN 2018 at 0700). Teleconference abilities are available for that meeting during COF.
- ii. During COF, JOAG will host several events and opportunities for networking and volunteering:
 1. JOAG General Meeting in-person on Tuesday June 5 at 7 am. Teleconference capabilities, so officers unable to attend Symposium can attend meeting remotely. SG/DSG plan to attend in addition to CPOs (some, if not all).
 2. Other JOAG activities at Symposium: Uniform 101 basics presentation, uniform inspection booth, junior officer career enhancement booth, community service event, selling merchandise
 3. VADM Carmona Inspiration Award, Koop Award, Junior Officer of the Year Award, and the JOAG Excellence Award, will be presented at the Symposium.
 4. All symposium Info will be distributed via JOAG listserv in near future.
- iii. DCCPR is seeking volunteers for 2-4 week non-reimbursable ongoing assignments in Rockville, MD through the end of 2018. All interested officers should submit a CV and supervisory concurrence to LT Chambers at zakiya.chambers@hhs.gov.
- iv. JOAG's online store can be found at <https://mkt.com/usphs-joag> ; all merchandise is available for sale there.
- v. The Social Media Subcommittee has various #hashtag campaigns planned to solicit social media posts on topics relatable to public health and junior officers. Month of April - #PublicHealth, Month of May - #PHSNurses, May 31 - #WorldNoTobaccoDay
- vi. The next JOAG General meeting will occur on Tuesday, June 5th, from 7AM-9AM (CDT), before the official start of the symposium.

VIII. Old Business

IX. Open Floor

- a. (LCDR Tian) Next week is FDA Awareness Day. Are volunteer officers confirmed for respective CMAGS?

- vii. AINACOAC? LCDR Schossow – LCDR Ou has encouraged officers to use Sign-Up Genius to capture planned participation. Will follow up to confirm participation.
- viii. BCOAG? LCDR Olele- BCOAG has a booth and quite a few volunteers to staff the booth. LCDR Tian asked what type of materials has MOLC used in previous years to market, as this is her first time staffing the MOLC table. LCDR Olele suggested reaching out to CAPT Ansah. LCDR Tian mentioned possibly printing out powerpoint slides (re: leadership). LCDR Olele also suggested preparing a talk re: MOLC being a joint effort among CMAGs, as well as printing out the MOLC org chart, since CMAGs will have specific marketing materials at their respective booths.
- ix. HOAC? LCDR Miranda confirmed HOAC participation and presence.

X. Announcements and Adjournment

- a. Meeting adjourned at 1453.

Next Meeting: 22 MAY 2018, 1400-1600 hrs EST
MOLC TELECONFERENCE LINE FOR 2018 OPERATIONAL YEAR VIA WEBEX:
1-855-828-1770 or 1-301-796-7777; Passcode: 740878322



MINORITY OFFICER LIASION COUNCIL

Date/Time: 22 May 2018; 1400-1600 hrs EST

Teleconference Call: 1-210-795-0506; Passcode: 904759168

Attendance	Rank	Name	Position	CMAG	Agency
Present	LCDR	Oliver Ou	<i>Chair</i>	APAOC	USDA
Excused	LCDR	Nancy Tian	<i>Chair</i>	APAOC	FDA
Present	LCDR	Janet Hayes	<i>Vice Chair</i>	AI/ANCOAC	IHS
Present	LCDR	Melissa Schossow	<i>Vice Chair</i>	AI/ANCOAC	IHS
Excused/Alternate	LCDR	Chinyelum (Chi-Chi) Olele	<i>Secretary</i>	BCOAG	FDA
Present	LCDR	Jennifer Smith	<i>Secretary</i>	BCOAG	CDC
Present	LCDR	Adriana Restrepo	<i>Liaison/Past Chair</i>	HOAC	BOP
Present	LCDR	Gustavo Miranda	<i>Liaison</i>	HOAC	FDA
Present	CDR	Guillermo Aviles-Mendoza	<i>Past Chair</i>	HOAC	ASPR
Excused	LCDR	Tenzin Jangchup	JOAG Liaison	APAOC	FDA
Present	CAPT	Kofi Ansah	COA Liaison	BCOAG	FDA
Present	CAPT	Brandon Taylor	Senior Advisor	AI/ANCOAC	IHS
Absent	CAPT	David Lau	DCCPR/RedDog/ AMSUS	APAOC	DHS

I. Call to Order

- a. LCDR Ou (APAOC) called the meeting to order at 1406 EST.

II. Roll Call

- a. LCDR Smith (BCOAG) conducted the roll call. LCDR Gayle Tuckett present as LCDR Olele's alternate. Quorum met at 1408 EST.

III. Meeting Minutes

- a. MOLC April 2018 meeting minutes- discussion and approval-motion to approve LCDR Ou, second motion to approve LCDR Miranda

IV. MOLC Senior Advisor Updates, CAPT Brandon Taylor

- a. Requirements of PHS – many are already known to us, but a document has been released as further evidence for CC desire to hold officers accountable to PHS standards,
 - i. including maintain licensure and recertification and to upload into eOPFs;
 - ii. maintain basic readiness – it is now monthly checks for all officers (not just those who are up for promotion), this information has been used for suitability for officers;
- b. hope to meet everyone in Dallas;
- c. use eCORPS to request leave. It is under constant revision and is a much better system than it was when initially released.
- d. RAM event in June? (LCDR Ou) – there was a tremendous response to fill 100 slots so added more slots and still had to turn officers away. Remote organization that focuses on delivery of optometry and dental services to underserved populations around the world. CC responds to meet the health needs of our citizens. We have an MOU with RAM for Corps-sanctioned events. We've expanded to include women's health, pharmacy, behavioral health, opioid education, HIV and Hepatitis B screenings, shoe bank for patients. For those who volunteered, we appreciate your willingness to participate.

V. Chair Updates:

- a. Progress on the MOLC Strategic Plan. Several MOLC members haven't voted yet. They need to cast their votes.
- b. OSG letters of recognition for the 2018 CMAGs Awards Recipients. MOLC needs to get a letter of recognition signed by SG for each recipient. Please work with your respective CMAG to draft the letters and submit them to Nancy and Oliver for your CMAG by COB Friday, May 25th? You can use last year's letter as a template. Once we have collected all the letters, we will submit them together to the OSG for review and approval. So far MOLC Chairs have received letters from HOAC for their two award recipients.
- c. Volunteer needed as Ushers for the MOLC awards ceremony on June 5th 0700-0900. LT Jeff Peng Zhou will be the lead. Please contact LCDR Janet Hayes or LCDR Melissa Schossow if you have any questions.

VI. MOLC Executive Committee Updates

- a. Vice Chair Report (LCDR Hayes/LCDR Schossow)
 - i. (LCDR Schossow) – In full swing of MOLC Awards ceremony planning to finalize agenda. Currently working on program/brochure/Powerpoint. 115 RSVPs confirmed for ceremony.
 - ii. Sent formal invitation 5/21/18 to request RADM Kevin Meeks to be keynote speaker for ceremony.
 - iii. Requesting ushers to assist with Flag Officers and Awardees. Will send out an email to request from each CMAG.
 - iv. Onsite meeting, during Symposium, probably that Monday. Day/Time TBD.
 - v. If you CMAG want to sell merchandise, make sure to have CMAG rep present to do so for respective CMAG at MOLC booth.
 - vi. (LCDR Ou) – Can we include pictures on the MOLC flyer that will be distributed at the MOLC booth? (LCDR Schossow) – Is there a picture bank for CMAGs? (Ou) – May have pictures from last year, or have CMAG representatives send pictures. (Schossow) – Please send pictures my way. (Hayes) Sent email to LCDR Stacey Harbor (Dallas) for flags needed for the . Looking for a national flag with pole and base, and a PHS flag to post during the ceremony. Does anyone know of anyone in the local area who may have

access? (CAPT Ansah) – Ask COF liaison about borrowing flags for COF meetings and moving from one site/room to another for the ceremony. (Hayes) Will look at Blanchard email, but may be best to have flags on freestanding poles, as opposed to having them on the walls.

- b. Secretary Report (LCDR Smith)
 - i. The MOLC website is updated with new contact information and meeting minutes (in PDF format). Uploads and updates usually take
 - ii. Thank you for sending CMAG reports in a timely manner. The sooner we receive the reports, the sooner we can send out the minutes.
 - iii. (LCDR Ou) Will this new call-in number be permanent? (LCDR Smith) Will double-check with LCDR Olele and get back to you next week.
 - c. Liaison Report (LCDR Miranda) – No Liaison updates. See HOAC report below.
- VII. CMAG Spotlight: HOSA: LCDR Karly Lucero & CDR George Reed Grimes
- i. (LCDR Restrepo) HOSA is JOAG Subcommittee and is a worthy activity. Today's presentation is to familiarize officers with HOSA opportunities for collaboration and participation. Happy to open this up to other CMAGs or share slides to other CMAGS, in order to increase visibility.
 - ii. Past Chair CDR Avelles-Mendoza encouraged participation and lauded the level of expertise among the student and young professional participation. He's encouraged by our continued involvements
 - iii. LCDR Ou – We can use students for volunteers? Will any join us during the Symposium in Dallas? LCDR Grimes – Don't have specific activities for them to participate in. They're quick to mobilize, though, so we can reach out to them if we think of any specific activities during which we can interact with and mentor HOSA students.
 - iv. LCDR Tuckett (LCDR Olele Alternate) – Looking for volunteers for the Smoking Cessation group.

VIII. Abbreviated Reports (written reports must be sent to MOLC Secretary for inclusion in Minutes)

1. DCCPR/RedDOG Readiness Update: CAPT Lau (absent)
2. COA Liaison: CAPT Ansah (FDA)
 - i. Nothing new to report. COF Symposium is approaching.
3. AIANCOAC: LCDR Schossow/LCDR Hayes (IHS)
 - i. Working on Spring newsletter, still seeking article submissions (LCDR Hayes)
 - ii. Some members will be present at COF and available to sell merchandise.
4. APAOC: LCDR Oliver Ou (USDA)
 - i. APAOC Newsletters received high marks from the SciPAC Newsletter group. APAOC Chair, CDR Eric Zhou, thanked the APAOC Newsletter team for their high quality work especially with very limited resources.
 - ii. APAOC Lunch Social is scheduled on Monday, June 4 during the COF Symposium. RSVP is requested by June 01, 2018 via Survey Monkey: <https://www.surveymonkey.com/r/G3JQJFZ>. For further information, please contact CDR Thuy Nguyen (thuy.nguyen2@fda.hhs.gov).
 - iii. The APAOC Health Mind Initiative is going very well. SAMHSA has drafted the training material for parents on mental health, which was used for obtaining feedback through the APAOC training session. LCDR Karen Chavez led a focus group to get further feedback. The Community Engagement Work Group attended a face-to-face conference with SAMHSA. APAOC should be able to provide SAMHSA enough

feedback so they can modify this training material. APAOC is getting more partnership on this initiative. APAOC is also collaborating with Montgomery County Chinese Parent Association and Asian Health Initiative of Montgomery County. The Community Engagement Work Group has identified the lead for each major ethnic group – Chinese, Korean, Japanese, Vietnamese, and Filipino. The proposal is to have a training session for APAOC trainers at the end of June. SAMHSA will train APAOC officers to train parents. LCDR Xinzhi Zhang is considering using this opportunity as a realistic event for APAOC to invite parents from the community and engage them in the training session. APAOC will use this opportunity to provide more feedback to SAMHSA.

- iv. CAPT Jung congratulates everyone for Asian American History month and encourages everyone to participate in activities in celebration of Asian American Heritage throughout HHS this month.
5. BCOAG: LCDR Smith (CDC)
- i. Last BCOAG general body meeting was 10 MAY 2018.
 - ii. Addiction Initiative - BCOAG officers will participate in a “Train the Trainer” webinar that will provide both training and tools to deliver the “What is Addiction?” Presentation, created by the Addiction Policy Forum, to an audience. Participants will receive a certificate stating that they have completed the training and are committed to expanding awareness in their community. Interested officers should contact LCDR LeAnn Brodhead at LeAnn.Brodhead@fda.hhs.gov
 - iii. The following Community Outreach events are upcoming:
 - 1. August 4, 2018 - Event: African American Wellness Walk: Save the Date
 - 2. September 22, 2018 - Event: RECTIFY: THE RACE need leaders.
 - 3. DMV Hometown Mission Initiative (HMI) was successful. HMI Leads are LCDRs Erika Odom (ecodom@cdc.gov) and LCDR Ekwutosi Okoroh (eokoroh@cdc.gov). Stay tuned for dates for upcoming HMIs.
 - 4. Next BCOAG General Body meeting is Thursday, June 14, 2018 at 1100 ET.
6. HOAC: LCDR Miranda (FDA) –
- i. HOAC convened most recently on May 17, 2018 (1200-1300 ET).
 - ii. Significant Activities:
 - 1. Recruitment and Retention Subcommittee continues to develop the roll-out of the R&R mentorship program developed in 2017.
 - 2. The Deployment subcommittee has sought support from RedDOG to collaborate with the Texas Department of State Health Services in a Humanitarian Mission Serving the Hispanic/Latino Communities, called Operation Lone Star (OLS). This event provides medical services to underserved Hispanic/Latino communities made possible with the help of service groups and volunteers. It also provides knowledge and skills on emergency response and prepares the community for manmade or natural disasters. The Deployment subcommittee, in conjunction with HOAC’s Executive Committee, drafted a proposal that was submitted to RedDOG on May 3, 2018, requesting their concurrence to recruit and deploy PHS officers to assist in this mission. If concurrence is obtained, the HOAC subcommittee will play a key role by serving in the OLS planning committee and by recruiting highly skilled officers to provide medical services. This effort will also afford opportunities for provider officers to accrue clinical hours and non-providers to gain deployment experience. It will enhance the readiness of a cadre of at least 20 USPHS officers proficient in Spanish and/or who are

competent with the Hispanic/Latino community as they train, prepare and acquire skills that will be useful in future deployments.

3. HOAC is planning a Social Event (Mesero Restaurant) at the 2018 USPHS Symposium in Dallas, TX on Tuesday June 5, 2018 at 1930.

7. JOAG: LCDR Jangchup (Given by LCDR Smith, MOLC Secretary)

- i. No JOAG meeting since last MOLC Meeting.
- ii. Next JOAG General Meeting will be in-person at USPHS Symposium in Dallas Texas, Tuesday, June 5th, 2018; 0700-0900 CDT Call-in Number 1-712-770-8020 Passcode 616604
- iii. May Journeyman Speaker Series was CAPT Jason Woo presented on Mapping and Traveling your own Leadership Journey. You can access the presentation at: <https://community.max.gov/pages/viewpage.action?pageId=945456386>
- iv. Spring 2018 edition of The Junior Officer Chronicles is now available.
- v. JO Voice: Topic for next JOAG General meeting is Weight Standards and the APFT at the Symposium!
- vi. Symposium:
 1. JOAG General Meeting in-person on Tuesday June 5 at 7 am. Teleconference capabilities, so officers unable to attend Symposium can attend meeting remotely. SG/DSG plan to attend in addition to CPOs (some, if not all).
 2. Other JOAG activities at Symposium: Uniform 101 basics presentation, uniform inspection booth, junior officer career enhancement booth, community service event, selling merchandise
 3. VADM Carmona Inspiration Award, Koop Award, Junior Officer of the Year Award, and the JOAG Excellence Award, will be presented at the Symposium.
 4. All symposium Info will be distributed via JOAG listserv in near future.
- vii. JOAG's online store can be found at <https://mkt.com/usphs-joag> ; all merchandise is available for sale there.
- viii. UPCOMING JOAG MEETINGS & OTHER EVENTS
 1. The JOAG General at the USPHS symposium will occur on. Tuesday, June 5th, from 7AM-9AM (CDT).
- ix. Reminders
 1. JOAG Listserv Signup
 2. JOAG Home
 3. Resources
 - a. Career Fairs
 - b. Cyber-Gram
 - c. Get Fit-Stay Fit
 - d. JO Voice
 - e. Job Shadowing Program
 - f. Let's Move! Program
 - g. Scrapbook
 - h. Peer-to-Peer Network
 - i. Tip of the Month
 - j. Training and Education
 - k. With Pride and Distinction
 - l. APFT/BLS Trainings Calendar
 - m. Journeyman Speaker Series Archived Webinars on MA
 4. Junior Officer Chronicles/Journal
 5. News and Announcements
 6. Awards

7. Merchandise

II. Old Business

1. CDR Aviles-Mendoza – BCOAG SAA package was returned, revised, and then resubmitted to the OSG, and remains there for review and processing. Please pass this information along to BCOAG leadership.
2. CDR Aviles-Mendoza – LCDR Lucero is doing a fantastic job processing the MOLC Strategic Plan.

III. Open Floor

1. None

IV. Announcements and Adjournment

1. Meeting adjourned at 1511.

Next Meeting: 26 JUN 2018, 1400-1600 hrs EST

MOLC TELECONFERENCE LINE FOR 2018 OPERATIONAL YEAR VIA WEBEX:

TBD



Office of the Surgeon General
Rockville MD 20857

MINORITY OFFICER LIASION COUNCIL

Date/Time: 26 June 2018; 1400-1600 hrs EST

Teleconference Call: 1-210-795-0506; Passcode: 904759168

Attendance	Rank	Name	Position	CMAG	Agency
Present	LCDR	Oliver Ou	<i>Chair</i>	APAOC	USDA
Present	LCDR	Nancy Tian	<i>Chair</i>	APAOC	FDA
Present	LCDR	Janet Hayes	<i>Vice Chair</i>	AI/ANCOAC	IHS
Present	LCDR	Melissa Schossow	<i>Vice Chair</i>	AI/ANCOAC	IHS
Present	LCDR	Chinyelum (Chi-Chi) Olele	<i>Secretary</i>	BCOAG	FDA
Absent	LCDR	Jennifer Smith	<i>Secretary</i>	BCOAG	CDC
Present	LCDR	Adriana Restrepo	<i>Liaison/Past Chair</i>	HOAC	BOP
Present	LCDR	Gustavo Miranda	<i>Liaison</i>	HOAC	FDA
Absent	CDR	Guillermo Aviles-Mendoza	<i>Past Chair</i>	HOAC	ASPR
Absent/Alternate Present	LCDR	Tenzin Jangchup	JOAG Liaison	APAOC	FDA
Present	CAPT	Kofi Ansah	COA Liaison	BCOAG	FDA
Absent	CAPT	Brandon Taylor	Senior Advisor	AI/ANCOAC	IHS
Excused	CAPT	David Lau	DCCPR/RedDog/AMSUS	APAOC	DHS

I. Call to Order

- a. LCDR Ou (APAOC) called the meeting to order.

II. Roll Call

- a. LCDR Olele (BCOAG) conducted the roll call. Quorum met.

III. Meeting Minutes

- a. MOLC May 2018 meeting minutes were not available for discussion and approval. MOLC Secretaries will disseminate to MOLC with June minutes.

IV. **MOLC Senior Advisor Updates, CAPT Brandon Taylor (Absent)**

V. **Chair Updates:**

- a. MOLC successfully planned and executed the MOLC award ceremony on June 5, 2018 in Dallas, TX. It is a significant achievement from the ceremony planning committee, led by Big the MOLC vice chairs, LCDRs Janet Hayes and Melissa Schossow. A few logistics are in place to recognize the achievement. LCDR Nancy Tian is leading the effort of drafting and distributing the commendation letter and certificate to the planning committee members. LCDRs Janet Hayes and Melissa Schossow are leading the effort of drafting and distributing the letter of appreciation to the volunteers for the MOLC award ceremony and staffing MOLC booth. LCDR Oliver Ou is leading the effort of drafting the Unit Commendation Medal to recognize the achievements of the MOLC leadership and planning committee. CAPT Hunter is drafting the appreciation letters to the VIP visitors. Two articles were submitted to COA Frontline and APAOC newsletter to showcase the MOLC award ceremony. Pictures for the MOLC award ceremony has been uploaded on the google drive. If any officers are interested in the pictures, please contact LCDR Melissa Schossow.
- b. LCDR Nancy Tian gave an MOLC overview at the FDA FCON lunch and learning series on June 20th.
- c. MOLC leadership had the internal discussion about giving the SG an “Orientation to MOLC” presentation. During the presentation, Each CMAG would have equal amount of time to talk about their group. The goal of the presentation would be to highlight to the SG all the great impact that the CMAGs are making, as well as inform him on how the CMAGs are a valuable resource that can contribute to the success of his goals as SG. We can also ask him if there’s anything specifically that he thinks the CMAGs can do to assist him. During his speech at the symposium, the SG mentioned that one of his goals is to improve the health of underserved communities. Many of the communities that we serve as CMAGs are underserved. We already do outreach and have developed relationships in these communities so I think we are well suited to help make his goal successful.
- d. OSG letters to recognize the CMAGs Award Recipients were submit to the OSG for our Surgeon General to review and sign. LCDR Kimberly Smith, Executive Secretary of Office of the Surgeon General has confirmed the receipt and is trying to get the letters signed.

VI. **MOLC Executive Committee Updates**

- a. Vice Chair Report (LCDR Hayes/LCDR Schossow)
 - i. 2018 MOLC Awards Ceremony Close Out meeting with planning committee on June 11. Lots of comments on how the event was successful. Also, from this meeting additional action items were identified. Letters of Commendation and Letters of Appreciation will be provided to the planning committee and few other officers who volunteered the day of event.
 - ii. A google drive account will be set up the 2018 MOLC Awards Ceremony to capture all photos taken during the ceremony. Also, the opportunity will be given to others to upload pictures they want to share.
- b. Secretary Report (LCDR Olele)
 - i. The MOLC website is updated with new contact information and meeting minutes (in PDF format). Uploads and updates usually take
 - ii. Thank you for sending CMAG reports in a timely manner. The sooner we receive the reports, the sooner we can send out the minutes.
- c. Liaison Report (LCDR Miranda) – No Liaison updates.

- VII. CMAG Spotlight: Strategic Plan: (CDR Nancy Tian) LCDR Karly Lucero submitted the strategic plan to the OSG for review and approval. The nomination package for outstanding unit commendation Medal was submitted to the Commissioned Corps Awards Program.
- VIII. Abbreviated Reports (written reports must be sent to MOLC Secretary for inclusion in Minutes)
1. DCCPR/RedDOG Readiness Update: CAPT Lau (Absent)
 2. COA Liaison: CAPT Ansah (FDA)
 - i. Successful COF Symposium.
 3. AIANCOAC: LCDR Schossow/LCDR Hayes (IHS)
 - i. Applications for AIANCOAC voting membership are open and the deadline is Aug. 3.
 - ii. November is Native American month
 - iii. The awards committee reminded callers of the Special Service awards coming up.
 - iv. Submit article for the Fall issue of the AIANCOAC newsletter.
 4. APAOC: LCDR Oliver Ou/CDR Nancy Tian
 - i. The Recruitment and Retention (R&R) Subcommittee is seeking volunteers to represent APAOC at the OBC Open House. If you would like to volunteer, please email CDR Caroline Le: Caroline.Le@fda.hhs.gov
 1. When: Wednesday, July 11, 2018
 2. Time: 1800 to 1915 Hours (6:00pm – 7:15pm)
 3. Where: WILLIAM F. BOLGER CENTER, 9600 NEWBRIDGE DRIVE, POTOMAC, MD 20854 (in the Ben Franklin Building, Room 4)
 - ii. APAOC voting member nomination was closed on June 19, 2018. APAOC is in the process of reviewing the nomination packages.
 - iii. The APAOC Education & Training hosted its education and training session on Blended retirement system on June 20, 2018.
 - iv. The APAOC launched Health Mind Initiative in 2018. A number of sessions were held in the last three month to train more officers. APAOC/HMI is working with AAHI at Montgomery DHHS to provide another session of Mental Health First Aid training if there are 20 officers interested. The training session will open to all USPHS officers in the DC area. Please contact Xinzhi Zhang at xinzhi.zhang@nih.gov, if you are interested and provide your preferred time.
 1. What is Mental Health First Aid (MHFA)? MHFA is a nationally-certified 8 hour, evidence based course that provides participants with the invaluable skills to recognize mental health problems, decrease stigma surrounding mental illness, and offer productive help to those who may be experiencing a crisis.
 2. This course will be taught by a trained instructor from EveryMind, and will be comprised of four modules, equipping you with the tools you need to address mental health in your communities. Attendees who complete the course will also receive a Certificate in Mental Health First Aid USA, which will be valid for three years.
 3. Commitment - This training is being offered to you free of cost. However, we ask that those who participate in this training commit to educating at least 30 individuals on this topic following completion of the MHFA certification, and report back to AAHI on this commitment. Attendees will be given copies of AAHI's mental health photonovels to assist them in their educational commitment.
 - v. APAOC Social Media request for photos. To highlight the incredible work that APAOC officers are getting involved in across the country, APAOC officers can now

submit their photos (deployments, PHS events, volunteer activities, conferences) to apaoc.socialmedia@gmail.com. These photos will then be posted on Facebook, Instagram, or both. This workgroup are led by LCDR Rebecca Wong and LCDR David Eng.

5. BCOAG: LCDR Olele

- i. We need a volunteer to lead a COC event at the First United Methodist Church of Hyattsville, Health & Wellness HIV/AIDS Ministry Outreach on September 15, 2018 from 1000-1200
- ii. National African American Male Wellness Walk (AAMWW) is scheduled for August 4, 2018 at RFK Stadium; POC is CAPT Ford at latonia.ford@fda.hhs.gov
- iii. The HDC external outreach committee is planning a proposed Fall 2018 college outreach to HBCU colleges Howard University, Hampton University and Spelman/Morehouse College during their respective Greek Weeks. We are working to develop a unique program in which, during Greek Week, college student government or Greek society leads would gather participating students in an informal setting to talk about health and/or college adjustment issues they may face, including socialization, dating, academic stress/resilience, sexual health and drug and alcohol use/abuse. HDC officers would join in these discussions to provide education and support.
- iv. The HDC continues to seek opportunities with NAACP Atlanta, NAACP Newton County, and the NAACP State Health Committee to promote health disparities outreach and education to the community.
- v. HDC Outreach Committee (internal)
 1. In July, the HDC will host a webinar on women suffering from abuse during the BCOAG general body meeting. The presentation will be given by CAPT Dwayne Buckingham, PhD, LCSW.
 2. There are two additional webinar presentations slated for October. These presentations are on incarceration and mental illness by LT Shelton and opioids and stress by CDR Eubanks.
 3. June Monthly Health Awareness Topic is Alzheimer's Disease.
- vi. Currently accepting Voting Membership Applications
- vii. Family Day at Six Flags America in the DC/Maryland Area with DC pharmacy associations on August 11th. Planning is underway
- viii. Next BCOAG General Body meeting is Thursday, July 12, 2018 at 1100 ET.

6. HOAC: LCDR Miranda/CDR Restrepo –

- i. HOAC Executive Committee is in the process of modifying and updating voting membership procedures for future selections.
- ii. HOAC summer newsletter is being prepared and articles as well as pictures have been requested.
- iii. Spanish language resources to address children's healthcare needs in emergencies are available and have been provided by NCBDDD and the Children's Preparedness Workgroup. If interested, please contact LCDR Adriana Restrepo or LCDR Gustavo Miranda.
- iv. RedDog has requested Spanish-speaking officers to deploy and assist with Unaccompanied Children's mission of helping with child/parent reunification. Several HOAC officers have already been rostered for deployment.

7. JOAG: LCDR Jangchup (Given by Jangchup Alternate)

- i. COF Symposium
 1. June 2018 JOAG meeting in-person at USPHS Symposium in Dallas Texas, Tuesday, June 5th, 2018; 0700-0900

2. Other JOAG activities at Symposium were the Uniform 101 basics presentation, uniform inspection booth, and junior officer career enhancement booth
 3. Presented the VADM Carmona Inspiration Award, Koop Award, Junior Officer of the Year Award, and the JOAG Excellence Award
- ii. The next Journeyman Speaker Series is CAPT John Iskander with a presentation titled “Don’t Get Sandwiched: Balancing Your Professional Portfolio” on Friday, July 13th, 2018 at 1300-1400 EDT.

II. Old Business

III. Open Floor

1. None

IV. Announcements and Adjournment

1. Meeting adjourned.

Next Meeting: 24 JUL 2018, 1400-1600 hrs EST

MOLC TELECONFERENCE LINE FOR 2018 OPERATIONAL YEAR VIA WEBEX:

TBD



Office of the Surgeon General
Rockville MD 20857

MINORITY OFFICER LIASION COUNCIL

Date/Time: 24 JUL 2018; 1400-1600 hrs EST

Teleconference Call: 1-877-465-7975; Passcode: 902 850 182

Attendance	Rank	Name	Position	CMAG	Agency
Present	LCDR	Oliver Ou	<i>Chair</i>	APAOC	USDA
Absent	LCDR	Nancy Tian	<i>Chair</i>	APAOC	FDA
Present	LCDR	Janet Hayes	<i>Vice Chair</i>	AI/ANCOAC	IHS
Present	LCDR	Melissa Schossow	<i>Vice Chair</i>	AI/ANCOAC	IHS
Present	LCDR	Chinyelum (Chi-Chi) Olele	<i>Secretary</i>	BCOAG	FDA
Present	LCDR	Jennifer Smith	<i>Secretary</i>	BCOAG	CDC
Absent	LCDR	Adriana Restrepo	<i>Liaison/Past Chair</i>	HOAC	BOP
Present	LCDR	Gustavo Miranda	<i>Liaison</i>	HOAC	FDA
Absent	CDR	Guillermo Aviles-Mendoza	<i>Past Chair</i>	HOAC	ASPR
Absent	LCDR	Tenzin Jangchup	JOAG Liaison	APAOC	FDA
Present	CAPT	Kofi Ansah	COA Liaison	BCOAG	FDA
Absent	CAPT	Brandon Taylor	Senior Advisor	AI/ANCOAC	IHS
Excused	CAPT	David Lau	DCCPR/RedDog/ AMSUS	APAOC	DHS

I. Call to Order

- a. LCDR Ou (APAOC) called the meeting to order at 1403

II. Roll Call

- a. LCDR Olele (BCOAG) conducted the roll call. Quorum met.

III. Meeting Minutes

- a. MOLC May and June 2018 meeting minutes approved (Moved by LCDR Ou, Seconded by LCDR Smith)

- IV. MOLC Senior Advisor Updates, CAPT Brandon Taylor (Absent)

V. **Chair Updates:**

- a. PHS unit award nomination has been submitted for the 2018 MOLC Awards Planning Committee. This committee was nominated for their dedication and superior service from January 2018 through June 2018 in planning and executing the 2018 MOLC Awards Ceremony. Their exceptional efforts ensured the 2018 MOLC Awards Ceremony a great success.
- b. LCDR Janet Hayes has sent out the LOAs to all the officers who volunteered for the MOLC Awards Ceremony and MOLC booth.
- c. LCDR Nancy Tian and several MOLC members are at the NDMS (National Disaster Medical System) Summit in Atlanta this week.
- d. LCDR Ou will PCS to Washington DC this week. He will still be with the Food Safety and Inspection Service, but his new office is in downtown DC.

VI. **MOLC Executive Committee Updates**

- a. Vice Chair Report (AIANCOACA - LCDR Hayes)
 - i. Letters of Appreciation were sent out to 34 officers who were able to staff the MOLC booth at the 2018 USPHS Scientific & Training Symposium.
- b. Secretary Report (BCOAG - LCDR Smith)
 - i. Approved meeting minutes (in PDF format) are being uploaded to the MOLC website monthly. If additional documents are approved (e.g., presentations) by the body, those can be uploaded, as well.
 - ii. Please continue to send your CMAG reports in a timely manner. The sooner we receive the reports, the sooner we can send out the minutes.
- c. Liaison Report (HOAC - LCDR Miranda) – No Liaison Report.

VII. **Abbreviated Reports (written reports must be sent to MOLC Secretary for inclusion in Minutes)**

1. DCCPR/RedDOG Readiness Update: CAPT Lau (Absent)
2. COA Liaison: CAPT Ansah (FDA) – Nothing new to report.
3. AIANCOAC: LCDR Schossow
 - i. SG official letter/memo of notification for AI/ANCOAC Honor Award recipients were sent to 5 officers..
4. APAOC: LCDR Oliver Ou
 - i. Hear Me Out Essay Contest
Communication between immigrant parents and native born children can be very challenging for all parties involved. But communications between parents and students is crucial to healthy family dynamic and emotional wellness. CAPA-MC, CCACC, Calvin J. Li Foundation, and UMCP Asian American Studies Program organized workshops and essay contests to enable families to freely share all their stories and thoughts on this communication – funny ones, sad ones, frustrated ones, successful ones, and not so successful ones.
 - ii. The Healthy Minds Initiative
Trying to schedule training in each respective community.
Following are the first two outreach events, we anticipate updates to the content as we learn about the community's response through this process.

Location: Guru Gobind Singh Foundation, Rockville MD
Date: Sunday 09/23/18
Time: 11:00 – 12:00

Location: Guru Nanak Foundation Association, Silver Spring MD
Date: Sunday 09/30/18
Time: 11:00 – 12:00

- iii. APAOC is planning for the annual Leadership Summit.
- iv. APAOC is planning for the summer picnic in Atlanta.

5. BCOAG: LCDR Smith

- i. The last BCOAG general body meeting was 12 JUL 2018 at 1100.
- ii. BCOAG Awards Committee is awaiting approval of Special Assignment Awards nominations.
- iii. BCOAG Career and professional Development Committee is now recruiting CV reviewers, and mentors and mentees for the Mentoring program.
- iv. BCOAG Communication and Public Relations Committee just released its mid-year newsletter, for end-of-July posting.
- v. BCOAG Community Outreach Committee (COC) is planning the next NOLA mission for Spring 2019.
- vi. BCOAG COC is looking for volunteers to assist veterans during Casino Night at the Armed Forces Retirement Home on Friday, 27 JUL 2018 at 1830. Contact CDR Akara Ingram @ akara.ingram@hhs.gov for more information and to sign up.
- vii. BCOAG COC is looking for volunteers to lead an event at the First United Methodist Church of Hyattsville, Health & Wellness HIV/AIDS Ministry Outreach on September 15, 2018 from 1000-1200.
- viii. National African American Male Wellness Walk (AAMWW) is scheduled for August 4, 2018 at RFK Stadium; POC is CAPT Ford at latonia.ford@fda.hhs.gov.
- ix. BCOAG Step It Up ad-hoc Physical Activity Committee is looking for USPHS officers to serve as volunteers and participants in the RECTIFY: The Race 5K/10K Fun Run/Walk at Bladensburg Waterfront Park in Maryland on 22 SEP 2018 at 0900. Contact LCDR Shercoda Smaw Shercoda.smaw@fsis.usda.gov or CAPT Latonia Ford latonia.ford@fda.hhs.gov for information.
- x. The Dinner with a Captain initiative still has slots available in some regions. Contact CDR Glendolynn Johnson (Glendolynn.johnson@fda.hhs.gov) or dinnerwithacaptain@gmail.com for more information or to sign up.
- xi. BCOAG Health Disparities Committee (HDC) is planning a Fall 2018 college outreach at Howard University, Hampton University and Spelman & Morehouse Colleges, to lead and support participating students in an informal setting to talk about health and/or college adjustment issues they may face, including socialization, dating, academic stress/resilience, sexual health and drug and alcohol use/abuse.
- xii. HDC Outreach Committee also hosted a webinar on women suffering from abuse during the July 2018 BCOAG general body meeting, given by CAPT Dwayne Buckingham. Two additional webinar presentations are slated for October. These presentations are on incarceration and mental illness by LT Shelton and opioids and stress by CDR Zanethia Eubanks.

- xiii. BCOAG HDC Webpage and Factsheets Team recently updated the listing of over 300 health disparities Fact Sheets.
- xiv. BCOAG Membership Committee closed its call for Voting Members on 2 JUL.
- xv. Family Day at Six Flags America in the DC/Maryland Area with DC pharmacy associations on 11 AUG 2018. Planning is underway. Contact LCDR Gayle Tuckett at Gayle.Tuckett@hhs.gov for more information.
- xvi. Next BCOAG General Body meeting is Thursday, 9 AUG 2018 at 1100 ET.

6. HOAC: LCDR Miranda –

- i. HOAC convened most recently on July 19, 2018 (1200-1300 ET).
- ii. HOAC will not be able to participate this year on Operation Lone Star in Texas. However, HOAC was informed that RedDog will initiate a process to have PHS officers be part of this operation in the coming years starting in 2019 and get deployment credit.
- iii. HOAC Summer 2018 Newsletter should be coming out in the next two weeks.
- iv. New voting member application and scoring sheet was approved by the voting members. Four voting member positions are open for January 2019.
- v. LCDR Adriana Restrepo was awarded the VADM Antonia Novello

7. JOAG: LCDR Jangchup

- i. Llast JOAG General Meeting on June 5th, 2018.
- ii. Next JOAG General Meeting will be August 9th, 2018 at 1300 EST.
- iii. The JOAG Communications & Publications Committee, Tip of the Month Subcommittee, is dedicated to providing junior officers with development tips. Both personal and professional improvement lead to a more well-rounded officer. The August 2018 Tip of the Month, “Tier 3 Deployment,”
- iv. The Junior Officer Advisory Group (JOAG) Membership Committee is excited to announce the following upcoming Meet and Greet (M&G) events:
 1. Saturday, July 28, 2018: Inland Empire - March Air Reserve Base, CA at 1430 EST.
 2. Thursday, August 2, 2018: Oklahoma City Region at 1400 CST at Choctaw Nation Health Clinic
 3. Monday, August 6, 2018: Atlanta, Georgia at 1200 EST at CDC Corporate Square Office.
 4. Wednesday, August 15, 2018: New York City at 1000 EST at FDA New York District Office.
 5. Saturday, August 18th, 2018: Anchorage, AK at 1100 AKST at Alaska Native Medical Center Campus
 6. Tuesday August 28, 2018: Philadelphia, PA at 1200 EST at FDA Regional Office.
 7. Thursday, August 30, 2018: Orlando at 1700 EST at OCLS Hiwassee Branch (Conference Room)
- v. Volunteer Opportunity: for various trainings at August OBC Training Dates: August 12th – 24th, 2018, (Training Day 1 – Sunday, August 12, 2018)*. If you would like to volunteer for any of the activities, use the SignUp Genius link provided here: <http://www.signupgenius.com/go/20f0545a8ab22a6fc1-obcvolunteer>
- vi. If you missed the last Journeyman Speaker Series presentation on July 13th, 2018... CAPT John Iskander provided a great presentation titled “Don’t Get Sandwiched: Balancing Your Professional Portfolio.” You may access the recording for this presentation and other associated materials at the Journeyman Speaker Series (JSS) Max.gov site: <https://community.max.gov/pages/viewpage.action?pageId=945456386>

- vii. Please join the JOAG Public Health and Community Service Committee, National Prevention Strategy Subcommittee, and Feeding America to sort and pack food for the Feeding America programs. The volunteer event will take place from 0900-1200 PST on Saturday, September 15, 2018, at the Feeding America LA Warehouse. If you are interested in participating, or have any questions, please contact: K2xharris@bop.gov.

VIII. **Old Business** – No old business.

IX. **Open Floor** – None.

X. **Announcements and Adjournment**

Meeting adjourned at 1440.

Next Meeting: 28 AUG 2018, 1400-1600 hrs EST



Office of the Surgeon General
Rockville MD 20857

MINORITY OFFICER LIASION COUNCIL

Date/Time: 28 AUG 2018; 1400-1600 hrs EST

Teleconference Call: 1-877-465-7975; Passcode: 902 850 182

Attendance	Rank	Name	Position	CMAG	Agency
Absent/ Alternate Present (Chaolong Qi)	LCDR	Oliver Ou	<i>Chair</i>	APAOC	USDA
Absent	LCDR	Nancy Tian	<i>Chair</i>	APAOC	FDA
Present	LCDR	Janet Hayes	<i>Vice Chair</i>	AI/ANCOAC	IHS
Absent	LCDR	Melissa Schossow	<i>Vice Chair</i>	AI/ANCOAC	IHS
Absent	CDR	Chinyelum (Chi-Chi) Olele	<i>Secretary</i>	BCOAG	FDA
Present	LCDR	Jennifer Smith	<i>Secretary</i>	BCOAG	CDC
Present	LCDR	Adriana Restrepo	<i>Liaison/Past Chair</i>	HOAC	BOP
Present	LCDR	Gustavo Miranda	<i>Liaison</i>	HOAC	FDA
Absent	CDR	Guillermo Aviles-Mendoza	<i>Past Chair</i>	HOAC	ASPR
Absent	LCDR	Tenzin Jangchup	JOAG Liaison	APAOC	FDA
Present	CAPT	Kofi Ansah	COA Liaison	BCOAG	FDA
Present	CAPT	Brandon Taylor	Senior Advisor	AI/ANCOAC	IHS
Present	CAPT	David Lau	DCCPR/Red Dog/AMSUS	APAOC	DHS

I. Call to Order

- a. LCDR Hayes (AI/ANCOAC) called the meeting to order at 1423 EDT.

II. Roll Call

- a. LCDR Smith (BCOAG) conducted the roll call. Quorum met.

III. Meeting Minutes

- a. MOLC July 2018 meeting minutes approved (Moved by LCDR Miranda, Seconded by LCDR Smith)

IV. **MOLC Senior Advisor Updates** CAPT Brandon Taylor (IHS)

- a. The efforts regarding the CC Modernization Project lead by CAPT Scott Helgeson, working with a 3rd party, to conduct interviews amongst senior leadership, assessing the OPDIVs, perceptions, and needs for Corps officers; things are still in motion;
- b. Very recently there was the release regarding height/weight standard with very specific information, along with a specific outline of readiness requirements, including the introduction of a new form to be uploaded to your eOPF before September 30th. If BMI is greater than 27.5, then you'll need additional body assessments. Every officer should complete the form regardless of the weight or how you tape out. Any officer who does NOT complete and submit before September 30th will be found to be NOT basic ready. Even if you're working on a weight program and you're not quite there, still submit it. DO NOT wait until the last day to submit the form.
(Q – LCDR Smith: Do Officers on a medical waiver or who are pregnant still need to submit a form, or do they have an extension beyond September 30th?
A – CAPT Taylor: Good question. EVERY officer should submit a completed form, regardless of medical status.)
- c. Hopefully those with HPSP Pay have received your agreements. Work with your CC liaison if you have not and are still waiting on a payment.
(Q - CAPT Ansah: Clinical hours were set at 120 hours, not 80 hours. Is that a new policy?
A – CAPT Taylor: There was a change in hours required from a readiness standpoint. All officers deploying in a clinical role must complete 120 clinical hours annually with formal documentation. Whether it's a 2 week TDY, weekend hours, etc.)
- d. CC HQ has an O-3 position available in the Assignment Section. They have several vacancies and need good, strong Officers to go help them out.

V. **Chair Updates:**

- a. Please disseminate the resource guidance for Officers Getting Married, Divorced, or for Dependents Surviving the Death of an Officer, which was updated by the Commissioned Corps Women's Issues Advisory Board (CCWIAB) Pregnancy Committee.
- b. MOLC and its 4 CMAGs were invited to join the Combined Category Newsletter to highlight our accomplishments.
- c. MOLC voting member should receive the appointment letter from its senior advisor or SG. Please discuss the issue and history. (LCDR Miranda: In the Charter for HOAC, it stated that we, as MOLC VMs, should have an appointment letter from the SG. A 2014 MOLC VM had a letter, but no Officers since. The MOLC Chair sends the letters to the MOLC Senior Advisor, and that Senior Advisor sends it to the SG for signature.) (LCDR Hayes, AI/ANCOACA VM received letters from the MOLC Chair last year, but not the SG. LCDR Hayes will get a copy to share with MOLC Chairs.)

VI. **MOLC Executive Committee Updates**

- a. Vice Chair Report (AI/ANCOAC - LCDR Hayes)
 - i. Attending CMAG meetings. Nothing new to report.
- b. Secretary Report (BCOAG - LCDR Smith)
 - i. Approved meeting minutes (in PDF format) are being uploaded to the MOLC website monthly by CAPT Ryan Nguyen. If additional documents are approved (e.g., presentations) by the body, those can be uploaded, as well.

- ii. Please continue to send your CMAG reports in a timely manner. The sooner we receive the reports, the sooner we can send out the minutes.
- c. Liaison Report (HOAC - LCDR Miranda) – No Liaison Report.

VII. Abbreviated Reports (written reports must be sent to MOLC Secretary for inclusion in Minutes)

1. DCCPR/RedDOG Readiness Update: CAPT Lau (DHS)
 - i. Readiness reports for SEP 2018 were sent out the beginning of this month. Look at RedDOG self-service
 - ii. BLS forms, requirements can be met in different ways
 - iii. Retention weight standards have been approved weightstandards@hhs.gov
 - iv. NDMS training in July 2018
 - v. Hurricanes Irma and Maria deployments to islands
 - vi. If you have any vouchers, send email to RedDOGresponse
 - vii. Unaccompanied minors response is coming to an end.
 - viii. UN general assembly mission
 - ix. July 4th mission will have an award
 - x. Training
2. COA Liaison: CAPT Ansah (FDA)
 - i. COA meeting – reaching out to USAA re: Officers impacted by specialty pays issue
3. AI/ANCOAC: LCDR Hayes (IHS)
 - i. AIANCOAC last convened on August 16th
 - ii. Have a total of 18 applications for voting membership and 1 for Advocate.
 - iii. AI/ANCOAC newsletter photos and articles deadline is November 1st 2018 for the Fall edition.
 - iv. AI/ANCOAC voting members encouraged to submit for SAA and deadline is set for Sept 30, 2018.
4. APAOC: LT Qi (LCDR Ou Alternate)
 - i. APAOC welcomes 10 new voting members.
 - ii. Call For APAOC Senior Advisor Nominations -- The Asian Pacific American Officers Committee (APAOC) is seeking a motivated active duty or retired officer to serve a two-year term beginning January 2019.
Officers eligible for the position of APAOC Senior Advisor are:
 - Active duty O-5 and above or a retired O-5 and above PHS officer;
 - Meet basic readiness standards at all times (if active duty);
 - Have supervisory approval (if active duty);
 - Have leadership experience;
 - Contributed significantly to public health; and
 - Contributed significantly to APAOC

The APAOC Voting Members will select the top three candidates for a phone interview with the APAOC Chair and Chair-Elect. The final selection will be made by the APAOC Chair. Officers are encouraged to self-nominate by submitting the following four items as one Adobe PDF file to CDR Linhua Tzeng-Goh at Linhua.Tzeng@fda.hhs.gov and LCDR Emily Baker at emily.baker@fda.hhs.gov by Monday, September 10, 2018. Nominations not submitted as one PDF file by the deadline will not be accepted.

- iii. The next Mental Health First Aid (MHFA) training will be held on October 20, 2018 in AAHI Building in Rockville, MD. For more information, please contact LT Ruby Leong at ruby.leong@fda.hhs.gov
- iv. APAOC will hold its second APAOC Leadership Workshop in Rockville on Oct. 12, 2018. For more information, please contact APAOC Chair, CDR Eric Zhou at zhou@niaid.nih.gov

5. BCOAG: LCDR Smith (CDC)

- i. Last meeting was held August 9, 2018.
- ii. The National African American Male Wellness Walk was held on Saturday, August 4, 2018 at RFK Stadium. There were over 40 PHS officer and civilian volunteers. PHS Officers staffed the health screening and Ask the Doctor stations.
- iii. Military Salute Day (Formerly the Family Day) at Six Flags America in the DC/Maryland Area was held in collaboration with the DC pharmacy associations. There were about 10 officers and 6 civilians present.
- iv. BCOAG is hosting an Atlanta Mid Week Unwind at Haven Restaurant and Bar, Atlanta, GA. Wednesday, August 29. If interested please contact LCDR Jamar Barnes at jbarnes1@cdc.gov
- v. BCOAG is in the midst of finalizing the 2019 Voting Members
- vi. There are no updates for the NOLA Mission; selection of event dates is still pending discussion and approval.
- vii. A volunteer is needed to lead a Community Outreach event at the First United Methodist Church of Hyattsville, the Health & Wellness HIV/AIDS Ministry Outreach on September 15, 2018 from 1000-1200
- viii. The Health Disparities Committee external outreach subcommittee is proposing a Fall 2018 college outreach to HBCU colleges Howard University, Hampton University and Spelman/Morehouse College.
- ix. BCOAG is planning an Atlanta Hiking event at Sweetwater Park in Lithia Springs, GA on Saturday, September 15. If interested please contact LCDR Jamar Barnes at jbarnes1@cdc.gov.
- x. Next BCOAG General Body meeting is Thursday, 13 SEP 2018 at 1100 ET.

6. HOAC: LCDR Miranda (FDA)

- i. No discussions on Deployments on the Border (due to political issues).
- ii. HOAC convened most recently on August 16, 2018 (1200-1300 ET).
- iii. HOAC Chair- Regarding communications about recent deployments at the border, we were asked to refrain from talking about the deployment to the border because of the sensitivity of the mission. No communication on the deployment will be done until further notice from RedDog or HQ.
- iv. Education and Outreach- In commemoration of National Hispanic Heritage Month, September 15-October 15, 2018, HOAC is planning a seminar series titled: "Hispanics, Joining Efforts to Improve Health Equity and Addressing the Opioid and Addiction Crisis." The series will start with the Keynote speaker, Dr. Joxel Garcia (Former ASH) on September 20, 2018 at 1330 EST. Following by the following seminars:
 - 1. USPHS Corps: Combating the Opioid Crisis- September 27, 2018 at 1330 EST.
 - 2. Joining Efforts to Improve Health Equity and Addressing the Opioid Epidemic- October 2, 2018 at 1130-1300 EST.
 - 3. Healthy Habits: Moving Toward a Better Life- October 4, 2018 at 1330 EST.
 - 4. Tobacco Cessation- October 11, 2018 at 1330 EST.

5. Finally, on October 13, 2018 at 1700 EST, there will be a social event at “La Casa del Mofondo” in Silver Spring, MD.
- v. Awards Subcommittee- Nominations are being accepted for the HOAC’s 2018 Richard H. Carmona Award for exemplary leadership to active duty, reserve or retired senior officer, O-5 and above, who have shown outstanding leadership progression in their careers as USPHS officers, HOAC members, and community servers. The due date is September 14th, 2018.
 - (Q – LCDR Restrepo (BOP): When are VM packages due to MOLC to be sent to OSG? It’s usually November or December? A – LCDR Hayes will investigate.)
 - (Q – LCDR Restrepo (BOP): HOAC Chair submitted an OUC earlier in the year – has it been routed to OSG, yet? A – LCDR Hayes will investigate.)

7. JOAG: LCDR Jangchup

- i. Llast JOAG General Meeting on June 5th, 2018.
- ii. Next JOAG General Meeting will be August 9th, 2018 at 1300 EST.
- iii. The JOAG Communications & Publications Committee, Tip of the Month Subcommittee, is dedicated to providing junior officers with development tips. Both personal and professional improvement lead to a more well-rounded officer. The August 2018 Tip of the Month, “Tier 3 Deployment,”.
- iv. The Junior Officer Advisory Group (JOAG) Membership Committee is excited to announce the following upcoming Meet and Greet (M&G) events:
 1. Saturday, July 28, 2018: Inland Empire - March Air Reserve Base, CA at 1430 EST.
 2. Thursday, August 2, 2018: Oklahoma City Region at 1400 CST at Choctaw Nation Health Clinic
 3. Monday, August 6, 2018: Atlanta, Georgia at 1200 EST at CDC Corporate Square Office.
 4. Wednesday, August 15, 2018: New York City at 1000 EST at FDA New York District Office.
 5. Saturday, August 18th, 2018: Anchorage, AK at 1100 AKST at Alaska Native Medical Center Campus
 6. Tuesday August 28, 2018: Philadelphia, PA at 1200 EST at FDA Regional Office.
 7. Thursday, August 30, 2018: Orlando at 1700 EST at OCLS Hiwassee Branch (Conference Room)
- v. Volunteer Opportunity: for various trainings at August OBC Training Dates: August 12th – 24th, 2018, (Training Day 1 – Sunday, August 12, 2018)*. If you would like to volunteer for any of the activities, use the SignUp Genius link provided here: <http://www.signupgenius.com/go/20f0545a8ab22a6fc1-obcvolunteer>
- vi. If you missed the last Journeyman Speaker Series presentation on July 13th, 2018... CAPT John Iskander provided a great presentation titled “Don’t Get Sandwiched: Balancing Your Professional Portfolio.” You may access the recording for this presentation and other associated materials at the Journeyman Speaker Series (JSS) Max.gov site: <https://community.max.gov/pages/viewpage.action?pageId=945456386>
- vii. Please join the JOAG Public Health and Community Service Committee, National Prevention Strategy Subcommittee, and Feeding America to sort and pack food for the Feeding America programs. The volunteer event will take place from 0900-1200 PST on Saturday, September 15, 2018, at the Feeding America LA Warehouse. If you are interested in participating, or have any questions, please contact: K2xharris@bop.gov.

VIII. **Old Business** – No old business.

IX. **Open Floor** –

- a. CDR Teglafeierri – Re: getting clinical hours in, she mentioned working with ICE. Every year, every person with a license signs up for a TDY that supports their field and can get hours and fulfill competencies. This may be an idea for other agencies.

X. **Announcements and Adjournment**

Meeting adjourned at 1520.

Next Meeting: 25 SEP 2018, 1400-1600 hrs EST

MOLC TELECONFERENCE LINE FOR 2018 OPERATIONAL YEAR VIA WEBEX:

Teleconference Call: 1-877-465-7975; Passcode: 902 850 182



Office of the Surgeon General
Rockville MD 20857

MINORITY OFFICER LIASION COUNCIL

Date/Time: 23 OCT 2018; 1400-1600 hrs EST

Teleconference Call: 1-877-465-7975; Passcode: 902 850 182

Attendance	Rank	Name	Position	CMAG	Agency
Late/ Alternate Present (Chaolong Qi)	LCDR	Oliver Ou	<i>Chair</i>	APAOC	USDA
Present	LCDR	Nancy Tian	<i>Chair</i>	APAOC	FDA
Present	LCDR	Janet Hayes	<i>Vice Chair</i>	AI/ANCOAC	IHS
Present	LCDR	Melissa Schossow	<i>Vice Chair</i>	AI/ANCOAC	IHS
Present	CDR	Chinyelum (Chi-Chi) Olele	<i>Secretary</i>	BCOAG	FDA
Present	LCDR	Jennifer Smith	<i>Secretary</i>	BCOAG	CDC
Present	LCDR	Adriana Restrepo	<i>Liaison/Past Chair</i>	HOAC	BOP
Present	LCDR	Gustavo Miranda	<i>Liaison</i>	HOAC	FDA
Absent	CDR	Guillermo Aviles-Mendoza	<i>Past Chair</i>	HOAC	ASPR
Absent (Term Ended)	LCDR	Tenzin Jangchup	JOAG Liaison	APAOC	FDA
Present	CAPT	Kofi Ansah	COA Liaison	BCOAG	FDA
Present	CAPT	Brandon Taylor	Senior Advisor	AI/ANCOAC	IHS
Present	CAPT	David Lau	DCCPR/Red Dog/AMSUS	APAOC	DHS

I. Call to Order

- a. LCDR Tian (AI/ANCOAC) called the meeting to order at 1403 EDT.

II. Roll Call

- a. CDR Olele (BCOAG) conducted the roll call. Quorum met at 1408.

III. Meeting Minutes

- a. Approval of September 2018 meeting minutes will be held until the November 2018 meeting. LCDR asked all CMAGs to submit September reports immediately.

IV. **MOLC Senior Advisor Updates** CAPT Brandon Taylor (IHS)

- a. Leadership meeting this quarter. COER has been put on hold until further guidance from CCHQ. The process is being changed back to the previous format (e.g., ROS no longer required for officers NOT up for promotion). New deadlines are expected.
- b. We anticipate announcement of joint awards ceremony on 15 NOV 2018 for officers who deployed in response to hurricanes in 2017. The ASH will lead this ceremony and is working with the DoD counterparts. DoD will be issuing humanitarian service medal for those who deployed. All PHS officers who responded will receive the Outstanding Unit Citation and those who deployed >7 days will receive the crisis response ribbon.
- c. PHS had good response in submitting validated height/weight forms. There are a small number of officers who either did not submit the form or did not meet the required standard. The POM indicates that plan should be submitted by October 31st and has been extended to the end of November. Plans should be detailed (not just calories lost).
- d. If you're eligible for promotion, you're encouraged to be actively working on your package before the deadline.
- e. **Q** – LCDR Olele: Is there any harm for officers who have already submitted their COER or moved it to the rater?
A – CAPT Taylor: Good question. No harm, but do save what you've already written/entered and encourage your RO and raters to do the same, in the event that a new version is rolled out and previously-entered information is lost. The 25 OCT deadline to get to the RO will be extended.
Q – LCDR Tian: Glad Corps is recognizing response for Hurricane 2017. Should/Can officers save this information in their eOPF or PIR?
A – CAPT Taylor: Any award awarded to the officer will be recorded in their PIR eventually. At this point, we'll have to wait and see how quickly these awards will be placed into PIRs and eOPFs. Our Army counterparts will receive the PHS OUC, where we will receive the DoD Humanitarian Service Medal (deployed to Florida, Texas, or Caribbean). Those who deployed to Atlanta or a SOC will not receive the Humanitarian, but will receive the OUC and a Crisis Response ribbon/medal (if deployed >7 days).

V. **Chair Updates (LT Qi):**

- a. Online registration for 2019 Symposium is open (Minneapolis, MN). Start booking hotels at \$149/night.
- b. Article on the MOLC Award ceremony was published on pg 19 of this month's COA Spotlight.
- c. Thanks to LCDR Tian for organizing MOLC booth on the Oct 4th FDA Awareness Day, making others aware of MOLC.

VI. **MOLC Executive Committee Updates**

- a. Vice Chair Report (AI/ANCOAC - LCDR Schossow)
 - i. What happens with MOLC Chair at the beginning of the year? Is there anything Hayes and Schossow can do to assist next year's Chair for next year's Symposium?
 - ii. **Q** – LCDR Tian: How do we handle turnover re: planning of the MOLC Award. BCOAG will take over as Vice Chair for next year, so Hayes and Schossow will begin working with Olele and Smith to reserve rooms. **A** – LCDR Tuckett, forward POC to BCOAG Tuckett so that they'll be coordinating the awards ceremony. **A** – CAPT Ansah said to reach out to COF to get a complimentary booth for MOLC. Tuckett will touch base with him directly.

- b. Secretary Report (BCOAG - LCDR Olele)
 - i. Approved meeting minutes (in PDF format) are being uploaded to the MOLC website monthly by CAPT Ryan Nguyen. If additional documents are approved (e.g., presentations) by the body, those can be uploaded, as well.
 - ii. Please continue to send your CMAG reports in a timely manner. The sooner we receive the reports, the sooner we can send out the minutes.
- c. Liaison Report (HOAC - LCDR Miranda) – No Liaison Report.

VII. Abbreviated Reports (written reports must be sent to MOLC Secretary for inclusion in Minutes)

1. DCCPR/RedDOG Readiness Update: CAPT Lau (DHS)
 - i. Numerous officers deployed for Hurricane Michael, but no update meetings lately.
2. COA Liaison: CAPT Ansah (FDA)
 - i. Nothing new to report. As always, inform your membership that COA continues to advocate on our behalf so that we enjoy some of the benefits that are aligned with those the armed forces/services receive.
3. AI/ANCOAC: LCDR Schossow (IHS)
 - i. AIANCOAC last convened on October 18th
 - ii. Have a total of 10 new members.
 - iii. Submitted 8 officers for SAA and sent to OSG.
 - iv. Looking at ideas to participate in Native American month (November) and how to have events in agencies.
 - v. Updating CCMIS website with photos, chair information, etc. Last update was 2-3 years ago.
4. APAOC: LT Qi (LCDR Ou Alternate)
 - iii. The next Mental Health First Aid (MHFA) training was held on October 20, 2018 and well attended in Rockville, MD. Another session will be organized around Jan 2019. Will share details as it becomes available.
 - iv. APAOC held its second APAOC Leadership Workshop in Rockville on Oct. 12, 2018. MOLC Sr. Advisor CAPT Taylor attended and supported the annual summit. Summit has become annual tradition for APAOC officers.
5. BCOAG: LCDR Olele (FDA)
 - i. Last meeting was 9 OCT 2018.
 - ii. Introduced LCDR Tuckett, who will be BCOAG Chair 2019. MOLC will be working closely with her, given that BCOAG will be organizing MOLC award luncheon.
 - iii. Seven (7) new voting members and will have elections soon. Will share with MOLC by early November, particularly MOLC representative.
 - iv. Career Professional Development Committee had speaker by Angela Makunge.
 - v. Annual NOLA Mission will be Feb 14-18, 2019. LCDR Gentiles and LCDR Howard are POCs.
 - vi. 2 community outreach events – Step It Up: Rectify the Race, and Rectify the Race 5k/10k – 20 PHS participants.
 - vii. Recruitment committee is working on career day on 9 NOV 2018 at a local high school. Providing insight to high school students re: public health career opportunities.
 - viii. Next BCOAG General Body meeting is Thursday, 8 NOV 2018 at 1100 ET.

6. HOAC: LCDR Miranda (FDA)
 - i. HOAC convened most recently on October 18th, 2018 (1200-1300 ET).
Significant Activities:
 1. HOAC Chair- Wrap up of Hispanic Heritage Month (HHM) HOAC-sponsored events. It was a great success and the events were well attended.
 - a. During the HOAC Social Dinner on October 13th, 2018, RADM Carmen Maher was presented a plaque as an appreciation. Other plaques are currently being prepared to be presented to all speakers.
 - b. CAPT Laura Aponte will be retiring on November 16th, 2018. HOAC is planning to present her with a plaque during the retirement ceremony (HRSA) for all her dedication and contributions to HOAC.
 - c. Subcommittee Chairs are currently drafting “Letters of Appreciation” for all members and volunteers.
 2. Communication and Public Relations-
 - a. Preparing for HOAC Newsletter (La Gaceta)- putting together articles to highlight the great work HOAC has done in 2018. Articles are due on November 2nd, 2018.
 - b. Reminder- To join our Closed HOAC Facebook Group by searching for “USPHS Hispanic Officers Advisory Committee” Group and please make sure you share this with your networks. We have opened this up to civilians that are working with a PHS officer as well to increase our reach as far as community engagement/partnerships.
7. JOAG: LCDR Tian will reach out to JOAG re: who the new MOLC liaison is.
 - i. Updates from JOAG Liaison: last JOAG General Meeting on 1 October 12th, 2018.
 - ii. Next JOAG General Meeting will be Friday, December 14, 2018; 1300-1400 EST..
Call-in number: 1-712-770-8020 Passcode: 860533
 - iii. Last JOAG Meeting on 10/12/2018- First JOAG meeting for the new operational year 2018-2019 with the below executive members:
 1. Chair: LCDR Christopher Sheehan
 2. Vice Chair: LCDR Lindsay Hatch
 3. Chair-Elect: LCDR Mutiu Okanlawon
 4. Co-Executive Secretary: LCDR Victoria Jeisy Scott
 5. Co-Executive Secretary: LT Darby Murphy
 6. Financial Liaison: LCDR Titania Brownlee
 - iv. LCDR Jangchup will be serving as the JOAG MOLC Liaison and look forward to another year serving with you all. I am stationed in Minneapolis, MN so would love to help connect or plan for the MOLC breakfast at Symposium.
 - v. Atlanta-area Junior Officers- Please join us for a fun evening with the JOAG Sr. Advisor CAPT Sara Newman at Tin Lizzy’s Cantina at Emory point, 1540 Avenue Pl, Atlanta, GA 30329, starting at 1700 EDT on 10/25.
 - vi. Please encourage your Junior Officers to get involved in JOAG through one of our many committees for this operational year!
 - vii. JOAG requests nominations for a JOAG Senior Advisor for the 3-year term from 2019-2022. Complete nomination packages should be submitted via email to the Membership Committee Co-Chairs, LCDR Jefferson Jones at ioe8@cdc.gov AND LCDR Michelle Dittrich at michelle.dittrich@state.mn.us . Nominations are due no later than 1700 Eastern time on October 24, 2018. Self-nominations are welcome.
 - viii. JOAG Volunteer Opportunity:
 1. Saturday, November 3, 2018 at Historic Ulysses S. Grant Hall, Fort Lesley J. McNair, JB Myer-Henderson Hall. Volunteers are needed to assist with a

variety of activities, including limiting the number of guests per occupancy requirements, maintaining the integrity of historical artifacts, and educating the public by providing historical information. Contact Gwendolyn.N.Hudson@ice.dhs.gov by Friday, October 26, 2018.

- ix. Journeyman Speaker Series Meeting: Friday, November 9, 2018; 1300-1400 EST - Additional information on the next will be posted on the JOAG listserv and website: https://dcp.psc.gov/osg/JOAG/meetings_journeyman.aspx

VIII. **Old Business** – No old business.

IX. **Open Floor** –

a. **Q** – Update on Strategic Plan? (CDR Olele)

A – The Plan has been submitted to OSG for approval (LCDR Tian). MOLC as a whole needs to review strategic plan to determine if we're on the right track. CAPT Taylor is Senior Advisor. Waiting on further guidance from OSG.

Q – Has it been finalized or still in clearance process?

A – (LCDR Tian) It has been finalized but is waiting on approval from OSG.

b. (LCDR Tian) Thanks to CAPT Taylor for providing letter for eOPF. LCDRs Tian and Ou are updating letter for VMs eOPF.

c. (LCDR Tian) Make sure to call back in for CAPT Taylor's presentation on how to prepare for promotion. Please call in 10 minutes early to prepare for presentation and make sure there are no technical difficulties.

d. (CAPT Ansah) Strategic Plan is not finalized but out for approval? It'd be great to have a timeline or strategy. (LCDR Tian) Will follow up with MOLC about other packages (e.g., Bylaws, Charters, etc.)

X. **Announcements and Adjournment**

Meeting adjourned at 1447.

Next Meeting: 27 NOV 2018, 1400-1600 hrs EST

MOLC TELECONFERENCE LINE FOR 2018 OPERATIONAL YEAR VIA WEBEX:

Teleconference Call: 1-877-465-7975; Passcode: 902 850 182



Office of the Surgeon General
Rockville MD 20857

MINORITY OFFICER LIASION COUNCIL

Date/Time: 27 NOV 2018; 1400-1600 hrs EST

Teleconference Call: 1-877-465-7975; Passcode: 902 850 182

Attendance	Rank	Name	Position	CMAG	Agency
Present	LCDR	Oliver Ou	<i>Chair</i>	APAOC	USDA
Present	LCDR	Nancy Tian	<i>Chair</i>	APAOC	FDA
Present	LCDR	Janet Hayes	<i>Vice Chair</i>	AI/ANCOAC	IHS
Present	LCDR	Melissa Schosow	<i>Vice Chair</i>	AI/ANCOAC	IHS
Present	CDR	Chinyelum (Chi-Chi) Olele	<i>Secretary</i>	BCOAG	FDA
Absent/Alternate (Samantha Fontenelle)	LCDR	Jennifer Smith	<i>Secretary</i>	BCOAG	CDC
Present	LCDR	Adriana Restrepo	<i>Liaison/Past Chair</i>	HOAC	BOP
Present	LCDR	Gustavo Miranda	<i>Liaison</i>	HOAC	FDA
Present	CDR	Guillermo Aviles-Mendoza	<i>Past Chair</i>	HOAC	ASPR
Present (Term Ended)	LCDR	Tenzin Jangchup	JOAG Liaison	APAOC	FDA
Absent	CAPT	Kofi Ansah	COA Liaison	BCOAG	FDA
Present	CAPT	Brandon Taylor	Senior Advisor	AI/ANCOAC	IHS
Absent	CAPT	David Lau	DCCPR/Red Dog/AMSUS	APAOC	DHS

I. Call to Order

- a. LCDR Tian (APAOC) called the meeting to order at 1402 EDT.

II. Roll Call

- a. CDR Olele (BCOAG) conducted the roll call. Quorum met at 1404.

III. Meeting Minutes

- a. Motion for approval of October 2018 meeting minutes carried (moved by LCDR Tian, seconded by CDR Olele).
- IV. **MOLC Senior Advisor Updates** CAPT Brandon Taylor (IHS)
- a. No senior leadership calls since the last meeting. Next meeting will be in January 2019.
 - b. No major announcements aside from the updated HPSP guidelines for officers.
- V. **MOLC Executive Committee Updates**
- a. Chair Updates (LCDR Tian)
 - i. Last week Tian request for feedback on the Senior Advisor. Please send feedback to LCDR Tian.
 - ii. CAPT Taylor provided webinar for preparing for promotion on October 23. Webinar was recorded, has been distributed to each respective CMAGs, and is available here: <https://fda1.webex.com/fda1/ldr.php?RCID=f4c312d3bf2ad0228f7e380d91f81c33>.
 - iii. Award packages have been received. 2. If any CMAGs have the UC/ Individual awards packages related to the CMAG activities and involvement, please get the package ready for submission at your earliest convenience and send to LCDRs Tian and Ou to send to the OSG. Please follow instructions and guidance on how to submit packages to prevent packages from being returned.
 - iv. Letters of appreciation were sent on November 6 to MOLC members. Any others involved in MOLC activities should send email to LCDR Tian about in order to receive an LOA.
 - v. December 18 will be the last meeting for MOLC. This meeting will be the transition meeting. Invites will be sent.
- VI. **CMAG Spotlight: Healthy Month Initiative**
- a. In June 2018, APAOC announced a community service initiative. APOAC launched Healthy Month Initiative (HMI) to increase mental health awareness in the Asian and Pacific Islanders (A/PI) communities.
 - b. High rates of suicide in the A/PI. Collaboration across fed/county levels to (1) improve mental health initiatives and (2) address mental health stigma. Currently have 25 partners involved in this initiative which include SAMSHA, NIMH, and others with support from SCIPAC and other PACs and 15-20 local partners.
 - c. Officers receive training and so far 50 officers have been trained and 8 community outreach events have been held. A webinar is planned and announcement will be sent to CMAGs.
 - d. Next steps are to expand HMI to other ethnic groups and work in West Virginia where the opioid epidemic is high. Working with NIMH for high school essay competition - National Challenge Competition. Established a national ambassador program lead by the current MOLC Chairs to promote national essay competition and increase visibility of the PHS and the HMI.
 - e. APOAC will be briefing the OSG on the HMI this week (Thursday).
- VII. **Abbreviated Reports (written reports must be sent to MOLC Secretary for inclusion in Minutes)**
- a. DCCPR/RedDOG Readiness Update: CAPT Lau (DHS) – Absent; No Report
 - b. COA Liaison: CAPT Ansah (FDA) – Absent; No Report
 - c. AI/ANCOAC: LCDR Janet Hayes (IHS)

- i. AIANCOAC will serve as the chair of MOLC in 2019. Current MOLC reps are working to determine who will serve as chairs.
- ii. Meeting with BCOAG, the 2019 MOLC Vice Chairs to get them ready for the 2019 MOLC Awards Ceremony. AIANCOAC Chairs will follow up with the incoming Vice Chairs next week.
- iii. For new term (2019-2021) the voting member package has been approved.
- iv. Cultural committee and is seeking outside help to establish a PHS honor song for the Commissioned Corps. LCDR Frank is the Chair of AIANCOAC came up with this idea. Contributions are being accepted for the development to the honor song. Information on how to make a donation will be shared with other CMAGs.

d. APAOC: LCDR Tian (FDA)

- i. APAOC is forming its 2019 Executive Committee and will determine who will be MOLC reps to ensure that MOLC will be fully staffed.
- ii. APAOC collaborated with Asian American Health Initiative (AAHI) at Montgomery County Department of Health and Human Service to offer Mental Health First Aid (MHFA) Training on November 30, 2018 in Rockville, MD. If you are interested in the training opportunity, please email LT Ruby Leong at Ruby.Leong@fda.hhs.gov. Date: Friday November 30, 2018, Time: 8:30 AM – 5:00 PM. Location: AAHI Building, 1401 Rockville Pike, 3rd Floor, Rockville, MD 20852. Light Breakfast will be provided. Lunch: Participants are requested to bring their own lunch. There will be a 1 hour break – welcome to grab lunch from a nearby location or order in advance.
- iii. APAOC conducted its second demographic survey in September, 2018 and the team is finalizing the report this week for APAOC leadership review. This report will demonstrate ethnic and language diversity among APAOC officers of the USPHS.
- iv. APAOC Education & Training Subcommittee would like to invite you to a presentation entitled “USPHS Benefits” by CAPT Matthew Weinburke and CDR Cecily Jones. Topic: USPHS Benefits. Date: 12 December, 2018. Time: 1100-1200 hrs EST. CAPT Weinburke is Chief of Commissioned Officers Training Academy (COTA) where he oversees and manages the trainings of new officers joining the Commissioned Corps as well as Mid-Level trainings for seasoned officers. CDR Jones serves as a regulatory review officer with Food and Drug Administration, Center for Biologics Evaluation and Research. CDR Jones has a lot of experience in providing trainings with COTA in various capacities. This presentation will emphasize on “Benefits” USPHS officers are eligible for.
 1. Meeting ID/Session ID: 902 439 607
 2. Meeting/Session Password: Education2018!
 3. To start this meeting (for FDA STAFF ONLY) Go to <https://fda1.webex.com/fda1/j.php?MTID=m7f6b0da413034a07cf7a36183c163e2d>
 4. To start this meeting (for NON-FDA STAFF) Go to <https://fda1.webex.com/fda1/j.php?MTID=m7f6b0da413034a07cf7a36183c163e2d>
 5. Meeting/Session Password is “Education2018!” (case sensitive)
 6. Local: 1-210-795-0506, Toll free: 1-877-465-7975,
 7. CDR Simleen Kaur at simleen.kaur@fda.hhs.gov and LCDR Catherine Arnatt carnatt@SouthcentralFoundation.com

8. To receive the Certificate of Attendance for this session, please email your attendance to CDR Simleen Kaur at simleen.kaur@fda.hhs.gov with your name and rank typed in the email.
- e. BCOAG: LCDR Olele (FDA)
 - i. BCOAG will be attending a gospel celebration for CDR Cunningham on Saturday, December 8 at Thomas Stone High School in Maryland. An announcement will be sent to other CMAGs.
 - ii. BCOAG has selected voting members and the voting members have been approved by the OSG.
 - iii. 2019 MOLC reps will be LCDR Kemi Asante and LT Ogochukwu Ogoegbunam.
 - iv. BCOAG is coordinating with Body by Blake for fitness classes in the ATL area.
 - f. HOAC: LCDR Miranda (FDA)
 - i. HOAC Chair- November 15, HOAC meeting postponed to attend a presentation given by Former Surgeon General VADM (ret.) Antonia Novello, M.D. Presentation titled: Crisis and Emergency Response Management: Former U.S. Surgeon General Perspectives from 9/11 and Hurricane Maria.
 - ii. HOAC Voting members are in the process of selecting new HOAC executive committee for 2019.
 - iii. Packages for new HOAC voting members were submitted via MOLC chair, LCDR Oliver Ou on 10/28/2018.
 - iv. Second 2018 HOAC Newsletter is pending to be completed in early December.
 - g. JOAG: LCDR Tian (FDA)
 - i. Last meeting was October 12, 2018.
 - ii. LCDR Jangchup will be serving again as JOAG rep in 2019.
 - iii. LCDR Jangchup is stationed in Minneapolis and would like to help plan for the MOLC breakfast at the 2019 Symposium.
 - iv. JOAG's Room/Ride share program for the USPHS Symposium in Minneapolis, MN. The JOAG Planning Subcommittee has created an online spreadsheet on max.gov for officers to post interest in sharing a room or carpooling to the Symposium. [Room/Ride Share Sign-up Sheet](#)
 - v. 2019 call for awards has been announced.
 1. VADM C. EVERETT KOOP JUNIOR OFFICER AWARD. Nomination Deadline: Friday, November 30, 2018. This award recognizes outstanding junior officers, who have used scientific evidence to advocate for, inform, develop and/or implement public health policy and/or healthcare reform at the local, state, regional, national and/or international level. Send nominations or questions for the VADM C. Everett Koop Junior Officer Award to: LCDR Salvatore Pepe at Salvatore.Pepe@fda.hhs.gov Phone: 301-796-9656 And LCDR Rebekah Stewart at yxp5@cdc.gov Phone: 404-718-4580
 2. Nomination Deadline: December 31, 2018. The JOAG Junior Officer of the Year Award recognizes an active duty junior officer at the rank of O-4 or below in the USPHS Commissioned Corps who has made a significant contribution to the overall mission of the United States Public Health Service. Self-nominations welcome. Send nominations or questions for the Junior Officer of the Year Award to: LCDR Scott Steffen, scott.steffen@fda.hhs.gov, 240-402-8795, LCDR Kevin Ninan, kevin.ninan@fda.hhs.gov, 240-402-8732

- vi. The JOAG Communications & Publications Committee (CPC) is soliciting articles to be featured in the 2018 Winter Edition of The Junior Officer Chronicles (JOC). Submissions are due by 14 December 2018. When emailing your article please include “2018 Winter Edition JOC” in the subject line of the message. All articles should be submitted to: LCDR Tara Jatlaoui (kgz4@cdc.gov) and LT Roseline Boateng (roseline.boateng@ihs.gov).
- vii. Please join the JOAG Public Health and Community Service Committee, Uniformed Services Community Service Subcommittee, to celebrate and honor those service members who gave their lives for our country by participating in the Wreaths Across America Day on Saturday December 15, 2018. Please visit <http://www.wreathsacrossamerica.org/> for more information on the organization. Various USPHS locations all over the country.
- viii. If you missed the last Journeyman Speaker Series (JSS) presentation on November 9th, 2018: CAPT Fields presented on Deployment Preparation. You may access this presentation at the Journeyman Speaker Series (JSS) MAX.gov website.
- ix. The Junior Officer Advisory Group (JOAG) Membership Committee is excited to announce the following upcoming Meet and Greet (M&G) event in March Airforce Base CA. Thursday, November 29th, 2018 from 1230-1330 CST at 550 W. Jackson Blvd., Suite 1500, FDA 15th Floor Conference Room. Conference Line: 1-210-795-0506 or 1-877-+465-7975.

VIII. **Old Business** – No old business.

IX. **Open Floor** – None

X. **Announcements and Adjournment**
LCDR Tian adjourned the meeting at 1502.

Next Meeting: 18 DEC 2018, 1400-1600 hrs EST
MOLC TELECONFERENCE LINE FOR 2018 OPERATIONAL YEAR VIA WEBEX:
Teleconference Call: 1-877-465-7975; Passcode: 902 850 182



MINORITY OFFICER LIASION COUNCIL

Date/Time: 18 DEC 2018; 1400-1600 hrs. EST
Teleconference Call: 1-877-465-7975; Passcode: 902 850 182

ATTENDANCE	RANK	NAME	POSITION	CMAG	AGENCY
Present	LCDR	Oliver Ou	Chair	APAOC	USDA
Excused	LCDR	Nancy Tian	Chair	APAOC	FDA
Present	LCDR	Janet Hayes	Vice Chair	AI/ANCOAC	IHS
Present	LCDR	Melissa Schossow	Vice Chair	AI/ANCOAC	IHS
Present	CDR	Chinyelum (Chi-Chi) Olele	Secretary	BCOAG	FDA
Present	LCDR	Jennifer Smith	Secretary	BCOAG	CDC
Absent	LCDR	Adriana Restrepo	Liaison/Past Chair	HOAC	BOP
Present	LCDR	Gustavo Miranda	Liaison	HOAC	FDA
Absent	CDR	Guillermo Aviles-Mendoza	Past Chair	HOAC	ASPR
Present	LCDR	Tenzin Jangchup	JOAG Liaison	APAOC	FDA
Present	CAPT	Kofi Ansah	COA Liaison	BCOAG	FDA
Present	CAPT	Brandon Taylor	Senior Advisor	AI/ANCOAC	IHS
Present	CAPT	David Lau	DCCPR/Red Dog/AMSUS	APAOC	DHS

- I. Call to Order**
 - a. LCDR Ou (APAOC) called the meeting to order at 1401 EDT.

- II. Roll Call**
 - a. CDR Olele (BCOAG) conducted the roll call. Quorum met at 1403.

- III. Meeting Minutes**
 - a. Motion for approval of November 2018 meeting minutes carried (moved by LCDR Ou, seconded by CDR Olele), with changes (CAPT Lau asked to include his November report in the minutes).

- IV. MOLC Senior Advisor Updates CAPT Brandon Taylor (IHS)**
 - a. No quarterly leadership meeting since October meeting. Next meeting will be in January 2019.
 - b. No major announcements aside from the updated HPSP guidelines for officers.
 - c. For those of you who are promotion-eligible, it's crunch time. Submit your documents and make sure they're in your eOPF. Also, ensure that your COER is completed. Happy holidays.

V. MOLC Executive Committee Updates

a. Chair Updates (LCDR Ou)

- i. On 3 DEC 2018, Surgeon General approved MOLC's recommendation of extension of CAPT Brandon Taylor's service as the MOLC senior advisor to 30 SEP 2020.
- ii. LCDR Nancy Tian is following up with LCDR Yvonne Santiago on HOAC's voting member nomination package. All other CMAGs should have received the signed appointment letters for their new voting members.
- iii. LOAs have been sent to all MOLC members. Please send a LOA to your Alternate representative if you haven't.
- iv. Please email the names of next year's MOLC members from your CMAG to LCDRs Tian and Ou.

b. Vice Chair Report (LCDR Hayes)

- i. LCDRs Hayes and Schossow held conference call with incoming Vice Chairs and "passed the baton", sharing files and documentation. Both LCDRs Hayes and Schossow agreed to make themselves available for questions or guidance in the coming weeks.

c. Secretary Report (CDR Olele)

- i. LCDRs Asante and Ogoegbunam are incoming BCOAG liaisons. No transition meeting with 2019 HOAC liaisons for next year. Once solidified, LCDR Smith and CDR Olele will meet with them for transition.

d. Liaison Report (LCDR Miranda and LCDR Restrepo)

- i. HOAC meeting has not voted in Executive Committee, yet. LCDR Miranda has followed up with LCDR Tian. HOAC will finalize their voting on 20 DEC 2018, and will know then who will be 2019 MOLC Secretary.
- ii. LCDR Restrepo looks forward to continued support of MOLC, even after she moves out from the Executive Committee.

VI. Abbreviated Reports (written reports must be sent to MOLC Secretary for inclusion in Minutes)

a. DCCPR/RedDOG Readiness Update: CAPT Lau (DHS)

- i. Team Leaders will be receiving a month by month listing of ASPR Training; Possible training for JPATS and EMR in February 2019 – Stay tuned! Additionally, there is intent to conduct safety training in 2019 - stay tuned for this also.
- ii. RedDOG – Requested CHASM Funding was not included in FY-2019 budget; RedDOG will continue to seek training opportunities
- iii. Deployment Activities/Active Missions:
 1. 2018 Unaccompanied Children still ongoing; still have a few officers thru mid-January
 2. 2017 Hurricane missions closing out.
- iv. Upcoming Missions:
 1. State of the Union 2019 – Currently, the deployment date is 22JAN19; be advised that this date may change pending confirmation from White House – Rostering starting; on call teams and back up teams already notified, and clinical discipline needs
 2. ICE Clinical support – ICE in serious need of critical clinical support; outreach to clinical providers will be forth coming though Corps-wide announcement; TDY commitment will be for 30 days or longer. Clinical Providers - this is a great opportunity to significantly augment clinical hours!!!

v. Missions closed out:

1. President Bush #41 State Funeral – NIST, RIST, NCR, RDF supported
 2. Wildfires in CA – RIST 9
 - vi. The Corps and Response Teams will have some changes – workgroups being put together to gather feedback
 - vii. Awards:
 1. NEPA – starting process soon; will be starting with RDF teams, then other teams
 2. FMRBs – Caught up thru OCT 2018 – about 500 officers
 3. HSM – Humanitarian Service Award – processed for all eligible officers who met the criteria of location and dates
 4. CRISA and OUC for Harvey and Maria Hurricanes – processed
 - viii. New communication tool to be launched after the first of the year for Team Leaders to assist – will include regular notifications and new calendar invites; for now just status quo until implementation
 - ix. RedDOG status update: For those rostered on deployment teams, please check your status and ensure you are listed correctly for team and role.
- b. COA Liaison: CAPT Ansah (FDA)**
- i. No new updates.
 - ii. COA advocates for PHS officers on a daily basis, securing PHS benefits, transferability, etc.
 - iii. COA reminds officers of retirement age of open enrollment for federal employee dental and health insurance.
 - iv. COA is currently looking for 1 Pharm, 1 Veterinarian, and 2 retired PHS officers outside of DC area to serve as COA liaisons.
 - v. COA Symposium will be in Minneapolis in 2019. They've received 179 abstracts, to date. Those will be reviewed by committee early next year.
 1. CAPT Ansah has submitted a request for a complimentary MOLC booth.
 2. He has also made a request for a room for MOLC awards ceremony (either breakfast or luncheon, depending on where COA can fit MOLC into the schedule).
 - vi. CAPT Ansah will be moving out of the MOLC COA Liaison role in 2019. CDR Aviles-Mendoza (HOAC) may assume the role. If not, CDR Hamet Touré (BCOAG) will fill the role.
- c. AI/ANCOAC: LCDR Janet Hayes (IHS)**
- i. AIANCOAC will serve as the chair of MOLC in 2019.
 - ii. Last meeting held November 15th. Had guest speakers that discussed leadership skills.
 - iii. Winter Edition of AI/ANCOAC Newsletter is being finalized. It should be disseminated around Christmas.
 - iv. November was Native American/Alaskan Heritage Month.
- d. APAOC: LCDR Ou (USDA)**
- i. APAOC elected the 2019 Executive Committee Members. LCDR Daniel Lee and LCDR Yvon Yeo will serve as the MOLC Liaisons from APAOC.
 - ii. APAOC Newsletter has a special edition on the Health Mind Initiative (HMI). It was forwarded to MOLC members this morning. Please distribute to your CMAG.
 - iii. APAOC is planning the Change of Command Ceremony. It is scheduled on Saturday, 12 JAN 2019.
- e. BCOAG: LCDR Olele (FDA)**
- i. Final BCOAG General Body meeting for 2018 was 13 DEC 2018.

- ii. NOLA Mission Feb 14-18th. Please share information with CMAGs.
- iii. Next year's BCOAG liaisons are LCDR Kemi Asante and LT Ogochukwu Ogoegbanum, and BCOAG 2019 Chair is LCDR Gayle Tuckett. They ensure that the MOLC Awards Breakfast at Symposium continues to be an excellent and well-attended event.

f. HOAC: LCDR Miranda (FDA)

- i. Voting for Executive Committee is still in process; HOAC hopes to have it completed by this 20th of December. A revote was needed because there are still 4 pending voting members to be confirmed by the OSG.
- ii. HOAC is waiting on confirmation from OSG for the new 4 HOAC voting members. Will follow up with LCDR Nancy Tian next week.
- iii. 2018 HOAC Newsletter – Winter Edition was emailed to MOLC secretaries to be sent out for CMAG circulation this week.
- iv. LCDR Miranda will be MOLC Secretary for 2019.

g. JOAG: LCDR Jangchup (FDA)

- i. Last meeting was 14 DEC 2018.
- ii. LCDR Jangchup will be serving again as JOAG rep in 2019.
- iii. JOAG's Room/Ride share program for the USPHS Symposium in Minneapolis, MN. The JOAG Planning Subcommittee has created an online spreadsheet on max.gov for officers to post interest in sharing a room or carpooling to the Symposium. [Room/Ride Share Sign-up Sheet](#)
- iv. JPAG announces the publication of the Fall 2018 Edition of The Junior Officer



JOC Fall Edition
2018.pdf

Chronicles (JOC)!

- v. Volunteer Opportunities:
 1. DC Area: Please join the JOAG Public Health and Community Service Committee, Uniformed Service Community Service Projects Subcommittee, and volunteers from other uniformed services in the Joint Base Myer-Henderson Hall (JBMHH), Historic Ulysses S. Grant Hall Open House event. 103 3rd Avenue SW, building 20, Washington, D.C. 20319 on Saturday, February 2, 2019 This event will be open to junior and senior officers, and their family members (age 18 and over). The names of any volunteer who would like to participate and receive a certificate of appreciation must be submitted to LT Murewa Oguntimein at Oluwamurewa.Oguntimein@fda.hhs.gov and LCDR Gwendolyn Hudson at Gwendolyn.N.Hudson@ice.dhs.gov by Friday, January 25, 2019.
 2. The ACF PHS officers are seeking volunteers for CAPT Robert "Bob" Bialas' Retirement. CAPT Bialas stood watch for over 26 years. We are seeking the following: Request: 10 officers to serve as side boys and/or ushers. Date: Tuesday, January 8, 2019. Time: 11 am – 4 pm (the ceremony is from 1 – 3pm). Location: Switzer Building (near Federal Center SW, across from Humphrey) at 330 C. Street, SW, Washington, DC 20201. Officers must wear service dress blues with white gloves. Please let CDR Harvey Ball (harvey.ball@acf.hhs.gov) know if you are interested in serving as a side boy or usher.
- vi. JOAG Junior Office of the Year & JOAG Excellence Award

1. Nomination Deadline: December 31, 2018. The JOAG Junior Officer of the Year Award recognizes an active duty junior officer at the rank of O-4 or below in the USPHS Commissioned Corps who has made a significant contribution to the overall mission of the United States Public Health Service. Self-nominations welcome. Send nominations or questions for the Junior Officer of the Year Award to: LCDR Scott Steffen, scott.steffen@fda.hhs.gov, 240-402-8795, LCDR Kevin Ninan, kevin.ninan@fda.hhs.gov, 240-402-8732
2. The JOAG Excellence Award recognizes a non-voting junior officer at the rank of O-4 or below in the USPHS Commissioned Corps, who is an active participant of JOAG, for demonstrating outstanding, dedicated effort, leadership ability, and commitment to JOAG through active committee or workgroup participation. Self-nominations welcome. Send nominations or questions for the JOAG Excellence Award to:
- vii. The JOAG Policy and Procedures Committee, Policy Awareness and Notification Subcommittee (PAN), is dedicated to providing junior officers with new Commissioned Corps directives, instructions, personnel policy, operations



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memorandums, and other information relevant to their career development. Please see the attachment for our latest Cyber-Gram!

- viii. The current JO Voice discussion topic is: Retirement and Medical Separations: Please send all input (your questions and comments) on this topic to [PHS-JOAG@list.nih.gov]PHS-JOAG@list.nih.gov by Friday, January 11, 2019. All responses to inquiries received will be compiled and distributed via the JOAG listserv; highlights will be discussed during the February 8, 2019 JOAG General Member Meeting (all inquiries will remain anonymous).
- ix. The Journeyman Speaker Series is an hour-long, bimonthly speaker series developed by the JOAG Professional Development Committee to bring relevant information to Junior Officers related to career advancement and officership. The Journeyman Speaker Series take place on second Friday on the odd numbered months from 1300-1400 EST. Next one will be January 11th, 2019 1300 EST with topic of Promotion Counseling. Look out for the Listserv.
<https://community.max.gov/pages/viewpage.action?pageId=945456386>
- x. Next meeting is 8 FEB 2019.

VII. **Old Business** – No old business.

VIII. **Open Floor** – LCDR Ou reminded outgoing members to have a transitional meeting with incoming MOLC members. On behalf of LCDR Tian, LCDR Ou thanked everyone for their hard work in 2018 and expressed his pleasure in working with everyone and Happy Holidays. He hopes to see everyone at the Symposium. Take care.

IX. **Announcements and Adjournment**
LCDR Ou adjourned the meeting at 1459.

Next Meeting: 22 JAN 2019, 1400-1600 hrs. EST
MOLC TELECONFERENCE LINE FOR 2019 OPERATIONAL YEAR VIA WEBEX:
Teleconference Call: 1-877-465-7975; Passcode: 902 850 182