

Officer Secure Area (OSA) Dashboard

by CDR Inna Voinich, PharmD, BCPS, PharmPAC Readiness Subcommittee



Objectives

- What is Officer Secure Area (OSA) Dashboard
- How to access and navigate OSA Dashboard
- Readiness related items to verify and update via Dashboard



What is OSA Dashboard?

- Single platform to deal with all documents related to our officership for readiness, deployments, career, promotions, et. al
- In the past: multiple applications to deal with
- Now: everything Commission Corps related can be done through a single friendly and easy to operate application



How to Access OSA Dashboard

- CCMIS website <https://dcp.psc.gov/ccmis/>
- Login → Officer Secure Area Sign In
 - Click on OSA Sign In

The screenshot displays the top section of the CCMIS website. At the top left is the logo of the U.S. Public Health Service, followed by the text "COMMISSIONED CORPS OF THE U.S. PUBLIC HEALTH SERVICE". On the right side, there is a button labeled "OSA Sign In" which is circled in red. Below this is a search bar with the placeholder text "I'm looking for...". A dark blue navigation bar contains several menu items: "Login", "Assignments", "COER", "Financial Services", "Forms", "Medical Affairs", "Officer Support", "Policy", "Promotions", and "Readiness". The "Login" item is circled in red. A dropdown menu is open under "Login", showing "eCORPS", "Officer Secure Area Sign In" (circled in red), "AMS Integration", "Commissioned Corps Learning Management System (CCLMS)", and "Responder e-Learn". Below the navigation bar, there are sections for "CCHQ", "Commissioned Corps Bulletins", and "Recruitment". A news section titled "COMMISSIONED CORPS NEWS" features a headline "19 Temporary Grade Promotions Announced!". To the right, there is a "TWEETS" section with a Twitter icon. A red arrow points from the "OSA Sign In" button in the top right to the "Login" menu item in the navigation bar.



How to Access OSA Dashboard

- In Officer Secure Area: go through the Security Statement and click on Continue to Secure Area
- In Selecting your Login Method: login to the Dashboard application



COMMISSIONED CORPS OF THE
U.S. PUBLIC HEALTH SERVICE

I'm looking for...

Login Assignments COER Financial Services Forms Medical Affairs Officer Support Policy

About CCHQ Commissioned Corps Bulletin

Officer Secure Area

Security Statement

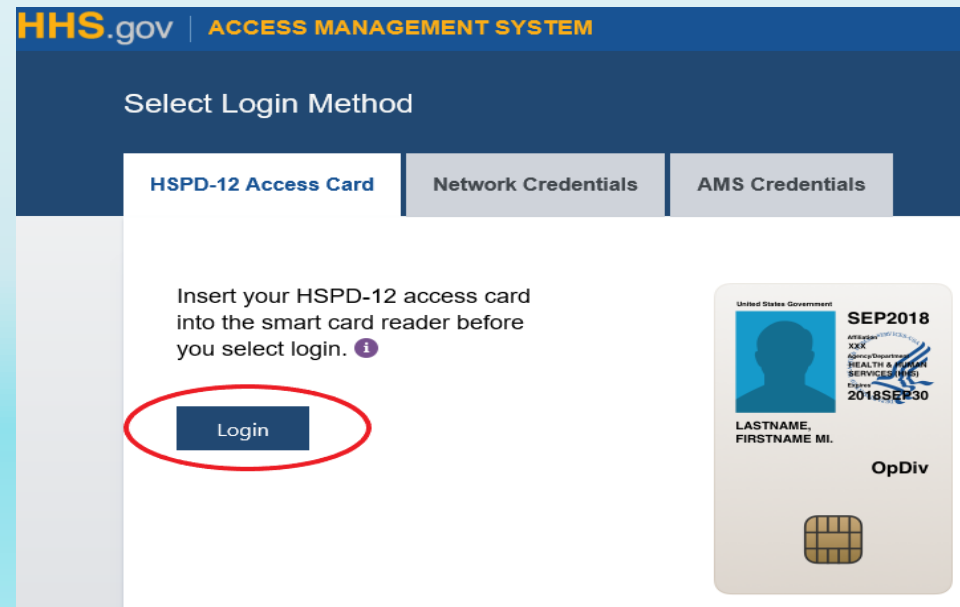
You are accessing a U.S. Government information system, which includes (1) this computer, (2) this computer network, (3) all computers connected to this network, and (4) all devices and storage media attached to this network or to a computer on this network. This information system is provided for U.S. Government-authorized use only.

Unauthorized or improper use of this system may result in disciplinary action, as well as civil and criminal penalties.

By using this information system, you understand and consent to the following:

- You have no reasonable expectation of privacy regarding any communications or data transiting or stored on this information system. At any time, and for any lawful Government purpose, the government may monitor, intercept, and search and seize any communication or data transiting or stored on this information system.
- Any communication or data transiting or stored on this information system may be disclosed or used for any lawful government purpose.

Continue to Secure Area



HHS.gov | ACCESS MANAGEMENT SYSTEM

Select Login Method

HSPD-12 Access Card Network Credentials AMS Credentials

Insert your HSPD-12 access card into the smart card reader before you select login. ⓘ

Login

United States Government
SEP2018
ASK
Agencies/Departments
HEALTH & HUMAN
SERVICES/OPDIV
Expires: 2018SEP30
OpDiv

LASTNAME, FIRSTNAME MI.

OpDiv





Home

Logout

All

Admin Code Lookup

COER

eCMCS Messaging Center

Positions & Billets

RedDOG - Self Service

eOPF

Access Your Official Personnel Folder (OPF)

eDOC-U (Document Upload)

OPF Access granted by Officer

CC Headquarters

Commissioned Corps Modernization

Health Professions Special Pay

Officer Resources

Dashboard

Home / Dashboard



Officer Details

Category

Agency

Projected Readiness

Readiness Status

Basic

- On the menu, click on All to expand items below
 - COER
 - eCMCS Messaging Center
 - Positions and Billets
 - RedDOG-SelfService
- Click on eOPF to expand items below
 - Access your Official Personnel Folder (OPF)
 - eDOC-U (Document Upload)
 - OPF Access granted by Officer
- CC Headquarters information and Officer Resources are below



OSA Dashboard Important Items

- License and Certification Details
- New Messages and New Surveys
- Promotion Details with Up-to-Date Promotion Consideration
- Projected Readiness
- On Call Status for Deployments with the Last and Next On Call Dates
- Retirement Eligibility Dates
- Periodic Health Update (PHU) Details

Dashboard

Home / Dashboard



3 New Messages

1 New Surveys

Officer Details

Category	Pharmacist
Agency	IHS

License and Certification Details

Licensure Status	Valid license
License Expiration Date	10/31/2021

Promotion Details

TGrade Promotion Eligible Date *	7/1/2025
PGrade Promotion Eligible Date *	10/15/2026

You are NOT up for **COMPETITIVE** promotion consideration during the 2020 promotion cycle. Junior Officers who may be under consideration for Non-competitive promotion are not included in this determination.

Information is available on the Promotions website.

* Promotional eligible dates and criteria are established by policy: CCI 333.01 "Permanent Grade Promotions" and CCI 332.01 "Temporary Promotions"

Projected Readiness

Readiness Status	Readiness Description	Date	Last Updated Date
Basic	Qualified	202002	1/8/2020

On Call Status

Last On Call Date	Next On Call Date
10/1/2019	3/1/2020

Periodic Health Update (PHU) Details

Report Date for Initial PHU	11/30/2020
Next Report Date for PHU	11/30/2021

Retirement Details

20 Year Retirement Eligibility Date	10/15/2030
30 Year Mandatory Retirement Date	10/15/2039

OSA Dashboard Important Items

More details of your readiness are on the lower part of the same screen

Officer Dashboard

Deployment Readiness

COMPONENT_DETAIL	30 Day Forecast	60 Day Forecast	90 Day Forecast	Date of Last Update
BLS	Qualified	Qualified	Qualified	11/02/2019
Deployment Role	Qualified	Qualified	Qualified	11/02/2019
Fitness	Qualified	Qualified	Qualified	11/02/2019

Medical Readiness


COMPONENT_DETAIL	30 Day Forecast	60 Day Forecast	90 Day Forecast	Date of Last Update
Hepatitis B Vaccination	Qualified	Qualified	Qualified	11/02/2019
Influenza Vaccination	N/A	Qualified	Qualified	11/02/2019
Measles Vaccination	Qualified	Qualified	Qualified	11/02/2019
Medical Exam	Qualified	Qualified	Qualified	11/02/2019
Mumps Vaccination	Qualified	Qualified	Qualified	11/02/2019
PPD	Qualified	Qualified	Qualified	11/02/2019
Rubella Vaccination	Qualified	Qualified	Qualified	11/02/2019
Tetanus/Diphtheria Vaccination	Qualified	Qualified	Qualified	11/02/2019
Vancella Vaccination	Qualified	Qualified	Qualified	11/02/2019
Verified Weight	Qualified	Qualified	Qualified	11/02/2019

Training Readiness

COMPONENT_DETAIL	30 Day Forecast	60 Day Forecast	90 Day Forecast	Date of Last Update
BASIC Training	Qualified	Qualified	Qualified	11/02/2019
FEMA Training	Qualified	Qualified	Qualified	11/02/2019

Officership Readiness

COMPONENT_DETAIL	30 Day Forecast	60 Day Forecast	90 Day Forecast	Date of Last Update
License	Qualified	Qualified	Qualified	11/02/2019



More Details – Messaging Center

Messages and Surveys Center can be accessed from two places

Commissioned Corps of the U.S. Public Health Service
Management Information System

Dashboard

Home / Dashboard

Officer Details

Category	Pharmacist
Agency	IHS

License and Certification Details

Licensure Status	Valid license
License Expiration Date	10/31/2021

Promotion Details

TGrade Promotion Eligible Date *	7/1/2025
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Home / Dashboard

Admin Code Lookup

CCER

eCMCS Messaging Center

Positions & Slots

RecDOS - Self Service

eOPF

Access Your Official Personnel Folder (OPF)

eDOCU (Document Upload)

OPF Access granted by Officer

3 New Messages 1 New Surveys

Inbox

Message Center / Inbox

Search - Messages

MailBox

From Date

Sender

To Date

Priority

View

Search

Search Results

Sender	Subject	Priority	Received Date	Message Type	View
Susan M. Orsega	Deployment Opportunity: CDC Ebola Virus Disease Response	Low	09/11/2019 06:47 PM	Secure Message	1
Susan M. Orsega	NEW VOLUNTEER DEPLOYMENT OPPORTUNITY-BALTIMORE RAM EVENT!!	Low	08/06/2019 11:51 AM	Secure Message	1
Susan M. Orsega	NEW VOLUNTEER DEPLOYMENT OPPORTUNITY-BALTIMORE RAM EVENT!!	Low	08/06/2019 11:46 AM	Secure Message	1
Susan M. Orsega	NEW VOLUNTEER DEPLOYMENT OPPORTUNITY-BALTIMORE RAM EVENT!!	Low	08/06/2019 11:44 AM	Secure Message	1
Susan M. Orsega	Commissioned Corps Headquarters-NEW Remote Area Medical (RAM) Missions	Medium	06/13/2019 01:39 PM	Secure Message	1
Lawrence J. Furman	Notification of Mailing of Form 2018 W-2c Statement	High	03/11/2019 09:45 AM	Secure Message	1

Bulk Delete

Commissioned Corps of U.S. Public Health Service
Management Information System

electronic Corps Mass Communication System (eCMCS)
Messaging Center

Dashboard

Home / Dashboard

MESSAGES
7
3 New

SURVEYS
1
0 Completed, 0 In Progress, 1 Not Started

electronic Corps Mass Communication System (eCMCS)
Messaging Center

Surveys

Member Corner / My Surveys

Surveys

Title	Description	Type	Created Date	End Date	Status	Anonymous	Take Survey
Corps Service Motto Challenge	Vote for the best service motto from the final list of 6	Feedback	2019-06-20	2019-07-20	Not Started	Yes	

Go to page: 1 Row count: 10

Showing 1 of 1

More Details – Accessing COER

Access COER directly from the Officer Dashboard

U.S. PUBLIC HEALTH SERVICE
1798

Commissioned Corps
Management Information System

Home
Logout
All
Admin Code Lookup
COER
eCMCS Messaging Center
Positions & Billets
RedDOG - Self Service
eOPF
Access Your Official Personnel Folder (OPF)
eDOC-U (Document Upload)
OPF Access granted by Officer
CC Headquarters
Commissioned Corps Modernization
Health Professions Special Pay
Officer Resources

Dashboard
Home / Dashboard

Officer Details

Category
Agency

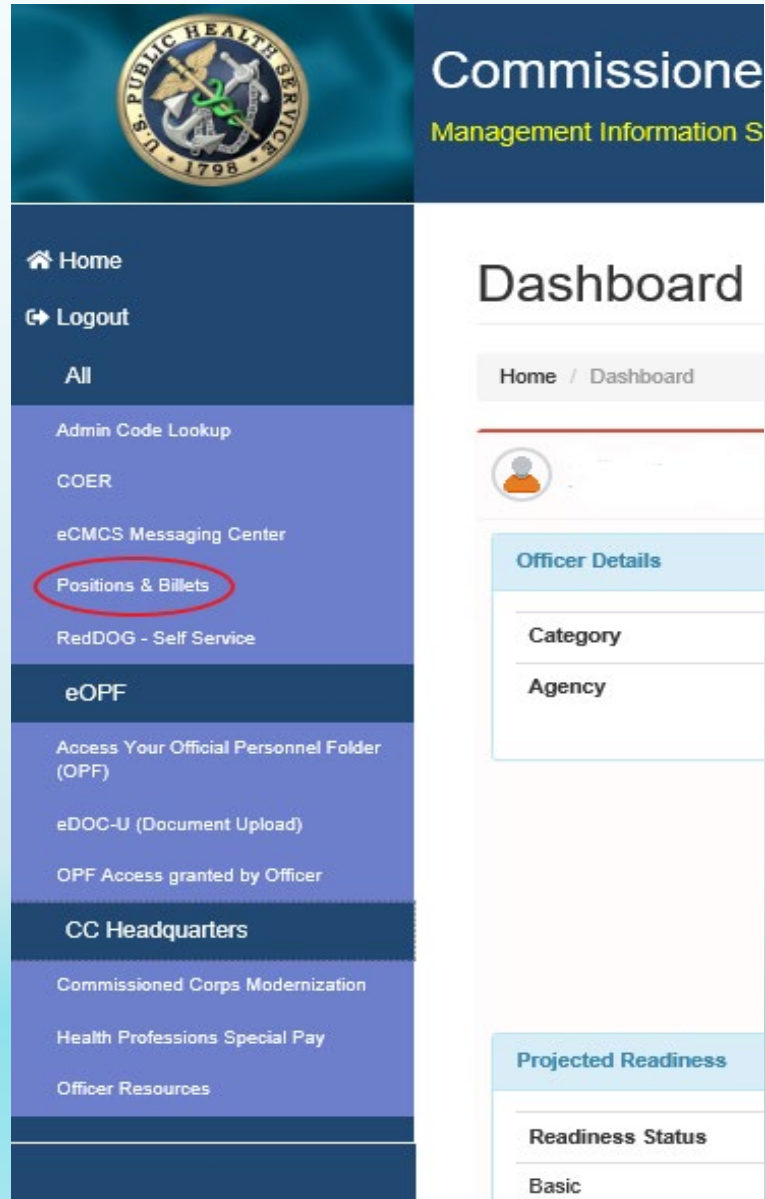
Projected Readiness

Readiness Status
Basic

- Resources
 - Utility Tasks
 - Officer Information
 - Check COER Status
 - Notify Rater Again - Email
 - Notify R.O. Again - Email
 - Print COER
 - Exit COER



More Details – Positions & Billets



Commissioned Corps Management Information System

Home / Logout

All

- Admin Code Lookup
- COER
- eCMCS Messaging Center
- Positions & Billets**
- RedDOG - Self Service

eOPF

- Access Your Official Personnel Folder (OPF)
- eDOC-U (Document Upload)
- OPF Access granted by Officer

CC Headquarters

- Commissioned Corps Modernization
- Health Professions Special Pay
- Officer Resources

Dashboard

Home / Dashboard

Officer Details

Category
Agency

Projected Readiness

Readiness Status
Basic

Access Billets and Positions directly from the Officer Dashboard



U.S. Department of Health & Human Services

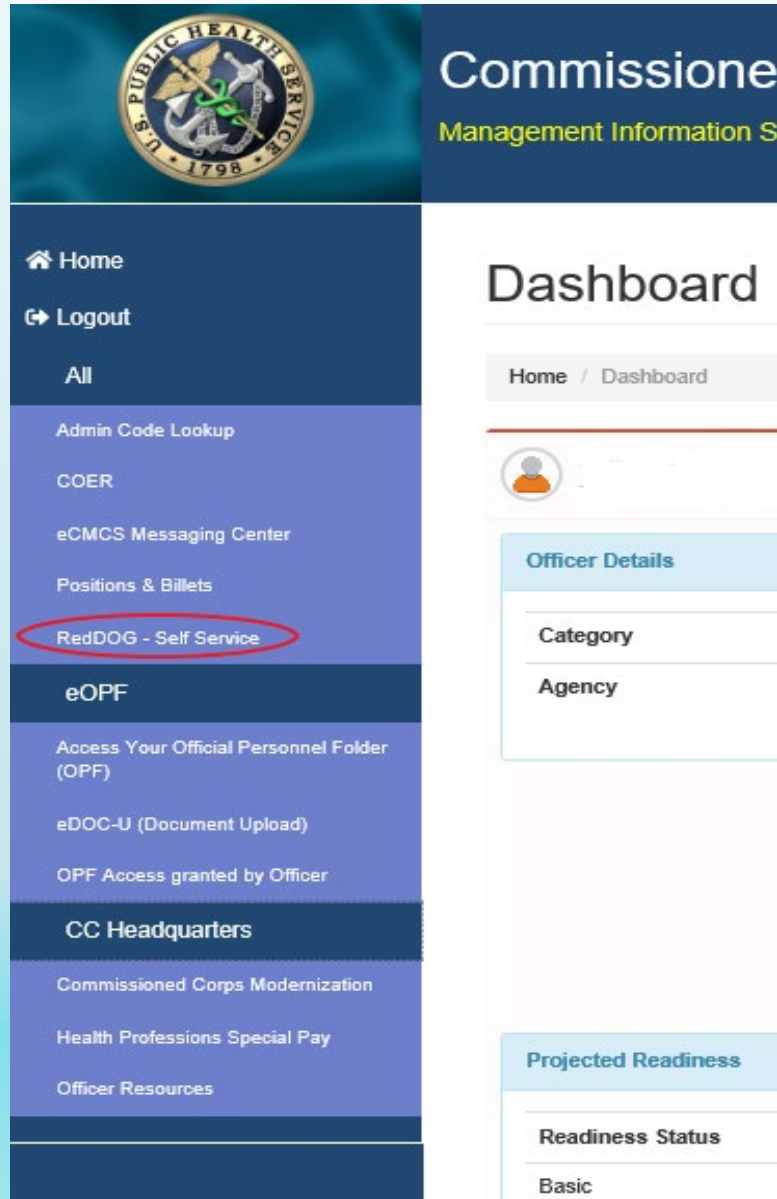
Commissioned Corps of U.S. Public Health Service
Management Information System

Home Billets Positions Goto OSA Menu

Office of Commissioned Corps Operations

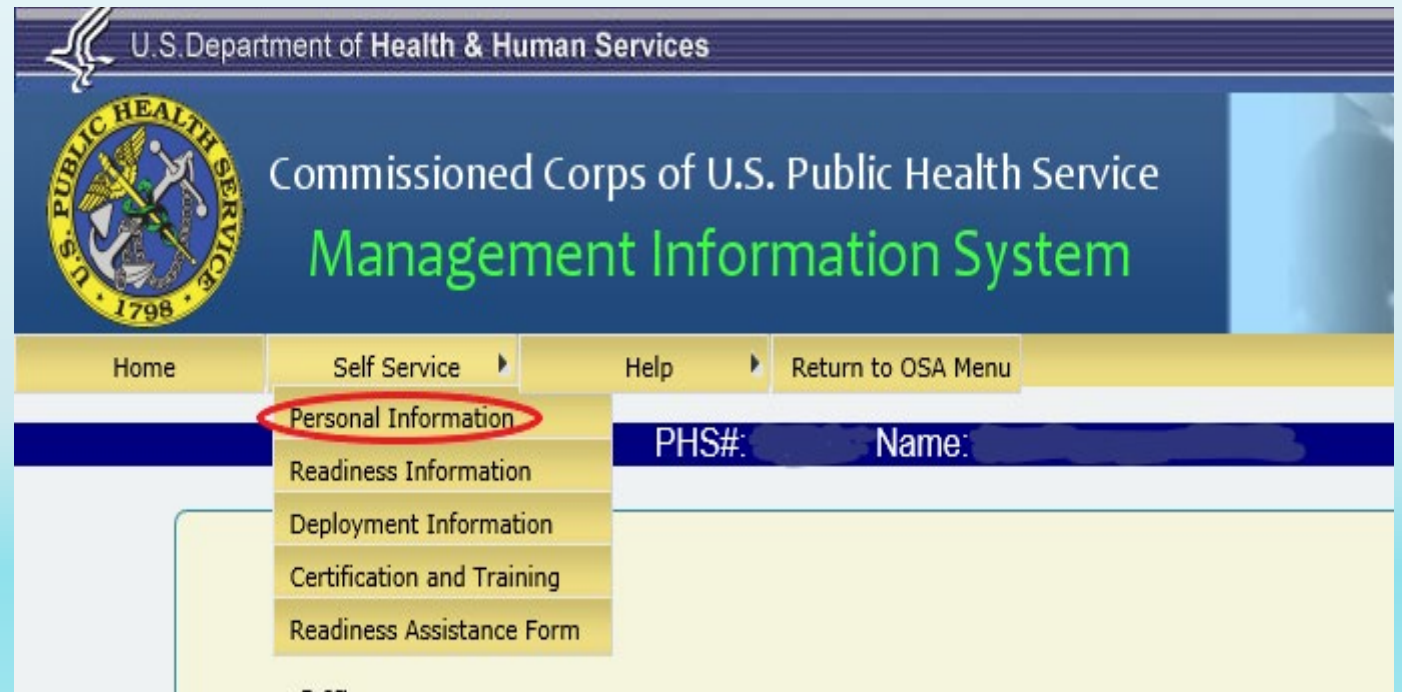


More Details – RedDOG – Self Service



The screenshot shows the RedDOG Self Service dashboard. At the top left is the U.S. Public Health Service seal. The main header reads "Commissioned Corps of U.S. Public Health Service Management Information System". A left-hand navigation menu lists various services, with "RedDOG - Self Service" circled in red. The main content area is titled "Dashboard" and includes a breadcrumb trail "Home / Dashboard", a user profile icon, and sections for "Officer Details" (with fields for Category and Agency) and "Projected Readiness" (with a field for Readiness Status).

We can access RedDOG – Self Service directly from the Officer Dashboard. Self Service menu has the main area to verify and upload readiness information.




The screenshot shows the RedDOG Self Service menu. At the top is the U.S. Department of Health & Human Services logo and the text "U.S. Department of Health & Human Services". Below this is the U.S. Public Health Service seal and the text "Commissioned Corps of U.S. Public Health Service Management Information System". A navigation bar contains "Home", "Self Service", "Help", and "Return to OSA Menu". The "Self Service" menu is expanded, showing options: "Personal Information" (circled in red), "Readiness Information", "Deployment Information", "Certification and Training", and "Readiness Assistance Form". Below the navigation bar are fields for "PHS#" and "Name:".



RedDOG Self Service – Personal Information

U.S. Department of Health & Human Services



Commissioned Corps of U.S. Public Health Service
Management Information System

Home Self Service ▾ Help ▾ Return to OSA Menu

Personal Information
Readiness Information
Deployment Information
Certification and Training
Readiness Assistance Form

PHS#: Name:

Personal Information

Phone Numbers

#	Phone Type	Area/Country Code	Number	Extension		
1.	Cellular/Portable Phone	720			Edit	Delete
2.	Home Phone Number	720			Edit	Delete
3.	Work Phone Number	605	8673192		Edit	Delete

Add New Phone

2 Email Addresses

2 Home & Mailing Addresses

4 Emergency Contacts

5 Supervisor Information

RedDOG Self Service – Readiness History Info

U.S. Department of Health & Human Services

Commissioned Corps of U.S. Public Health Service
Management Information System

Home Self Service Help Return to OSA Menu

Personal Information
Readiness Information
Deployment Information
Certification and Training
Readiness Assistance Form

PHS#:

Download Immunization Report

Readiness Information

1. Readiness Status

Readiness History Info

#	Basic Status	Description	Date	Last Updated
1.	Basic	Qualified	12/2019	11/30/2019
2.	Basic	Qualified	11/2019	10/31/2019
3.	Basic	Qualified	10/2019	9/30/2019
4.	Basic	Qualified	09/2019	8/31/2019
5.	Basic	Qualified	08/2019	8/5/2019

2. Physical Fitness

3. Waivers

4. Verified Weight

5. Weight Management

6. Immunization

7. Roles

8. FMRB Status

RedDOG Self Service - Readiness Information - APFT

U.S. Department of Health & Human Services

Commissioned Corps of U.S. Public Health Service
Management Information System

Home Self Service Help Return to OSA Menu

Personal Information
Readiness Information
Deployment Information
Certification and Training
Readiness Assistance Form

PHS#: _____

Download Immunization Report

Readiness Information

1. Readiness Status
2. **Physical Fitness**

APFT Info

Please only upload a signed APFT report (7044 form) using the upload button for an APFT completed after 9/30/2018. Do not upload any other forms using this tool.

#	Exam Date	Overall Fitness Level	Uploaded to eDocU		
1.	11/19/2019	Excellent	<input checked="" type="checkbox"/>	Edit / View	Upload Verified APFT to eDOC-U
2.	02/07/2019	Excellent	<input checked="" type="checkbox"/>	View	
3.	05/22/2018	Excellent	<input type="checkbox"/>	View	
4.	08/09/2017	Excellent	<input type="checkbox"/>	View	
5.	10/30/2016	Excellent	<input type="checkbox"/>	View	


▶ ▶▶

Add New Physical Fitness Exam

3. Waivers
4. Verified Weight
5. Weight Management
6. Immunization
7. Roles
8. FMRB Status

RedDOG Self Service - Weight Management and Immunization

U.S. Department of Health & Human Services



Commissioned Corps of U.S. Public Health Service
Management Information System

Home Self Service ▾ Help ▾ Return to OSA Menu

- Personal Information
- Readiness Information**
- Deployment Information
- Certification and Training
- Readiness Assistance Form

PHS

Download Immunization Report

Readiness Information

1. Readiness Status
2. Physical Fitness
3. Waivers
4. Verified Weight
- 5. Weight Management**
6. Immunization
7. Roles
8. FMRB Status

Weight Management Data

Status Date	Status	Reviewer	Notes
No Weight Management info found.			



RedDOG Self Service– Deployment Information

U.S. Department of Health & Human Services

Commissioned Corps of U.S. Public Health Service
Management Information System

Home Self Service Help Return to OSA Menu

Personal Information
Readiness Information
Deployment Information
Certification and Training
Readiness Assistance Form

PHS#

Deployment Information

- 1 Passport Information
- 2 Visa Information
- 3 Language Information
- 4 Airport Information
- 5 Specialty Information

#	Specialty	Certified	Certified Date		
1.	PHARMACIST-AMBULATORY	Y	07/01/2016	Edit	Delete
2.	PHARMACIST-CLINICAL	Y	07/01/2016	Edit	Delete
3.	PHARMACIST-HOSPITAL	Y	07/01/2016	Edit	Delete
4.	PHARMACIST-KINETICS	Y	07/01/2016	Edit	Delete
5.	PHARMACIST-PHARMACEUTICS	Y	07/01/2016	Edit	Delete


▶ ▶▶

Add New Specialty

- 6 Team Information
- 7 Deployment History

RedDOG Self Service– Certification and Training

U.S. Department of Health & Human Services



Commissioned Corps of U.S. Public Health Service
Management Information System

Home Self Service Help Return to OSA Menu

Certification / Training

- Personal Information
- Readiness Information
- Deployment Information
- Certification and Training**
- Readiness Assistance Form

1. Certification

Certification

#	BLS Exp Date	ACLS Exp Date	ATLS Exp Date	PALS Exp Date
1.	9/30/2021	4/30/2021		4/30/2020

Certification / Training

1. Certification

2. Training

2. Training

Training

#	Course Name	Date Completed
1.	IS-800.A National Response Plan (NRP), An Introduction	12/31/2017
2.	IS-200 ICS for Single Resources and Initial Action Incidents	12/31/2017
3.	IS-700 National Incident Management System (NIMS), An Introduction	12/31/2017
4.	IS-100 Introduction to Incident Command System, I-100	12/31/2017
5.	156 - Heat Exposure Injuries	6/26/2011



RedDOG Self Service– Readiness Assistance Form

U.S. Department of Health & Human Services

Commissioned Corps of U.S. Public Health Service
Management Information System

Home Self Service Help Return to OSA Menu

PHS#:

Personal Information
Readiness Information
Deployment Information
Certification and Training
Readiness Assistance Form

Readiness Assistance Form

- INSTRUCTIONS:
Please provide as much detail as possible in the notes section.
All supporting documentation should be sent to RedDOG@hhs.gov.

Support email:

Enter your email:

First Name: 20 Characters Left.

Last Name: 30 Characters Left.

Nature of Question:
Medical Readiness - Immunizations
Medical Readiness - Medical Exam
Other
Physical Readiness - APFT
Readiness - Licensure
Training Readiness - BLS
Training Readiness - FEMA/EMI
Training Readiness - eLearn

Notes:

Maximum 2000 Character

Main Menu – Access Your OPF

Commissioned Corps Management Information System

Home

Logout

All

Admin Code Lookup

COER

eCMCS Messaging Center

Positions & Billets

RedDOG - Self Service

eOPF

Access Your Official Personnel Folder (OPF)

eDOC-U (Document Upload)

OPF Access granted by Officer

CC Headquarters

Commissioned Corps Modernization

Health Professions Special Pay

Officer Resources

You can access your Official Personnel Folder (OPF)

Welcome to the Commissioned Corps Electronic File Room

Privacy Act Information

This official personnel folder is to be used only for official purposes.

I understand that the contents are confidential and are not to be disclosed to unauthorized persons. Unauthorized disclosures may subject the individual responsible to a substantial fine.

IMPORTANT NOTICE: The Document Viewer has been replaced in the eOPF, please refer to the instructions in the following Adobe Acrobat document: [Using the new eOPF Document Viewer \(PDF, 1.7 MB\)](#)

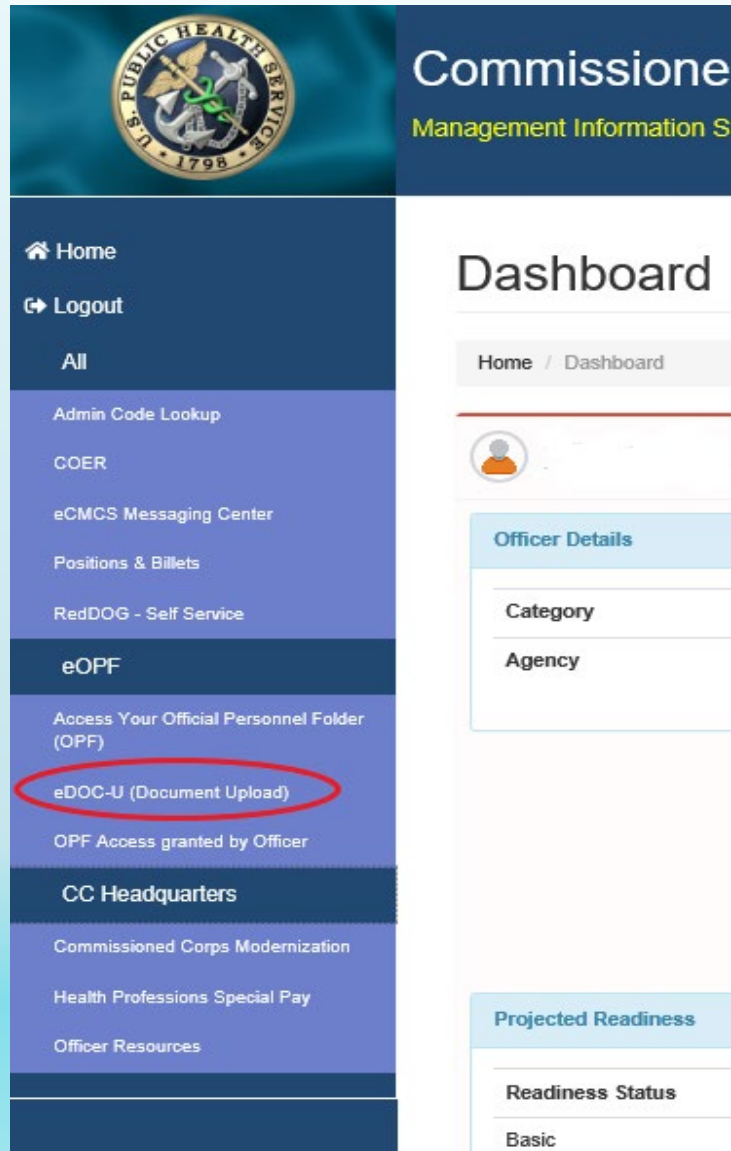
eDOC-U Upload

Search eOPF

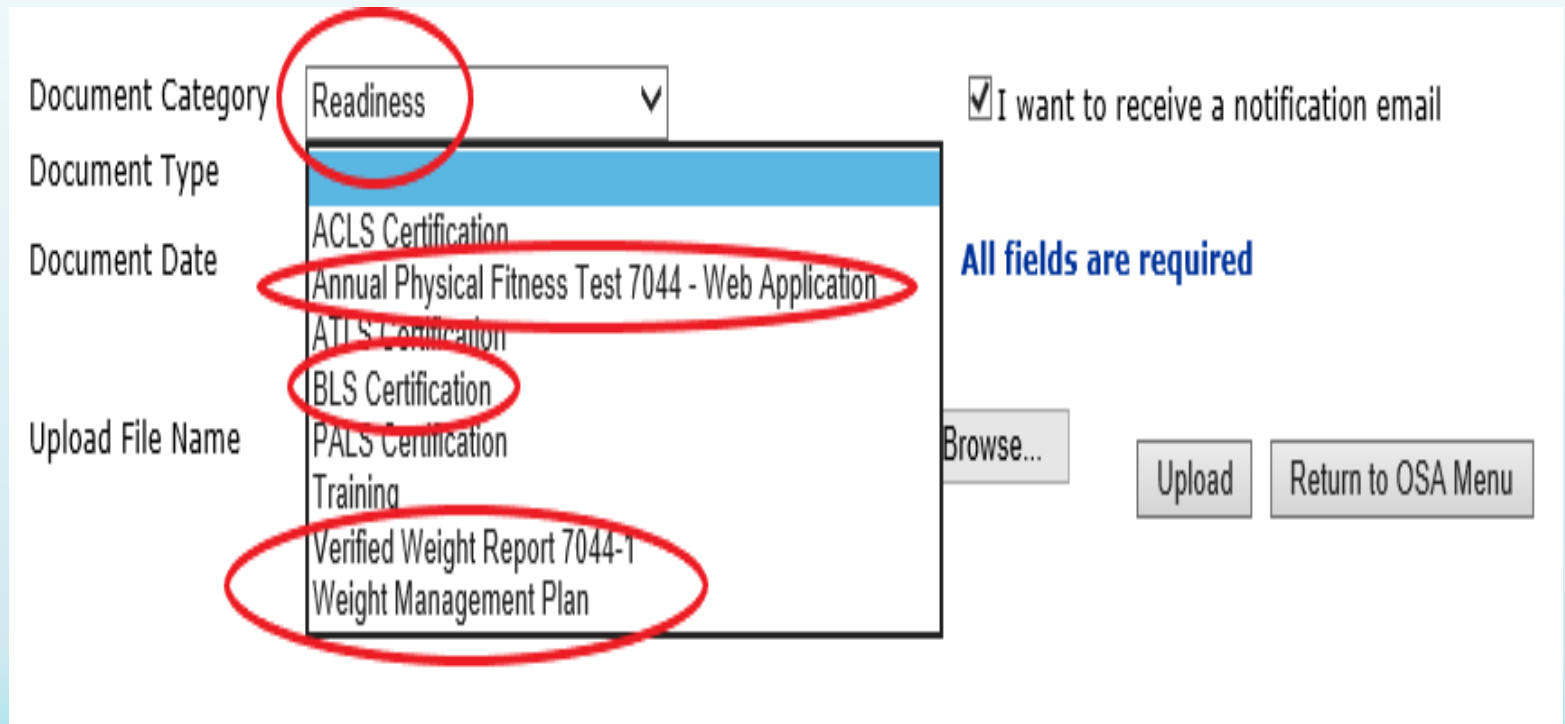
Return



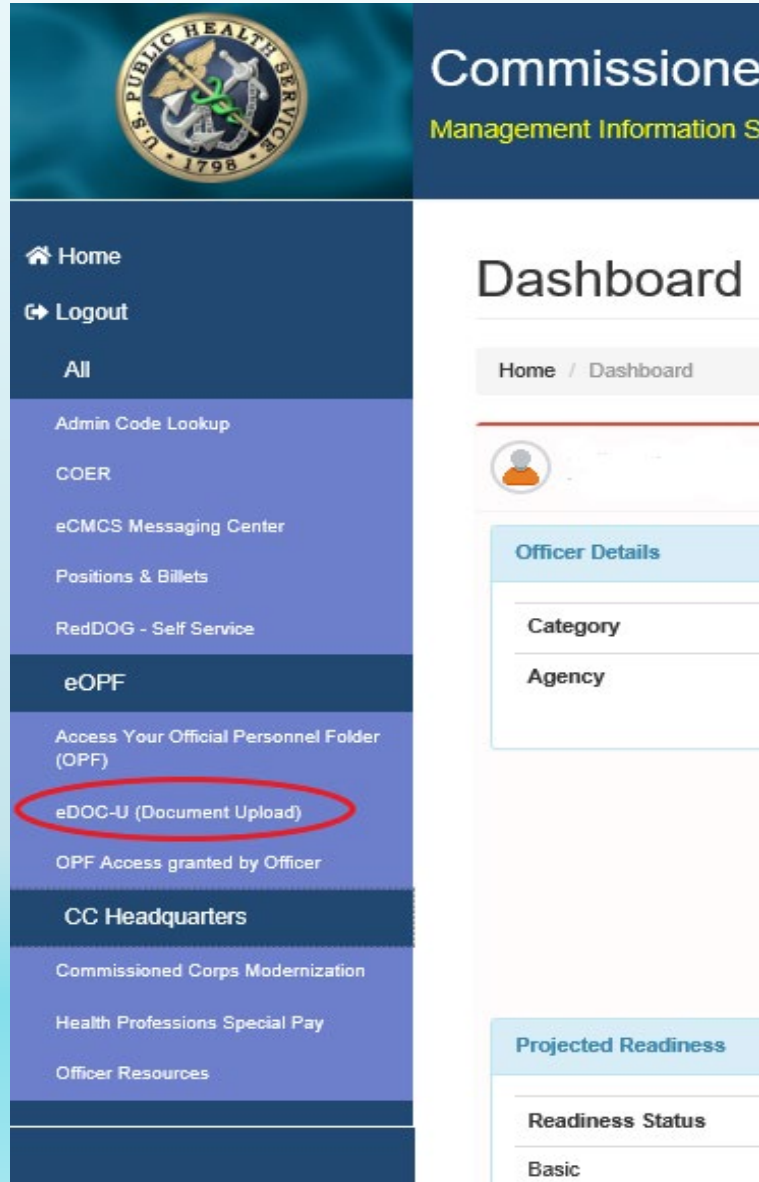
eDOC-U (Document Upload) – Readiness



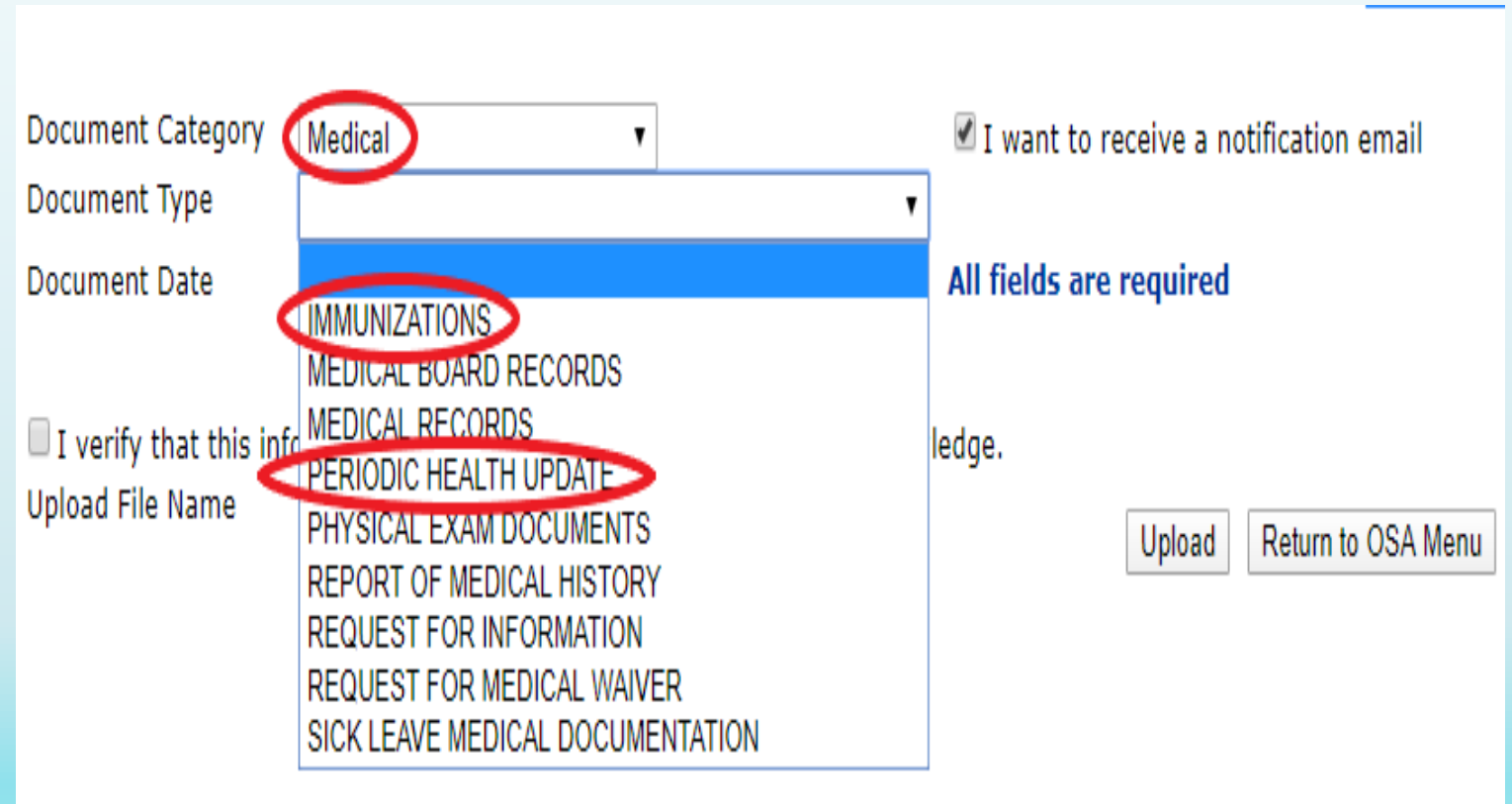
Upload your official documents under Readiness



eDOC-U (Document Upload) - Medical



Upload your official documents under Medical



eDOC-U (Document Upload) - Licensure

Commissioned Corps Management Information System

Dashboard

Home / Dashboard

Officer Details

Category

Agency

Projected Readiness

Readiness Status

Basic

Upload your Licensure

Document Category: **eOPF** (circled in red)

Document Type: **Licensure** (circled in red)

Document Date

Upload File Name

I want to receive a notification email

All fields are required

Browse... Upload Return to OSA Menu

- Agency/Category Awards
- Appointment
- Board Certification / Credential
- BRS Training Certificate
- Certificate of Appreciation
- Certificate of Completion
- Continuing Education Summary Sheet
- Counseling Form A
- Counseling Form B
- Curriculum Vitae
- HHS-520 - Request for Approval of Outside Activity
- Letter of Appreciation
- Licensure** (circled in red)
- Officer Statement
- TDY without POs
- Telework Agreement
- Transcript (Unofficial)

Check important documents CC Headquarters:
Commissioned Corps Modernization
Health Professions Special Pay
Officer Resources



OSA Dashboard

OSA Dashboard is a single platform that will help each officer to maintain basic readiness standards as outlined in recently signed documents

- Commissioned Corps Instruction 241.01 “Readiness and Duty Requirements”
- Commissioned Corps Instruction 241.02 “Deployment of Corps Officers”
- Personnel Operations Memorandum 821.75 “Readiness Compliance”
- Personnel Operations Memorandum 821.76 “Deployment Procedures”
- Commissioned Corps Directive 121.02 “Deployment and Readiness”



Contacts if Questions

- CCHelpDesk@hhs.gov
 - for system issues while in the OSA, email to Commissioned Corps Help Desk
- RedDOG@hhs.gov or Readiness Assistance Form on Self-Service
 - for non-medical data and Self-Service application issues
- WeightStandards@hhs.gov
 - for Weight Standards Program questions
- MACCHQ@hhs.gov
 - for Medical information
- PHSLicensure@hhs.gov
 - for Licensure questions
- AMSHelp@hhs.gov
 - If issues accessing OSA



Contacts if Questions

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