



## Commissioned Corps of the US Public Health Service Scientist Professional Advisory Committee



Meeting Minutes; SEPTEMBER 3, 2019

Via Webex meeting: [Join Webex meeting](#)

Or via phone: 1-210-795-0506; 1-877-465-7975; [Global call-in numbers](#)

Access code: 901 276 235

Total Attendance: 148

### Chief Scientist Officer and 2019–2020 SciPAC Executive Board Members

Rank	Name	Role	
CAPT	Eckert, John	Chief Scientist Officer	Present
CAPT	Thomas, Jennifer	Ex-Officio Chairperson	Present
CDR	Barbour, Kamil	COF Liaison	Present
CDR	Rodgers, Loren	Chair	Present
LCDR	Shumate, Alice	Executive Secretary	Excused
LCDR	Wilken, Jason	Vice Chair; Rules & Membership Chair	Present

### Voting Members

Rank	Name	Role	
CDR	Bjork, Adam	Policy Subcommittee Chair	Present
CDR	Dee, Deb	Category Day Chair	Present
CDR	Goodrich-Doctor, Adrienne	Website Subcommittee Chair	Present
CDR	Huang, David	Science Subcommittee Co-Chair	Present
CDR	Kenney, James	Awards Subcommittee Chair	Absent
CDR	Rossiter, Lana	Mentoring Subcommittee Chair	Excused
CDR	Zhou, Eric	Career Development Subcommittee Co-Chair	Present
LCDR	Blessington, Tyann	Career Development Subcommittee Chair	Present
LCDR	Bowen, Ginny	Mentoring Subcommittee Co-Chair	Excused
LCDR	Hassan, Iram	Visibility Subcommittee Chair	Present
LCDR	Irvin-Barnwell, Elizabeth	Readiness Subcommittee Chair	Absent
LCDR	Jamoom, Eric	Science Subcommittee Chair	Present
LCDR	Leshin, Jonathan	Recruitment and Retention Subcommittee Chair	Present
LCDR	Ou, Oliver	Category Day Subcommittee Co-Chair	Present
LCDR	Zhang, Xinzhi	Website Subcommittee Co-Chair	Present

Rank	Name	Role	
LT	Chen, Debra	Recruitment and Retention Subcommittee Co-Chair	Present

### Non-voting Liaisons

Rank	Name	Role	
CAPT	Sanders, Martin	COA Liaison	Absent
CDR	Halldin, Cara	CCWIAB Liaison	Present
CDR	Odom, Erika	PACE Liaison	Present
CDR	Perez, Cesar	MOLC Liaison	Present
CDR	Pulliam, Sara	PSYPAG Liaison	Absent
LCDR	Iturriaga, Luis	SOAGDAG Liaison	Present
LCDR	Jeisy Scott, Victoria	JOAG Liaison	Excused

### Participation by Non-voting Scientist Officers:

CAPT Karon Abe; CAPT Nelson Adekoya; CAPT Marco Bennett; CAPT Aditya Bhagwat; CAPT Heidi Blanck; CAPT Jennifer Bodart; CAPT Joseph Despins; CAPT Diana Elson; CAPT Jeffrey Goodie; CAPT Arlin Hatch; CAPT Sally Hu; CAPT Rosa Key-Schwartz; CAPT Mehran Massoudi; CAPT Ryan Novak; CAPT Sukhminder Sandhu; CAPT William Satterfield; CAPT Michael Smith; CDR Qiao Bobo; CDR Sharyn Brown; CDR Renee Calanan; CDR Dan-My Chu; CDR Chekesha Clingman; CDR Minglei Cui; CDR Zewditu Demissie; CDR Judy Facey; CDR Anne France; CDR Seth Green; CDR Wei Guo; CDR Brian Harcourt; CDR Keisher Highsmith; CDR Emily Jentes; CDR Sara Lowther; CDR Lara Misegades; CDR Erin Nichols; CDR Ruiqing Pamboukian; CDR Cria Perrine; CDR Luz Rivera; CDR Alfredo Sancho; CDR Sharon Saydah; CDR Kenneth Sekulic; CDR Jacqueline Sram; CDR John Stansberry; CDR Emily Streeter; CDR Robin Toblin; CDR Nadra Tyus; CDR Jeremy Wally; CDR Angela Williams; CDR Lauren Zapata; CDR Yi Zhang; LCDR Tajah Blackburn; LCDR Neil Bonzagni; LCDR Christine Brady; LCDR Jonathan Burgos; LCDR Michael Gallaway; LCDR Rory Geyer; LCDR Kelsy Hoffman; LCDR Natasha Hollis; LCDR Gwendolyn Hudson; LCDR Folasade Kembi; LCDR Juan Lacayo; LCDR Rebecca Levine; LCDR Kimberly Litton-Belcher; LCDR Xiaowu Lu; LCDR Neali Lucas; LCDR Iman Martin; LCDR George Mitzner; LCDR Jonetta Mpofo; LCDR Jorge Muniz-Ortiz; LCDR Julie O'Donnell; LCDR Eduardo O'Neill La Luz; LCDR John Pesce; LCDR Hilda Razzaghi; LCDR Leslie Rivera-Rosado; LCDR Colleen Scott; LCDR Rachel Slayton; LCDR Pilgrim Spikes; LCDR Scott Steffen; LCDR Nancy Tian; LCDR Jessica Tomov; LCDR Esra Toussaint; LCDR Tyson Volkmann; LCDR Shondelle Wilson-Frederick; LCDR Julia Zucco; LT Prince Awuah; LT Angela Coulliette-Salmond; LT Nicholas Deputy; LT Samantha Dimisa; LT Jessica Dunn; LT Lacreisha Ejike-King; LT Leora Feldstein; LT Dianca Finch; LT Brett Forshey; LT Jayleen Gunn; LT Roberta Horth; LT Amanda Hott; LT Michelle Hughes; LT Jesica Jacobs; LT Pushpa Jayasekara; LT Michelle Johnson; LT Ian Kracalik; LT Ana Lauer; LT Michelle Lin; LT Ruth Link-Gelles; LT Gina Masessa; LT Oren Mayer; LT Eric Mooring; LT Nazia Rahman; LT Tia Rogers; LT Adelaida Rosario; LT Marsha Samson; LT Amy Schuh; LT Patrick Sears; LT Kelly Shaw; LT Taneshia Shelton; LT Micheal Shields; LT Dantrell Simmons; LT Matthew Stuckey; LT Tanesha Tutt; LT Emily Ussery; LT Carrie Whitworth; LT Nicholas Wiese; LT Nana Wilson; LT Lindsay Womack; LT Lauran

Woodard; LT Rebecca Woodruff; LT Kerui Xu; and LT Shannon York

**Excused Absences of Non-voting Scientist Officers:**

CAPT Anne Dobmeyer; CAPT Laura Draski; CAPT Dominic Frasca; CDR Robert Belde; CDR Jean Ko; CDR Matthew Newland; CDR Sanny Northbrook; CDR Tracy Powell; CDR Sara Vagi; LCDR Patrick High; LCDR Mary Puckett; LCDR Matthew Steele; LT Jennifer Beauregard; LT Kathleen Hartnett; and LT Erica Rose

- **Call to Order and Welcome:** CDR Loren Rodgers
  
- **CPO Report:** CAPT John Eckert
  - Thank you to all the new SciPAC leaders for this Operational Year, as well as those who served previously.
  - There is an effort by the OSG to restrict distribution of official Corps documents to non-governmental email addresses. Please be aware that you should not forward official documents to your personal email, and personal email addresses should not be subscribed to the listserv.
  - The DSG RADM Schwartz has overseen the distribution of letters to the eOPF of officers in the lowest quartile of the promotion scores. The CPO will seek to counsel all these officers who fall into that category.
  
- **Chair Report:** CDR Loren Rodgers
  - Welcome to new operational year, and thank you to everyone who volunteer to be in a leadership role. If you are interested in serving on a particular subcommittee, please reach out directly to that SC chair to express your interest.
  - The Science SC is planning to pilot an idea for forming a community of practice around the Surgeon General's priorities. A short survey will be distributed to assess your involvement in these priority areas, and I encourage you to respond.
  - We have been asked to limit our COF Symposium Category Day planning activities to non-governmental resources. This will impact the subcommittee's work, but please be aware that we should not be using government time, email, or equipment to conduct planning for the COF Symposium. CDR Dee will have more information.
  - We have been asked to migrate away from usage of Google products, including Gmail, google forms, and Google calendar. Therefore, the attendance form is no longer available for reporting attendance on SciPAC meetings.
  - Please be aware that any documents marked "For Official Use only" should not be emailed to personal email accounts. This includes announcements from CCHQ.
  
- **Vice Chair Report:** LCDR Jason Wilken
  - Meeting with subcommittees to kick off the new OY.
  
- **Executive Secretary Report:** LCDR Alice Shumate
  - Welcome to the new operational year; I am excited to work with everyone this year!
  - We have changed attendance reporting for SciPAC meetings and eliminated the google form. Please follow the reporting methods listed in the meeting invite, either having your

attendance reported automatically if your full first and last name show in the Webex window, or else reporting to LCDR Shumate directly via email.

- In an effort to expedite distribution of meeting minutes, we are asking SciPAC Subcommittee Chairs, Co-Chairs and Liaisons to submit their written minutes as soon as possible after the meeting and using the template sent out last week. Please contact LCDR Shumate if you have questions.
- Finally, an standing SciPAC meeting invitation for this operational year will come out soon via the listserv; please watch for it and add it to your calendars.
  
- **COF Liaison Report:** CDR Kamil Barbour
  - PAC expenses for the last month were \$37.30 for reimbursement of SC survey costs. PAC revenue was \$640.00 as a result of donations and merchandise sales. The current SciPAC balance as of today is \$2,539.49.
  - Reminder to all subcommittees, funds are available to support PAC activities. Contact CDR Kamil Barbour ([iyk1@cdc.gov](mailto:iyk1@cdc.gov)) for details.
  - Email [scipacmerchandise@gmail.com](mailto:scipacmerchandise@gmail.com) for information on esprit de corps items such as coins.
  
- **Subcommittee Reports**
  - **Awards:** CDR James Kenney; Co-chair: CDR Zewditu Demissie
    - CDR Demissie and CDR Kenney are looking forward to Chairing the Awards SC this year.
    - The Awards SC is currently seeking volunteers to fill Award team leadership positions and to coordinate other Award SC functions. If you are interested in assisting the Awards SC this year, please contact CDR Kenney at [James.Kenney@FDA.hhs.gov](mailto:James.Kenney@FDA.hhs.gov) or CDR Demissie at [izj5@cdc.gov](mailto:izj5@cdc.gov).
  
  - **Career Development:** LCDR Tyann Blessington; Co-Chairs: CDR Eric Zhou, LCDR Rory Geyer
    - The Career Development Subcommittee (SC) Chair/Co-Chairs (CDR Eric Zhou, LCDRs Tyann Blessington, and Rory Geyer) are looking forward to working with the Subcommittee. Additionally, we want to thank LCDR Oliver Ou for his hard work with the Career Development SC last year and wish him best wishes in his new role in Category Day SC.
    - One effort that started last year, was to develop guidance for Scientist officers as they write and develop their Officer Statement (OS). That guidance should be released soon, and the SC is planning on providing additional information on the guidance during a training after the October SciPAC conference call updates.
    - The SC has recently issued a request for volunteer reviewers for the CV and OS Review service. We ask that all senior officers consider volunteering. We will be sending out information shortly for the CV and Officer Statement review for officers who are up for promotion in the next cycle; however, officers interested in submitting their CV for review prior to the general announcement can send their CV to CDR Kenneth Sekulic ([kenneth.d.sekulic.mil@mail.mil](mailto:kenneth.d.sekulic.mil@mail.mil)).
    - The Subcommittee Teams are assessing their needs for the year and we will likely need additional volunteers in the Subcommittee. We will be sending an

announcement out soon, but you are welcome to contact the Chair/Co-Chairs ([Tyann.Blessington@fda.hhs.gov](mailto:Tyann.Blessington@fda.hhs.gov); [Rory.Geyer@fda.hhs.gov](mailto:Rory.Geyer@fda.hhs.gov)>; [ZhouE@niaid.nih.gov](mailto:ZhouE@niaid.nih.gov)) if you are interested in joining the SC.

- **Category Day:** CDR Deb Dee; Co-Chair: LCDR Oliver Ou
  - Brief update provided verbally on the call and not available for the minutes. Please contact CDR Dee ([gdq7@cdc.gov](mailto:gdq7@cdc.gov)) and/or LCDR Ou ([Oliver.Ou@fsis.usda.gov](mailto:Oliver.Ou@fsis.usda.gov)) with questions.
- **Mentoring:** CDR Lana Rossiter; Co-Chairs: LCDR Ginny Bowen, LCDR Shayne Gallaway
  - Point of contact for officers who want to get involved: CDR Lana Rossiter ([Lana.Rossiter@fda.hhs.gov](mailto:Lana.Rossiter@fda.hhs.gov))
  - Most recent meeting: August 26, 2019
  - Next meeting: September 23, 2019
  - **Mentor Matching**
    - Active agreements (111), Pending (3); Mentee requests (8); Mentor applications (2); Matches (9)
    - Met with Peer Support Network to discuss transition and coordination between two groups
    - If you are a senior officer and are not currently mentoring a junior officer, or feel that you could take on an additional mentor, please email LT Shayne Gallaway ([lnx7@cdc.gov](mailto:lnx7@cdc.gov)) or LT Patrick High ([Patrick.High@samhsa.hhs.gov](mailto:Patrick.High@samhsa.hhs.gov)) for an application.
- **Policy:** CDR Adam Bjork ; Co-Chair: LCDR Matthew Steele
  - The Policy Subcommittee is in the process of standing the subcommittee up for this OY. Any officers interested in serving on the subcommittee should please email CDR Adam Bjork ([iyk4@cdc.gov](mailto:iyk4@cdc.gov)) and/or LCDR Matthew Steele ([Matthew.steele@fda.hhs.gov](mailto:Matthew.steele@fda.hhs.gov)). Opportunities exist to join the subcommittee's Policy Review Team and the Policy Development Team.
  - If there are any PHS policies—now or at any point during the year—about which you would like to provide comments or request more information, please do not hesitate to reach out to the contacts listed above.
- **Readiness:** LCDR Elizabeth Irvin-Barnwell; Co-Chairs: LCDR Angela Thompson-Paul, LCDR Rebecca Levine
  - The Response Preparedness Workgroup will be presenting its next seminar in November. The seminar will be held during the November SciPAC call and the topic is scheduled to be on the Opioid Rapid Response Teams.
  - The Readiness Resources workgroup has prepared a draft document on deployment packing guidance, which is currently under review, but should be available as a resource for officers shortly.
  - If you recently deployed (last few months) or are currently deployed, please send LCDR Elizabeth Irvin-Barnwell ([jcx0@cdc.gov](mailto:jcx0@cdc.gov)) an email so that we can include your accomplishment in our monthly highlights.

- **Recruitment and Retention:** LCDR Jonathan Leshin; Co-Chairs: LT Debra Chen, LCDR Alaine Knipes
  - **BLUF**
    - Grateful to the PAC for my co-chairs and I look forward to working with them over the next year.
    - If you are a junior officer interested in volunteering for the Peer Support Network, please contact LCDR Matthew Steele ([matthew.steele@fda.hhs.gov](mailto:matthew.steele@fda.hhs.gov)) or LCDR Folasade Kembi ([cto7@cdc.gov](mailto:cto7@cdc.gov)).
    - We need officers as greeters at OBC Open House and Graduation. Please contact CDR Mark Scheckelhoff if you are interested ([mark.r.scheckelhoff.mil@mail.mil](mailto:mark.r.scheckelhoff.mil@mail.mil))
    - If you are an officer looking to separate in the next few months, please contact CDR Minglei Cui to complete a separation survey ([minglei.cui@fda.hhs.gov](mailto:minglei.cui@fda.hhs.gov))
  - **Resources:** No updates at this time
  - **Interested Applicant:** No updates at this time
  - **OBC Engagement**
    - Seven new officers attended the August OBC
    - Eight scientists scheduled to attend the September OBC.
    - We are looking for officers to be present at the Open House and Graduation for new Officer support. Please contact CDR Mark Scheckelhoff ([mark.r.scheckelhoff.mil@mail.mil](mailto:mark.r.scheckelhoff.mil@mail.mil)) if you are interested in assisting
  - **Peer Support Network**
    - Two new matches were made in August
    - Additional peer mentors are needed to assist all new onboarding officers. Please contact LCDR Matthew Steele ([matthew.steele@fda.hhs.gov](mailto:matthew.steele@fda.hhs.gov)) or LCDR Folasade Kembi ([cto7@cdc.gov](mailto:cto7@cdc.gov)) if you are interested in supporting this effort.
  - **New CAD Seminars**
    - Planning has started for the following year. The team looks forward to welcoming new officers at next year's seminars.
    - Internal SOPs are being updated.
    - If you are a junior officer interested in leading a seminar for new officers or a senior officer available to answer questions, please email LT Erica Rose, [nqx4@cdc.gov](mailto:nqx4@cdc.gov), or LT Kathleen Hartnett, [iul9@cdc.gov](mailto:iul9@cdc.gov).
  - **CDC New Officer Monthly Meeting:** No updates at this time
  - **EIS/LLS:** No updates at this time
  - **Separation Survey**
    - Team has responded to informational request from CPO on current survey and response status
    - We are still using word of mouth to get contact information for officers with plans to separate; please continue to send this information to CDR Minglei Cui ([Minglei.Cui@fda.hhs.gov](mailto:Minglei.Cui@fda.hhs.gov)).
- **Rules and Membership:** LCDR Jason Wilken; Co-Chair: CDR Dan-My Chu
  - The Rules and Membership Subcommittee's major duties are to:
    - Update the SciPAC Charter triennially;

- Update the SciPAC SOP annually;
  - Oversee the SciPAC Membership nomination/application process;
  - Convene a Voting Member Selection Team; and
  - Coordinate the Executive Board's review of each subcommittee's SOP triennially.
  - This year, Category Day, Visibility and Website subcommittees will undergo their triennial SOP review.
  - This year, the SciPAC Charter will also undergo its triennial review.
  - Subcommittee membership recruitment is underway.
- **Science:** LCDR Eric Jamoom; Co-Chairs: CDR David Huang, LCDR Teresa Wang
- Point of contact for officers who want to get involved: LCDR Eric Jamoom ([eric.jamoom@hq.dhs.gov](mailto:eric.jamoom@hq.dhs.gov))
  - Most recent meeting: 8/30/19, 9-10am Science SC planning meeting.
  - Next meeting: 10/7; 11-11:45. Call-in information: Call: 855-852-7677 Access Code: 9999-8504-2134
  - **Open recruitment across the Science Subcommittee:** Science SC has open recruitment for all 4 Science Teams and seeking highly motivated scientists to support – the State of the Scientist team, Research & Practice team, Surgeon General's Priorities team, and Bibliography and Publications team. Formal announcements will be coming out shortly targeting priorities and requests for each team. Please reach out to Science Subcommittee Chair - LCDR Eric Jamoom ([eric.jamoom@hq.dhs.gov](mailto:eric.jamoom@hq.dhs.gov)) with your interest.
  - **New initiative...** Science Subcommittee is also looking at identifying subject matter experts working across the Surgeon General Priorities and World Health Organization's Global Public Health threats. We will be asking Scientists to identify their experience and interests using the eCMCS system and will be sending something out shortly. After identifying officers working in these important areas, these officers will form groups, ensure key stakeholders and perspectives are represented, identify key research objectives, and develop a group charter, and identify group deliverables. If you are interested in directly supporting this initiative, reach out to point of contacts - LCDR Shondelle Wilson-Frederick ([Shondelle.Wilson-Frederick@cms.hhs.gov](mailto:Shondelle.Wilson-Frederick@cms.hhs.gov)) and LT Lindsay Womack ([nrc1@cdc.gov](mailto:nrc1@cdc.gov)).
- **Visibility:** LCDR Iram Hassan; Co-Chairs: LCDR Colleen Scott, LT Ruth Link-Gelles
- Point of contact for officers who want to get involved: LCDR Iram Hassan ([iram.hassan@fda.hhs.gov](mailto:iram.hassan@fda.hhs.gov)) ; Co-Chairs: LCDR Colleen Scott ([ibk9@cdc.gov](mailto:ibk9@cdc.gov)) , LT Ruth Link-Gelles ([hzt7@cdc.gov](mailto:hzt7@cdc.gov))
  - **Newsletter Team:** The summer edition of the Scientist Officer Newsletter was published 8/30. This edition highlighted recent Scientist activities, including Category Day, the launch of the @PHS\_Scientist Twitter account, and other accomplishments.
  - **The Manuscript Highlights Team:** Published its 3<sup>rd</sup> Annual Spotlights Series, with a selection of 10 research studies published in 2018 with a Scientist Officer as senior- or -lead-author. If you missed any of the highlights, see the SciPAC Facebook page.

- **Fist Bump Team:** 3 electronic Fist Bumps recognizing officer achievements were just released. These can also be viewed on the Facebook page.
  - **Socials:** The DC and Atlanta Social teams are currently planning the annual SciPAC Halloween Party. Details will be disseminated via list-serve.
  - Other Visibility SC teams have no updates at this time.
  - There will be few openings in leadership positions within our SC and an announcement will be sent out shortly.
- **Website:** CDR Adrienne Goodrich-Doctor; Co-Chair: LCDR Xinzhi Zhang
    - Point of contact for officers who want to get involved: CDR Adrienne Goodrich-Doctor ([Adrienne.goodrich-doctor@fda.hhs.gov](mailto:Adrienne.goodrich-doctor@fda.hhs.gov))
    - Most recent meeting: August 27, 2019 (1100-1200, EST)
    - Next meeting: TBD
    - The SciPac Website was recently revamped (designed by LT Kelly Shaw) – <https://dcp.psc.gov/OSG/scientist/default.aspx>. Feedback can be provided to CDR Goodrich-Doctor (e-mail above).
    - The National Prevention Strategy webpage was recently updated - <https://dcp.psc.gov/OSG/scientist/nps.aspx>
    - The list of SciPAC Voting Members was recently updated - <https://dcp.psc.gov/OSG/scientist/membership.aspx>
    - Provided the Policy Subcommittee with a draft of Appendix E for the Website Communications Policy which is a part of the SciPAC Communications Policy – currently awaiting feedback
    - Fixed several broken links and posted recent editions of the Scientist Newsletter at <https://dcp.psc.gov/OSG/scientist/newsletter.aspx>.
    - Next Steps:
      - Working to update the Executive Board page
      - Reviewing feedback received from the Annual SciPAC Subcommittee Survey. The feedback will be used to develop subcommittee goals and special projects.
      - Heads-up: Subcommittee leadership will receive an e-mail requesting a Website Subcommittee Liaison from their subcommittee.
- **Liaison Reports**
    - **COA:** CAPT Martin Sanders
      - No updates this month.
    - **PSYPAG:** CDR Sara Pulliam
    - **JOAG:** LCDR Victoria Jeisy Scott
      - Congratulations to Gwendolyn Hudson for taking over as JOAG SciPAC liaison for operational year 2020 and 2021!
      - Thank you to the two additional Scientists serving as JOAG voting members for the 2020 operational year, LCDR Shondelle Wilson-Frederick and LT Tanesha Tutt.
    - **Minority Officers Liaison Council (MOLC):** CDR Cesar Perez

- Point of contact for officers who want to get involved: CDR Cesar Perez, [cesar.perez@fda.hhs.gov](mailto:cesar.perez@fda.hhs.gov)
  - Most recent meeting: August 27, 2019 (1400-1500)
  - Next meeting: September 24, 2019 (1400-1500)
  - The Special Assignment Service Award packages from all CMAGs are due to the MOLC Chair on October 14, 2019.
  - MOLC Strategic Plan- RADM Brandon Taylor to assist with moving documents forward to DSG for final approval.
  - For the next monthly meeting, there will be a discussion on standardizing the MOLC Award process.
  - AIANCOAC- CDC hosting a new exhibit celebrating the contributions of American Indians and Alaska Natives to public health. The exhibit title is “Changing Winds: Public Health and Indian Country.” September 21, 2019 – May 1, 2020.
  - APAOC is hosting a picnic on Saturday, September 21, at Walter Reed Sports Complex Picnic Pavilions 1 and 2 on perimeter road (behind Uniformed Services University). The uniform of the day is civilian attire. Food and beverages will be provided. All CMAGS are welcome to join. Interested officers may contact LCDR Lee or Yeo and we will forward the event flyer with the RSVP link. Please RSVP by September 13, 2019.
  - HOAC is requesting feedback (via a survey) on how PHS officers use languages (other than English) during deployments. The Survey link is: <https://www.surveymonkey.com/r/23FZCC5>. Please, complete the survey by COB Monday, September 23, 2019.
- **Sexual Orientation and Gender Diversity Advisory Group (SOAGDAG):** LCDR Luis Iturriaga
  - **Commissioned Corps Women's Issues Advisory Board (CCWIAB):** CDR Cara Halldin
    - You do not have to be a board member to participate in committee activities. If you are interested in joining a CCWIAB committee or if you have any questions about CCWIAB please contact CDR Halldin ([challdin@cdc.gov](mailto:challdin@cdc.gov)) or visit CCWIAB's website: <http://dcp.psc.gov/osg/ccwiab/>.
    - No additional updates at this time.
  - **PACE:** CDR Erika Odom
    - The last PACE meeting was held August 8<sup>th</sup>
    - PACE is actively working to ensure that only standardized lesson plans are on the max.gov website. Currently, the standardization team is working to finish the handwashing, skin protection, and healthy eating lessons, but there may be a period of time that these are not available.
    - 2019 PACE Certificates of Appreciation and Letters of Appreciation sent to officers. If you have concerns or did not receive a COA/LOA you think you earned, please contact the Recognitions SC.

- Please join our listserv and participate in our meetings- <https://list.nih.gov/cgi-bin/wa.exe?A0=nps-pace>
  - Visit our Website - <https://dcp.psc.gov/OSG/pace/>
  - Twitter – @USPHS\_PACE
  - Instagram – USPHS\_PACE
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- **Presentation on HSPAC Operation Corps Strong Initiatives and Suicide Prevention Campaign**
    - Presenter: LT Nazia Rahman
    - Please see slides and handout attached to the meeting invitation
  - Closing Remarks: CDR Loren Rodgers

**NOTE:** Next meeting **Tuesday, October 1 2019 @ 1200–1300 EDT**



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Rank	Name	Role	
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CDR	Odom, Erika	PACE Liaison	Present
CDR	Perez, Cesar	MOLC Liaison	Present
CDR	Pulliam, Sara	PSYPAG Liaison	Present
LCDR	Hudson, Gwendolyn	JOAG Liaison	Present
LCDR	Iturriaga, Luis	SOAGDAG Liaison	Excused

**Participation by Non-voting Scientist Officers:** CAPT Nelson Adekoya; CAPT Drue Barrett; CAPT Heidi Blanck; CAPT Jennifer Bodart; CAPT Kate Brett; CAPT Heidi Daniels; CAPT Bryan Davidson; CAPT Anne Dobmeyer; CAPT Diana Elson; CAPT Dominic Frasca; CAPT Jeffrey Goodie; CAPT Arlin Hatch; CAPT Sally Hu; CAPT Rosa Key-Schwartz; CAPT Ryan Novak; CAPT Sukhminder Sandhu; CAPT Michael Smith; CDR Jennifer Adjemian; CDR Frances Belcher; CDR Robert Belde; CDR Qiao Bobo; CDR Sharyn Brown; CDR Renee Calanan; CDR Dan-My Chu; CDR Chekeshia Clingman; CDR Minglei Cui; CDR Zewditu Demissie; CDR Judy Facey; CDR Laura Gieraltowski; CDR Seth Green; CDR Wei Guo; CDR Brian Harcourt; CDR Tamara Henderson; CDR Frank Hershberger; CDR Keisher Highsmith; CDR Emily Jentes; CDR Sara Lowther; CDR Charlene Maddox; CDR Mark Miller; CDR Lara Misegades; CDR Matthew Newland; CDR Tracy Powell; CDR Luz Rivera; CDR Alfredo Sancho; CDR Kenneth Sekulic; CDR Tyler Sharp; CDR Alison Sheehan-Laufer Halpin; CDR John Stansberry; CDR Emily Streeter; CDR Nadra Tyus; CDR Sara Vagi; CDR Jeremy Wally; CDR Matthew Wise; CDR Geoffrey Wu; CDR Yi Zhang; LCDR Tajah Blackburn; LCDR Christine Brady; LCDR Israel Cross; LCDR William Davis; LCDR Elizabeth Edwards; LCDR Amy Freeland; LCDR Eboni Galloway; LCDR Rory Geyer; LCDR Patrick High; LCDR Natasha Hollis; LCDR Lisa Jarvis-Durham; LCDR Victoria Jeisy-Scott; LCDR Folasade Kembi; LCDR Rebecca Levine; LCDR Matthew Lozier; LCDR Xiaowu Lu; LCDR Neali Lucas; LCDR Shiny Mathew; LCDR George Mitzner; LCDR Jonetta Mpofu; LCDR Jorge Muniz-Ortiz; LCDR Rashid Njai; LCDR Julie O'Donnell; LCDR Eduardo O'Neill La Luz; LCDR Erin Parker; LCDR John Pesce; LCDR Hilda Razzaghi; LCDR Leslie Rivera-Rosado; LCDR Colleen Scott; LCDR Rachel Slayton; LCDR Matthew Steele; LCDR Scott Steffen; LCDR Angela Thompson-Paul; LCDR Jessica Tomov; LCDR Teresa Wang; LCDR Julia Zucco; LT Andrew Brown; LT Angela Coulliette-Salmond; LT Samantha Dimisa; LT Jessica Dunn; LT Leora Feldstein; LT Dianca Finch; LT Brandi Freeman; LT Robert Gahl; LT Jayleen Gunn; LT Alesha Harris; LT Kathleen Hartnett; LT Marisa Hast; LT Carolyn Herzig; LT Roberta Horth; LT Amanda Hott; LT Pushpa Jayasekara; LT Michelle Johnson; LT Ian Kracalik; LT Ana Lauer; LT Michelle Lin; LT Ruth Link-Gelles; LT Gina Masessa; LT Oren Mayer; LT Olivia MCGovern; LT Eric Mooring; LT Jaymin Patel; LT Nazia Rahman; LT Erica Rose; LT Beth Rubenstein; LT Amy Schuh; LT Patrick Sears; LT Taneshia Shelton; LT Dantrell Simmons; LT Matthew Stuckey; LT Tanesha Tutt; LT Emily Ussery; LT Carrie Whitworth; LT Nicholas Wiese; LT Lindsay Womack; LT

Lauran Woodard; LT Kerui Xu; and LT Shannon York

**Excused Absences of Non-voting Scientist Officers:** CDR Jean Ko; CDR Andrea Mccollum; CDR Sanny Northbrook; LCDR Brooke Hoots; LCDR Alaine Knipes; LCDR Iman Martin; LCDR Leigh Ann Miller; LCDR Mary Puckett; LCDR Nancy Tian; LT Francis Annor; LT Jennifer Beauregard; LT Lacreisha Ejike-King; LT Brett Forshey; LT Bradley Goodwin; LT Michelle Hughes; LT Nana Wilson; and LT Rebecca Woodruff

- **Call to Order and Welcome:** CDR Loren Rodgers
- **CPO Report:** CAPT John Eckert
  - I strongly encourage officers to attend the upcoming Town Hall on Friday, October 25 from 1300-1430 Eastern. DC Metro Area officers are encouraged to attend in person at the Humphrey Building, 200 Independence Avenue, Southwest in Washington, DC. The uniform of the day for those who attend in-person is Service Dress Blue. The theme of the Town Hall is "Enhancing our ability to impact public health."
- **Chair Report:** CDR Loren Rodgers
  - Over the last few months, PACs have had a number of requests to update the way we conduct business, and our officers have immediately complied and adapted practices as requested. Moreover, we are continually out in front whenever leadership asks if any PAC has a policy or procedure to given a practice. Thank you for everyone's responsiveness to recent requests and for continuing to demonstrate excellence in Officership.
  - CDC had a great Commissioned Corps Expo in Atlanta last week, and during that event, RADM Schwartz mentioned that there will be a Commissioned Corps Town hall on October 18, and it will have some important announcements. Please watch out for further information about this event and I encourage you to attend remotely or in person if at all possible.
  - I would like to start trying out having some in-person SciPAC meetings at various locations around Atlanta. I would like for Nov 5 call to be at CDC's Chamblee campus. If you work there and would like to host (reserving a room and setting up telecom line) please email me ([lrodgers@cdc.gov](mailto:lrodgers@cdc.gov)).
  - Now is the time to start thinking about COERs. These are typically open for submission in mid October.
- **Vice Chair Report:** LCDR Jason Wilken
  - No report this month.
- **Executive Secretary Report:** LCDR Alice Shumate
  - Officers who did not receive the standing monthly meeting invitation for the operational year via the listserv may contact me to be added manually ([wii5@cdc.gov](mailto:wii5@cdc.gov)).
  - If you are logged on via Webex and have the Webex screen open on your computer, you can look in the upper right corner of your Webex window, at the top of the list of attendees, and should be able to see how your name is listed on the attendee roster. If it includes both your first and last names, you do not need to email your attendance

separately. If it does not, please email me to register your attendance (wii5@cdc.gov).

- **COF Liaison Report:** CDR Kamil Barbour
  - The current SciPAC balance as of today sits at \$2,539.49.
  - Reminder to all subcommittees, funds are available to support PAC activities. Contact CDR Kamil Barbour (iyk1@cdc.gov) for details.
  - Email scipacmerchandise@gmail.com for information on esprit de corps items such as coins.
  
- **Subcommittee Reports**
  - **Awards:** CDR James Kenney; Co-chair: CDR Zewditu Demissie
    - A call for Responder of the Year Award nominations will be going out via the SciPAC listserv within the next two weeks.
    - Thank you to all officers who volunteered to assist the Awards SC this year. After recruiting for our open positions, our teams are now full.
    - The Awards SC SOP was submitted for procedural clarifications and is pending final approval by the Policy SC.
  
  - **Career Development:** LCDR Tyann Blessington; Co-Chairs: CDR Eric Zhou, LCDR Rory Geyer
    - We are happy to announce that the new Officer Statement (OS) guidance and example have been released! CDR Rene Calanan and her team led this effort. The CV Guidance Update Team along with the Training Team will be presenting on this topic today after the general announcements.
    - The new OS guidance can be found on the SciPAC Career Development SC webpage and is linked here: <https://ccmis.psc.gov/Jarmanator/scientist/documents/SciPAC-Officer-Statement-Guidance--2019.pdf>
    - The SC has recently issued a request for volunteer reviewers for the CV and OS Review service. We ask that all senior officers consider volunteering.
    - CDR Kenneth Sekulic and the CV & OS Review Team will be sending out information likely this week for the CV and Officer Statement review for officers who are up for promotion in the next cycle.
    - The SC is starting to make some new updates to our webpage, these efforts will be led by LT Emily Ussery our new Website Liaison in partnership with the Website SC.
    - We still have a few vacancies in the Jobs List Team and in the CV Guidance Update Team, if you are interested please reach out to the SC leads ([zhoue@niaid.nih.gov](mailto:zhoue@niaid.nih.gov); [Rory.Geyer@fda.hhs.gov](mailto:Rory.Geyer@fda.hhs.gov); [Tyann.Blessington@fda.hhs.gov](mailto:Tyann.Blessington@fda.hhs.gov)).
  
  - **Category Day:** CDR Deb Dee; Co-Chair: LCDR Oliver Ou
    - Please contact CDR Dee ([gdq7@cdc.gov](mailto:gdq7@cdc.gov)) and/or LCDR Ou ([Oliver.Ou@fsis.usda.gov](mailto:Oliver.Ou@fsis.usda.gov)), or connect via the SciPAC Facebook page, if you wish to help with Category Day.
  
  - **Mentoring:** CDR Lana Rossiter; Co-Chairs: LCDR Ginny Bowen, LCDR Shayne Galloway

- Point of contact for officers who want to get involved: CDR Lana Rossiter (Lana.Rossiter@fda.hhs.gov)
  - Most recent meeting: September 26, 2019
  - Next meeting: October 2019
  - **Mentor Matching**
    - Active agreements (109), Pending (3); Mentee requests (6); Mentor applications (1); Matches (1)
    - If you are a senior officer and are not currently mentoring a junior officer, or feel that you could take on an additional mentee, please email LCDR Shayne Gallaway (Inx7@cdc.gov) or LCDR Patrick High (Patrick.High@fda.hhs.gov) for an application.
  - **Agency Specific Advisors:** We have updated the advisor/advisee form. It's now a PDF form that's easier to complete. For access to the new form, please email LT Debra Chen (dchen@bop.gov).
  - **Mentoring Guidebook:** The new version of the Guidebook can now be accessed through the SciPAC website. (<https://dcp.psc.gov/OSG/scientist/documents/SciPAC-Mentoring-Guidebook-Aug2019-FINAL.pdf>).
- **Policy:** CDR Adam Bjork ; Co-Chair: LCDR Matthew Steele
- Point of contact for officers who want to get involved: CDR Adam Bjork ([abjork@cdc.gov](mailto:abjork@cdc.gov)) or LCDR Matthew Steele ([matthew.steele@fda.hhs.gov](mailto:matthew.steele@fda.hhs.gov))
  - Most recent meeting: 19 Sep 2019 at 12:00pm eastern
  - Next meeting: 17 Oct 2019 at 12:00pm eastern
  - Policy Subcommittee has identified subcommittee secretary, website liaison, and leads for the three teams that will be active this operational year (Policy Watch Team, Policy Review Team, and Policy Development).
  - The Policy Review Team has begun reviewing a collection of benefits-related fact sheets developed by the Physician PAC. One cleared, the documents will be shared via listserv and posted on the SciPAC Policy SC webpage (where last year's PPAC fact sheets are posted currently).
- **Readiness:** LCDR Elizabeth Irvin-Barnwell; Co-Chairs: LCDR Angela Thompson-Paul, LCDR Rebecca Levine
- The Readiness Mentoring Workgroup is developing a Readiness Initiative to include both an Intermediate and Advanced component. The team is finalizing the summary description and will schedule a meeting with CDR Rogers and others shortly.
  - The Response Preparedness Workgroup will be presenting its next seminar in November. The seminar will be held during the November SciPAC call and the topic is scheduled to be on the Opioid Rapid Response Teams.
  - Recent deployments:

Officer	Response	Location	Dates	Role
LT Tanesha Tutt	Hurricane Maria Recovery	St. Croix	6/1-6/16	Human Services Analyst

- If you recently deployed (last few months) or are currently deployed, please send LCDR Elizabeth Irvin-Barnwell (jcx0@cdc.gov) an email so that we can include your accomplishment in our monthly highlights.

- **Recruitment and Retention:** LCDR Jonathan Leshin; Co-Chairs: LT Debra Chen, LCDR Alaine Knipes
  - **BLUF**
    - Welcome to all our new team leads. If you are interested in volunteering for a specific team, please reach out to team leads directly. Their emails are in the minutes.
    - If you are a junior officer interested in volunteering for the Peer Support Network, please contact LCDR Matthew Steele ([matthew.steele@fda.hhs.gov](mailto:matthew.steele@fda.hhs.gov)) or LCDR Folasade Kembi ([cto7@cdc.gov](mailto:cto7@cdc.gov)).
    - We need officers to serve as greeters at OBC Open House and Graduation. Please contact CDR Cesar Perez if you are interested ([cesar.perez@fda.hhs.gov](mailto:cesar.perez@fda.hhs.gov))
    - If you are an officer looking to separate in the next few months, please contact CDR Minglei Cui and LCDR Iman Martin to complete a separation survey ([minglei.cui@fda.hhs.gov](mailto:minglei.cui@fda.hhs.gov) / [iman.martin@nih.gov](mailto:iman.martin@nih.gov))
  - **Resources:**
    - New Team Lead is LCDR Julia Zucco ([Julia.zucco@cms.hhs.gov](mailto:Julia.zucco@cms.hhs.gov))
    - The “Top Tips for Scientists” document was updated for 2019
    - The “OBC Welcome for Scientist Officers” document was updated for 2019
  - **Interested Applicant:**
    - New Leads are LCDR Kelsey Hoffman ([Kelsy.hoffman@fda.hhs.gov](mailto:Kelsy.hoffman@fda.hhs.gov)) and CDR Angela Williams ([Angela.J.Williams@ice.dhs.gov](mailto:Angela.J.Williams@ice.dhs.gov))
    - Planning on clinical psychologist recruitment has begun
    - Team is waiting on approval of recruitment presentation from leadership
  - **OBC Engagement:**
    - New Lead is CDR Cesar Perez ([cesar.perez@fda.hhs.gov](mailto:cesar.perez@fda.hhs.gov))
    - Eight scientists attended the September OBC.
    - We are looking for officers to be present at the Open House and Graduation for new Officer support. Please contact CDR Cesar Perez ([cesar.perez@fda.hhs.gov](mailto:cesar.perez@fda.hhs.gov)) if you are interested in assisting
  - **Peer Support Network**
    - New Leads are LCDR Folsade Kembi ([cto7@cdc.gov](mailto:cto7@cdc.gov)) and LCDR Matthew Steele ([matthew.steele@fda.hhs.gov](mailto:matthew.steele@fda.hhs.gov))
    - Additional peer mentors are needed to assist all new onboarding officers. Please contact LCDR Matthew Steele ([matthew.steele@fda.hhs.gov](mailto:matthew.steele@fda.hhs.gov)) or LCDR Folasade Kembi ([cto7@cdc.gov](mailto:cto7@cdc.gov)) if you are interested in supporting this effort.
  - **New CAD Seminars**
    - New Leads are LT Kathleen Hartnett ([iul9@cdc.gov](mailto:iul9@cdc.gov)) and LT Erica Rose ([nqx4@cdc.gov](mailto:nqx4@cdc.gov))
    - 1<sup>st</sup> Seminar of the year was held September 27<sup>th</sup> on COER writing. Many thanks to co-chair LT Rose for presenting and to CDRs Loren Rodgers and Qiao Bobo for offering their expertise as senior officers.
    - This year’s seminars, which are designed for scientist officers in their first and second year, will be held once per month, on Fridays at noon. They take place on CDC’s Roybal campus and at FDA, with a call-in option for those who are unable

to make it in person. If you are a junior officer interested in presenting or a senior officer available to answer questions at one of this year's seminars, please reach out to co-chairs LT Kathleen Hartnett, [IUL9@cdc.gov](mailto:IUL9@cdc.gov), and LT Erica Rose, [NQX4@cdc.gov](mailto:NQX4@cdc.gov).

- Topics this year will include CV writing, promotions, awards, deployments, finding your next job, and a seminar on benefits and navigating life changes such as marriage and having a child while in the Corps.
- If you are a junior officer interested in leading a seminar for new officers or a senior officer available to answer questions, please email LT Erica Rose, [nqx4@cdc.gov](mailto:nqx4@cdc.gov), or LT Kathleen Hartnett, [iul9@cdc.gov](mailto:iul9@cdc.gov).
- **CDC New Officer Monthly Meeting:**
  - New Team Leads are LT Angela Coulliette-Salmond, LT Ana Lauer, LT Amy Schuh, and LT Carrie Whitworth. Please contact LT Coulliette-Salmond to be added to the monthly invite at ([ACoulliette@cdc.gov](mailto:ACoulliette@cdc.gov))
  - CDC New Officers Team welcome new Officers of all categories in the Atlanta area to join the monthly brown bag lunches. A "new" Officer is defined as being in the Corps for less than 2 years or one who has not submitted a promotion package. The gatherings allow new Officers a forum to openly discuss professional and personal topics relating to the Commissioned Corps, as well as obtain perspectives from others who have different mentors and experiences. Lunch locations rotate CDC campuses in the local area at the discretion of the group.
  - For September, 9 officers attended with LCDR O'Neill serving as a guest and a general topic of awards
  - Call announcement - A new Team has been introduced as part of the R&R Subcommittee for this operational year. New CADs in the Atlanta area are invited to the monthly brown bag lunches as part of the "CDC New Officers Team." It's an informal, open forum only for new Officers who have been in the Corps for less than 2 years or have not submitted a promotion package. Please see the meeting minutes for further details.
- **EIS/LLS:**
  - New Team Leads are LCDR Jonetta Mpofo ([wgp8@cdc.gov](mailto:wgp8@cdc.gov)) and LT Matthew Stuckey ([lxo5@cdc.gov](mailto:lxo5@cdc.gov))
  - Team will meet with previous team lead once CDR Purfield settles in Ethiopia
- **Separation Survey:** We are still using word of mouth to get contact information for officers with plans to separate; please continue to send this information to CDR Minglei Cui ([Minglei.Cui@fda.hhs.gov](mailto:Minglei.Cui@fda.hhs.gov)) and LCDR Iman Martin ([iman.martin@nih.gov](mailto:iman.martin@nih.gov)).
- **Rules and Membership:** LCDR Jason Wilken; Co-Chair: CDR Dan-My Chu
  - R&M subcommittee recruitment is complete. The 2019–20 R&M subcommittee is LCDR Jason Wilken, CDR Dan-My Chu, CDR Lara Misegades, CDR Brian Harcourt, CDR Sara Vagi, and CDR Lauren Zapata
  - R&M is working to adjust the schedule of SOP reviews for Visibility and Website subcommittees. We thank these subcommittees for their flexibility.

- **Science:** LCDR Eric Jamoom; Co-Chairs: CDR David Huang, LCDR Teresa Wang
  - Point of contact for officers who want to get involved: LCDR Eric Jamoom ([eric.jamoom@hq.dhs.gov](mailto:eric.jamoom@hq.dhs.gov))
  - Most recent meeting: 9/12/19, 3:30-4:30 pm Surgeon General Priorities Team call.
  - Next meeting: 10/7; 11-11:45. Call-in information: Call: 855-852-7677 Access Code: 9999-8504-2134
  - **Open recruitment across the Science Subcommittee:** Science SC has open recruitment for all 4 Science Teams and seeking highly motivated scientists to support – the State of the Scientist team, Research & Practice team, Surgeon General’s Priorities team, and Bibliography and Publications team. Formal announcements are forth coming to address specific requests. Please reach out to Science Subcommittee Chair - LCDR Eric Jamoom ([eric.jamoom@hq.dhs.gov](mailto:eric.jamoom@hq.dhs.gov)) with interest.
  - **Bibliography and Presentations Team:** The 2018 SciPAC annual bibliography report has been finalized, and will be uploaded to the SciPAC website in the following weeks. Contact LCDR Folasade Kembi ([cto7@cdc.gov](mailto:cto7@cdc.gov)) if you are interested in supporting the Bibliography Team mission to provide information about the contributions of our fellow Scientist officers.
  - **Research and Practice (R&P) Team:** Webinars for the R&P team will occur on the 3<sup>rd</sup> Tuesdays of the month from 12pm-1 pm ET to not overlap with SciPAC meetings. Recruiting highly motivated and active Scientists to support new public health webinars, practical trainings, including helping to identify presenters, and organize webinars. Contact LT Jayasekara ([pushpa.jayasekara@fda.hhs.gov](mailto:pushpa.jayasekara@fda.hhs.gov)) for more information.
  - **State of the Scientist (SOS) Survey Team:** LT Bradley Goodwin is the new Team Lead. LCDR Ginny Bowen is the analytic unit lead. The SOS is preparing for their next data collection effort for 2020 and evaluating the dissemination plan for prior SOS data collections. Contact LT Goodwin ([yln5@cdc.gov](mailto:yln5@cdc.gov)) if you are interested in leading the SOS Operations Unit.
  - **Surgeon General’s Priority Team:** Welcome new Co-leads include CDR Deb Dee, LCDR Shondelle Wilson Frederick, LCDR Israel Cross, and LT Lindsay Womack. The SG Priority team is looking at a new approach to addressing the SG Priorities. The team is identifying USPHS commissioned officers in our Scientist category with subject matter expertise across the SG Priorities using the eCMCS system. After identifying such officers, the SG Priority team will help form groups around the SG Priorities and identify key research objectives. If you are interested in directly supporting this initiative, reach out to point of contacts – LCDR Shondelle Wilson-Frederick ([Shondelle.Wilson-Frederick@cms.hhs.gov](mailto:Shondelle.Wilson-Frederick@cms.hhs.gov)) and LT Lindsay Womack ([nrc1@cdc.gov](mailto:nrc1@cdc.gov)).
  
- **Visibility:** LCDR Iram Hassan; Co-Chairs: LCDR Colleen Scott, LT Ruth Link-Gelles
  - Point of contact for officers who want to get involved: LCDR Iram Hassan ([iram.hassan@fda.hhs.gov](mailto:iram.hassan@fda.hhs.gov)) ; Co-Chairs: LCDR Colleen Scott ([ibk9@cdc.gov](mailto:ibk9@cdc.gov)) , LT Ruth Link-Gelles ([hzt7@cdc.gov](mailto:hzt7@cdc.gov))
  - We have recently filled our open leadership positions (Newsletter Team Associate Editor-in-Chief, Newsletter Associate Layout Editor, Symposium Poster lead, Fist

Bump Team members); however we always welcome additional volunteers. Please contact me or the Co-Chairs if you are interested in joining Visibility

- SOP revision deadline for the Visibility SC has been switched with Website SC, i.e. the previous due date was 11/01/19, the current due date is 2/15/20.
- **Newsletter Team:** The deadline for submission to the fall edition of the newsletter is 10/18/19. Please submit articles to [SciPACnewsletter@cdc.gov](mailto:SciPACnewsletter@cdc.gov). See call for articles email dated 9/13/19 for more information; POC for the newsletter is Editor-in-Chief LCDR Hilda Razzhaghi ([hir2@cdc.gov](mailto:hir2@cdc.gov)).
- **Atlanta Socials Team:** The Atlanta Socials Team is coordinating a Halloween party on October 26, 2019. For more information see list-serve announcement and Facebook event page: <https://www.facebook.com/events/562998874444607/>. POC: LCDR NaTasha Hollis ([iym7@cdc.gov](mailto:iym7@cdc.gov))
- **DC Socials Team**
  - The DC Socials Team is coordinating a Halloween party on October 26, 2019. For more information see list-serve announcement and Facebook event page: <https://www.facebook.com/events/2465279860462289/>. POC: LT Lacreisha Ejike-King ([Lacreisha.Ejike-King@fda.hhs.gov](mailto:Lacreisha.Ejike-King@fda.hhs.gov))
  - The team is seeking members, if you have an interest in planning social/networking events and live in the DC metro area, please reach out to LCDR Alesha Harris ([Alesha.Harris@hhs.gov](mailto:Alesha.Harris@hhs.gov)).
- **Manuscript Highlights Team:** A meeting with Science SC members to discuss collaboration of collecting bibliography information was held on 9/23/19.
- **Twitter Team**
  - 16 original content Tweets pending approval by OSG.
  - Currently drafting template Tweets for pre-approval to expedite future Tweet approvals.
- **Facebook Team:** There are currently 146 members.
- **SciPAC Symposium Poster Team:** Initial meeting with new team co-leads was held on 10/01/19.
- **Conferences Team:** Coordinating SciPAC get together at ID Week (10/2-6/19), if you are attending please contact LCDR Jessica Tomov ([JTomov@cdc.gov](mailto:JTomov@cdc.gov))
- **Fist Bump Team**
  - As per recent guidelines to no longer use google-based platforms for collecting fist bump information, please contact Fist bump Team lead Asha Ivey Stephenson directly for submissions.
  - The team is working on the best way to move forward with alternate methods of submissions.
- **SciPAC History Team**
  - Met with the SciPAC webpage team to coordinate the development of the SciPAC history webpage
  - Shared presentation, timeline, and over 100 artifacts discovered related to the SciPAC history
  - Tentative webpage template to be developed in test environment by end of September
  - Shared SciPAC history blurbs with SciPAC Twitter teams for dissemination

- **Website:** CDR Adrienne Goodrich-Doctor; Co-Chair: LCDR Xinzhi Zhang
  - Point of contact for officers who want to get involved: CDR Adrienne Goodrich-Doctor ([Adrienne.goodrich-doctor@fda.hhs.gov](mailto:Adrienne.goodrich-doctor@fda.hhs.gov))
    - Currently recruiting officers to join the subcommittee. Website development experience is not necessary. Training is available and there are vacancies in non-technical roles. If you are interested, please contact CDR Goodrich-Doctor and LCDR Zhang ([xinzhi.zhang@nih.gov](mailto:xinzhi.zhang@nih.gov)) by October 4, 2019. You can also contact them after this date; however, positions may no longer be available.
  - Most recent meeting: Website Subcommittee Leadership met on September 25, 2019 (1600-1700, EST). Reviewed the roster, reviewed current activities, and planned goals and special projects for the operational year.
  - Next meeting: TBD, October 2019
  - As of October 1, 2019, 16 website change requests were submitted; 12 completed; 4 pending. Recent updates and changes include:
    - Mentoring Guidebook Update and fixed link to the Mentor-Mentee Agreement - <https://dcp.psc.gov/OSG/scientist/mentoring-SC.aspx>
    - Posted the 2017-2018 SciPAC Annual Report - <https://dcp.psc.gov/OSG/scientist/annual-reports.aspx>
    - Posted the August 2019 Scientist Officer Newsletter - <https://dcp.psc.gov/OSG/scientist/newsletter.aspx>
    - Posted the newly updated Officer Statement Guidance - <https://dcp.psc.gov/OSG/scientist/careerdev-sc.aspx>
    - Other changes were made and were recently highlighted in a message that was distributed through the listserv on September 23, 2019. The subcommittee plans to distribute similar message to help ensure officers are aware of the information and resources available on the SciPAC Website. This is directly related to the feedback we received from the Annual SciPAC Subcommittee Survey – we are listening to you.
  - Next Steps:
    - Finalize the subcommittee roster. Subcommittee leadership who have not submitted the name and contact information of their Website Liaison to CDR Goodrich-Doctor and LCDR Zhang, please send this information as soon as possible to assist with ensuring your website data is accessible and up to date and to assist with facilitating your subcommittee website change requests.
    - Finalize goals and special projects for the operational year – includes finalizing update to the Website Subcommittee SOP.
- **Liaison Reports**
  - **COA:** CAPT Martin Sanders
    - No report this month.
  - **PSYPAG:** CDR Sara Pulliam
    - Point of contact for officers who want to get involved: [sara.e.pulliam2.mil@mail.mil](mailto:sara.e.pulliam2.mil@mail.mil)
    - Most recent meeting: 21 Aug 2019

- Next meeting: 2 Oct 2019 Dial In Number: 605-313-4165, Access Code: 802595#
  - Deployment Competencies: The PAG is developing deployment competencies for psychologist to include trainings on typical mission that psychologist would do in a deployed setting, such as disaster behavioral health, needs assessment, and case management. We anticipate this being applicable to more than psychologists but we are creating this internally for now.
- **JOAG:** LCDR Gwendolyn Hudson
- Point of contact for officers who want to get involved: LCDR Gwendolyn Hudson, [Gwendolyn.N.Hudson@ice.dhs.gov](mailto:Gwendolyn.N.Hudson@ice.dhs.gov)
  - Most recent meeting: August 9, 2019
  - Next meeting: October 11, 2019, Time: 1300 - 1400 EST, Call-in number: (712) 770-8020, Passcode: 860533
  - JOAG FY2020 Executive Committee (EC) has been announced. Congratulations to Scientist Officer LCDR Shondelle Wilson-Frederick who will serve on the incoming JOAG EC.
  - The JOAG Communications & Publications Committee (CPC) is currently soliciting articles for the 2019 Fall Edition of The Junior Officer Chronicles (JOC) including nominations for the Junior Officer Spotlight Feature. Junior Officers in the Scientist category may submit an article for publication. Deadline for submission is October 7, 2019. Contact the SciPAC JOAG Liaison for submission requirements. Submissions should be sent to: [kgz4@cdc.gov](mailto:kgz4@cdc.gov) and [roseline.boateng@ihs.gov](mailto:roseline.boateng@ihs.gov).
- **Minority Officers Liaison Council (MOLC):** CDR Cesar Perez
- Point of contact for officers who want to get involved: CDR Cesar Perez, [cesar.perez@fda.hhs.gov](mailto:cesar.perez@fda.hhs.gov)
  - Most recent meeting: September 24, 2019 (1400-1500)
  - Next meeting: October 22, 2019 (1400-1500)
  - APAOC had our annual picnic on September 21, 2019 at Walter Reed. It was a good turnout and a wonderful opportunity for officers to connect and network.
  - The Asian Pacific American Officers Committee (APAOC) Leadership Summit will be held on Friday, October 18th, from 8:00 a.m. to 3:30 p.m. at the FDA White Oak Campus, Building 31 Great Room Auditorium, in Silver Spring, Maryland. This exciting event features RADM (ret.) Pamela Schweitzer as the keynote speaker, senior Commissioned Corps leaders, roundtable sessions, optional naloxone training, and networking opportunities. Refreshments and lunch will be served. The event flyer has been disseminated to the CMAGs. Please RSVP your attendance by 10/4/2019. Please forward the event flyer to your supervisor and colleagues, all officers and civilians are welcome to attend.
  - MOLC Chair received 2020-2022 Voting Membership for APAOC, BCOAG, and HOAC. Will share with DSG once AI/ANCOAC submits their info.
  - MOLC Chair received the Special Assignment Service Award package from BCOAG. Waiting on others so we can submit as a package to DSG. Packages are due to the MOLC Chair on October 14, 2019.
  - HOAC is sponsoring multiple presentations in commemoration of the National Hispanic Heritage Month: “Answering the Surgeon General’s Call: PHS Officers

Committed to Hispanic Community Outreach.” There are two coming webinars:

- October 3, 2019 at 1200 ET- “Emerging Public Health Threats: Immunizations; CDR Holly Van Lew, PharmD, BCPS, Clinical Pharmacist for HIS; Join by phone: 1-210-795-0506 | Access code: 900 455 909; Meeting password: VnepvmJ3
- October 17, 2019 at 1200 ET- “SAMHSA Resources for Hispanic and Latino Individuals”; Dr. Neeraj Gandotra, MD, Chief Medical Officer for SAMHSA; Join by phone: 1-210-795-0506 | Access code: 901 729 637; Meeting password: EwqHYiu2

○ **Sexual Orientation and Gender Diversity Advisory Group (SOAGDAG):** LCDR Luis Iturriaga

- No update this month.

○ **Commissioned Corps Women's Issues Advisory Board (CCWIAB):** CDR Cara Halldin

- Our Chair, RADM Wanda Barfield is ending her term as CCWIAB Chair and we thank RADM Barfield for her unwavering support and look forward to hearing from OSG regarding who they intend to appoint as our new chair.
- Over the last 18 months, our committees have created several resource guides, policy proposals, as well as manuscripts and they are currently with OSG for review and approval. We are working with the DSG to sort out where these documents are in the review process so that we can best assist officers.
- The most recent policy proposal that CCWIAB will be submitting is a request to update the cervical cancer screening to align with the American Cancer Society, the American Society for Colposcopy and Cervical Pathology, the American Society for Clinical Pathology, and the U.S. Preventive Services Task Force guidelines for the prevention and early detection of cervical cancer.
- You do not have to be a board member to participate in committee activities. If you are interested in joining a CCWIAB committee or if you have any questions about CCWIAB please contact CDR Halldin ([challdin@cdc.gov](mailto:challdin@cdc.gov)) or visit CCWIAB’s website: <http://dcp.psc.gov/osg/ccwiab/>.

○ **PACE:** CDR Erika Odom

- POC for officers who want to get involved: Please join our listserv and participate in our meetings (<https://list.nih.gov/cgi-bin/wa.exe?A0=nps-pace>), visit our Website (<https://dcp.psc.gov/OSG/pace/>), Twitter – @USPHS\_PACE, Instagram – USPHS\_PAC
- Most recent meeting August 8, 2019
- Next meeting October 10, 2019 at 1400 EST
- In 2017, the Office of the Surgeon General (OSG) initiated a project under the umbrella of PACE to deliver evidence-based education focused on the Surgeon General’s highest priorities through deployable public health education teams. This resulted in the development of the PACE Surgeon General’s Education Teams (SGETs). For all those in joining an SGET, please see below for links to listen to the recording of a recent meeting describing the teams:

- <https://fda1.webex.com/fda1/viewrd.php?RCID=ff6dcd848fb040f8851b18c4cf0b1f82>, <https://fda1.webex.com/fda1/lst.php?RCID=d1e22a20ff854d3b9f238f554a645048>
- The Presentation Standardization working group is requesting volunteers whose role will be to standardize and review final presentation materials which will be used by officers who deliver PACE lesson plans. Interested officers, please email CAPT Diane Morof ([igd6@cdc.gov](mailto:igd6@cdc.gov)) and CDR Liatte Closs ([Liatte.Closs@fda.hhs.gov](mailto:Liatte.Closs@fda.hhs.gov)) with your desire to join the working group and/or with any questions. Please include a brief (4-5 sentences) statement of interest and your qualifying background information by Tuesday October 8, 2019, 17:00 EST.
  - Here is your opportunity to be a part of something 'BIG' - Baltimore PACE. Baltimore is the largest city in Maryland thriving with families, people of all ages, walks of life, schools, community centers, and churches. There is no better way to educate and make prevention a priority in this bustling city than by getting involved. Come and help us combat questions by providing answers, providing resources, and education. We are recruiting highly motivated officers to join the PACE BALTIMORE Team. If you are interested, please contact LT Jen Eng at [Jennie.eng@fda.hhs.gov](mailto:Jennie.eng@fda.hhs.gov)
  - The deadline for Awards submission for the PACE program has been extended to 01OCT19. The due is October 1, 2019 and these should be sent to LT Kathryn McNamara at [kathryn.mcnamara@nih.gov](mailto:kathryn.mcnamara@nih.gov)
- **Presentation on Officer Statement Guidelines Update (sponsored by Career Development Subcommittee)**
    - Presenter: CDR Renee Calanan
    - Please see slides attached to the meeting invitation
  - Closing Remarks: CDR Loren Rodgers

**NOTE: Next meeting Tuesday, 5 November 2019 @ 1200–1300 EST**



## Commissioned Corps of the US Public Health Service Scientist Professional Advisory Committee



Meeting Minutes; November 5, 2019

Via Webex meeting: [Join Webex meeting](#)

Or via phone: 1-210-795-0506; 1-877-465-7975; [Global call-in numbers](#)

Access code: 901 276 235

Total Attendance: 150

### Chief Scientist Officer and 2019–2020 SciPAC Executive Board Members

Rank	Name	Role	
CAPT	Eckert, John	Chief Scientist Officer	Present
CAPT	Thomas, Jennifer	Ex-Officio Chairperson	Excused
CDR	Barbour, Kamil	COF Liaison	Present
CDR	Rodgers, Loren	Chair	Present
LCDR	Shumate, Alice	Executive Secretary	Present
LCDR	Wilken, Jason	Vice Chair; Rules & Membership Chair	Present

### Voting Members

Rank	Name	Role	
CDR	Dee, Deb	Category Day Chair	Present
CDR	Goodrich-Doctor, Adrienne	Website Subcommittee Chair	Present
CDR	Huang, David	Science Subcommittee Co-Chair	Present
CDR	Kenney, James	Awards Subcommittee Chair	Present
CDR	Rossiter, Lana	Mentoring Subcommittee Chair	Present
CDR	Zhou, Eric	Career Development Subcommittee Co-Chair	Present
CDR	Bjork, Adam	Policy Subcommittee Chair	Present
LCDR	Blessington, Tyann	Career Development Subcommittee Chair	Present
LCDR	Bowen, Ginny	Mentoring Subcommittee Co-Chair	Present
LCDR	Hassan, Iram	Visibility Subcommittee Chair	Present
LCDR	Irvin-Barnwell, Elizabeth	Readiness Subcommittee Chair	Present
LCDR	Jamoom, Eric	Science Subcommittee Chair	Present
LCDR	Leshin, Jonathan	Recruitment and Retention Subcommittee Chair	Present
LCDR	Ou, Oliver	Category Day Subcommittee Co-Chair	Excused
LCDR	Zhang, Xinzhi	Website Subcommittee Co-Chair	Present

Rank	Name	Role	
LT	Chen, Debra	Recruitment and Retention Subcommittee Co-Chair	Present

### Non-voting Liaisons

Rank	Name	Role	
CAPT	Sanders, Martin	COA Liaison	Absent
CDR	Halldin, Cara	CCWIAB Liaison	Present
CDR	Odom, Erika	PACE Liaison	Present
CDR	Perez, Cesar	MOLC Liaison	Present
CDR	Pulliam, Sara	PSYPAG Liaison	Present
LCDR	Hudson, Gwendolyn	JOAG Liaison	Present
LCDR	Iturriaga, Luis	SOAGDAG Liaison	Present

**Participation by Non-voting Scientist Officers:** CAPT Karon Abe; CAPT Drue Barrett; CAPT Marco Bennett; CAPT Heidi Blanck; CAPT Jennifer Bodart; CAPT Kate Brett; CAPT Bryan Davidson; CAPT Joseph Despins; CAPT Anne Dobmeyer; CAPT Laura Draski; CAPT Diana Elson; CAPT Dominic Frasca; CAPT Jeffrey Goodie; CAPT Sally Hu; CAPT Rosa Key-Schwartz; CAPT Ryan Novak; CAPT Margaret Riggs; CAPT Sukhminder Sandhu; CAPT William Satterfield; CAPT Michael Smith; CAPT Fuyuen Yip; CDR Frances Belcher; CDR Qiao Bobo; CDR Dianna Carroll; CDR Dan-My Chu; CDR Chekesha Clingman; CDR Judy Facey; CDR Seth Green; CDR Wei Guo; CDR Brian Harcourt; CDR Keisher Highsmith; CDR Jean Ko; CDR Terrence Lo; CDR Sara Lowther; CDR Mark Miller; CDR Lara Misegades; CDR Matthew Newland; CDR Ruiqing Pamboukian; CDR Cria Perrine; CDR Luz Rivera; CDR Alfredo Sancho; CDR Erin Sauber-Schatz; CDR Mark Scheckelhoff; CDR Kenneth Sekulic; CDR Alison Sheehan-Laufer Halpin; CDR Jacqueline Sram; CDR Peter Thomas; CDR Robin Toblin; CDR Jeremy Wally; CDR Maroya Walters; CDR Matthew Walters; CDR Angela Williams; CDR Matthew Wise; CDR Ellen Yard; CDR Lauren Zapata; CDR Yi Zhang; LCDR Israel Cross; LCDR Sharoda Dasgupta; LCDR Denise Duran; LCDR Elizabeth Edwards; LCDR Michael Gallaway; LCDR Rory Geyer; LCDR Yoran Grant-Greene; LCDR Patrick High; LCDR Kelsy Hoffman; LCDR Natasha Hollis; LCDR Asha Ivey-Stephenson; LCDR Lisa Jarvis-Durham; LCDR Folasade Kembi; LCDR Kimberly Litton-Belcher; LCDR Xiaowu Lu; LCDR Neali Lucas; LCDR Shiny Mathew; LCDR Jamie Mells; LCDR Jorge Muniz-Ortiz; LCDR Rashid Njai; LCDR Julie O'Donnell; LCDR Mary Puckett; LCDR Hilda Razzaghi; LCDR Leslie Rivera-Rosado; LCDR Colleen Scott; LCDR Rachel Slayton; LCDR Pilgrim Spikes; LCDR Matthew Steele; LCDR Scott Steffen; LCDR Angela Thompson-Paul; LCDR Nancy Tian; LCDR Tyson Volkmann; LCDR Teresa Wang; LCDR Julia Zucco; LT Francis Annor; LT Anna Chard; LT Angela Coulliette-Salmond; LT Samantha Dimisa; LT Jessica Dunn; LT Lacreisha Ejike-King; LT Leora Feldstein; LT Dianca Finch; LT Brandi Freeman; LT Robert Gahl; LT Alesha Harris; LT Marisa Hast; LT Michelle Hughes; LT Pushpa Jayasekara; LT Hana Kim; LT Ian Kracalik; LT Ana Lauer; LT Michelle Lin; LT Ruth Link-Gelles; LT Sean Marcisin; LT Olivia Mcgovern; LT Eric Mooring; LT Nazia Rahman; LT Erica Rose; LT Amy Schuh; LT Patrick Sears; LT Dantrell Simmons; LT Matthew Stuckey; LT Tanesha Tutt; LT Nana Wilson; LT Lindsay Womack; LT Lauran Woodard; LT Rebecca Woodruff; and LT Marissa Zwald

**Excused Absences of Non-voting Scientist Officers:** CAPT Andrea Sharma; CDR Robert Belde; CDR Sharyn Brown; CDR Renee Calanan; CDR Zewditu Demissie; CDR Emily Jentes; LCDR Danielle Barradas; LCDR Alaine Knipes; LCDR Iman Martin; LCDR Leigh Ann Miller; LCDR Jessica Tomov; LT Nicholas Deputy; LT Brett Forshey; LT Jayleen Gunn; LT Carolyn Herzig; LT Gina Masessa; LT Beth Rubenstein; LT Taneshia Shelton; LT Emily Ussery; and LT Carrie Whitworth

- **Call to Order and Welcome:** CDR Loren Rodgers
  
- **CPO Report:** CAPT John Eckert
  - Thanks to CDR Rodgers and LCDR Wilken for their excellent present to the Deputy Surgeon General (DSG) last week, summarizing our category's recent activities, future plans, and barriers. The DSG was very impressed, and it reflects the really great work that the category has been doing.
  - I hope that many of you were able to participate in the Town Hall last week. Of note, recruitment will be opened up to all categories based on 5 buckets of recruitment priorities, including several that apply to us: (1) Agencies with specific priority needs, including IHS, BOP, and ICE, particularly relevant for psychologists; (3) Clinical disciplines at all agencies, including our clinical psychologists and clinical social workers; (4) National security and hazardous duty billets, including positions at FDA, CDC, NIH, and elsewhere; and (5) Deployment, where Scientists are specifically being lauded and recruited because we deploy at a higher rate than any other category. Look to headquarters to recruit more Scientists, needed on deployments to process data and also work at headquarters to better understand what we do and how to improve data support on deployments.
  - The Officer Secure Area now reflects promotion status. Please log in and check whether you're eligible! Also check your projected readiness status in 30, 60, and 90 days and take care of any missing requirements. Officers will be disqualified immediately in the promotion process if they have failed a readiness check in the past year; don't be disqualified for promotion now or in the future by not being basic ready.
  - A number of new policies have come out recently from headquarters. Please log in to CCMIS, go to the policy section, and look at the FAQs to better understand new policies and their implementation. More information will come out from the SciPAC Policy Subcommittee soon; I appreciate their hard work.
  - The OSG has requested a pause in any major website updates while they develop standardized templates and formal guidance, so let's keep planning for upcoming changes but wait to make them; small updates and fixes can still be made.
  - Finally, COF: we are still not allowed to engage in planning for Symposium using government equipment, time, or resources until the Joint Support Agreement is signed between COF and OSG. We anticipate that it will be signed within a month and can move to a more normal planning mode for Category Day at that time, but it means we'll have a call for abstracts ASAP with a very short deadline. If you think you might want to present, please start working on your abstract now (on your own time/own resources) so you're ready to submit.
  
- **Chair Report:** CDR Loren Rodgers

- The ORRT talk that was scheduled for today as part of the SciPAC call has been postponed.
- SciPAC has had lots of good visibility for our category with the Office of the Surgeon General. They noted our high deployment rate on the all hands meeting. I've had a chance to communicate other aspects of our PACS' work, including our very strong publishing record, and they recognize our unique contributions.
- SciPAC should continue to work closely through OSG-Chartered groups:
  - Any athletic events that are done under the auspices of the Corps or SciPAC should be coordinated through PHS Athletics.
  - Any community outreach events that are done under the auspices of the Corps or SciPAC should be coordinated through PACE Teams.
  - There is an effort underway to harmonize the recruitment approaches, and this will be critical now that commissioning is opening up to all categories. This is a tremendously positive development, but it does mean that recruitment initiatives should pause temporarily while the OSG Communications team works on guidance and materials.
- **Vice Chair Report:** LCDR Jason Wilken
  - No report this month.
- **Executive Secretary Report:** LCDR Alice Shumate
  - Have you missed SciPAC listserv messages, or want to look something up that you saw recently? You can log on to the listserv to look up past messages, change your delivery preferences, or subscribe or unsubscribe. Log in at <https://list.nih.gov>, and search for the usphs-scientist list. If you don't recall your password, it's easy to reset.
- **COF Liaison Report:** CDR Kamil Barbour
  - The current SciPAC balance as of today sits at \$2,539.49.
  - SciPAC merchandise sales have been paused pending further guidance from leadership.
  - The EB is working closely with the Science SC on the implementation of the State of the Scientist survey.
- **Subcommittee Reports**
  - **Awards:** CDR James Kenney; Co-chair: CDR Zewditu Demissie
    - A call for nominations for the 2020 Scientist Responder of the Year Award was distributed via our listserv on the 18<sup>th</sup> of October. The nomination deadline is Friday the 22<sup>nd</sup> of November. If you have questions regarding the application process, please contact LT Jessica Dunn at [Jessica.Dunn@fda.hhs.gov](mailto:Jessica.Dunn@fda.hhs.gov) or LT Shannon York [SYork@cdc.gov](mailto:SYork@cdc.gov).
    - The Awards Subcommittee's Retirement Awards Team is soliciting applications for the Retiring Scientist Awards. These awards are granted by SciPAC and the Chief Scientist as a token of gratitude and recognition to those officers who have faithfully served their Nation for over 20 years. Any Scientist Officer who plans to retire in the current operational year should send their CV to LCDR Matthew Steele ([Matthew.Steele@fda.hhs.gov](mailto:Matthew.Steele@fda.hhs.gov)) or LT Nicholas Wiese ([kue6@cdc.gov](mailto:kue6@cdc.gov)).

- **Career Development:** LCDR Tyann Blessington; Co-Chairs: CDR Eric Zhou, LCDR Rory Geyer
  - On October 29, the Promotion Year 2018 Profile Report was released. The data is compiled from information provided by most officers who successfully promoted during the 2018 Promotion Year and contains information related to demographics, career progression, performance rating, mentoring, awards, deployments, and professional contributions. We feel this is a great tool for those officers looking for additional promotion guidance.
  - On November 4, officers received an email highlighting the new 2020 Scientist Benchmarks. Of note, there were some minor modifications to the Certification/Credentialing, Public Health Training Experience, and Mobility.
  - For those who are eligible for promotion in 2020, the CV/OS Review Team will be extending the deadline for CV & OS submissions to the end of this week, Nov. 8. To have your CV & OS reviewed by senior officers, please submit your documents to CDR Kenneth Sekulic ([kenneth.d.sekulic.mil@mail.mil](mailto:kenneth.d.sekulic.mil@mail.mil)) by Friday, November 8, 2019.
  - The CCMIS website includes a “Promotion Year 2020 Checklist” and additional resources can be found at [https://dcp.psc.gov/ccmis/promotions/PROMOTIONS\\_checklist\\_m.aspx](https://dcp.psc.gov/ccmis/promotions/PROMOTIONS_checklist_m.aspx). Some of those resources, including the Scientist Category CV formatting and Officer Statement guidelines, are available on the SciPAC Career Development Subcommittee webpage (<https://dcp.psc.gov/OSG/scientist/careerdev-sc.aspx>).
  - The Training Team and CV/OS Guidance Team hosted a presentation on the new OS Guidance on October 1, 2019, after the SciPAC October Meeting General Announcements. The guidance presentation was well attended, with 165 officers joining. The next planned presentation for the Subcommittee is scheduled for February 2020. Ideas for the training are welcome
  
- **Category Day:** CDR Deb Dee; Co-Chair: LCDR Oliver Ou
  - Please contact CDR Dee ([gdq7@cdc.gov](mailto:gdq7@cdc.gov)) and/or LCDR Ou ([Oliver.Ou@fsis.usda.gov](mailto:Oliver.Ou@fsis.usda.gov)), or connect via the SciPAC Facebook page, if you wish to help with Category Day.
  
- **Mentoring:** CDR Lana Rossiter; Co-Chairs: LCDR Ginny Bowen, LCDR Shayne Galloway
  - Point of contact for officers who want to get involved: CDR Lana Rossiter ([Lana.Rossiter@fda.hhs.gov](mailto:Lana.Rossiter@fda.hhs.gov))
  - Most recent meeting: October 28, 2019
  - Next meeting: November 25, 2019
  - **Mentor Matching**
    - Active agreements (110), Pending (10); Mentee requests (3); Mentor applications (0); Matches (2)
    - The matching team is initiating an effort to ensure that senior officers are also supported in their mentoring needs. Additional information will be distributed via the listserv.
    - If you are a senior officer and are not currently mentoring a junior officer, or feel

that you could take on an additional mentor, please email LCDR Shayne Gallaway (lnx7@cdc.gov) or LCDR Patrick High (Patrick.High@fda.hhs.gov) for an application. Additionally, we are looking for senior CDRs and CAPTs to mentor senior officers.

- **Agency Specific Advisors**
  - Two officers have been matched with agency-specific advisers
- **Mentoring Guidebook**
  - The new version of the Guidebook can now be accessed through the SciPAC website: <https://dcp.psc.gov/OSG/scientist/documents/SciPAC-Mentoring-Guidebook-Aug2019-FINAL.pdf>
- **Policy:** CDR Adam Bjork ; Co-Chair: LCDR Matthew Steele
  - Point of contact for officers who want to get involved: CDR Adam Bjork ([abjork@cdc.gov](mailto:abjork@cdc.gov)) or LCDR Matthew Steele ([matthew.steele@fda.hhs.gov](mailto:matthew.steele@fda.hhs.gov))
  - Most recent meeting: 17 Oct 2019 at 12:00pm eastern
  - Next meeting: 21 Nov 2019 at 12:00pm eastern
  - The Policy Review Team has completed a review of a collection of 20 benefits-related fact sheets developed by PPAC (the Physician PAC). These are very informative documents on topics ranging from the GI Bill to entitlements associated with a permanent change of duty station, and from spousal benefits to benefits for officers stationed overseas. These documents will be shared via listserv and posted on the SciPAC Policy SC webpage to update last year's PPAC benefits fact sheets posted there now.
  - The end of October brought with it a number of new or revised policy documents from CCHQ. Our Policy Watch Team summarizes the topics addressed as follows:
    - 2019 Annual COER
    - Temporary Promotions
    - Readiness Compliance
    - Promotion Precepts and Criteria
    - Deployment Procedures
    - Deployment of Corps OfficersThe Policy Review Team is reviewing the documents in depth and will share with the category brief summaries and highlights of key changes as appropriate.
- **Readiness:** LCDR Elizabeth Irvin-Barnwell; Co-Chairs: LCDR Angela Thompson-Paul, LCDR Rebecca Levine
  - The Response Narrative Workgroup is continuing to solicit narratives, if interested in submitting a deployment narrative, please reach out to LCDR Alesha Harris at [Alesha.harris@hhs.gov](mailto:Alesha.harris@hhs.gov). This is a great way to get your contributions and accomplishments highlighted.
  - The Healthy Scientist Bulletin is being revitalized as the SciPAC Ready Responder Newsletter and will be released on a quarterly basis. The first newsletter will be released on/around December 13. If you have any questions or suggestions for future bulletins, please contact LCDR Michelle Hughes ([nqw7@cdc.gov](mailto:nqw7@cdc.gov)).
  - The Response Preparedness workgroup had a seminar on the ORRT scheduled; however, there will be changes made to the ORRT, and the seminar will be

rescheduled for a later date.

- If you recently deployed (last few months) or are currently deployed, please send LCDR Elizabeth Irvin-Barnwell ([jcx0@cdc.gov](mailto:jcx0@cdc.gov)) an email so that we can include your accomplishment in our monthly highlights.

Officer	Response	Location	Dates	Role
LT Patrick Seats	CBP Health Screening Support Mission	Deming, NM	8.12.19-8.25-19	Mental Health Epidemiologist on Social Behavioral Sciences Team
LCDR Angela Thompson-Paul	2018 Ebola Response	Goma, DRC	8.05.19-9.15.19	

- **Recruitment and Retention:** LCDR Jonathan Leshin; Co-Chairs: LT Debra Chen, LCDR Alaine Knipes
  - **BLUF**
    - If you are a junior officer interested in volunteering for the Peer Support Network, please contact LCDR Matthew Steele ([matthew.steele@fda.hhs.gov](mailto:matthew.steele@fda.hhs.gov)) or LCDR Folasade Kembi ([cto7@cdc.gov](mailto:cto7@cdc.gov)).
    - We need officers to serve as greeters at OBC Open House and Graduation. Please contact CDR Cesar Perez if you are interested ([cesar.perez@fda.hhs.gov](mailto:cesar.perez@fda.hhs.gov))
    - If you are an officer looking to separate in the next few months, please contact CDR Minglei Cui and LCDR Iman Martin to complete a separation survey ([minglei.cui@fda.hhs.gov](mailto:minglei.cui@fda.hhs.gov) / [iman.martin@nih.gov](mailto:iman.martin@nih.gov))
    - The next New CAD Seminar will be on CV Writing and will occur on December 6<sup>th</sup>. Please contact LT Kathleen Hartnett ([iul9@cdc.gov](mailto:iul9@cdc.gov)) and LT Erica Rose ([nqx4@cdc.gov](mailto:nqx4@cdc.gov)) for more information.
  - **Resources:** Team Lead is LCDR Julia Zucco ([Julia.zucco@cms.hhs.gov](mailto:Julia.zucco@cms.hhs.gov))
  - **Interested Applicant:**
    - Leads are LCDR Kelsey Hoffman ([Kelsey.hoffman@fda.hhs.gov](mailto:Kelsey.hoffman@fda.hhs.gov)) and CDR Angela Williams ([Angela.J.Williams@ice.dhs.gov](mailto:Angela.J.Williams@ice.dhs.gov))
    - Drafting an email to send through PsyPAG listserv to request volunteers to give recruitment presentations to clinical psychologists
    - Team is waiting on approval of recruitment presentation from leadership
  - **OBC Engagement:**
    - Lead is CDR Cesar Perez ([cesar.perez@fda.hhs.gov](mailto:cesar.perez@fda.hhs.gov))
    - We are looking for officers to be present at the Open House and Graduation for new Officer support. Please contact CDR Cesar Perez ([cesar.perez@fda.hhs.gov](mailto:cesar.perez@fda.hhs.gov)) if you are interested in assisting
    - No Scientist Officers attending November 2019 OBC. Informed OBC Coordinator that SciPAC will not be represented at open house/graduation
    - Completed Actions
      - Met with CDR Scheckelhoff to debrief on functions/responsibilities of team
      - Obtained list of existing OBC volunteers
    - Pending Actions

- Work with Resource Team to acquire current pamphlets for distribution at OBC Open House
- Develop Team SOP
- Coordinate coin distribution with SciPAC for new officers
- **Peer Support Network**
  - Leads are LCDR Folsade Kembi ([cto7@cdc.gov](mailto:cto7@cdc.gov)) and LCDR Matthew Steele ([matthew.steele@fda.hhs.gov](mailto:matthew.steele@fda.hhs.gov))
  - Additional peer mentors are needed to assist all new onboarding officers. Please contact LCDR Matthew Steele ([matthew.steele@fda.hhs.gov](mailto:matthew.steele@fda.hhs.gov)) or LCDR Folasade Kembi ([cto7@cdc.gov](mailto:cto7@cdc.gov)) if you are interested in supporting this effort.
- **New CAD Seminars**
  - Leads are LT Kathleen Hartnett ([iul9@cdc.gov](mailto:iul9@cdc.gov)) and LT Erica Rose ([nqx4@cdc.gov](mailto:nqx4@cdc.gov))
  - 2<sup>nd</sup> Seminar of the year was held last month on promotions. A big thank-you to LT Carolyn Hertzig for presenting and to CDR Kenneth Sekulic and CDR Renee Calanan for offering their expertise
  - The next seminar on CV writing is scheduled for December 6th
  - If you are a junior officer interested in leading a seminar for new officers or a senior officer available to answer questions, please email LT Erica Rose, [nqx4@cdc.gov](mailto:nqx4@cdc.gov), or LT Kathleen Hartnett, [iul9@cdc.gov](mailto:iul9@cdc.gov).
- **CDC New Officer Monthly Meeting:**
  - Team Leads are LT Angela Coulliette-Salmond, LT Ana Lauer, LT Amy Schuh, and LT Carrie Whitworth. Please contact LT Coulliette-Salmond to be added to the monthly invite at ([ACoulliette@cdc.gov](mailto:ACoulliette@cdc.gov))
  - CDC New Officers Team welcome new Officers of all categories in the Atlanta area to join the monthly brown bag lunches. A "new" Officer is defined as being in the Corps for less than 2 years or one who has not submitted a promotion package. The gatherings allow new Officers a forum to openly discuss professional and personal topics relating to the Commissioned Corps, as well as obtain perspectives from others who have different mentors and experiences. Lunch locations rotate CDC campuses in the local area at the discretion of the group.
  - October Lunch had 6 officers in attendance
    - Common topics included
      - Completion of narrative vs full COER
      - Applying for USPHS retirement credit for prior civil service
      - Combining civilian and USPHS TSPs into a single account
      - USPHS vs Agency deployments
    - Initiated efforts to streamline Team Activities and record keeping
- **EIS/LLS:**
  - Team Leads are LCDR Jonetta Mpofo ([wgp8@cdc.gov](mailto:wgp8@cdc.gov)) and LT Matthew Stuckey ([lxo5@cdc.gov](mailto:lxo5@cdc.gov))
  - Established contact with the EIS Office.
- **Separation Survey:**

- Leads are CDR Minglei Cui ([minglei.cui@fda.hhs.gov](mailto:minglei.cui@fda.hhs.gov)) and LCDR Iman Martin ([iman.martin@nih.gov](mailto:iman.martin@nih.gov)).
  - We are still using word of mouth to get contact information for officers with plans to separate; please continue to send this information to CDR Minglei Cui ([Minglei.Cui@fda.hhs.gov](mailto:Minglei.Cui@fda.hhs.gov)) and LCDR Iman Martin ([iman.martin@nih.gov](mailto:iman.martin@nih.gov)).
- **Rules and Membership:** LCDR Jason Wilken; Co-Chair: CDR Dan-My Chu
- R&M subcommittee has received its first subcommittee SOP for triannual review (Website Subcommittee).
- **Science:** LCDR Eric Jamoom; Co-Chairs: CDR David Huang, LCDR Teresa Wang
- Point of contact for officers who want to get involved: LCDR Eric Jamoom ([eric.jamoom@hq.dhs.gov](mailto:eric.jamoom@hq.dhs.gov))
  - Most recent meeting: 11/4/19, 11:00-11:45 am.
  - Next meeting: 12/2; 11-11:45 am. Call-in information: Call: 855-852-7677 Access Code: 9999-8504-2134
  - **Recruitment across the Science Subcommittee:** Science SC has completed recruitment for all 4 Science Teams for this OY.
  - **Bibliography and Presentations Team:** The 2018 SciPAC annual bibliography report has been published to the SciPAC website. Congratulations to LCDR Kembri and team! Additionally, the team is working with the Visibility Subcommittee's Manuscript team to consolidate the data collection used for the 2019 Bibliography report.
  - **Research and Practice (R&P) Team:** Webinars for the R&P team will occur on the 3<sup>rd</sup> Tuesdays of the month from 12pm-1 pm ET to not overlap with SciPAC meetings. More information about the topics and times are forthcoming.
  - **State of the Scientist (SOS) Survey Team:** The SOS team has received approval for fielding the SoS via Survey Monkey. The team is preparing for their next data collection effort for 2020, and evaluating the dissemination plan for prior SOS data collections.
  - **Surgeon General's Priority Team:** The SG Priority team is looking at a new approach to addressing the SG Priorities. The team seeks to identify USPHS commissioned officers in our Scientist category with subject matter expertise across the SG Priorities using the eCMCS system. After identifying such officers, the SG Priority team will help form groups around the SG Priorities and identify key research objectives. If you are interested in directly supporting this initiative, reach out to point of contact –LT Lindsay Womack ([nrc1@cdc.gov](mailto:nrc1@cdc.gov)).
  - **Health IT Professional Advisory Group:** CDR Wei Gao is representing SciPAC on the Health IT PAG. The PAG is looking to support a STEM scholarship, as the PAG is concerned about fewer IT billets for officers and opportunities for deployment.
- **Visibility:** LCDR Iram Hassan; Co-Chairs: LCDR Colleen Scott, LT Ruth Link-Gelles
- Point of contact for officers who want to get involved: LCDR Iram Hassan ([iram.hassan@fda.hhs.gov](mailto:iram.hassan@fda.hhs.gov)) ; Co-Chairs: LCDR Colleen Scott ([ibk9@cdc.gov](mailto:ibk9@cdc.gov)) , LT Ruth Link-Gelles ([hzt7@cdc.gov](mailto:hzt7@cdc.gov))
  - Revision of the Visibility SC SOP is currently in progress.

- **Newsletter Team**
  - 7 submissions and 4 new officer bios were received for the fall edition and are currently being reviewed by the editorial board. Our goal is to get the newsletter published by December.
  - If you have any article ideas or any questions about the newsletter, please contact Editor-in-Chief LCDR Hilda Razzhaghi ([hir2@cdc.gov](mailto:hir2@cdc.gov)).
- **Atlanta Socials Team**
  - The Halloween Party was held on October 26, 2019. There were 17 adults (included 14 officers) and 6 children in attendance.
  - An Atlanta Happy Hour Social is scheduled for November 7, 2019 at Mo's Pizza for local Scientist Officers to mix and mingle with first year EIS Scientist Officers.
- **DC Socials Team**
  - The DC Halloween event was held on October 26<sup>th</sup>, with 5 adults (included 4 officers) in attendance. An article about the event will be featured in the Fall newsletter.
  - Winter events are currently being planned.
- **The Manuscript Highlights Team:** No updates
- **Twitter Team:** No updates
- **Facebook Team:** There are currently 146 members.
- **SciPAC Symposium Poster Team**
  - In keeping with this coming year's theme of "Advancing the Health and Safety of our Nation", we are highlighting the contributions of our scientist officers to the current lung injury and vaping response.
  - Thus far, we have identified 23 scientist officers who have been involved in the response. This includes 19 CDC-based and 4 FDA-based officers.
  - We have sent out brief surveys to these officers, and asked about their time contributed to the response, roles, and responsibilities.
  - Currently working to draft an abstract for the SciPAC poster at the USPHS Symposium.
- **Conferences Team**
  - CDR Huang organized two officers who reported that they will be attending APHA in Philadelphia, PA November 2-6, 2019.
  - LT Lauer will be identifying officers attending the American Society of Tropical Medicine and Hygiene, National Harbor, MD, November 20-24, 2019.
- **Fist Bump Team**
  - Developed a new form for Fist Bump submission which will include new instructions. The current form on the website is now obsolete and will be updated.
  - Please contact LCDR Ivey-Stephenson if you are interested in submitting a Fist Bump ([iym9@cdc.gov](mailto:iym9@cdc.gov)).
  - 2 Fist Bumps will be featured in the Fall SciPAC newsletter.
  - The team is continuing to refine an advertising strategy for the new Fist Bump submission process.

- **SciPAC History Team:** Working with SciPAC webpage team to develop/updated SciPAC History webpage.
- **Website:** CDR Adrienne Goodrich-Doctor; Co-Chair: LCDR Xinzhi Zhang
  - Welcomed 5 new officers to the subcommittee – all positions are filled. If you are still interested, please contact CDR Adrienne Goodrich-Doctor ([Adrienne.goodrich-doctor@fda.hhs.gov](mailto:Adrienne.goodrich-doctor@fda.hhs.gov)) and LCDR Zhang ([xinzhi.zhang@nih.gov](mailto:xinzhi.zhang@nih.gov)) for future opportunities.
  - Finalized goals and special projects for the operational year
    - Goals
      - Complete review and update of all SciPAC Website webpages
      - Complete Phase 2 of the SciPAC Homepage Revamp
      - Revamp the History webpage in collaboration with the Visibility SC
      - Develop an events section on the SciPAC Website
      - Finalize a process for the Website Analytics Report
      - Increase visibility of the SciPAC Website
      - Finalize update of the Website SC SOP
      - Update and Finalize Team Procedures
  - Finalized written Editor Team Procedures – sent to all Editor Teams for implementation
  - Finalized the updated draft Website Subcommittee SOP – submitted to the Rules and Membership Subcommittee on October 31, 2019
  - Recently updated the “Resources and Links” page on the website to include quick links to resources to assist officers with preparing promotion documents. Quick links were added at <https://dcp.psc.gov/OSG/scientist/resources-and-links.aspx>, for the following:
    - 2020 Scientist promotion benchmarks
    - Scientist Category Officer Statement (OS) Guidance
    - Reviewing Official Statement (ROS) Instructions
    - Commissioned Officer Effectiveness Report (COER) Instructions
    - Scientist Officer CV Formatting Guidelines
  - First SC-wide meeting: October 30<sup>th</sup> 2019
    - Meeting Summary – Reviewed goals, special projects, status of current tasks, and next steps.
    - Next Step: Training and refresh of Website 101 including 508 compliance and PII for subcommittee members and liaisons
  - As of November 1, 2019, 23 website change requests were received; 17 completed; 6 pending.
- **Liaison Reports**
  - **COA:** CAPT Martin Sanders
    - No report this month.
  - **PSYPAG:** CDR Sara Pulliam
    - No report this month.

- **JOAG:** LCDR Gwendolyn Hudson
  - Point of contact for officers who want to get involved: LCDR Gwendolyn Hudson, [Gwendolyn.N.Hudson@ice.dhs.gov](mailto:Gwendolyn.N.Hudson@ice.dhs.gov)
  - Most recent meeting: October 11, 2019
  - Next meeting: December 13, 2019, Time: 1300 - 1400 EST, Call-in number: (712) 770-8020, Passcode: 860533
  - The next Journeyman Speaker Series is this Friday, November 8th, 2019 at 1300-1400 EST. CDR Leo Gumapas, and SciPAC's own LCDR Jonathan Leshin, and LCDR John Pesce will be presenting on "PACE – Prevention Through Active Community Engagement". Feel free to contact me or visit the JOAG website for dial in information. Conference Call Dial-in: 1-302-202-1106; Conference Code: 825385
  - Call for Nominations
    - **VADM Richard H. Carmona Inspiration Award** recognizes an active duty or retired PHS senior officer at the rank of O-5 or above who exemplifies outstanding leadership by example, mentorship and empowerment of junior officers, unwavering support of the Commissioned Corps and its mission, and overall inspiration and motivation to the PHS community. Nominations are only accepted from junior PHS officers (at the rank of O-4 or below). I encourage our junior officers to nominate your SciPAC mentor or other outstanding Scientist category leaders for this award.
    - **VADM C. Everett Koop Junior Officer Award** recognizes outstanding junior officers, who have used scientific evidence to advocate for, inform, develop and/or implement public health policy and/or healthcare reform at the local, state, regional, national and/or international level. Self-nominations are encouraged.
  - Nominations for both awards are due to the appropriate JOAG Award Lead(s) no later than 1700 ET on November 13, 2019. Contact me or visit the JOAG website for additional information.
  
- **Minority Officers Liaison Council (MOLC):** CDR Cesar Perez
  - Point of contact for officers who want to get involved: CDR Cesar Perez, [cesar.perez@fda.hhs.gov](mailto:cesar.perez@fda.hhs.gov)
  - Most recent meeting: October 22, 2019 (1400-1500)
  - Black Commissioned Officer Advisory Group (BCOAG) led the event "Out of Darkness Walk" (6.2 miles) at the Lincoln Memorial in Washington, DC on November 2<sup>nd</sup>.
  - Certificates of Appreciation for the COF Symposium Awards Breakfast are in progress. They will be distributed by December.
  - Announcement- MOLC Member and previous MOLC Chair- CDR Guillermo Aviles-Mendoza was awarded the prestigious award- 2019 AMSUS Rising Star Award, which will be presented at the AMSUS Annual Meeting next month.
  - APAOC held its third APAOC Leadership Workshop in Silver Spring, MD on October 18, 2019. RADM (ret.) Pamela Schweitzer provided the keynote speech. The leadership workshop ended with Naloxone Training provided by Mr. Ben E. Stevenson II from the Montgomery County Behavioral Health and Crisis Services.
  - HOAC successfully led three webinars in commemoration of the National Hispanic

Heritage Month. The last webinar from the series was held on October 17, 2019 at 1200 ET- “SAMHSA Resources for Hispanic and Latino Individuals” Dr. Neeraj Gandotra, MD, Chief Medical Officer for SAMHSA.

- HOAC is requesting nominations for the 2020 HOAC Executive Committee- only Voting members can apply. Applications are due November 8, 2019.
  - Next meeting: November 26, 2019 (1400-1500)
- **Sexual Orientation and Gender Diversity Advisory Group (SOAGDAG):** LCDR Luis Iturriaga
- **The SOAGDAG 101 and SOAGDAG Liaison initiative:** Venture with Communication Committee. An opportunity to interlock with the PACs/PAGs to promote SOAGDAG’s mission and visibility. Use of the SOAGDAG 101 presentation and liaisons to promote SOAGDAG and our activities across other PACs and PAGs.
    - Email interest to LT Jamie Mells ([yem4@cdc.gov](mailto:yem4@cdc.gov)) if you are interested in being a SOAGDAG Liaison for your PAC/PAG.
  - **Healthy Minds Initiative (HMI)** – A joint activity that we are working with the Social Workers PAC to promote healthy minds in SGM populations. This would be similar to the APAOC’s HMI, and applying this HMI to increase mental health awareness and promote suicide prevention in SGM populations. Interested officers – CAPT Elise Young, CDR Jay Wong, CDR Jen Bornemann (PoC).
    - Mental Health First Aid is a nationwide public education program that teaches how to identify, understand and respond to signs of mental illness and substance use disorder. Email interest to POC - CDR Jen Bornemann ([nnv3@cdc.gov](mailto:nnv3@cdc.gov))
  - **PrEP/PEP support initiative:** A joint activity that we are working with the PharmPAC and PACE Program to provide guidance in developing lesson plans/materials to support wide-spread education of PrEP/PEP.
    - Email interest to POC - LCDR Madalene Mandap ([mmandap@southcentralfoundation.com](mailto:mmandap@southcentralfoundation.com))
  - **SOAGDAG Educational Seminar Series (ESS)** – Continuing our ESS to promote speakers and content in support of SOAGDAGs mission.
- **Commissioned Corps Women's Issues Advisory Board (CCWIAB):** CDR Cara Halldin
- I’m pleased to announce that CAPT Eckert and CDR Rodgers support the nomination of LCDR Marissa Zwald to serve as the Scientist Category voting board member on the CCWIAB for the Jan 1 2020–Dec 31 2022 term. LCDR Zwald is an epidemiologist serving with CDC in Atlanta and I’m very excited that she will be taking over my spot on the board as my term comes to an end.
  - I have found working with CCWIAB to be incredibly rewarding both personally and professionally. As a reminder, you do not have to be a board member to participate in committee activities therefore, if you are interested in joining a CCWIAB committee or if you have any questions about CCWIAB, please contact CDR Halldin ([challdin@cdc.gov](mailto:challdin@cdc.gov)), LCDR Zwald ([ipv5@cdc.gov](mailto:ipv5@cdc.gov)), or visit CCWIAB’s website: <http://dcp.psc.gov/osg/ccwiab/>.

- **PACE:** CDR Erika Odom
  - To get involved:
    - Please join our listserv and participate in our meetings- <https://list.nih.gov/cgi-bin/wa.exe?A0=nps-pace>
    - Visit our Website - <https://dcp.psc.gov/OSG/pace/>
    - Twitter – @USPHS\_PACE
    - Instagram – USPHS\_PAC
  - Most recent meeting October 10, 2019
  - Next meeting December 12, 2019 at 1400 EST
  - PACE Teams were acknowledged by RADM Sylvia Trent-Adams during October’s CCHQ Townhall. PACE Teams are located in all 10 regions and present an opportunity for officers to spread SG and ASH messaging in their communities. If you were not able to attend the Townhall, slides are available for review in the Modernization section of your eOPF.
  - General Meeting – If you missed the general meeting, see below for links to stream or download
    - Streaming - <https://fda1.webex.com/fda1/lsr.php?RCID=0d5ceabf2da04795a12513ac623cfbc9>
    - Download - <https://fda1.webex.com/fda1/viewrd.php?RCID=3cb52ed140d64737b1a65905811615c9>
  - 2019 AMSUS Annual Meeting- Naloxone presenters and trainers
    - When: December 2, 2019
    - Where: Gaylord National Resort & Convention Center at 201 Waterfront Street, National Harbor, Maryland
    - Details: AMSUS is a membership-based organization that is the voice for federal health professionals and advocate for interagency healthcare collaboration among the Department of Defense, Veterans Affairs, and Health and Human Services. Join over 1,500 influential healthcare professionals and leaders at the upcoming AMSUS Annual Meeting. This year’s theme is Transforming Healthcare through Partnership and Innovation. 2019 AMSUS Meeting
    - Volunteers much be registered for the conference by Friday November 22, 2019.
    - PACE Outreach Committee is looking for officers to coordinate the PACE outreach efforts during the AMSUS meeting. Please email both LT Remi Adeyemo ([folaremi.adeyemo@fda.hhs.gov](mailto:folaremi.adeyemo@fda.hhs.gov)) and CDR Christina Thompson ([christina.thompson@fda.hhs.gov](mailto:christina.thompson@fda.hhs.gov)) for more details.
- Closing Remarks: CDR Loren Rodgers

**NOTE:** Next meeting **Tuesday, December 3 2019 @ 1200–1300 EST**



## Commissioned Corps of the US Public Health Service Scientist Professional Advisory Committee



Meeting Minutes; December 3, 2019

Via Webex meeting: [Join Webex meeting](#)

Or via phone: 1-210-795-0506; 1-877-465-7975; [Global call-in numbers](#)

Access code: 901 276 235

Total Attendance: 135

### Chief Scientist Officer and 2019–2020 SciPAC Executive Board Members

Rank	Name	Role	
CAPT	Eckert, John	Chief Scientist Officer	Excused
CAPT	Thomas, Jennifer	Ex-Officio Chairperson	Present
CDR	Barbour, Kamil	COF Liaison	Present
CDR	Rodgers, Loren	Chair	Present
LCDR	Shumate, Alice	Executive Secretary	Present
LCDR	Wilken, Jason	Vice Chair; Rules & Membership Chair	Present

### Voting Members

Rank	Name	Role	
CDR	Dee, Deb	Category Day Chair	Present
CDR	Goodrich-Doctor, Adrienne	Website Subcommittee Chair	Present
CDR	Huang, David	Science Subcommittee Co-Chair	Excused
CDR	Kenney, James	Awards Subcommittee Chair	Present
CDR	Rossiter, Lana	Mentoring Subcommittee Chair	Present
CDR	Zhou, Eric	Career Development Subcommittee Co-Chair	Present
CDR	Bjork, Adam	Policy Subcommittee Chair	Present
LCDR	Blessington, Tyann	Career Development Subcommittee Chair	Present
LCDR	Bowen, Ginny	Mentoring Subcommittee Co-Chair	Present
LCDR	Hassan, Iram	Visibility Subcommittee Chair	Excused
LCDR	Irvin-Barnwell, Elizabeth	Readiness Subcommittee Chair	Present
LCDR	Jamoom, Eric	Science Subcommittee Chair	Present
LCDR	Leshin, Jonathan	Recruitment and Retention Subcommittee Chair	Present
LCDR	Ou, Oliver	Category Day Subcommittee Co-Chair	Present
LCDR	Zhang, Xinzhi	Website Subcommittee Co-Chair	Present

Rank	Name	Role	
LT	Chen, Debra	Recruitment and Retention Subcommittee Co-Chair	Excused

### Non-voting Liaisons

Rank	Name	Role	
CAPT	Sanders, Martin	COA Liaison	Absent
CDR	Halldin, Cara	CCWIAB Liaison	Present
CDR	Odom, Erika	PACE Liaison	Excused
CDR	Perez, Cesar	MOLC Liaison	Present
CDR	Pulliam, Sara	PSYPAG Liaison	Absent
LCDR	Hudson, Gwendolyn	JOAG Liaison	Present
LCDR	Iturriaga, Luis	SOAGDAG Liaison	Present

**Participation by Non-voting Scientist Officers:** CAPT(Retired) Jon Daugherty; CAPT Karon Abe; CAPT Nelson Adekoya; CAPT Drue Barrett; CAPT Jennifer Bodart; CAPT Joseph Despina; CAPT Anne Dobmeyer; CAPT Laura Draski; CAPT Danice Eaton; CAPT Jeffrey Goodie; CAPT Sally Hu; CAPT Ryan Novak; CAPT Sukhminder Sandhu; CAPT Andrea Sharma; CAPT Michael Smith; CAPT Douglas Thoroughman; CDR Jennifer Adjemian; CDR Gelio Alves; CDR Robert Belde; CDR Sharyn Brown; CDR Renee Calanan; CDR Dan-My Chu; CDR Minglei Cui; CDR Zewditu Demissie; CDR Judy Facey; CDR Anne France; CDR Wei Guo; CDR Keisher Highsmith; CDR Emily Jentes; CDR Jean Ko; CDR Terrence Lo; CDR Sara Lowther; CDR Mark Miller; CDR Lara Misegades; CDR Erin Nichols; CDR Ruiqing Pamboukian; CDR Kenneth Phillips; CDR Tracy Powell; CDR Luz Rivera; CDR Alfredo Sancho; CDR Erin Sauber-Schatz; CDR Kenneth Sekulic; CDR Emily Streeter; CDR Sara Vagi; CDR Angela Williams; CDR Fei Xu; LCDR Tajah Blackburn; LCDR Neil Bonzagni; LCDR Christine Brady; LCDR Elizabeth Edwards; LCDR Amy Freeland; LCDR Yoran Grant-Greene; LCDR Natasha Hollis; LCDR Brooke Hoots; LCDR Keisha Houston; LCDR Lisa Jarvis-Durham; LCDR Victoria Jeisy-Scott; LCDR Eric Kebker; LCDR Juan Lacayo; LCDR Rebecca Levine; LCDR Kimberly Litton-Belcher; LCDR Xiaowu Lu; LCDR Jamie Mellis; LCDR George Mitzner; LCDR Eduardo O'Neill La Luz; LCDR Erin Parker; LCDR John Pesce; LCDR Mary Puckett; LCDR Hilda Razzaghi; LCDR Leslie Rivera-Rosado; LCDR Colleen Scott; LCDR Pilgrim Spikes; LCDR Matthew Steele; LCDR Scott Steffen; LCDR Angela Thompson-Paul; LCDR Nancy Tian; LCDR Teresa Wang; LCDR Marcienne Wright; LCDR Julia Zucco; LT Jennifer Beauregard; LT Andrew Brown; LT Evan Brown; LT Anna Chard; LT Nicholas Deputy; LT Jessica Dunn; LT Leora Feldstein; LT Dianca Finch; LT Brandi Freeman; LT Robert Gahl; LT Kathleen Hartnett; LT Carolyn Herzig; LT Michelle Hughes; LT Pushpa Jayasekara; LT Ana Lauer; LT Michelle Lin; LT Ruth Link-Gelles; LT Olivia Mcgovern; LT Eric Mooring; LT Megan Peck; LT Tia Rogers; LT Erica Rose; LT Amy Schuh; LT Kelly Shaw; LT Taneshia Shelton; LT Matthew Stuckey; LT Tanesha Tutt; LT Emily Ussery; LT Carrie Whitworth; LT Nana Wilson; LT Rebecca Woodruff; LT Shannon York; and LT Marissa Zwald

**Excused Absences of Non-voting Scientist Officers:** CDR Qiao Bobo; CDR Brian Harcourt; CDR Sanny Northbrook; LCDR William Davis; LCDR Patrick High; LCDR Kelsy Hoffman; LCDR Folasade Kombi; LCDR Alaine Knipes; LCDR Matthew Lozier; LCDR Iman Martin;

LCDR Jorge Muniz-Ortiz; LCDR Rashid Njai; LCDR Jessica Tomov; LT Angela Coulliette-Salmond; LT Samantha Dimisa; LT Lacreisha Ejike-King; LT Brett Forshey; LT Jayleen Gunn; LT Gina Masessa; and LT Lauran Woodard

- **Call to Order and Welcome:** CDR Loren Rodgers
- **CPO Report:** CAPT John Eckert
  - I would like to remind all officers to ensure they maintain basic qualified status for readiness, because the current system is tracking readiness more frequently than the previous process. Officers' readiness will be more closely scrutinized by CCHQ and by various boards. Readiness can be checked 24/7 by logging into the CCMIS secure section (Officer Secure Area). Their current and projected future status is presented. This should be a regular practice for all officers.
  - Officers are also reminded to review all requirements for promotion. The ROS must be completed for all officers eligible for promotion. Officers who are not eligible for promotion should still have their ROs provide a few sentences on the ROS (associated with the annual COER) that describes the officers' contributions and value to their agencies.
- **Chair Report:** CDR Loren Rodgers
  - CAPT Eckert, and other officers out for the AMSUS symposium.
  - Please be sure to check readiness status. Any lapse would be negative for promotion.
  - Today, we will hear from the Science SC regarding the State of Scientists: Results from the Annual Category Survey
  - The promotion checklist ([https://dcp.psc.gov/ccmis/promotions/PROMOTIONS\\_checklist\\_m.aspx](https://dcp.psc.gov/ccmis/promotions/PROMOTIONS_checklist_m.aspx)) specifies “NO LONGER NECESSARY: DD-2807-1 "Report of Medical History" with signed “Disclosure Statement” (expires annually). Do not send this form to medical affairs.” This is a change from previous years. We will send a note to the listserv to clarify.
- **Vice Chair Report:** LCDR Jason Wilken
  - No report this month.
- **Executive Secretary Report:** LCDR Alice Shumate
  - When reporting meeting attendance via email, please send me an email directly, instead of by responding to the meeting invitation. Because of how the meeting invitation is set up, I do not receive all of these responses.
  - Subcommittee Chairs/Co-Chairs and Liaisons: please remember to send your reports for the minutes as soon as possible, so that I can finalize and distribute the minutes in a timely fashion.
- **COF Liaison Report:** CDR Kamil Barbour
  - The current SciPAC balance as of today sits at \$2,539.49.
  - SciPAC merchandise sales remains paused pending further guidance from leadership.
  - The EB is currently reviewing 3 Policy SC questions to be added to the State of the Scientist Survey and hope to have feedback to the Science and Policy SCs soon.

## • Subcommittee Reports

- **Awards:** CDR James Kenney; Co-chair: CDR Zewditu Demissie
  - 2020 Scientist Responder of the Year Award nomination packets are currently being reviewed and ranked. I would like to thank the review board members who have already reviewed the nomination packets and provided their rankings to the Awards Subcommittee. The 2020 Scientist Responder of the Year should be announced in February.
  
- **Career Development:** LCDR Tyann Blessington; Co-Chairs: CDR Eric Zhou, LCDR Rory Geyer
  - We want to thank the volunteer reviewers for the CV and OS Review Service. This effort, led by CDR Kenneth Sekulic, has been busy coordinating the reviewer matches and communicating between officers requesting the service and reviewers. This year 60 officers requested document review (which is a 33% increase over both 2017 and 2018). At this time, almost 66% or 2/3 of the officers have received feedback.
  - The Scientist Handbook Team, led by CAPT Sukhminder Sandhu and CDR Tamara Henderson, and LT Emily Ussery, the Subcommittee's Website Liaison, have been working with the Website SC to update the Scientist Handbook links on the SciPAC webpage. Many links have been updated and a few additional one will be completed shortly.
  - The Training Team, led by CDR Tamara Henderson and LT Jessica Dunn are planning the next SciPAC Career Development Training webinar, which is scheduled for February 4. The topic will highlight findings in the recent Scientist Category Career Development Profile for Promotion Year 2018. LCDR Rory Geyer will presenting this topic.
  - The Job List Team, led by LT Sean Marcsisin and LT Jessica Dunn, compile and distribute the job list on a weekly basis. We thank the team for their effort. This team is looking for additional volunteers, if you are interested in joining, please reach out to the Subcommittee Leads (CDR Eric Zhou: [zhoue@niaid.nih.gov](mailto:zhoue@niaid.nih.gov); LCDR Rory Geyer: [Rory.Geyer@fda.hhs.gov](mailto:Rory.Geyer@fda.hhs.gov); and LCDR Tyann Blessington: [TyannBlessington@fda.hhs.gov](mailto:TyannBlessington@fda.hhs.gov)).
  
- **Category Day:** CDR Deb Dee; Co-Chair: LCDR Oliver Ou
  - Please contact CDR Dee ([gdq7@cdc.gov](mailto:gdq7@cdc.gov)) and/or LCDR Ou ([Oliver.Ou@fsis.usda.gov](mailto:Oliver.Ou@fsis.usda.gov)), or connect via the SciPAC Facebook page, if you wish to help with Category Day.
  
- **Mentoring:** CDR Lana Rossiter; Co-Chairs: LCDR Ginny Bowen, LCDR Shayne Galloway
  - Point of contact for officers who want to get involved: CDR Lana Rossiter ([Lana.Rossiter@fda.hhs.gov](mailto:Lana.Rossiter@fda.hhs.gov))
  - Most recent meeting: November 25, 2019
  - Next meeting: December 30, 2019
  - **Mentor Matching**

- Active agreements (115), Pending (9); Mentee requests (6); Mentor applications (1); Matches (6)
  - If you are a senior officer and are not currently mentoring a junior officer, or feel that you could take on an additional mentor, please email LCDR Shayne Gallaway ([lnx7@cdc.gov](mailto:lnx7@cdc.gov)) or LCDR Patrick High ([Patrick.High@fda.hhs.gov](mailto:Patrick.High@fda.hhs.gov)) for an application.
  - **CDR/CAPT Initiative**
    - Are you a CDR/CAPT in need of career planning or guidance? The SciPAC mentoring subcommittee launched a new initiative for CAPTs and CDRs. Additional details can be found in the November 19<sup>th</sup> SciPAC Listserve distribution.
    - In the first week, five commanders have requested a mentor and two commanders have indicated their interest to be a mentor.
    - If you are a CDR or CAPT that would like to participate, please reach out to LCDR Israel Cross [Israel.Cross@cms.hhs.gov](mailto:Israel.Cross@cms.hhs.gov)
  - **Agency Specific Advisers**
    - The mentoring subcommittee has a roster of officers who are willing to discuss work at or PCS to their Agency. If officers are interested in getting connected to an officer at an Agency other than their own, please contact LT Debra Chen ([dchen@bop.gov](mailto:dchen@bop.gov)) and CDR Lara Misegades ([lara.misegades@acf.hhs.gov](mailto:lara.misegades@acf.hhs.gov)).
- **Policy:** CDR Adam Bjork; Co-Chair: LCDR Matthew Steele
- Point of contact for officers who want to get involved: CDR Adam Bjork ([abjork@cdc.gov](mailto:abjork@cdc.gov)) or LCDR Matthew Steele ([matthew.steele@fda.hhs.gov](mailto:matthew.steele@fda.hhs.gov))
  - Most recent meeting: 21 Oct 2019 at 12:00pm eastern
  - Next meeting: 19 Dec 2019 at 12:00pm eastern
  - The Policy Review Team is conducting an in-depth review of all the new PHS policy documents released in recent weeks and, upon completion, will share with the category brief summaries and highlights of key changes.
- **Readiness:** LCDR Elizabeth Irvin-Barnwell; Co-Chairs: LCDR Angela Thompson-Paul, LCDR Rebecca Levine
- The Readiness Resources Workgroup has completed a new Deployment Guide which will be posted on the website shortly. The resource is a deployment packing guide which serves as a nice supplement to the RedDOG Master Checklist for Deployment.
  - The Response Narrative Workgroup is continuing to solicit narratives, if interested in submitting a deployment narrative, please reach out to LCDR Alesha Harris at [Alesha.harris@hhs.gov](mailto:Alesha.harris@hhs.gov). This is a great way to get your contributions and accomplishments highlighted.
  - The Healthy Scientist Bulletin is being revitalized as the SciPAC Ready Responder Newsletter and will be released on a quarterly basis. The first newsletter will be released on December 13. If you have any questions or suggestions for future bulletins, please contact LCDR Michelle Hughes ([nqw7@cdc.gov](mailto:nqw7@cdc.gov)).
  - Due to communication from ADMs Giroir, Orsega, and Schwartz on 11/1, which detailed mandatory changes to the ORRT program, the scheduled speaker for the 11/5

- SciPAC seminar on ORRTs was asked to withdraw the planned presentation. The seminar will hopefully be re-scheduled once the details around the new ORRT program are finalized and the speaker is granted permission to present on the new program. The next seminar will be held during the SciPAC call on March 3, 2020 with a still to be determined topic.
- The Health Optimization Workgroup is working to develop a number of initiatives for the new operational year, including 30 day challenges to improve fitness focused on improving readiness such as meeting FMRB fitness requirements and sharing of success stories from officers who have successfully lost weight to meet weight standards
  - If you recently deployed (last few months) or are currently deployed, please send LCDR Elizabeth Irvin-Barnwell ([jcx0@cdc.gov](mailto:jcx0@cdc.gov)) an email so that we can include your accomplishment in our monthly highlights.
- **Recruitment and Retention:** LCDR Jonathan Leshin; Co-Chairs: LT Debra Chen, LCDR Elaine Knipes
- **BLUF**
    - If you are a junior officer interested in volunteering for the Peer Support Network, please contact LCDR Matthew Steele ([matthew.steele@fda.hhs.gov](mailto:matthew.steele@fda.hhs.gov)) or LCDR Folasade Kembi ([cto7@cdc.gov](mailto:cto7@cdc.gov)).
    - We need officers to serve as greeters at OBC Open House and Graduation. Please contact CDR Cesar Perez if you are interested ([cesar.perez@fda.hhs.gov](mailto:cesar.perez@fda.hhs.gov))
    - If you are an officer looking to separate in the next few months, please contact CDR Minglei Cui and LCDR Iman Martin to complete a separation survey ([minglei.cui@fda.hhs.gov](mailto:minglei.cui@fda.hhs.gov) / [iman.martin@nih.gov](mailto:iman.martin@nih.gov))
    - The next New CAD Seminar will be on CV Writing and will occur on December 6<sup>th</sup>. Please contact LT Kathleen Hartnett ([iul9@cdc.gov](mailto:iul9@cdc.gov)) and LT Erica Rose ([nqx4@cdc.gov](mailto:nqx4@cdc.gov)) for more information.
  - **Resources:**
    - Team Lead is LCDR Julia Zucco ([Julia.zucco@cms.hhs.gov](mailto:Julia.zucco@cms.hhs.gov))
    - No updates
  - **Interested Applicant:**
    - Leads are LCDR Kelsey Hoffman ([Kelsy.hoffman@fda.hhs.gov](mailto:Kelsy.hoffman@fda.hhs.gov)) and CDR Angela Williams ([Angela.J.Williams@ice.dhs.gov](mailto:Angela.J.Williams@ice.dhs.gov))
    - Drafted an email to send through PsyPAG listserv to request volunteers to give recruitment presentations to clinical psychologists
    - Team is waiting on approval of recruitment presentation from leadership
  - **OBC Engagement:**
    - Lead is CDR Cesar Perez ([cesar.perez@fda.hhs.gov](mailto:cesar.perez@fda.hhs.gov))
    - We are looking for officers to be present at the Open House and Graduation for new Officer support. Please contact CDR Cesar Perez ([cesar.perez@fda.hhs.gov](mailto:cesar.perez@fda.hhs.gov)) if you are interested in assisting
    - No OBC in December

- Awaiting list for the January OBC (OBC 115 January 12-24, 2020) to see if there will be any Scientist candidates in attendance.
- **Peer Support Network**
  - Leads are LCDR Folsade Kembi ([cto7@cdc.gov](mailto:cto7@cdc.gov)) and LCDR Matthew Steele ([matthew.steele@fda.hhs.gov](mailto:matthew.steele@fda.hhs.gov))
  - If you are a new officer (1-3 years service) and would like peer support, please contact LCDR Kembi and LCDR Steele.
  - Additional peer support is needed to assist all new onboarding officers. Please contact LCDR Matthew Steele ([matthew.steele@fda.hhs.gov](mailto:matthew.steele@fda.hhs.gov)) or LCDR Folasade Kembi ([cto7@cdc.gov](mailto:cto7@cdc.gov)) if you are interested in supporting this effort.
- **New CAD Seminars**
  - Leads are LT Kathleen Hartnett ([iul9@cdc.gov](mailto:iul9@cdc.gov)) and LT Erica Rose ([nqx4@cdc.gov](mailto:nqx4@cdc.gov))
  - The next seminar on CV writing is scheduled for December 6th
  - If you are a junior officer interested in leading a seminar for new officers or a senior officer available to answer questions, please email LT Erica Rose, [nqx4@cdc.gov](mailto:nqx4@cdc.gov), or LT Kathleen Hartnett, [iul9@cdc.gov](mailto:iul9@cdc.gov).
- **CDC New Officer Monthly Meeting:**
  - Team Leads are LT Angela Coulliette-Salmond, LT Ana Lauer, LT Amy Schuh, and LT Carrie Whitworth. Please contact LT Coulliette-Salmond to be added to the monthly invite at ([ACoulliette@cdc.gov](mailto:ACoulliette@cdc.gov))
  - CDC New Officers Team welcome new Officers of all categories in the Atlanta area to join the monthly brown bag lunches. A "new" Officer is defined as being in the Corps for less than 2 years or one who has not submitted a promotion package. The gatherings allow new Officers a forum to openly discuss professional and personal topics relating to the Commissioned Corps, as well as obtain perspectives from others who have different mentors and experiences. Lunch locations rotate CDC campuses in the local area at the discretion of the group.
  - Merged the November and December meetings due to the holiday season
  - Next Meeting is December 4<sup>th</sup>
  - Added a new Scientist officer (EIS fellow) to the list in the past month
  - Currently 29 people on the invite list, including co-leads
  - Started reaching out to senior officers to be guests in the coming year
    - CDR Laufer Halpin and CAPT Hick will be joining the February Lunch to talk about the Commissioned Corps Activities Center Advocates program at CDC
- **EIS/LLS:**
  - Team Leads are LCDR Jonetta Mpofo ([wgp8@cdc.gov](mailto:wgp8@cdc.gov)) and LT Matthew Stuckey ([lxo5@cdc.gov](mailto:lxo5@cdc.gov))
  - Established contact with the EIS Office.
  - Met with previous team and completed handoff procedure
  - Contacted CDC Epidemiology Workforce Branch to coordinate outreach to recently accepted candidates for the 2020 EIS/LLS class
  - Drafted outline of potential strategy for potential 2020 activities, including EIS Conference recruitment/retention brnch coordinated with Visibility Subcommittee

- **Separation Survey:**
  - Leads are CDR Minglei Cui ([minglei.cui@fda.hhs.gov](mailto:minglei.cui@fda.hhs.gov)) and LCDR Iman Martin ([iman.martin@nih.gov](mailto:iman.martin@nih.gov)).
  - We are still using word of mouth to get contact information for officers with plans to separate; please continue to send this information to CDR Minglei Cui ([Minglei.Cui@fda.hhs.gov](mailto:Minglei.Cui@fda.hhs.gov)) and LCDR Iman Martin ([iman.martin@nih.gov](mailto:iman.martin@nih.gov)).
- **Rules and Membership:** LCDR Jason Wilken; Co-Chair: CDR Dan-My Chu
  - No report this month.
- **Science:** LCDR Eric Jamoom; Co-Chairs: CDR David Huang, LCDR Teresa Wang
  - Point of contact for officers who want to get involved: LCDR Eric Jamoom ([eric.jamoom@hq.dhs.gov](mailto:eric.jamoom@hq.dhs.gov))
  - Most recent meeting: 12/2/19, 11:00-11:45 am.
  - Next meeting: 1/6; 11-11:45 am. Call-in information: Call: 855-852-7677 Access Code: 9999-8504-2134
  - **Bibliography and Presentations Team:** The team is working with the Visibility Subcommittee's Manuscript team to consolidate the data collection used for the 2019 Bibliography report. No significant updates to report.
  - **Research and Practice (R&P) Team:** Research And Practice Team has a webinar on Tuesday, December 17th from 12:00 pm- 1:00 pm ET, entitled "Healthy Mind Initiative: Promoting Mental Health and Well-being for Asian American Youth- How to Cherish Your Children." Speakers are representing the Asian Pacific American Officers Committee. The flyer with WebEx information will be distributed on the SciPAC listserv by 12/6.
  - **State of the Scientist (SOS) Survey Team:** SoS Survey questions are under review with the Executive Board in preparation for an early January 2020 fielding. The SOS team continues its preparation for their next data collection effort next month in 2020, and evaluating the dissemination plan for prior SOS data collections. Analysis Unit Lead LCDR Ginny Bowen gave an outstanding presentation on the December SciPAC call about our contribution as an asset to the category in a presentation entitled, "The State of Scientists: Results from the Annual Category Survey." Presentation was attached to the meeting invite for the December SciPAC meeting.
  - **Surgeon General's Priority Team:** The SG Priority team is looking at a new approach to addressing the SG Priorities. The team is standing by for SciPAC leadership to provide additional guidance, as the SG team seeks to identify USPHS commissioned officers in our Scientist category with subject matter expertise across the SG Priorities using the eCMCS system. After identifying such officers, the SG Priority team will help form groups around the SG Priorities and identify key research objectives.
  - **Health IT Professional Advisory Group:** CDR Wei Gao is representing SciPAC on the Health IT PAG. No significant updates to report.
- **Visibility:** LCDR Iram Hassan; Co-Chairs: LCDR Colleen Scott, LT Ruth Link-Gelles
  - Point of contact for officers who want to get involved: LCDR Iram Hassan ([iram.hassan@fda.hhs.gov](mailto:iram.hassan@fda.hhs.gov)) ; Co-Chairs: LCDR Colleen Scott ([ibk9@cdc.gov](mailto:ibk9@cdc.gov)) , LT

Ruth Link-Gelles ([hzt7@cdc.gov](mailto:hzt7@cdc.gov))

- Revision of the Visibility SC SOP is currently in progress.
- **Newsletter team**
  - The fall edition of the Scientist Newsletter will be released next week. We will also be putting out a call for submissions for the winter edition in the next 2 weeks
  - If you have any article ideas or any questions about the newsletter, please contact Editor-in-Chief LCDR Hilda Razzhaghi ([hir2@cdc.gov](mailto:hir2@cdc.gov)).
- **Atlanta Socials Team**
  - Trivia night will be held on December 4 at Mellow Mushroom on Lavista Rd.
  - The annual Atlanta Mardi Gras party will be held on February 22, 2020 and will be hosted by LCDR Hilda Razzhaghi. Stay tuned for additional details.
- **DC Socials Team**
  - Winter social at the outdoor ice rink in Rockville Town Square on January 25, 4-7pm. Please send RSVPs to LCDR Tyann Blessington ([Tyann.Blessington@fda.hhs.gov](mailto:Tyann.Blessington@fda.hhs.gov)). More information about the skating rink: <https://www.rockvilleiceskating.com>.
  - Mardi Gras party scheduled for February 22. Email LT Lacreisha Ejike-King ([Lacreisha.Ejike-King@fda.hhs.gov](mailto:Lacreisha.Ejike-King@fda.hhs.gov)) if interested in hosting.
- **Manuscript Highlights Team:** No updates
- **Twitter Team:** No updates
- **Facebook Team:** There are currently 146 members. Please encourage new CADs to join (search “USPHS Scientists” on Facebook and request to join.)
- **SciPAC Symposium Poster Team:** Abstract for the 2020 PHS Symposium, titled “Contributions of Scientist Officers to the Multi-agency 2019 Lung Injury and Vaping Response” is currently in CDC clearance.
- **Conferences Team**
  - LT Ana Lauer organized scientist officers attending the annual American Society of Tropical Medicine & Hygiene meeting November 20-24 in National Harbor Maryland. She identified 5 Scientist officers attending the meeting and suggested locations for a meetup.
  - The next meeting we plan to organize will be at the Society for Research on Nicotine and Tobacco, New Orleans, LA, March 11-14, 2020.
- **Fist Bump Team**
  - There is a revised Fist Bump submission process:
    - New form for submission (forms are now to be completed and emailed back to LCDR Asha Ivey-Stephenson for consideration)
    - Developed a new SOP for completing and submitting the Fist Bump Form (currently attached as pages 2-3 of the submission form)
  - Submitted 2 Fist Bumps (which have been reviewed and accepted by the SciPAC newsletter editors) for the Fall newsletter
- **SciPAC History Team:** The history team has had to delay updating the SciPAC website per instruction from the SciPAC website team. Team will reconvene meeting with website liaisons in January 2020.

- **Website:** CDR Adrienne Goodrich-Doctor; Co-Chair: LCDR Xinzhi Zhang
  - Website Maintenance will continue:
    - During the October 2019 SciPAC Meeting, the Subcommittee (SC) was instructed to stop making changes to the website and to make only necessary updates. Since that time we received additional information and it was decided the the SC would make all changes required to keep the website up-to-date but we will hold off on all large projects that would require substantial changes. Therefore, the following goals on hold:
      - Complete Phase 2 of the SciPAC Homepage Revamp
      - Revamp the History webpage in collaboration with the Visibility SC
      - Develop an events section on the SciPAC Website
    - If you have website change requests that would not require substantial changes to the website, you may begin sending them to CDR Adrienne Goodrich-Doctor ([Adrienne.Goodrich-Doctor@fda.hhs.gov](mailto:Adrienne.Goodrich-Doctor@fda.hhs.gov)) through your SC Website Liaison. If you are unsure, please seek clarity through your SC Website Liaison.
  - SC and Liaison Training: Two training sessions are set for December 11<sup>th</sup> and December 18<sup>th</sup> for refresh of Website 101 including 508 compliance and PII.
  - SC leadership and the newly formed Website Archives Team met with LCDR Wilken on December 2, 2019 to discuss ideas and plans for archiving website content. A proposal will be sent to SciPAC leadership for consideration.
  - Next SC Meeting: December 12, 2019, 1000-1100, EST
  - As of December 3, 2019, 26 website change requests were received; 22 completed; 4 pending.
- **Liaison Reports**
  - **COA:** CAPT Martin Sanders
    - No report this month.
  - **PSYPAG:** CDR Sara Pulliam
    -
  - **JOAG:** LCDR Gwendolyn Hudson
    - Point of contact for officers who want to get involved: LCDR Gwendolyn Hudson, [Gwendolyn.N.Hudson@ice.dhs.gov](mailto:Gwendolyn.N.Hudson@ice.dhs.gov)
    - Most recent meeting: October 11, 2019
    - Next meeting: December 13, 2019, Time: 1300 - 1400 EST, Call-in number: (712) 770-8020, Passcode: 860533
    - JOAG Merchandise Store has officially closed.
    - Call for Nominations
      - **JOAG Excellence Award** recognizes a non-voting junior officer for demonstrating outstanding, dedicated effort, leadership ability, and commitment to JOAG through active committee or workgroup participation. Self-nominations welcome.
        - Nomination Deadline: December 20, 2019

- Questions: LCDR Christopher Le [christopher.le@fda.hhs.gov](mailto:christopher.le@fda.hhs.gov); LCDR Danielle Terrell [danielle.terrell@fda.hhs.gov](mailto:danielle.terrell@fda.hhs.gov);
  - **Junior Officer of the Year Award** recognizes an active duty junior officer who has made a significant contribution to the overall mission of the United States Public Health Service. Self-nominations welcome.
    - Nomination Deadline: December 11, 2019
    - Questions: LCDR Scott Steffan [scott.steffen@fda.hhs.gov](mailto:scott.steffen@fda.hhs.gov); LCDR Kevin Ninan [kevin.ninan@fda.hhs.gov](mailto:kevin.ninan@fda.hhs.gov)
- **Minority Officers Liaison Council (MOLC)**: CDR Cesar Perez
  - Point of contact for officers who want to get involved: CDR Cesar Perez, [cesar.perez@fda.hhs.gov](mailto:cesar.perez@fda.hhs.gov)
  - Most recent meeting: November 26, 2019 (1400-1500)
  - MOLC-DSG Quarterly Meeting Report- Memorandum of Understanding to be established with COF before we can start planning for the PHS Symposium MOLC Honor Award Banquet. Fundraising- concerns from the DSG on current funds and those funds going toward awards.
  - Ressetting CMAG Honor Awards timeliness to coincide with awards being announced and presented at the COF Symposium (June 15<sup>th</sup>).
  - Also, MOLC waiting to receive CMAG 2020 representatives for MOLC (submit 2 names).
  - AIANCOAC Report- updated bylaws and charters; created a new subcommittee, “Community Outreach” to work with a PACE program and OSG initiatives.
  - Next meeting: Has not be scheduled yet.
- **Sexual Orientation and Gender Diversity Advisory Group (SOAGDAG)**: LCDR Luis Iturriaga
  - **The SOAGDAG 101 and SOAGDAG Liaison initiative**: Venture with Communication Committee. An opportunity to interlock with the PACs/PAGs to promote SOAGDAG’s mission and visibility. Use of the SOAGDAG 101 presentation and liaisons to promote SOAGDAG and our activities across other PACs and PAGs.
    - Email interest to LT Jamie Mells ([yem4@cdc.gov](mailto:yem4@cdc.gov)) if you are interested in being a SOAGDAG Liaison for your PAC/PAG.
  - **Healthy Minds Initiative (HMI)** – A joint activity that we are working with the Social Workers PAC to promote healthy minds in SGM populations. This would be similar to the APAOC’s HMI, and applying this HMI to increase mental health awareness and promote suicide prevention in SGM populations. Interested officers – CAPT Elise Young, CDR Jay Wong, CDR Jen Bornemann (PoC).
    - Mental Health First Aid is a nationwide public education program that teaches how to identify, understand and respond to signs of mental illness and substance use disorder. Email interest to POC - CDR Jen Bornemann ([nnv3@cdc.gov](mailto:nnv3@cdc.gov))
  - **PrEP/PEP support initiative**: A joint activity that we are working with the PharmPAC and PACE Program to provide guidance in developing lesson plans/materials to support wide-spread education of PrEP/PEP.

- Email interest to POC - LCDR Madalene Mandap (mmandap@southcentralfoundation.com)
- **SOAGDAG Educational Seminar Series (ESS)** – Continuing our ESS to promote speakers and content in support of SOAGDAGs mission.
- **Commissioned Corps Women's Issues Advisory Board (CCWIAB):** CDR Cara Halldin
  - This is CDR Halldin's last month serving as the Scientist Category's voting board member on the CCWIAB. LCDR Marissa Zwald will take over this role for the Jan 1 2020–Dec 31 2022 term.
  - The Board has several guides and documents pending with OSG for review and the Board has been informed that these will remain on hold until the Office has established a unified communication strategy.
  - We are also awaiting an appointment of a CCWIAB Chair from OSG. The Chair must be a flag officer. If you know of a female flag officer who would be interested in serving in this role please reach out to CDR Halldin or LCDR Zwald.
  - As a reminder, you do not have to be a board member to participate in committee activities therefore, if you are interested in joining a CCWIAB committee or if you have any questions about CCWIAB, please contact LCDR Zwald (ipv5@cdc.gov), or visit CCWIAB's website: <http://dcp.psc.gov/osg/ccwiab/>.
- **PACE:** CDR Erika Odom
  - POC for officers who want to get involved: CDR Erika Odom ([iyo7@cdc.gov](mailto:iyo7@cdc.gov)) or join the listserve/visit the website for Regional and Local leads in your area!
  - Most recent meeting October 10, 2019
  - Next meeting December 12, 2019 at 1400 EST. Join by phone (+1-210-795-0506; Meeting number (access code): 908 670 103; Meeting password: 7yWhfGXk)If you would like to advertise your Scientist-led PACE event in your area, please forward the name of the event, date, location and details describing the activities being led to CDR Erika Odom ([iyo7@cdc.gov](mailto:iyo7@cdc.gov)). Please include the title "SciPAC PACE event" in the subject line and it will be distributed via the listserve.
  - Please join our listserv and participate in our meetings: <https://list.nih.gov/cgi-bin/wa.exe?A0=nps-pace>; Visit our Website: <https://dcp.psc.gov/OSG/pace/>; Twitter: @USPHS\_PACE; Instagram: USPHS\_PAC
- **Presentation on The State of Scientists: Results from the Annual Category Survey (sponsored by the Science Subcommittee)**
  - Presenter: LCDR Ginny Bowen
  - Please see slides attached to the meeting invitation
- Closing Remarks: CDR Loren Rodgers

**NOTE:** Next meeting **Tuesday, January 7 2020 @ 1200–1300 EST**



## Commissioned Corps of the US Public Health Service Scientist Professional Advisory Committee



Meeting Minutes; January 7, 2020

Via Webex meeting: [Join Webex meeting](#)

Or via phone: 1-210-795-0506; 1-877-465-7975; [Global call-in numbers](#)

Access code: 901 276 235

Total Attendance: 160

### Chief Scientist Officer and 2019–2020 SciPAC Executive Board Members

Rank	Name	Role	
CAPT	Eckert, John	Chief Scientist Officer	Present
CAPT	Thomas, Jennifer	Ex-Officio Chairperson	Present
CDR	Barbour, Kamil	COF Liaison	Present
CDR	Rodgers, Loren	Chair	Present
LCDR	Shumate, Alice	Executive Secretary	Excused
LCDR	Wilken, Jason	Vice Chair; Rules & Membership Chair	Present

### Voting Members

Rank	Name	Role	
CDR	Dee, Deb	Category Day Chair	Present
CDR	Goodrich-Doctor, Adrienne	Website Subcommittee Chair	Present
CDR	Huang, David	Science Subcommittee Co-Chair	Present
CDR	Kenney, James	Awards Subcommittee Chair	Present
CDR	Rossiter, Lana	Mentoring Subcommittee Chair	Present
CDR	Zhou, Eric	Career Development Subcommittee Co-Chair	Present
CDR	Bjork, Adam	Policy Subcommittee Chair	Present
LCDR	Blessington, Tyann	Career Development Subcommittee Chair	Present
LCDR	Bowen, Ginny	Mentoring Subcommittee Co-Chair	Present
LCDR	Chen, Debra	Recruitment and Retention Subcommittee Co-Chair	Present
LCDR	Hassan, Iram	Visibility Subcommittee Chair	Present
LCDR	Irvin-Barnwell, Elizabeth	Readiness Subcommittee Chair	Present
LCDR	Jamoom, Eric	Science Subcommittee Chair	Present
LCDR	Leshin, Jonathan	Recruitment and Retention Subcommittee Chair	Present
LCDR	Ou, Oliver	Category Day Subcommittee Co-Chair	Present

Rank	Name	Role	
LCDR	Zhang, Xinzhi	Website Subcommittee Co-Chair	Present

### Non-voting Liaisons

Rank	Name	Role	
CAPT	Sanders, Martin	COA Liaison	Excused
CDR	Odom, Erika	PACE Liaison	Present
CDR	Perez, Cesar	MOLC Liaison	Excused
CDR	Pulliam, Sara	PSYPAG Liaison	Absent
LCDR	Hudson, Gwendolyn	JOAG Liaison	Present
LCDR	Iturriaga, Luis	SOAGDAG Liaison	Present
LT	Zwald, Marissa	CCWIAB Liaison	Present

**Participation by Non-voting Scientist Officers:** CAPT Karon Abe; CAPT Nelson Adekoya; CAPT Drue Barrett; CAPT Christine Benally; CAPT Jennifer Bodart; CAPT Matthew Breiding; CAPT Laura Draski; CAPT Danice Eaton; CAPT Diana Elson; CAPT Dominic Frasca; CAPT Jeffrey Goodie; CAPT Arlin Hatch; CAPT Sally Hu; CAPT Mehran Massoudi; CAPT Ryan Novak; CAPT Sukhminder Sandhu; CAPT Michael Smith; CAPT Fuyuen Yip; CDR Jennifer Adjemian; CDR Robert Belde; CDR Qiao Bobo; CDR Sharyn Brown; CDR Renee Calanan; CDR Dianna Carroll; CDR Dan-My Chu; CDR Chekesha Clingman; CDR Minglei Cui; CDR Zewditu Demissie; CDR Judy Facey; CDR Wei Guo; CDR Cara Halldin; CDR Brian Harcourt; CDR Keisher Highsmith; CDR Emily Jentes; CDR Jean Ko; CDR Sara Lowther; CDR Charlene Maddox; CDR Andrea Mccollum; CDR Mark Miller; CDR Lara Misegades; CDR Carrie Nielsen; CDR Ruiqing Pamboukian; CDR Cria Perrine; CDR Kenneth Phillips; CDR Tracy Powell; CDR Luz Rivera; CDR Erin Sauber-Schatz; CDR Sharon Saydah; CDR Kenneth Sekulic; CDR Alison Sheehan-Laufer Halpin; CDR Jacqueline Tate; CDR Nadra Tyus; CDR Sara Vagi; CDR Jeremy Wally; CDR Matthew Wise; CDR Fei Xu; CDR Lauren Zapata; LCDR Neil Bonzagni; LCDR Christine Brady; LCDR Jonathan Burgos; LCDR Israel Cross; LCDR Elizabeth Edwards; LCDR Amy Freeland; LCDR Michael Gallaway; LCDR Eboni Galloway; LCDR Yoran Grant-Greene; LCDR Alesha Harris; LCDR Patrick High; LCDR Kelsy Hoffman; LCDR Natasha Hollis; LCDR Brooke Hoots; LCDR Keisha Houston; LCDR Asha Ivey-Stephenson; LCDR Lisa Jarvis-Durham; LCDR Victoria Jeisy-Scott; LCDR Folasade Kembi; LCDR Alaine Knipes; LCDR Juan Lacayo; LCDR Rebecca Levine; LCDR Matthew Lozier; LCDR Xiaowu Lu; LCDR Neali Lucas; LCDR Shiny Mathew; LCDR Jamie Mells; LCDR George Mitzner; LCDR Jonetta Mpofo; LCDR Jorge Muniz-Ortiz; LCDR Eduardo O'Neill La Luz; LCDR Erin Parker; LCDR Mary Puckett; LCDR Hilda Razzaghi; LCDR Colleen Scott; LCDR Matthew Steele; LCDR Scott Steffen; LCDR Angela Thompson-Paul; LCDR Nancy Tian; LCDR Jessica Tomov; LCDR Teresa Wang; LCDR Marcienne Wright; LCDR Julia Zucco; LT Francis Annor; LT Jennifer Beauregard; LT Anna Chard; LT Nicholas Deputy; LT Samantha Dimisa; LT Lacreisha Ejike-King; LT Leora Feldstein; LT Dianca Finch; LT Brandi Freeman; LT Robert Gahl; LT Bradley Goodwin; LT Jayleen Gunn; LT Kathleen Hartnett; LT Marisa Hast; LT Carolyn Herzig; LT Michelle Hughes; LT Jesica Jacobs; LT Pushpa Jayasekara; LT Michelle Johnson; LT Ana Lauer; LT Michelle Lin; LT Ruth Link-Gelles; LT Nazia Rahman; LT Marsha Samson; LT Patrick Sears; LT Kelly Shaw; LT Taneshia Shelton; LT

Kindra Stokes; LT Emily Ussery; LT Carrie Whitworth; LT Nana Wilson; LT Lindsay Womack; LT Lauran Woodard; LT Rebecca Woodruff; and LT Kerui Xu

**Excused Absences of Non-voting Scientist Officers:** CDR Sanny Northbrook; CDR John Stansberry; CDR Robin Toblin; LCDR William Davis; LCDR Iman Martin; LCDR Leigh Ann Miller; LCDR Rashid Njai; LT Jessica Dunn; LT Gina Masessa; LT Erica Rose; and LT Beth Rubenstein

- **Call to Order and Welcome:** CDR Loren Rodgers
  
- **CPO Report:** CAPT John Eckert
  - Happy New Year to all Scientist officers
    - In this new year, Federal guidance is to include the entire “2020” in any date written in order to avoid having some other numbers (*e.g.*, “16”) added after “20” and changing the apparent date of the document or signature
  - Thank you to all Scientist officers who have contributed to the response to the outbreak of lung injuries related to the use of e-cigarettes and vaping activity
    - The ASH, PDASH, SG and DSG have been informed of recent leadership of Scientist officers in the response, and will be hearing more details in the coming weeks
  - The new policy on Permanent Grade Promotions was published at the end of 2019, and officers should read the policy closely ([https://dcp.psc.gov/ccmis/ccis/documents/CCI\\_331.01.pdf](https://dcp.psc.gov/ccmis/ccis/documents/CCI_331.01.pdf))
    - Scientist has been re-classified as a “Restricted” category, thus P-Grade promotion criteria have changed and many Scientist are now eligible for promotion, and will have until the end of January 2020 to submit promotion package documents
    - Officers who are newly identified as eligible because of the change in criteria for our Category should have been notified by CCHQ; however, it appears that there might have been some Scientists who were not identified by CCHQ.
    - Scientists should check their eligibility (officers who are current PO-3 and PO-4) by applying the following criteria (Section 6-3.a. in the policy):
      - Currently PO-4, if you have >7 years seniority credit (look on your PIR)
      - Currently PO-3, if you have >7 years seniority credit
    - If you do have >7 years of seniority credit, then examine your dashboard on the homepage of the Officer Secure Area and look for your PGrade Eligibility Date
      - If that eligibility date is today or earlier, then you have been identified as eligible and will be reviewed by the annual permanent promotion board
      - If that eligibility date is beyond 7 years from your Seniority Credit Date, and beyond June 2020, then you have not been identified by CCHQ, and there might be a mistake – please provide CAPT Eckert with the information he requested in his January 8, 2020 email message as soon as possible
  - Special Pay policy and Certification of Practice Hours Personnel Operations Memorandum (POM)
    - Special Pay policy ([https://dcp.psc.gov/ccmis/ccis/documents/CCI\\_633.01.pdf](https://dcp.psc.gov/ccmis/ccis/documents/CCI_633.01.pdf))
      - Please read the policy if you are eligible for special pay (clinical psychologists, in particular)
      - Pay particular attention to the practice hours and clinical hours

- Distinction is important, especially if you have selected a clinical deployment role
  - Read the POM that describes the manner in which officers will document and certify practice hours  
([https://dcp.psc.gov/ccmis/ccis/documents/POM\\_821.77.pdf](https://dcp.psc.gov/ccmis/ccis/documents/POM_821.77.pdf))
  - The form for documenting and certifying practice hours is found on the CCMIS website, in the Forms section. The billet addendum form is also found in that section:  
([https://dcp.psc.gov/ccmis/forms/FORMS\\_practice\\_hours\\_m.aspx](https://dcp.psc.gov/ccmis/forms/FORMS_practice_hours_m.aspx))
- Physical Examination Requirements/Periodic Health Update POM  
([https://dcp.psc.gov/ccmis/ccis/documents/POM\\_871\\_71.pdf](https://dcp.psc.gov/ccmis/ccis/documents/POM_871_71.pdf))
  - A video/webinar is available in the Commissioned Corps Learning Management System, in the “Login” section of the CCMIS website
  - Frequently Asked Questions documentation can be found in the Medical Affairs section of the CCMIS website  
([https://dcp.psc.gov/ccmis/Medical%20Affairs/MA\\_PHU\\_FAQs.aspx](https://dcp.psc.gov/ccmis/Medical%20Affairs/MA_PHU_FAQs.aspx))
  - Comprehensive information on the new policy can be found at  
[https://dcp.psc.gov/ccmis/Medical%20Affairs/MA\\_Periodic\\_Health\\_Update.aspx](https://dcp.psc.gov/ccmis/Medical%20Affairs/MA_Periodic_Health_Update.aspx)
- **Chair Report:** CDR Loren Rodgers
  - Please check your permanent promotion eligibility, as per new guidance.
  - Meeting will be expedited due to early dismissal in DC area.
  - Congrats to all officers who contributed to the EVALI efforts. We will highlight these at the end of the meeting.
- **Vice Chair Report:** LCDR Jason Wilken
  - Nothing to report.
- **Executive Secretary Report:** LCDR Alice Shumate
  - LCDR Shumate is on leave and would like to thank CDR Barbour for covering for her.
  - All meeting reports and attendance emails should still be sent to LCDR Shumate and not to CDR Barbour.
- **COF Liaison Report:** CDR Kamil Barbour
  - The current SciPAC balance as of today sits at \$2,415.49.
  - PAC expenses for the last month were \$124 for reimbursement of Science SC costs for the implementation of the SoS survey.
  - SciPAC merchandise sales remain paused pending further guidance from leadership.
  - Reminder to all Subcommittees, funds are available to support PAC activities. Contact [CDR Kamil Barbour](#) for details.
  - Given the indefinite pause on fundraising, and as a result, the more limited role of the COF Liaison, the SciPAC EB is in the process of phasing out the COF Liaison position and creating a new EB role.
  - Some of the responsibilities of this new role would likely include, but are not limited to, the current COF activities, project management of all documents that EB will review,

attendance of SC calls as appropriate in order to identify documents or issues that need EB feedback, and maintaining a schedule of rotation for non-voting liaisons.

### • Subcommittee Reports

- **Awards:** CDR James Kenney; Co-chair: CDR Zewditu Demissie
  - On the 2<sup>nd</sup> of January, a call for SciPAC Award Nominations was distributed via our listserv for the 2020 Derek Dunn Memorial Senior Scientist Officer of the Year Award; the 2020 Shalon Irving Memorial Junior Scientist Officer of the Year Award; and the 2020 Scientist Mentor of the Year Award. Nomination Cover Sheets for each award were attached to the listserv email and they contain information on the nomination process. The deadline for nomination submission is Monday, February 3, 2020.
  - 2020 Scientist Responder of the Year Award nomination packets are currently being reviewed and ranked. The Awards SC would like to thank the review board members who have already reviewed the nomination packets and provided their rankings to the Awards Subcommittee.
  
- **Career Development:** LCDR Tyann Blessington; Co-Chairs: CDR Eric Zhou, LCDR Rory Geyer
  - Following next month's general meeting, the Promotion Panel Initiative Team will be giving a presentation titled "Scientist Category Career Development Profile: Promotion Year 2018". More information will be provided in the coming weeks via email.
  - The Career Development Subcommittee SOP was approved and the SOP Team will be collaborating with the website liaison and Website Subcommittee to update the webpage with this information.
  
- **Category Day:** CDR Deb Dee; Co-Chair: LCDR Oliver Ou
  - Please contact CDR Dee and/or LCDR Ou, or connect via the SciPAC Facebook page, if you wish to help with Category Day.
  
- **Mentoring:** CDR Lana Rossiter; Co-Chairs: LCDR Ginny Bowen, LCDR Shayne Gallaway
  - Point of contact for officers who want to get involved: CDR Lana Rossiter
  - Most recent meeting: November 25, 2019 (December 30, 2019 meeting cancelled)
  - Next meeting: January 27, 2020
  - **Mentor Matching**
    - Active agreements (118), Pending (5); Mentee requests (0); Mentor applications (1); Matches (2)
    - If you are a senior officer and are not currently mentoring a junior officer, or feel that you could take on an additional mentor, please email LCDR Shayne Gallaway or LCDR Patrick High for an application.
  - **CDR/CAPT Initiative**
    - Are you a CDR/CAPT in need of career planning or guidance? The SciPAC mentoring subcommittee launched a new initiative for CAPTs and CDRs.

- If you are a CDR or CAPT who would like to participate, please reach out to LCDR Israel Cross.
- **Mentor Outreach:** A publication to support mentors in their outreach to mentees was sent to mentors on 1/6/20. The focus of the publication, which can be provided by mentors to their mentees was SciPAC and included SciPAC facts such as current CPO name and contact information, the mission of SciPAC, current SciPAC voting members, lists of Agency Liaisons, and Surgeon General Advisory Groups.
- **Policy:** CDR Adam Bjork; Co-Chair: LCDR Matthew Steele
  - Point of contact for officers who want to get involved: CDR Adam Bjork or LCDR Matthew Steele
  - Most recent meeting: 19 Dec 2019 at 12:00pm eastern
  - Next meeting: 16 Jan 2020 at 12:00pm eastern
  - The biggest policy news of the past month is the introduction on 16 Dec 2019, of the Periodic Health Update (PHU) to replace the 5-year physical exam. We expect additional information on the PHU to be shared by CCHQ soon, and there is an FAQ page covering the PHU under the “Medical Affairs” section at the CCMIS website.
  - Of relevance to clinical psychologists: On 2 Jan 2020, CCHQ distributed a revision to the policy involving special pays and the definition and documentation of practice hours. CCHQ has developed an FAQ page at “Financial Services” section of CCMIS that covers these updates, as well.
- **Readiness:** LCDR Elizabeth Irvin-Barnwell; Co-Chairs: LCDR Angela Thompson-Paul, LCDR Rebecca Levine
  - The Readiness Resources Workgroup has completed a new Deployment Guide which is with SciPAC leadership for review and approval. The resource is a deployment packing guide which serves as a nice supplement to the RedDOG Master Checklist for Deployment.
  - The Response Narrative Workgroup received two narratives which should be posted shortly; additionally, the workgroup is continuing to solicit narratives, if interested in submitting a deployment narrative, please reach out to LCDR Alesha Harris. This is a great way to get your contributions and accomplishments highlighted.
  - The Healthy Scientist Bulletin has been revitalized as the SciPAC Ready Responder Newsletter and was released on December 13. The bulletin is now being released on a quarterly basis with the next issue planned for March 2020. If you have any questions or suggestions for future bulletins, please contact LCDR Michelle Hughes.
  - The next seminar will be held during the SciPAC call on March 3, 2020 with the potential topics of ASPR Incident Management Team Credentialing Process or ASPR Incident Response Framework.
  - If you recently deployed (last few months) or are currently deployed, please send LCDR Elizabeth Irvin-Barnwell an email so that we can include your accomplishment in our monthly highlights.

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Officer	Response	Location	Dates	Role
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LT Angela Salmond-Couliette	Lung Injury Response	Atlanta, GA (CDC EOC)	10.24.2019-11.24.2019	State POC for the Epi Surveillance Task Force
CDR Emily Jentes	CDC DRC Ebola Response	Atlanta, GA (CDC EOC)	11.4.19-12.6.19	Lead, Global Migration Task Force

Participants in the DC RAM event:

LCDR	BATTLE	ANDREA	HRSA	SCI
LCDR	HARRIS	ALESHA	OS	SCI
LT	EJIKE-KING	LACREISHA	FDA	SCI
CDR	CLINGMAN	CHEKESHA	FDA	SCI
LT	FINCH	DIANCA	NIH	SCI
LT	ROSARIO	ADELAIDA	NIH	SCI
CDR	ROSSITER	LANA	FDA	SCI
LT	SHELTON	TANESHIA	NIH	SCI
CDR	WU	GEOFFREY	FDA	SCI

- **Recruitment and Retention:** LCDR Jonathan Leshin; Co-Chairs: LCDR Debra Chen, LCDR Alaine Knipes
  - **BLUF**
    - If you are a junior officer interested in volunteering for the Peer Support Network, please contact LCDR Folsade Kembi or LCDR Matthew Steele.
    - We need officers to serve as greeters at OBC Open House and Graduation. Please contact CDR Cesar Perez if you are interested. One Scientist candidate will be in attendance, who is detailed to BOP. They are likely a Clinical Psychologist, so we would really like a Clinical Psychologist to attend the Open House and Graduation if possible.
    - If you are an officer looking to separate in the next few months, please contact CDR Minglei Cui and LCDR Iman Martin to complete a separation survey.
    - The next New CAD Seminar will occur on Friday, January 24<sup>th</sup> on “Finding a job after EIS”. Please contact LT Kathleen Hartnett and LT Erica Rose for more information.
  - **Resources** (LCDR Julia Zucco)
    - New version of Top Tips has been sent to Website SC for posting.
  - **Interested Applicant** (LCDR Kelsey Hoffman and CDR Angela Williams)
    - Crafted language to send through PsyPAG listserv to request volunteers to give recruitment presentations to clinical psychologists
      - Review and approval is on hold to see if CCHQ is planning to send out recruiting information
    - Team is waiting on approval of recruitment presentation from leadership
  - **OBC Engagement** (CDR Cesar Perez)
    - We are looking for officers to be present at the Open House and Graduation for new Officer support. Please contact CDR Perez if you are interested in assisting

- OBC 115 will be held from January 12 – 24, 2020. Open House is January 15<sup>th</sup> and Graduation is January 24<sup>th</sup>.
- One Scientist Candidate will be in attendance. This person will be detailed to BOP.
- **Peer Support Network** (LCDR Folsade Kembi and LCDR Matthew Steele)
  - If you are a new officer (1-3 years' service) and would like peer support, please contact LCDR Kembi and LCDR Steele.
  - Additional peer support is needed to assist all new onboarding officers. Please contact LCDR Steele or LCDR Kembi if you are interested in supporting this effort.
  - We have several new officers that have never returned their forms or responded to reach out. Officers are not obligated to participate in the program, but we do ask that officers who choose not to participate please send an affirmative note indicating that decision to our team for tracking purposes.
- **New CAD Seminars** (LT Kathleen Hartnett and LT Erica Rose)
  - The next seminar on CV writing is scheduled for Friday January 24<sup>th</sup>. The topic will be "Finding a job after EIS".
  - If you are a junior officer interested in leading a seminar for new officers or a senior officer available to answer questions, please email LT Rose or LT Hartnett.
- **CDC New Officer Monthly Meeting** (LT Angela Coulliette-Salmond, LT Ana Lauer, LT Amy Schuh, and LT Carrie Whitworth. Please contact LT Coulliette-Salmond to be added to the monthly invite)
  - CDC New Officers Team welcome new Officers of all categories in the Atlanta area to join the monthly brown bag lunches. A "new" Officer is defined as being in the Corps for less than 2 years or one who has not submitted a promotion package. The gatherings allow new Officers a forum to openly discuss professional and personal topics relating to the Commissioned Corps, as well as obtain perspectives from others who have different mentors and experiences. Lunch locations rotate CDC campuses in the local area at the discretion of the group.
  - Team will be establishing a new schedule for the 2020 Calendar Year, including January ( no set date yet).
  - The December meeting was a combined November/December meeting on December 4<sup>th</sup>.
    - Four officers in attendance, all scientist officers
    - Discussions surrounded reactions to the State of Scientist Survey results, confusion surrounding ROS, and differences in OBC experiences.
  - Positive point from meetings: officers that interact with the team during lunch or via email are using the group outside of lunches to leverage other officer's experiences to diminish their own confusion. One example, the group allows them to ask for COER examples at the same level as them and in the same job series, which can be more beneficial than a COER from a senior officer in a leadership position.
- **EIS/LLS** (LCDR Jonetta Mpofo and LT Matthew Stuckey)
  - Drafted outline of potential strategy for potential 2020 activities, including EIS Conference recruitment/retention brunch coordinated with Visibility

- Subcommittee
  - Scheduled meeting with incoming LLS Fellow to discuss Corps application process 01JAN2020
  - **Separation Survey** (CDR Minglei Cui and LCDR Iman Martin).
    - We are still using word of mouth to get contact information for officers with plans to separate; please continue to send this information to CDR Cui and LCDR Martin.
- **Rules and Membership:** LCDR Jason Wilken; Co-Chair: CDR Dan-My Chu
  - No updates this month.
- **Science:** LCDR Eric Jamoom; Co-Chairs: CDR David Huang, LCDR Teresa Wang
  - Point of contact for officers who want to get involved: LCDR Eric Jamoom.
  - Most recent meeting: 1/6/20, 11:00-11:45 am.
  - Next meeting: 2/3; 11-11:45 am. Call-in information: Call: 855-852-7677 Access Code: 9999-8504-2134
  - **Bibliography and Presentations Team:** The team has kicked off the joint collection process with the Visibility Subcommittee's Manuscript team for data used on the 2019 Bibliography report.
  - **Research and Practice (R&P) Team:** Research And Practice Team had a successful webinar where 30 officers attended on Tuesday, December 17th a presentation on the "Healthy Mind Initiative: Promoting Mental Health and Well-being for Asian American Youth- How to Cherish Your Children." Speakers are representing the Asian Pacific American Officers Committee. A new webinar is planned for February and will cover the vaping epidemic. More information will be provided on the next SciPAC monthly call.
  - **State of the Scientist (SOS) Survey Team:** SoS Survey questions are under a 2<sup>nd</sup> round of review with the Executive Board in preparation for a February fielding.
  - **Surgeon General's Priority Team:** The SG Priority team is looking at a new approach to addressing the SG Priorities. The team provided additional guidance on talking points for SciPAC leadership to provide additional guidance. The SG team seeks to identify USPHS commissioned officers in our Scientist category with subject matter expertise across the SG Priorities using the eCMCS system. After identifying such officers, the SG Priority team will help form groups around the SG Priorities and identify key research objectives.
  - **Health IT Professional Advisory Group:** CDR Wei Gao is representing SciPAC on the Health IT PAG. No significant updates to report.
- **Visibility:** LCDR Iram Hassan; Co-Chairs: LCDR Colleen Scott, LT Ruth Link-Gelles
  - Point of contact for officers who want to get involved: LCDR Iram Hassan; Co-Chairs: LCDR Colleen Scott, LT Ruth Link-Gelles
  - Revision of the Visibility SC SOP is currently in progress.
  - **Newsletter Team**
    - The fall edition of the newsletter was sent out in December, followed by a call for articles for the upcoming Winter Edition. Please submit articles or photos to [SciPACnewsletter@cdc.gov](mailto:SciPACnewsletter@cdc.gov) by January 24<sup>th</sup>.

- If you have any article ideas or any questions about the newsletter, please contact Editor-in-Chief LCDR Hilda Razzaghi.
- **Atlanta Socials Team:** A Mardi Gras party will be held on February 22, 2020 from 6-9 pm at home of Lcdr Hilda Razzaghi. POC: Send RSVPs to LCDR Hilda Razzaghi or RSVP via evite: <http://evite.me/4vcJnY1qKb>
- **DC Socials Team**
  - An OBC Social will be held on January 23, 2020, 5-7 pm at Bolger Center, Pony Express Bar and Grill, 9600 Newbridge Drive, Potomac, MD 20854. RSVP to: LT Adelaida Rosario and LT Alesha Harris.
  - A Frozen in Winter Wonder Land Ice Skating Social will be held on January 25, 2020, 4-7pm at Outdoor Ice Rink in Rockville Town Square. RSVP to: LCDR Tyann Blessington and LCDR Alesha Harris.
  - A Mardi Gras Social will be held on Saturday, February 22, 2020, 5-9pm at Tupelo Honey Café, 1616 N Troy St, Arlington, VA 22201. RSVP to: LT Lacreisha Ejike-King and LCDR Alesha Harris.
- **The Manuscript Highlights Team:** The Manuscript Highlight & Science Subcommittee Bibliography Teams are seeking Scientist publications and presentations, including journal articles, books and book chapters, abstracts and conference presentations, government reports, and briefings to Congress completed in calendar year 2019. An email was sent through the listerv to notify officers about this request. Please respond promptly and share your list of publications when you receive this request so we can showcase how Scientist officers uniquely contribute to advancing the health and safety of our nation.
- **Twitter Team**
  - Since activating @PHS\_Scientist on Twitter in April 2019, the team has Tweeted 55 times, generating 24,200 impressions, 435 engagements, 220 likes and 67 user profile clicks.
  - We currently have 38 individual followers – if you're not already following us on Twitter, find and follow us out at @PHS\_Scientist.
  - Currently 17 original content tweets are pending OSG review and approval.
- **Facebook Team:** Facebook has 148 members. If you know a Scientist Officer, especially a new CAD, who is not a member, send them to <https://www.facebook.com/groups/USPHSScientist> to request membership.
- **SciPAC Symposium Poster Team**
  - Abstract for the 2020 PHS Symposium, titled “Contributions of Scientist Officers to the Interagency Response to E-cigarette, or Vaping, Product Use — Associated Lung Injury” has been cleared by CDC
  - As an ongoing response, we are continuing to identify additional scientist officers who are working on EVALI, as well as publications authored by these officers. The poster presentation will be based on the most up-to-date information.
- **Conferences Team:** No updates.
- **Fist Bump Team:** The new SciPAC Fist Bump Form is now available on the website on the Visibility SC page (<https://dcp.psc.gov/OSG/scientist/visibility-SC.aspx>). Please use this form to submit fist bumps (POC: LCDR Asha Ivey-Stephensen).

- **SciPAC History Team:** Efforts have been on hold awaiting our next meeting with the SciPAC Website Team scheduled for mid-late January.
- **Website:** CDR Adrienne Goodrich-Doctor; Co-Chair: LCDR Xinzhi Zhang
  - Website Maintenance will continue; there is no update on the new/updated website platform.
  - LCDR Zhang led two Website Subcommittee (SC) training sessions to review 508 compliance, personally identifiable information, and how to request and review website change requests. The trainings were held on December 11, 2019 and December 18, 2019.
  - This operational year the SC stood up the new Archives Team to ensure content from the website is properly archived on Max.gov. To date the archives team successfully backed up all documents housed within Jarmanator on Max.gov. This will ensure that important documents are available when needed and documents are not lost when Jarmanator is updated/replaced. The Archives Team will also back up each current website page and corresponding documents to help ensure a smooth transition to a new/updated platform.
    - The next step for the Archives Team will be to develop written procedures to ensure we a clear process for backing up and archiving website content.
  - To date the SC received 31 website change requests; 29 are complete and 2 are pending
    - Recently the Website SC collaborated with the Career Development SC to update additional sections of the the Scientist Officer Handbook – review updated resources at <https://dcp.psc.gov/OSG/scientist/handbook.aspx>.
  - Last SC meeting: December 12, 2019.
  - Next SC Meeting: February 13, 2019, 1000-1100, EST
- **Liaison Reports**
  - **COA:** CAPT Martin Sanders
    - Nothing to report.
  - **PSYPAG:** CDR Sara Pulliam
    - No report this month.
  - **JOAG:** LCDR Gwendolyn Hudson
    - Point of contact for officers who want to get involved: LCDR Gwendolyn Hudson
    - Most recent meeting: December 13, 2019
    - Next meeting: February 14, 2020, Time: 1300 - 1400 EST, Call-in number: (712) 770-8020, Passcode: 860533
      - Next JOAG Journeyman Series is this Friday, January 10th, 2020 at 1300-1400 EST. CAPT Young Song will be presenting on *Leadership in Public Health – Personal Leadership Philosophy*
      - Conference Call Dial-in: 1-302-202-1106, Conference Code: 825385
    - For more information regarding the Journeyman Speaker Series, please visit the JOAG Website:[https://dcp.psc.gov/osg/JOAG/meetings\\_journeyman.aspx](https://dcp.psc.gov/osg/JOAG/meetings_journeyman.aspx)

- **Minority Officers Liaison Council (MOLC):** CDR Cesar Perez
  - Point of contact for officers who want to get involved: CDR Cesar Perez
  - Most recent meeting: December 17, 2019 (1400-1500)
  - Ressetting all CMAG's Honor Awards timelines- Nominations will be open early January and deadline for submissions are April 17<sup>th</sup>. By May 1<sup>st</sup>, MOLC will forward all awards recipient names to DSG for approval and to be announced and presented at the COF Symposium (June 15<sup>th</sup>).
  - BCOAG announcements:
    - 2020 Black History Month celebration-planned for Tuesday February 25, 2020; joint event is being considered in collaboration with BCOAG HD Committee and the FDA Office of Minority Health
    - 2019 DMV Hoops for Health has been postponed until June 12-14th, 2020
  - APAOC held our APAOC Leadership Transition Event on 12/14/19. It was a great opportunity for APAOC members to meet and mingle and enjoy a holiday feast.
  - AI/ANCOAC- during the December meeting, will be voting for new voting members, chair and executive committee as well as the MOLC representatives.
  - Next meeting: Has not been scheduled yet.
  
- **Sexual Orientation and Gender Diversity Advisory Group (SOAGDAG):** LCDR Luis Iturriaga
  - OSG is hoping to use chartered advisory groups and will be providing “tasks” to help achieve the Surgeon General’s priorities.
  - The Education and Training Committee (ETC) will be focused on maintaining the SOAGDAG Educational Seminar Series and refining the SOAGDAG 101 to 2-4 minute presentation on SOAGDAG’s mission and objectives to be presented at the beginning of every ETC Webinar.
  - SOAGDAG objective: Work with the PACE program to initiate community engagement and visibility of SOAGDAG.
  
- **Commissioned Corps Women's Issues Advisory Board (CCWIAB):** LT Marissa Zwald
  - Point of contact for officers who want to get involved: LT Marissa Zwald
  - CDR Cara Halldin’s term as the Scientist Category’s liaison and CCWIAB voting member and co-chair ended in December. We thank CDR Halldin for her dedicated service and many contributions to the board, including her continued efforts to support a smooth transition to a new co-chair and to help identify a new chair.
  - CAPT Sara Newman is also ending her term as the National Park Service’s liaison and CCWIAB voting member, as well as committee chair of the Board’s Anti-Harassment Committee. We thank CAPT Newman for her dedicated service and commitment to addressing women’s issues around harassment and discrimination.
  - LT Zwald began her 3-year appointment as the Scientist Category’s liaison and CCWIAB voting member beginning January 1st.

- CCWIAB is pleased to announce the appointment of our new Executive Chair, RADM Kelly M. Taylor, Director, Division of Environmental Health Services, Indian Health Service, for a term that starts immediately and ends December 2022.
  - The Pregnancy Committee recently made updates to the “PHS Guide for officers getting married or divorced or for dependents surviving the death of an officer” which can be found here: <https://dcp.psc.gov/OSG/ccwiab/ccwiabresources.aspx> . As you use this resource and have any personal suggestions or edits, please email LT Zwald.
  - As a reminder, you do not have to be a board member to participate in committee activities therefore, if you are interested in joining a CCWIAB committee or if you have any questions about CCWIAB, please contact LT Zwald, or visit CCWIAB’s website: <http://dcp.psc.gov/osg/ccwiab>.
- **PACE:** CDR Erika Odom
- Thank you LCDR Angela Thompson-Paul for reporting last month while I was on detail for CDC’s 2019 Lung Injury Response.
  - Steps to get involved in PACE:
    - Join your regional or local chapter (<https://dcp.psc.gov/OSG/pace/how-to-get-involved.aspx>). These team acts as an organizing body and reporting mechanism to the National PACE.
    - Identify a lesson that you’d like to implement. There are PACE lesson plans already developed and approved for sharing at community events located at <https://community.max.gov/x/YQXpTQ>. Only approved lesson plans can be presented at community events.
    - Identify a location where you’d like to present and get approval. Only certain sites with OSG approved MOUs are eligible at this time. Your regional or local lead will help you figure out this step.
  - If you would like to advertise a Scientist-led PACE event in your area, please forward the name of the event, date, location and details describing the activities being led to CDR Erika Odom. Please include the title “SciPAC PACE event” in the subject line and it will be distributed via the listserv.
  - To join the national PACE listserv and participate in national meetings: <https://list.nih.gov/cgi-bin/wa.exe?A0=nps-pace>; National PACE Website: <https://dcp.psc.gov/OSG/pace/>; Twitter: @USPHS\_PACE; Instagram: USPHS\_PAC
  - Most recent meeting December 12, 2019
  - Next meeting February 13, 2020 at 1400 EST. Join by phone (+1-210-795-0506 US Toll; Meeting number (access code): 908 670 103; Meeting password: 7yWhfGXk
- **Special Presentation on Scientist Contributions to the EVALI (E-cigarette, or Vaping, Product Use-Associated Lung Injury) Response**
  - Closing Remarks: CDR Loren Rodgers

**NOTE:** Next meeting **Tuesday, February 4 2020 @ 1200–1300 EST**



## Commissioned Corps of the US Public Health Service Scientist Professional Advisory Committee



Meeting Minutes; February 4, 2020

Via Webex meeting: [Join Webex meeting](#)

Or via phone: 1-210-795-0506; 1-877-465-7975; [Global call-in numbers](#)

Access code: 901 276 235

Total Attendance: 151

### Chief Scientist Officer and 2019–2020 SciPAC Executive Board Members

Rank	Name	Role	
CAPT	Eckert, John	Chief Scientist Officer	Present
CAPT	Thomas, Jennifer	Ex-Officio Chairperson	Present
CDR	Barbour, Kamil	COF Liaison	Present
CDR	Rodgers, Loren	Chair	Present
LCDR	Shumate, Alice	Executive Secretary	Present
LCDR	Wilken, Jason	Vice Chair; Rules & Membership Chair	Present

### Voting Members

Rank	Name	Role	
CDR	Bjork, Adam	Policy Subcommittee Chair	Excused
CDR	Dee, Deb	Category Day Chair	Present
CDR	Goodrich-Doctor, Adrienne	Website Subcommittee Chair	Present
CDR	Huang, David	Science Subcommittee Co-Chair	Present
CDR	Kenney, James	Awards Subcommittee Chair	Present
CDR	Rossiter, Lana	Mentoring Subcommittee Chair	Present
CDR	Zhou, Eric	Career Development Subcommittee Co-Chair	Present
LCDR	Blessington, Tyann	Career Development Subcommittee Chair	Present
LCDR	Bowen, Ginny	Mentoring Subcommittee Co-Chair	Present
LCDR	Chen, Debra	Recruitment and Retention Subcommittee Co-Chair; PsyPAG Liaison	Present
LCDR	Hassan, Iram	Visibility Subcommittee Chair	Present
LCDR	Irvin-Barnwell, Elizabeth	Readiness Subcommittee Chair	Present
LCDR	Jamoom, Eric	Science Subcommittee Chair	Present
LCDR	Leshin, Jonathan	Recruitment and Retention Subcommittee Chair	Present

Rank	Name	Role	
LCDR	Ou, Oliver	Category Day Subcommittee Co-Chair	Present
LCDR	Zhang, Xinzhi	Website Subcommittee Co-Chair	Present

### Non-voting Liaisons

Rank	Name	Role	
CDR	Odom, Erika	PACE Liaison	Present
CDR	Perez, Cesar	MOLC Liaison	Present
LCDR	Hudson, Gwendolyn	JOAG Liaison	Present
LCDR	Iturriaga, Luis	SOAGDAG Liaison	Present
LCDR	Kembi, Folasade	COA Liaison	Present
LT	Zwald, Marissa	CCWIAB Liaison	Present

**Participation by Non-voting Scientist Officers:** CAPT Karon Abe; CAPT Nelson Adekoya; CAPT Drue Barrett; CAPT Christine Benally; CAPT Marco Bennett; CAPT Kate Brett; CAPT Heidi Daniels; CAPT Bryan Davidson; CAPT Diana Elson; CAPT Dominic Frasca; CAPT Jeffrey Goodie; CAPT Althea Grant; CAPT Sally Hu; CAPT Sukhminder Sandhu; CAPT Michael Smith; CAPT Fuyuen Yip; CDR Jennifer Adjemian; CDR Frances Belcher; CDR Qiao Bobo; CDR Sharyn Brown; CDR Renee Calanan; CDR Dianna Carroll; CDR Dan-My Chu; CDR Minglei Cui; CDR Zewditu Demissie; CDR Anne France; CDR Laura Gieraltowski; CDR Seth Green; CDR Cara Halldin; CDR Brian Harcourt; CDR Tamara Henderson; CDR Emily Jentes; CDR Terrence Lo; CDR Sara Lowther; CDR Charlene Maddox; CDR Andrea Mccollum; CDR Mark Miller; CDR Lara Misegades; CDR Erin Nichols; CDR Ruiqing Pamboukian; CDR Luz Rivera; CDR Alfredo Sancho; CDR Sharon Saydah; CDR Kenneth Sekulic; CDR Tyler Sharp; CDR John Stansberry; CDR Jacqueline Tate; CDR Peter Thomas; CDR Angela Williams; CDR Matthew Wise; CDR Ellen Yard; CDR Lauren Zapata; CDR Yi Zhang; LCDR Christine Brady; LCDR William Davis; LCDR Mary Demby; LCDR Elizabeth Edwards; LCDR Charlotte Francia; LCDR Amy Freeland; LCDR Rory Geyer; LCDR Alesha Harris; LCDR Patrick High; LCDR Jorielle Houston; LCDR Keisha Houston; LCDR Asha Ivey-Stephenson; LCDR Victoria Jeisy-Scott; LCDR Eric Kebker; LCDR Alaine Knipes; LCDR Rebecca Levine; LCDR Kimberly Litton-Belcher; LCDR Neali Lucas; LCDR Shiny Mathew; LCDR Jamie Mells; LCDR Jonetta Mpofo; LCDR Jorge Muniz-Ortiz; LCDR Rashid Njai; LCDR Mary Puckett; LCDR Hilda Razzaghi; LCDR Leslie Rivera-Rosado; LCDR Colleen Scott; LCDR Rachel Slayton; LCDR Matthew Steele; LCDR Angela Thompson-Paul; LCDR Nancy Tian; LCDR Teresa Wang; LCDR Julia Zucco; LT Francis Annor; LT Jennifer Beauregard; LT Andrew Brown; LT Angela Coulliette-Salmond; LT Nicholas Deputy; LT Samantha Dimisa; LT Brett Dodd; LT Jessica Dunn; LT Lacreisha Ejike-King; LT Dianca Finch; LT Brandi Freeman; LT Robert Gahl; LT Bradley Goodwin; LT Jayleen Gunn; LT Kathleen Hartnett; LT Carolyn Herzig; LT Roberta Horth; LT Amanda Hott; LT Michelle Hughes; LT Ian Kracalik; LT Ana Lauer; LT Michelle Lin; LT Ruth Link-Gelles; LT Sean Marcsisin; LT Gina Masessa; LT Oren Mayer; LT Nazia Rahman; LT Adelaida Rosario; LT Amy Schuh; LT Patrick Sears; LT Kelly Shaw; LT Taneshia Shelton; LT Dantrell Simmons; LT Kindra Stokes; LT Carrie Whitworth; LT Nicholas Wiese; LT Nana Wilson; LT Lauran Woodard; and LT Shannon York

**Excused Absences of Non-voting Scientist Officers:** CAPT Anne Dobmeyer; CDR Keisher Highsmith; CDR Jean Ko; CDR Erin Sauber-Schatz; CDR Mark Scheckelhoff; CDR Alison Sheehan-Laufer Halpin; CDR Robin Toblin; LCDR Tajah Blackburn; LCDR Eboni Galloway; LCDR Yoran Grant-Greene; LCDR Matthew Lozier; LCDR Iman Martin; LT Olivia McGovern; LT Eric Mooring; LT Emily Ussery; and LT Rebecca Woodruff

- **Call to Order and Welcome:** CDR Loren Rodgers
- **CPO Report:** CAPT John Eckert
  - Please be sure you are ready to deploy very quickly, even within hours, particularly now during coronavirus response. Have your bags packed, be in your ODUs at work, be ready to go. Please review information about preparation and being prepared. Thanks also to Readiness for getting guidance out to the PAC on ODUs. If you don't have ODUs, please put that uniform together right away.
  - Senior O-3 and junior O-4 officers, please take a look at RADM Orsega's announcement about the U.S. Army Command and General Staff Officer Course. This is a great program; if you are interested, please consider applying.
  - Finally, the cosponsorship agreement has been signed between HHS and COF for Symposium. We are now free to do official planning for the COF Symposium this year. Let's move forward with that!
- **Chair Report:** CDR Loren Rodgers
  - If you are interested in hosting an in-person location for a SciPAC meeting (especially in the DC area), please contact me
  - I continue to hear instances of how our category's strong work is used as a model for others. Two recent examples are 1) our website demonstrating best practices and 2) our communications about ODU presources were re-sent through multiple official channels so as to benefit a wide range of officers beyond our category.
  - Please be ready to deploy if called upon.
  - Please continue to exercise good diligence in social media usage. This includes complying with the Hatch Act (particularly during an election year) and in refraining from violating operational security regarding deployment details. I am not aware of any violations, but wan to reinforce these reminders since we are entering periods of increased sensitivity.
  - At the end of today's call, we will hear a presentation on the Scientist Category Career Development Profile: Promotion Year 2018.
- **Vice Chair Report:** LCDR Jason Wilken
  - Nothing to report.
- **Executive Secretary Report:** LCDR Alice Shumate
  - Please remember to send me an email regarding an absence, and don't respond within the meeting invite or by rejecting the invite.
  - We are making an effort to streamline the minutes by embedding email addresses and web links; SciPAC Subcommittee chairs and liaisons, please embed all email addresses and web links instead of writing them out separately.

- **COF Liaison Report:** CDR Kamil Barbour
  - The current SciPAC balance as of today sits at \$2,415.49.
  - A withdrawal of funds request from the SciPAC Visibility SC for the Mardi Gras Party in DC has been received and approved by the EB.
  - Reminder to all Subcommittees, funds are available to support PAC activities. Contact CDR Kamil Barbour for details.
  
- **Subcommittee Reports**
  - **Awards:** CDR James Kenney; Co-chair: CDR Zewditu Demissie
    - Point of contact for officers who want to get involved: CDR James Kenney
    - The winner of the SciPAC Responder of the Year for 2020 has been selected.
    - The nominations for Senior Officer, Junior Officer, and Mentor of the Year closed yesterday, February 3, 2020. We are currently selecting nomination reviewers and will be transitioning to the award review process very soon.
    - In order to support officers in documenting receiving our PAC awards, the Awards Subcommittee will be providing award recipients with award memorandums that can be submitted into the eOPF. This will be done for both future and historic recipients.
  
  - **Career Development:** LCDR Tyann Blessington; Co-Chairs: CDR Eric Zhou, LCDR Rory Geyer
    - **Promotion Panel Initiative Team:** Following the February meeting, the Promotion Panel Initiative Team hosted a presentation titled “Scientist Category Career Development Profile: Promotion Year 2018”. The presentation was led by LCDR Rory Geyer. The slides were distributed to the listserv and the full report is available on the SciPAC Career Development webpage.
    - **Training Team:** The Training Team, led by CDR Tamara Henderson and LT Jessica Dunn, collaborated with the Promotion Panel Initiative Team to develop, promote, and coordinate this month’s presentation.
    - **SOP Team:** The Career Development Subcommittee SOP was approved in late 2019. The SOP Team, led by CDR Jacqueline Sram and LT Amy Schuh, is collaborating with the Administration & Communications Team to upload the updated version to the SciPAC Career Development webpage.
    - **Administration & Communications Team:** LT Emily Ussery, the Subcommittee Website Liaison, is collaborating with the with the SOP Team and the Website Subcommittee to update the webpage with the new Subcommittee information. Of note, some of the Subcommittee Teams have updated names.
    - **Jobs List Team:** The Jobs List Team, led by LTs Sean Marcisin, Jessica Dunn, and Angela Coulliette-Salmond, develops weekly jobs lists that are pertinent to Scientist officers. Please check out the new opportunities for this week.
    - **Promotion Document Review Team:** No update.
    - **Promotion Guidance Team:** No update.
    - **Scientist Handbook Team:** No update.
  
  - **Category Day:** CDR Deb Dee; Co-Chair: LCDR Oliver Ou

- Please contact CDR Dee and/or LCDR Ou, or connect via the SciPAC Facebook page, if you wish to help with Category Day.
- **Mentoring:** CDR Lana Rossiter; Co-Chairs: LCDR Ginny Bowen, LCDR Shayne Galloway
  - Point of contact for officers who want to get involved: CDR Lana Rossiter
  - Most recent meeting: January 27, 2019
  - Next meeting: February 24, 2020
  - **Mentor Matching**
    - Active agreements (114), Pending (4); Mentee requests (11, including 5 originating from the CDR/CAPT initiative); Mentor applications (2). 41 renewals were made during Quarter 1.
    - If you are a senior officer and are not currently mentoring a junior officer, or feel that you could take on an additional mentor, please email LCDR Shayne Galloway or LCDR Patrick High for an application.
  - **CDR/CAPT Initiative**
    - Are you a CDR/CAPT in need of career planning or guidance? The SciPAC mentoring subcommittee launched a new initiative for CAPTs and CDRs.
    - If you are a CDR or CAPT that would like to participate, please reach out to LCDR Israel Cross
  - **Mentor Outreach Team** is drafting a new publication on career progression.
  - **Category Day Team** members are preparing scripts for an interactive scenario about mentoring.
  - **Agency Specific Advisors:** Officers are available to be matched with those interested in talking with someone from outside their own Agency. An email went out on Wednesday, January 29th with additional information. The contact persons for this initiative are LT Debra Chen and CDR Lara Misegades.
- **Policy:** CDR Adam Bjork; Co-Chair: LCDR Matthew Steele
  - Point of contact for officers who want to get involved: CDR Adam Bjork or LCDR Matthew Steele
  - **Policy Development Team:** No update.
  - **Policy Watch Team:** As stated in a recent communication from Corps leadership, Scientist officers are expected to wear the Operational Dress Uniform (ODUs) until further notice, effective Monday February 3. CDR Loren Rodgers sent an email on 1/29/2020 to the listserv addressing this. Additional information associated with ODU policy, ODU purchasing information, and proper wear are discussed in the email.
  - **Policy Review Team:** No update.
  - **Policy Communication Team:** No update.
- **Readiness:** LCDR Elizabeth Irvin-Barnwell; Co-Chairs: LCDR Angela Thompson-Paul, LCDR Rebecca Levine
  - The Ready Responder Workgroup has initiating an update of the Workgroup SOP. Work on the March Ready Responder is underway. If you have ideas or areas to

continue, please reach out to LCDR Michelle Hughes.

- The Response Narrative Workgroup posted one narrative to the website in January; the narrative will also be featured in the SciPAC newsletter. One additional narrative is under consideration with SciPAC Leadership. The workgroup is continuing to solicit narratives, if interested in submitting a deployment narrative, please reach out to LCDR Alesha Harris. This is a great way to get your contributions and accomplishments highlighted.
- The next seminar will be held during the SciPAC call on March 3, 2020 with the potential topics of ASPR Incident Management Team Credentialing Process or ASPR Incident Response Framework.
- If you recently deployed (last few months) or are currently deployed, please send LCDR Elizabeth Irvin-Barnwell an email so that we can include your accomplishment in our monthly highlights.

Officer	Response	Location	Dates	Role
CDR Jean Ko	Lung Injury Response	Atlanta, GA (CDC EOC)	10.24.2019-11.24.2019	Lead, Data Management and Analysis Team

- **Recruitment and Retention:** LCDR Jonathan Leshin; Co-Chairs: LCDR Debra Chen, LCDR Alaine Knipes
  - **Resources** (LCDR Julia Zucco)
    - The “Top Tips for Scientist Officers” document has been updated and is now live on the website. This has been forwarded to the OBC Engagement lead and already used in the most recent OBC.
  - **Interested Applicant** (LCDR Kelsey Hoffman and CDR Angela Williams)
    - Team has been responding to interested applicants
    - Team is waiting on approval of recruitment presentation from leadership
  - **OBC Engagement** (CDR Cesar Perez)
    - We are looking for officers to be present at the Open House and Graduation for new Officer support. Please contact CDR Perez if you are interested in assisting
    - OBC 115 Open House took place on Wednesday, January 15, 2020. CDR Cesar Perez represented SciPAC and spoke to one Scientist Officer, Brett A. Dodd Jr. (Psychologist-BOP). He was invited to attend this month’s SciPAC monthly meeting. There were no volunteers for the Graduation event. However, CAPT Eckert participated and represented SciPAC.
    - No OBC in February.
  - **Peer Support Network** (LCDR Folsade Kembi and LCDR Matthew Steele)
    - If you are a new officer (1-3 years’ service) and would like peer support, please contact LCDR Kembi and LCDR Steele.
    - Additional peer support is needed to assist all new onboarding officers. Please contact LCDR Steele or LCDR Kembi if you are interested in supporting this effort.
  - **New CAD Seminars** (LT Kathleen Hartnett and LT Erica Rose)
    - The New CAD Seminars for February has been postponed due to the large number of coronavirus deployments.

- **CDC New Officer Monthly Meeting** (LT Angela Coulliette-Salmond, LT Ana Lauer, LT Amy Schuh, and LT Carrie Whitworth. Please contact LT Coulliette-Salmond to be added to the monthly invite)
    - CDC New Officers Team welcome new Officers of all categories in the Atlanta area to join the monthly brown bag lunches. A "new" Officer is defined as being in the Corps for less than 2 years or one who has not submitted a promotion package. The gatherings allow new Officers a forum to openly discuss professional and personal topics relating to the Commissioned Corps, as well as obtain perspectives from others who have different mentors and experiences. Lunch locations rotate CDC campuses in the local area at the discretion of the group.
    - The January meeting was held January 24<sup>th</sup> and had 5 officers in attendance. The topics of discussion included the PHU, the new promotion policy, and new pay raises.
    - A tentative schedule has been determined. Meetings will in general be the third Friday of each month at 1200. Some specific dates where senior officers may be present to answer small group questions include:
      - February 21<sup>st</sup>, 2020: CAPT Hicks and CDR Lauper-Halpin will be discussing CDC Commissioned Corps Activities Office Advocates
      - June 19<sup>th</sup>, 2020: CAPT Majersky on professional development in the corps and necessary “soft skills”
      - Fall 2020: CAPT Leonard on TriCare in the Atlanta Area
  - **EIS/LLS** ( LCDR Jonetta Mpofu and LT Matthew Stuckey)
    - Drafted outline of potential strategy for potential 2020 activities, including EIS Conference recruitment/retention brunch coordinated with Visibility Subcommittee
    - Met with one incoming LLS fellow to discuss the commissioning process
  - **Separation Survey** (CDR Minglei Cui and LCDR Iman Martin).
    - We are still using word of mouth to get contact information for officers with plans to separate; please continue to send this information to CDR Cui and LCDR Martin.
- **Rules and Membership:** LCDR Jason Wilken; Co-Chair: CDR Dan-My Chu
    - R&M subcommittee has received 2 subcommittee SOPs for triannual review (Website and Visibility Subcommittees). These SOPs are under review.
  - **Science Subcommittee:** LCDR Eric Jamoom; Co-chair(s): CDR David Huang, LCDR Teresa Wang
    - Point of contact for officers who want to get involved: LCDR Eric Jamoom
    - Most recent meeting: 2/3/20, 10:30-11:45 am.
    - Next meeting: 3/2; 11-11:45 am. Call-in information: Call: 855-852-7677 Access Code: 9999-8504-2134
    - **Bibliography and Presentations Team:** The team has kicked off the joint collection process with the Visibility Subcommittee’s Manuscript team for data used on the 2019 Bibliography report. Please respond to the request for publication and presentations for the 2019 report.

- **Research and Practice (R&P) Team:** The next webinar, “The Emergence of E-Cigarette, or Vaping, Associated Lung Injury – An Overview of the Preliminary Report and Current Knowledge,” will be presented by Epidemic Intelligence Service Officers (EIS) on Tuesday, February 18, from 12:00-13:00 EST. See the SciPAC announcement or minutes for more information.
  - **State of the Scientist (SOS) Survey Team:** SoS Survey questions have been approved by the SciPAC Executive Board and are now under review by OSG; the team is awaiting approval before moving forward with fielding the survey.
  - **Surgeon General’s Priority Team:** The team is awaiting approval on a survey to identify SMEs for SG Priorities and is looking to be a force multiplier on various SG reports/call to action (e.g., tobacco cessation/maternal health-morbidity/mortality).
  - **Health IT Professional Advisory Group:** CDR Wei Gao is representing SciPAC on the Health IT PAG. No significant updates to report.
- **Visibility:** LCDR Iram Hassan; Co-Chairs: LCDR Colleen Scott, LT Ruth Link-Gelles
- Point of contact for officers who want to get involved: LCDR Iram Hassan; Co-Chairs: LCDR Colleen Scott, LT Ruth Link-Gelles.
  - Revised Visibility SC SOP Version 6.0 has been submitted to the Rules and Membership SC in January.
  - **Newsletter Team**
    - The newsletter team is currently working on preparation of the Winter edition of the newsletter.
    - The fall edition of the newsletter has been uploaded to the SciPAC website earlier this week. Please note that current and past newsletters are available on the website: <https://dcp.psc.gov/OSG/scientist/newsletter.aspx>
    - If you have any article ideas or any questions about the newsletter, please contact Editor-in-Chief LCDR Hilda Razzaghi.
  - **Atlanta Socials Team:** A Mardi Gras party will be held on February 22, 2020 from 6-9 pm at home of LCDR Hilda Razzaghi. POC: Send RSVPs to LCDR Hilda Razzaghi or RSVP via evite.
  - **DC Socials Team**
    - Two DC area social events were held in January: Ice Skating Social (1/25/20) and OBC 115 Social (1/23/30). These events had two participants each. Moving forward, SciPAC DC intends to partake in the upcoming OBC Socials which are held Thursday night of the second week during the OBC.
    - Upcoming socials:
      - A Mardi Gras Social will be held on February 22, 2020, 5-9 pm at Tupelo Honey Café, 1616 N Troy St, Arlington, VA 22201. RSVP via [signupgenius](https://signupgenius.com). POCs: LT Lacreisha Ejike-King and LCDR Alesha Harris.
      - A Pi Day Social will be held on March 14, 2020, 5-8pm at Pi Pizzeria (910 F St NW, Washington, DC). RSVP via [signupgenius](https://signupgenius.com). POCs: LT Lacreisha Ejike-King and LCDR Alesha Harris.

- An OBC Social will be held on Mar 26, 2020, 5-7pm at Bolger Center, Pony Express Bar and Grill, 9600 Newbridge Drive| Potomac, MD 20854. RSVP to: [LT Adelaida Rosario](#) and [LT Alesha Harris](#).
- **The Manuscript Highlights Team:** SciPAC Manuscript Highlights and Bibliography Teams have sent out emails last month to collect information about officer publication/presentation information during 2019. Please submit a response (negative included) by the deadline indicated in the email.
- **Twitter Team**
  - Since activating PHS Scientist on twitter in April 2019, the team has Tweeted a total of 61 times, generating 27,704 impressions, 500 engagements, 258 likes and 74 user profile clicks.
  - We added 5 new followers in January 2020 and now currently have 43 individual followers – if you’re not already following us on Twitter, find and follow us at [@PHS\\_Scientist](#).
- **Facebook Team:** If you aren’t already a member you can [request membership here](#).
- **SciPAC Symposium Poster Team**
  - The abstract, titled “Contributions of Scientist Officers to the Interagency Response to E-cigarette, or Vaping, Product Use — Associated Lung Injury” will be submitted this month for the USPHS Symposium.
  - We are continuing to identify additional scientist officers who are working on EVALI, as well as publications authored by these officers. If you were involved in the vaping response and our subcommittee is not yet aware, please contact Poster Team co-leads [LT Kerui Xu](#) and [LT Marisa Hast](#).
- **Conferences Team:** No updates
- **Fist Bump Team**
  - New fist bumps will be featured in the upcoming newsletter.
  - The SciPAC Fist Bump Form is now available on the website on the [Visibility SC page](#). Please use this form to submit fist bumps (POC: [LCDR Asha Ivey-Stephensen](#))
- **SciPAC History Team**
  - SciPAC History team continues to collaborate with the Website SC on how to migrate all historical facts, pictures and stories to the SciPAC webpage. They hope to have a draft done by the end of February.
- **Website:** [CDR Adrienne Goodrich-Doctor](#); Co-Chair: [LCDR Xinzhi Zhang](#)
  - Website Maintenance will continue; no update on platform change.
  - SciPAC Website discussion with OSG Comms team was scheduled by SciPAC leadership CDR Rodgers for January 30, 2020
    - Provided SciPAC feedback to OSG on needs and challenges
    - Thanks to kind encouragement from DSG, CAPT Eckert, and CDR Rodgers
    - Thanks to all members; Shoutout to LT Kelly Shaw for the homepage design
  - The new Website Archives Team started Phase II which consists of backing up each current website page and corresponding documents to help ensure a smooth transition

to a new/updated platform. Relevant SOP for this archiving function will be developed.

- SciPAC history page discussion was held on on January 30<sup>th</sup> with the Visibility SC and Website Editor Team.
  - Update using PDF documents
  - Further changes will hold till platform update happens
- Request for 2020 SciPAC website page review was sent to the EB and all SCs (through Website SC Liaisons). Please contact [LT Kelly Shaw](#) and [LT Michelle Lin](#) for any questions. SCs should hold and consolidate change requests into one request and should not send multiple small requests. Change requests are due by Wednesday, February 5.
- To date the SC received 42 website change requests; 38 are complete and 4 are pending
  - Last SC meeting: December 12, 2019.
  - Next Bimonthly SC Meeting: February 13, 2020, 1000-1100, EST
- **Liaison Reports**
  - **COA:** [LCDR Folasade Kembi](#)
    - A memorandum of understanding has recently been signed between the Assistant Secretary for Health (ASH) and COF to codify the role of the Commissioned Corps as it relates to the Symposium.
    - The deadline for abstract submissions for oral presentation has passed
    - The call for posters will open in February.
  - **PSYPAG:** [LCDR Debra Chen](#)
    - Reminder to complete your clinical hours verification for 2019.
      - If you have a position with a Job Title 81, use PHS Form 7047 and stand by for upload directions to eDOC-U.
      - Psychologists with other job titles are also required to complete PHS Form 7085.
      - Both forms are available on CCMIS.
  - **JOAG:** [LCDR Gwendolyn Hudson](#)
    - No report this month.
  - **Minority Officers Liaison Council (MOLC):** [CDR Cesar Perez](#)
    - Point of contact for officers who want to get involved: CDR Cesar Perez, [cesar.perez@fda.hhs.gov](mailto:cesar.perez@fda.hhs.gov)
    - Most recent meeting: January 28, 2020 (1400-1500)
    - New MOLC Leadership for 2020:
      - Chairs- LCDR Ogochukwu Ogoegbunam and LCDR Tuckett
      - Vice Chairs- CDR Mizraim Mendoza and LCDR O'Neill La Luz
      - Secretaries- CDR Teresa Ramson and CDR Dipti Kalra
    - MOLC Orientation Presentation- MOLC Overview to new leadership.
      - DSG asked for MOLC purpose to be refined and updated. Each CMAG will provide feedback.

- Presentation provided description of roles and responsibilities for each leadership member.
  - APOAC- First Education and Training Session on “Post PHS Career Panel Discussion” on Wednesday, February 19<sup>th</sup>. Announcement will be posted shortly.
  - APOAC- selected a new APAOC Senior Advisor, CAPT Marie Fields.
  - Next meeting: Tuesday, February 25, 2020.
- **Sexual Orientation and Gender Diversity Advisory Group (SOAGDAG):** LCDR Luis Iturriaga
- Point of contact for officers who want to get involved: LCDR Luis Iturriaga
  - Most recent meeting: 2/4/2020 @ 1000 HRS PST
  - Educational Seminar Series is engaging speakers with the theme of Eradication of HIV.
  - Continuing work with COTA on the cultural awareness training at OBC.
  - First edition of the SOAGDAG Yearbook is being finalized. This will include all Voting Members as well as the members of the Executive Committee.
  - New voting members need to provide top three choices of committees they would like to be assigned to, with the understanding that committee needs may dictate where they are assigned. Please send this information to LCDR Grant McElwee.
- **Commissioned Corps Women's Issues Advisory Board (CCWIAB):** LT Marissa Zwald
- Point of contact for officers who want to get involved: LT Marissa Zwald
  - Next CCWIAB meeting: Wednesday, February 5, 2020
  - CCWIAB’s Pregnancy Committee recently made updates to the “PHS Guide for officers getting married or divorced or for dependents surviving the death of an officer” which can be found here. As you use this resource and have any personal suggestions or edits, please email LT Zwald.
  - Several resource guides and policy proposals developed by CCWIAB in 2019 are awaiting release, pending additional guidance from CCHQ on their updated communication procedural process.
  - As a reminder, you do not have to be a board member to participate in committee activities therefore, if you are interested in joining a CCWIAB committee or if you have any questions about CCWIAB, please contact LT Zwald, or visit CCWIAB’s website. CCWIAB committees include:
    - Pregnancy Committee
    - Anti-Harassment and Discrimination Committee
    - Health and Wellness Committee
    - Website Committee
    - Outreach and Membership Committee
- **PACE:** CDR Erika Odom
- Steps to get involved in PACE:
    - Join your regional or local chapter. These team acts as an organizing body and reporting mechanism to the National PACE.

- Identify a lesson that you'd like to implement. There are [PACE lesson plans](#) already developed and approved for sharing at community events. Only approved lesson plans can be presented at community events.
- Identify a location where you'd like to present and get approval. Only certain sites with OSG approved MOUs are eligible at this time. Your regional or local lead will help you figure out this step.
- If you would like to advertise a Scientist-led PACE event in your area, please forward the name of the event, date, location and details describing the activities being led to [CDR Erika Odom](#). Please include the title "SciPAC PACE event" in the subject line and it will be distributed via the listserv.
- The National PACE program is seeking motivated Commissioned Corps officers who are interested in serving as [PACE Executive Committee and Regional Coordinator members](#). Executive committee members represent a cross-section of the categories of officers in agencies and operating divisions that are staffed by U.S. Public Health Service Commissioned Corps officers. Appointment Terms are 3 years. There are 5 (five) vacancies in the Executive Committee and openings in Region 1, 3, 6, 8, and 10. Executive committee members are expected to serve as a subcommittee chair or co-chair during each year of their term. Officers will select their top three choices for committee leadership. Officers should understand that they may be assigned to a leadership position not in their top three if there is need elsewhere. More information and the application document can be obtained by contacting PACE Chief of Staff, [LCDR Jonathan Leshin](#), by Feb 28th 2020 at Midnight. New appointment terms will begin on June 1st, 2020.
- National PACE Rules and Membership: is looking to create a PACE Policy Working group. The responsibilities of the working group will be to review and summarize current USPHS policies that are relevant to PACE, draft PACE policies and assist with additional Rules and Membership tasks as needed. Officers with previous similar policy experience or interest are encouraged to contact Rules and Membership leads: [CDR Andrea Peay](#) and [LCDR Shiny Mathew](#).
- National The PACE Presentation Development Subcommittee: is calling for officers to collect and compile "lessons learned" from PACE After Action Reports so that presentations may be edited accordingly for optimization. This officer must be proficient with data collection and IT systems such as Excel and Access. Having knowledge of text analytics would be a plus, but not required. Officers should submit a short paragraph on why they would like to lead this initiative. Include in your response prior PACE and requisite IT experience. Submission and questions should be emailed to [CDR Nhi Beasley](#) and [LCDR Andrea Gormley](#) by February 7, 2020.
- You can join the [national PACE listserv](#) and participate in national meetings; or look up the [National PACE Website](#); Twitter: @USPHS\_PACE; Instagram: USPHS\_PAC
- Most recent meeting December 12, 2019
- Next meeting February 13, 2020 at 1400 EST. Join by phone (+1-210-795-0506 US Toll; Meeting number (access code): 908 670 103; Meeting password: 7yWhfGXk
- **Special Presentation on Scientist Category Career Development Profile: Promotion Year 2018 (Sponsored by Career Development Subcommittee)**
  - Presenter: LCDR Rory Geyer

- Please see slides attached to the meeting invitation
- Closing Remarks: CDR Loren Rodgers

**NOTE:** Next meeting **Tuesday, March 3 2020 @ 1200–1300 EST**



## Commissioned Corps of the US Public Health Service Scientist Professional Advisory Committee



Combined Meeting Minutes; March and April, 2020

Via Webex meeting: [Join Webex meeting](#)

Or via phone: 1-210-795-0506; 1-877-465-7975; [Global call-in numbers](#)

Access code: 901 276 235

### March Attendance:

Total Attendance: 126

### Chief Scientist Officer and 2019–2020 SciPAC Executive Board Members: March Attendance

Rank	Name	Role	
CAPT	Eckert, John	Chief Scientist Officer	Present
CAPT	Thomas, Jennifer	Ex-Officio Chairperson	Excused
CDR	Barbour, Kamil	COF Liaison	Present
CDR	Rodgers, Loren	Chair	Present
LCDR	Shumate, Alice	Executive Secretary	Present
LCDR	Wilken, Jason	Vice Chair; Rules & Membership Chair	Present

### Voting Members: March Attendance

Rank	Name	Role	
CDR	Bjork, Adam	Policy Subcommittee Chair	Present
CDR	Dee, Deb	Category Day Chair	Excused
CDR	Goodrich-Doctor,		
CDR	Adrienne	Website Subcommittee Chair	Excused
CDR	Huang, David	Science Subcommittee Co-Chair	Excused
CDR	Kenney, James	Awards Subcommittee Chair	Present
CDR	Rossiter, Lana	Mentoring Subcommittee Chair	Present
CDR	Zhou, Eric	Career Development Subcommittee Co-Chair	Present
LCDR	Blessington, Tyann	Career Development Subcommittee Chair	Present
LCDR	Bowen, Ginny	Mentoring Subcommittee Co-Chair	Present
LCDR	Chen, Debra	Recruitment and Retention Subcommittee Co-Chair; PsyPAG Liaison	Present
LCDR	Hassan, Iram	Visibility Subcommittee Chair	Present
LCDR	Irvin-Barnwell,		
LCDR	Elizabeth	Readiness Subcommittee Chair	Present
LCDR	Jamoom, Eric	Science Subcommittee Chair	Present

Rank	Name	Role	
LCDR	Leshin, Jonathan	Recruitment and Retention Subcommittee Chair	Present
LCDR	Ou, Oliver	Category Day Subcommittee Co-Chair	Present
LCDR	Zhang, Xinzhi	Website Subcommittee Co-Chair	Present

#### Non-voting Liaisons: March Attendance

Rank	Name	Role	
CDR	Odom, Erika	PACE Liaison	Present
CDR	Perez, Cesar	MOLC Liaison	Present
LCDR	Hudson, Gwendolyn	JOAG Liaison	Present
LCDR	Iturriaga, Luis	SOAGDAG Liaison	Present
LCDR	Kembi, Folasade	COA Liaison	Present
LT	Zwald, Marissa	CCWIAB Liaison	Present

**March Participation by Non-voting Scientist Officers:** CAPT(Retired) Jon Daugherty; CAPT Rachel Avchen; CAPT Marco Bennett; CAPT Matthew Breiding; CAPT Mark Clayton; CAPT Joseph Despins; CAPT Anne Dobmeyer; CAPT Laura Draski; CAPT Danice Eaton; CAPT Diana Elson; CAPT Jeffrey Goodie; CAPT Arlin Hatch; CAPT Sally Hu; CAPT Mary Lawrence; CAPT Ryan Novak; CAPT Margaret Riggs; CAPT Sukhminder Sandhu; CAPT Armen Thoumaian; CDR Robert Belde; CDR Qiao Bobo; CDR Sharyn Brown; CDR Dan-My Chu; CDR Minglei Cui; CDR Zewditu Demissie; CDR Wei Guo; CDR Cara Halldin; CDR Emily Jentes; CDR Sara Lowther; CDR Mark Miller; CDR Lara Misegades; CDR Cria Perrine; CDR Kenneth Phillips; CDR Anne Purfield; CDR Luz Rivera; CDR Alfredo Sancho; CDR Sharon Saydah; CDR Mark Scheckelhoff; CDR Kenneth Sekulic; CDR Alison Sheehan-Laufer Halpin; CDR Robin Toblin; CDR Nadra Tyus; CDR Jeremy Wally; CDR Maroya Walters; CDR Angela Williams; CDR Yi Zhang; LCDR Neil Bonzagni; LCDR Christine Brady; LCDR Jonathan Burgos; LCDR Israel Cross; LCDR Sharoda Dasgupta; LCDR Denise Duran; LCDR Amy Freeland; LCDR Rory Geyer; LCDR Alesha Harris; LCDR Brooke Hoots; LCDR Jorielle Houston; LCDR Keisha Houston; LCDR Asha Ivey-Stephenson; LCDR Victoria Jeisy-Scott; LCDR Alaine Knipes; LCDR Rebecca Levine; LCDR Matthew Lozier; LCDR Shiny Mathew; LCDR Jamie Mells; LCDR George Mitzner; LCDR Jonetta Mpofo; LCDR Jorge Muniz-Ortiz; LCDR Rashid Njai; LCDR Julie O'Donnell; LCDR Erin Parker; LCDR John Pesce; LCDR Mary Puckett; LCDR Hilda Razzaghi; LCDR Leslie Rivera-Rosado; LCDR Pilgrim Spikes; LCDR Shondelle Wilson-Frederick; LT Francis Annor; LT Angela Coulliette-Salmond; LT Brett Dodd; LT Jessica Dunn; LT Lacreisha Ejike-King; LT Dianca Finch; LT Brandi Freeman; LT Kathleen Hartnett; LT Ruth Link-Gelles; LT Sean Marcsisin; LT Gina Masessa; LT Eric Mooring; LT Jaymin Patel; LT Nazia Rahman; LT Erica Rose; LT Amy Schuh; LT Patrick Sears; LT Kelly Shaw; LT Taneshia Shelton; LT Dantrell Simmons; LT Tanesha Tutt; LT Carrie Whitworth; LT Nana Wilson; LT Lindsay Womack; LT Lauren Woodard; and LT Rebecca Woodruff

**March Excused Absences of Non-voting Scientist Officers:** CAPT Drue Barrett; CAPT Dominic Frasca; CAPT Andrea Sharma; CDR Brian Harcourt; CDR Erin Nichols; CDR Sanny Northbrook; LCDR William Davis; LCDR Yoran Grant-Greene; LCDR Iman Martin; LCDR Colleen Scott; LCDR Matthew Steele; LCDR Angela Thompson-Paul; LCDR Jessica Tomov;

LCDR Julia Zucco; LT Jennifer Beauregard; LT Anna Chard; LT Samantha Dimisa; LT Bradley Goodwin; LT Jayleen Gunn; LT Michelle Lin; and LT Beth Rubenstein

**April Attendance:**

Total Attendance: 156

**Chief Scientist Officer and 2019–2020 SciPAC Executive Board Members: April Attendance**

Rank	Name	Role	
CAPT	Eckert, John	Chief Scientist Officer	Present
CAPT	Thomas, Jennifer	Ex-Officio Chairperson	Present
CDR	Barbour, Kamil	COF Liaison	Present
CDR	Rodgers, Loren	Chair	Present
LCDR	Shumate, Alice	Executive Secretary	Present
LCDR	Wilken, Jason	Vice Chair; Rules & Membership Chair	Present

**Voting Members: April Attendance**

Rank	Name	Role	
CDR	Bjork, Adam	Policy Subcommittee Chair	Present
CDR	Dee, Deb	Category Day Chair	Present
CDR	Goodrich-Doctor, Adrienne	Website Subcommittee Chair	Present
CDR	Huang, David	Science Subcommittee Co-Chair	Present
CDR	Kenney, James	Awards Subcommittee Chair	Present
CDR	Rossiter, Lana	Mentoring Subcommittee Chair	Present
CDR	Zhou, Eric	Career Development Subcommittee Co-Chair	Present
LCDR	Blessington, Tyann	Career Development Subcommittee Chair	Present
LCDR	Bowen, Ginny	Mentoring Subcommittee Co-Chair	Present
LCDR	Chen, Debra	Recruitment and Retention Subcommittee Co-Chair; PsyPAG Liaison	Excused
LCDR	Hassan, Iram	Visibility Subcommittee Chair	Present
LCDR	Irvin-Barnwell, Elizabeth	Readiness Subcommittee Chair	Excused
LCDR	Jamoom, Eric	Science Subcommittee Chair	Present
LCDR	Leshin, Jonathan	Recruitment and Retention Subcommittee Chair	Present
LCDR	Ou, Oliver	Category Day Subcommittee Co-Chair	Present
LCDR	Zhang, Xinzhi	Website Subcommittee Co-Chair	Excused

**Non-voting Liaisons: April Attendance**

Rank	Name	Role	
CDR	Odom, Erika	PACE Liaison	Excused
CDR	Perez, Cesar	MOLC Liaison	Present

Rank	Name	Role	
LCDR	Hudson, Gwendolyn	JOAG Liaison	Present
LCDR	Iturriaga, Luis	SOAGDAG Liaison	Present
LCDR	Kembi, Folasade	COA Liaison	Excused
LT	Zwald, Marissa	CCWIAB Liaison	Present

**April Participation by Non-voting Scientist Officers:** CAPT(Retired) Jon Daugherty; CAPT Karon Abe; CAPT Nelson Adekoya; CAPT Drue Barrett; CAPT Marco Bennett; CAPT Kate Brett; CAPT Heidi Daniels; CAPT Joseph Despins; CAPT Laura Draski; CAPT Danice Eaton; CAPT Jeffrey Goodie; CAPT Althea Grant; CAPT Christine Hunter; CAPT Mehran Massoudi; CAPT Margaret Riggs; CAPT Sukhminder Sandhu; CAPT Andrea Sharma; CAPT Michael Smith; CAPT Richard Troiano; CDR Candido Alicea; CDR Sharyn Brown; CDR Renee Calanan; CDR Dianna Carroll; CDR Dan-My Chu; CDR Chekesha Clingman; CDR Minglei Cui; CDR Zewditu Demissie; CDR Judy Facey; CDR Tracie Gardner; CDR Theodore Garnett; CDR Wei Guo; CDR Cara Halldin; CDR Keisher Highsmith; CDR Emily Jentes; CDR Jean Ko; CDR Andrea Mccollum; CDR Lara Misegades; CDR Erin Nichols; CDR Carrie Nielsen; CDR Sanny Northbrook; CDR Cria Perrine; CDR Luz Rivera; CDR Michelle Rodriguez; CDR Erin Sauber-Schatz; CDR Alison Sheehan-Laufer Halpin; CDR Jacqueline Sram; CDR Emily Streeter; CDR Peter Thomas; CDR Nadra Tyus; CDR Matthew Walters; CDR Angela Williams; CDR Geoffrey Wu; CDR Ellen Yard; CDR Lauren Zapata; CDR Yi Zhang; LCDR Tajah Blackburn; LCDR Jonathan Burgos; LCDR Israel Cross; LCDR Elizabeth Edwards; LCDR Rory Geyer; LCDR Alesha Harris; LCDR Andrew Hickey; LCDR Patrick High; LCDR Kelsy Hoffman; LCDR Natasha Hollis; LCDR Brooke Hoots; LCDR Elaine Knipes; LCDR Juan Lacayo; LCDR Rebecca Levine; LCDR Kimberly Litton-Belcher; LCDR Matthew Lozier; LCDR Neali Lucas; LCDR Iman Martin; LCDR Shiny Mathew; LCDR Jonetta Mpfu; LCDR Jorge Muniz-Ortiz; LCDR Eduardo O'Neill La Luz; LCDR Hilda Razzaghi; LCDR Leslie Rivera-Rosado; LCDR Ameer Schwitters; LCDR Colleen Scott; LCDR Pilgrim Spikes; LCDR Matthew Steele; LCDR Scott Steffen; LCDR Angela Thompson-Paul; LCDR Nancy Tian; LCDR Jessica Tomov; LCDR Teresa Wang; LCDR Shondelle Wilson-Frederick; LCDR Marcienne Wright; LCDR Julia Zucco; LT Francis Annor; LT Jennifer Beauregard; LT Andrew Brown; LT Anna Chard; LT Angela Coulliette-Salmond; LT Nicholas Deputy; LT Samantha Dimisa; LT Brett Dodd; LT Jessica Dunn; LT Lacreisha Ejike-King; LT Leora Feldstein; LT Dianca Finch; LT Brett Forshey; LT Brandi Freeman; LT Robert Gahl; LT Bradley Goodwin; LT Sean Griffing; LT Jayleen Gunn; LT Marisa Hast; LT Carolyn Herzig; LT Amanda Hott; LT Pushpa Jayasekara; LT Michelle Johnson; LT Hana Kim; LT Ana Lauer; LT Michelle Lin; LT Ruth Link-Gelles; LT Gina Masessa; LT Oren Mayer; LT Jaymin Patel; LT Julia Pringle; LT Nazia Rahman; LT Adelaida Rosario; LT Erica Rose; LT Amy Schuh; LT Kelly Shaw; LT Taneshia Shelton; LT Kindra Stokes; LT Emily Ussery; LT Nana Wilson; LT Lindsay Womack; and LT Lauren Woodard

**April Excused Absences of Non-voting Scientist Officers:** CAPT Sally Hu; CDR Jennifer Adjemian; CDR Robert Belde; CDR Qiao Bobo; CDR Joanna Gaines; CDR Brian Harcourt; CDR Mark Scheckelhoff; CDR Robin Toblin; LCDR William Davis; LCDR Mary Demby; LCDR Charlotte Francia; LCDR Yoran Grant-Greene; LCDR Jorielle Houston; LCDR Lisa Jarvis-Durham; LCDR Jamie Mells; LCDR Leigh Ann Miller; LCDR Rashid Njai; LCDR Mary

Puckett; LT Evan Brown; LT Olivia MCGovern; LT Megan Peck; LT Beth Rubenstein; LT Patrick Sears; LT Tanesha Tutt; LT Carrie Whitworth; LT Rebecca Woodruff; and LT Kerui Xu

## Combined Reports for March and April

- **CPO Report:** CAPT John Eckert
  - Thanks for everyone who has deployed or is supporting the COVID-19 response in other ways. This is important work, and many Scientists will continue to contribute over the long term. As always, I'm proud of our category's contributions.
  - USPHS COVID-19 training modules are now fixed and no longer have IT issues; new completion deadline is Friday. Please complete them and keep a copy of each of the training completion certificates.
  - Several readiness requirements have been delayed due to suspension of elective procedures at most clinics, and because deployment and response involvement is high. These include the APFT and Periodic Health Update. Due date is projected to be 30 days after the suspension of the current public health emergency. CPOs and liaisons have raised the issue that a 30 day delay may not be enough for medical appointments, particularly the longer this emergency continues. We look forward to future clarifications from headquarters.
  - A lot of SciPAC activities have been moved to the back burner; that is appropriate. Response work, both through deployments, new coronavirus agency work, and helping to cover routine agency work for coworkers, should be your focus right now.
  - COF Symposium has been postponed until 2021. We are discussing a "Virtual Category Day" for sometime this year to allow for officers to present their work that they would have presented at the COF Symposium had it not been postponed.
  
- **Chair Report:** CDR Loren Rodgers
  - The SciPAC Responder of the Year Award winner is CAPT Kate Brett
  - We must be sure to keep a focus on our mission. SciPAC is an important component of supporting the Corps, but there are times when the day to day PAC activities could interfere with acute mission needs. Please let me know if you need an extension on a deadline, if a process need to be temporarily paused, or if there are any other ways that PAC work can be altered to better support COVID-19 mission fulfillment.
  - I have asked SciPAC Chairs and Co-Chairs to identify ways to refocus SciPAC on activities that help the COVID-19 response. This includes identifying 1) new activities that should begin, 2) activities that should be paused, and 3) activities that should continue as currently planned. Thank you for the suggestions that have been offered thus far and please let me know if you need to request an extension to any deadlines, or if you have suggestions for ways that SciPAC can better support this effort.
  
- **Vice Chair Report:** LCDR Jason Wilken
  - Nothing to report.
  
- **Executive Secretary Report:** LCDR Alice Shumate
  - Thanks to all Scientists for your patience regarding delays on listserv postings and minutes while the Executive Board was all out on deployment or paternity leave.

- I am back from deployment but heading out again soon. Please read my out of office message if you send something to be posted to the listserv: if my out of office does not specify another point of contact for the SciPAC listserv I will continue those duties.
- **COF Liaison Report:** CDR Kamil Barbour
  - The current SciPAC balance as of today sits at \$2,271.36
  - PAC expenses for February were \$143.64 for reimbursement of DC and ATL Mardi Gras party expenses.
  - Reminder to all Subcommittees, funds are available to support PAC activities. Contact CDR Kamil Barbour for details.
  - Please be aware that PAC activities that violate social distancing such as socials will not be approved or funded at the moment.
- **Subcommittee Reports**
  - **Awards:** CDR James Kenney; Co-chair: CDR Zewditu Demissie
    - Point of contact for officers who want to get involved: CDR James Kenney, James.Kenney@fda.hhs.gov.
    - The winner of the SciPAC Responder of the Year for 2020 has been selected. I would also like to congratulate CAPT Kate Brett for being selected the Scientist Responder of the Year for 2020.
    - The selected candidates for the Scientist Senior Officer, Junior Officer, and Mentor of the Year Awards have been submitted for review and confirmation of eligibility. Due to priorities associated with the COVID-19 pandemic and with the COF Symposium being canceled this year, the timeline for confirming our candidates for these awards has been delayed. Hopefully the award winners will be announced during the May SciPAC general meeting.
    - The Awards Subcommittee distributed award memorandums to historical winners of SciPAC awards (i.e., the Senior Scientist Officer of the Year, the Junior Scientist Officer of the Year, the Scientist Mentor of the Year, and the Scientist Responder of the Year). These award memorandums are to be uploaded into their eOPF, as a new document category for Agency and Category Awards has recently been added. Starting this year, the award memorandums will accompany the award plaque when presented at the USPHS Scientific and Training Symposium. If you are a past winner of a SciPAC award and did not receive an award memorandum, please contact CDR Kenney at James.Kenney@fda.hhs.gov.
    - I would like to thank the members of the nomination packet review boards as they all had a challenging task this year with a lot of strong candidates for each award.
  - **Career Development:** LCDR Tyann Blessington; Co-Chairs: CDR Eric Zhou, LCDR Rory Geyer
    - The Subcommittee is continuing to reassess team activities and streamline requests during these times. We have highlighted some changes in team activities in the below updates.
    - **Promotion Panel Initiative Team** (POCs: LCDR Rory Geyer, LT Sean Marcsisin)
      - The Promotion Panel Initiative Team have developed processes for this year's data collection and updated questionnaires that will be used to collect information

from those Scientist officers who were promoted last year.

- The Promotion Panel Initiative Team had planned on distributing invitations to eligible officers in April; however, the Team decided to temporarily put outreach and analysis efforts on hold due to the novel coronavirus response activities. The Team will re-assess resuming outreach and requests for participation in May.
- Past analyzes and reports are available on the [SciPAC Career Development webpage](#).
- **Scientist Handbook Team** (POCs: [CAPT Sukhminder Sandhu](#), [CDR Tamara Henderson](#))
  - The Scientist Officer Handbook provides Scientist officers with guidance on various topics related to career development: (1) performance, (2) education, training, and professional development (3) career progression and potential, (4) officership, and (5) readiness. The current version of the Scientist Handbook is available [here](#).
  - SciPAC Handbook has been updated to include the current version of specific sections (Training, Mobility, Award Write-Up Training, COA Involvement).
  - Several sections were removed from the SciPAC Handbook that were irrelevant and do not relate to all Agencies (Overview of the PAC Awards Process, Unit/Individual Award Checklist, Agency Concurrence Checklist).
  - Scientist Handbook Team is continuing to review and revise the Scientist Handbook Sections scheduled for updating this operational year.
- **Training Team** (POCs: [CDR Tamara Henderson](#) and [LT Jessica Dunn](#))
  - During February's meeting the Training Team hosted a Webinar on the "Scientist Category Career Development Profile: Promotion Year 2018" with [LCDR Rory Geyer](#) as the speaker. A total of 151 officers attended the presentation.
  - The next Career Development Subcommittee webinar is scheduled for June 2. The Team is soliciting ideas for topics of interest. Please email the Training Team Leads if you have a topic idea.
- **SOP Team** (POCs: [CDR Jacqueline Sram](#) and [LT Amy Schuh](#))
  - The Career Development Subcommittee SOP was approved in late 2019. The SOP Team has collaborated with the Administration & Communications Team and the Website Subcommittee to upload the updated version to the [SciPAC Career Development webpage](#). It is not available for viewing [here](#).
- **Administration & Communications Team** (POCs: LTs [Taneshia Shelton](#) and [Emily Ussery](#))
  - [LT Emily Ussery](#), the Subcommittee Website Liaison, is collaborating with the Career Development Subcommittee Teams and the Website Subcommittee to update the webpage with the new Subcommittee information.
  - Add 2017 and 2018 Scientist Category Career Development Profile reports under Promotion Panel Initiative Team on [Career Development SC site](#) [Completed]
  - Add the new Career Development SC SOP and revise descriptions of the SC Teams to align with the new SOP [Pending]
  - Update several non-functional links to the SciPAC [Annual Reports](#) [Pending]
  - Update several non-functional links on [Resources and Links](#) site [Link to Benchmarks was updated, but other requests are still pending]

- **Jobs List Team** (POCs: LTs Sean Marcsisin, Jessica Dunn, and Angela Coulliette-Salmond)
    - The Jobs List Team develops weekly jobs lists that are pertinent to Scientist officers. Please check out the new opportunities for this week.
    - The Jobs List distribution frequency will be transitioning from a weekly report to a report every two weeks due to officer capacity and priorities associated with novel coronavirus response.
  - **Promotion Document Review Team** (POCs: CDR Kenneth Sekulic and LT Francis Annor)
    - The Promotion Document Review Team will be distributing letters of appreciation to the officers who volunteered their time and talent to review promotion documents (CVs and/or OSs) for officers submitting promotion packages for the 2020 promotion cycle.
    - Reviewing the promotion package of officers provides an important service to the professional development of those officers. For the 2020 promotion cycle a total of 59 officers' promotion documents were reviewed by a team of 47 Senior Scientist Officers.
  - **Promotion Guidance Team** (POCs: CDRs Renee Calanan, Gelio Alves, Zewditu Demissie)
    - The Promotion Guidance Team has temporarily paused planning for new guidance documents due to officer capacity and priorities associated the novel coronavirus response.
- **Category Day:** CDR Deb Dee; Co-Chair: LCDR Oliver Ou
    - Category Day Subcommittee leadership is working with SciPAC leadership to identify options for a sort of virtual Category Day, which would take place at some point after the COVID-19 response tempo has decreased or is over. Please stay tuned for more information once details are arranged. And a big thank you to all Category Day Subcommittee members for your incredible work despite many challenges! You all did an amazing job and it has been a true honor and pleasure working with you. We may reach out to schedule another meeting or two related to planning the alternate/virtual Category Day and to have a hot wash. Any questions may be directed to CDR Deborah Dee at [DDee@cdc.gov](mailto:DDee@cdc.gov).
  - **Mentoring:** CDR Lana Rossiter; Co-Chairs: LCDR Ginny Bowen, LCDR Shayne Gallaway
    - Point of contact for officers who want to get involved: CDR Lana Rossiter
    - Most recent meeting: March 30, 2020
    - Next meeting: April 27, 2020
    - **Mentor Matching**
      - Active agreements (117), Pending (4 Mentor-mentee connection have been made but awaiting the return of completed agreements ); Mentee requests (10, including 5 originating from the CDR/CAPT initiative, and 5 junior officer requests).
      - Considering expanding out the definition of a mentor to include O-4's mentoring O-3 and below.
      - If you are a senior officer and are not currently mentoring a junior officer, or feel

that you could take on an additional mentor, please email [LCDR Shayne Gallaway](#) or [LCDR Patrick High](#) for an application.

- **CDR/CAPT Initiative**
  - Are you a CDR/CAPT in need of career planning or guidance? The SciPAC mentoring subcommittee launched a new initiative for CAPTs and CDRs.
  - If you are a CDR or CAPT that would like to participate, please reach out to [LCDR Israel Cross](#).
- **Mentor Outreach Team** will initiate a wellness/resilience piece of outreach related to the response
- Agency Specific Advisors Team was able to sign on one new advisor and made one match as a result of the announcement in the listserv. This initiative seeks to connect officers who wish to learn more about an Agency other than where they currently serve, and matches an officer with an officer posted to an Agency in which they are interested. If you are interested in serving as an Advisor or are seeking an Advisor, please contact [LCDR Debra Chen](#) or [CDR Heidi Daniels](#).
- **Category Day** has materials prepared for the next (postponed) Category Day in 2021.
- **Policy:** CDR Adam Bjork ; Co-Chair: LCDR Matthew Steele
  - Point of contact for officers who want to get involved: CDR Adam Bjork ([abjork@cdc.gov](mailto:abjork@cdc.gov)) or LCDR Matthew Steele ([matthew.steele@fda.hhs.gov](mailto:matthew.steele@fda.hhs.gov))
  - Most recent meeting: 19 Mar 2020 at 12:00pm eastern
  - Next meeting: 16 Apr 2020 at 12:00pm eastern
  - Policy Subcommittee submitted to the EB our prioritized activities during the COVID-19 response, which include an emphasis on ensuring that Scientists are aware of new or updated policies that affect our category during—or as a result of—the pandemic.
- **Readiness:** LCDR Elizabeth Irvin-Barnwell; Co-Chairs: LCDR Angela Thompson-Paul, LCDR Rebecca Levine
  - The Response Narrative workgroup is continuing to solicit narratives, if interested in submitting a deployment narrative, please reach out to LCDR Alesha Harris at [Alesha.harris@hhs.gov](mailto:Alesha.harris@hhs.gov). This is a great way to get your contributions and accomplishments highlighted.
  - Response Preparedness Workgroup Hosted seminar during monthly SciPAC call on March 3. It was given by Ms. Pamela Evans and the topic was “An Overview of the HHS/ASPR Incident Response Framework.” Over 80 officers were still on the line past 1 PM (the seminar ran long). The WG sent thank-you message on behalf of SciPAC to Ms. Evans for her presentation (especially while she was on deployment). The WG prepared a blurb about the workgroup, March seminar, and next seminar (July), which was featured in the March edition of the Scientist Ready Responder (the Response Preparedness Workgroup was the spotlighted workgroup). The WG has initiated planning of the July 202 seminar with the understanding that there is a possibility it will need to be postponed.
  - If you recently deployed (last few months) or are currently deployed, please send LCDR Elizabeth Irvin-Barnwell ([jcx0@cdc.gov](mailto:jcx0@cdc.gov)) an email so that we can include your accomplishment in our monthly highlights. These are included at the end of the minutes.

- **Recruitment and Retention:** LCDR Jonathan Leshin; Co-Chairs: LCDR Debra Chen, LCDR Alaine Knipes
  - **Resources** (LCDR Julia Zucco): No report
  - **Interested Applicant** (LCDR Kelsey Hoffman and CDR Angela Williams): All categories and all agencies are open for recruitment. Please direct interested individuals to usphs.gov.
  - **OBC Engagement** (CDR Cesar Perez): All OBC activities have been canceled for the foreseeable future.
  - **Peer Support Network** (LCDR Folsade Kembj and LCDR Matthew Steele)
    - If you are a junior officer interested in volunteering for the Peer Support Network, please contact LCDR Matthew Steele (matthew.steele@fda.hhs.gov) or LCDR Folasade Kembj (cto7@cdc.gov).
    - The Peer Support Network is reaching out to the junior officers to offer support during this challenging time. If you are a junior officer in need of guidance or support from a more senior junior officer, please reach out to LCDR Steele or LCDR Kembj.
  - **New CAD Seminars** (LT Kathleen Hartnett and LT Erica Rose): The New CAD Seminars have been postponed due to the large number of coronavirus deployments. The team hopes to restart them soon using a virtual methodology.
  - **CDC New Officer Monthly Meeting** (LT Angela Coulliette-Salmond, LT Ana Lauer, LT Amy Schuh, and LT Carrie Whitworth. Please contact LT Coulliette-Salmond to be added to the monthly invite)
    - Due to the Coronavirus response, new officers were unable to attend the most recent New CAD lunch. Only two officers were in attendance. We were able to spend a few minutes discussing the role of a scientist liaison with CAPT Lauri Hicks and how she and CDR Alison Laufer Halpin can serve as a resource and line of communication between the scientist officers and CCA. CAPT Hicks graciously agreed to return when more officers are able to attend. The new CAD lunch members received a briefing of the meeting and a reminder of the resources CAPT Hicks and CDR Laufer Halpin offer.
    - The CDC New Officer Monthly Meeting will be attempting a new format for new officers this month. An all-online lunch format will be tested. The topic under discussion will be deployment experience and informal exchange of pre-deployment advice.
    - The Team is excited to test this new format with the goal of being able to roll out to officers in different regions once the Category gets CADs to different regions again.
  - **EIS/LLS** ( LCDR Jonetta Mpofo and LT Matthew Stuckey):
    - The working group was able to obtain the list of 2019 EIS/LLS CC officers. Many thanks to LCDR Knipes.
    - Working with current EISO Marsha Sampson to think of the best way to establish contact with prospective officers/ accepted EIS/LLS 2020 Fellows. One concern is that the deadline to decide about CC may come before the EIS conference this year. We're working to try and figure out the best way to reach accepted fellows

- and answer questions/provide resources about PHS and being a Scientist officer.
  - Most EIS/LLS activities have been canceled or moved virtually. The EIS/LLS team is seeking ways to engage potential officers using this new modality.
  - **Separation Survey (CDR Minglei Cui and LCDR Iman Martin).**
    - The Separation Survey Team plans use the updated separations guidance to integrate advances in the separation process at the PAC level
    - The Team is following up with recent retirees for survey completion.
    - One officer who retired last year completed the web survey recently, a extended interview will occur after the web survey is reviewed
    - Analysis of the existing data will be completed after the extended interview
    - If you are or know an officer planning to separate in the next few months, please contact CDR Minglei Cui or LCDR Iman Martin.
- **Rules and Membership:** LCDR Jason Wilken; Co-Chair: CDR Dan-My Chu
  - The call for self-nominations for Voting Membership for the next OY has been extended to April 24.
    - Voting Member terms last 3 years, and officers are limited to a total of 2 terms throughout their career.
    - There will be 7 Voting Member positions opening for the next OY.
  - Due to the large number of deployed officers throughout our category, we are pushing back Subcommittee SOP revision deadlines for this OY. Details for these Subcommittees will be forthcoming.
- **Science:** LCDR Eric Jamoom; Co-Chairs: CDR David Huang, LCDR Teresa Wang
  - Point of contact for officers who want to get involved: LCDR Eric Jamoom
  - Most recent meeting: 4/6/20, 10:30-11:45 am.
  - Next meeting: 5/4; 11-11:45 am. Call-in information: Call: 855-852-7677 Access Code: 9999-8504-2134.
  - **Bibliography and Presentations Team:** The team continues to work with Visibility team for the 2019 bibliography data. The number of officers deployed in support of COVID-19 response slowed down thier process.
  - **Research and Practice (R&P) Team:** Given COVID-19 response, the team has suspended all Webinars.
  - **State of the Scientist (SOS) Survey Team:** SoS Survey questions are still under review by OSG. The team is awaiting approval before moving forward with fielding the survey. SOS Survey postponed until further notice given COVID-19 response.
  - **Surgeon General's Priority Team:** In support of COVID-19, the team is assessing whether a 2-page fact sheet is feasible in work with Readiness team. The team is still awaiting approval on a survey to identify SMEs for SG Priorities and is looking to be a force multiplier on various SG reports/call to action (e.g., tobacco cessation/maternal health-morbidity/mortality).
  - **Health IT Professional Advisory Group:** CDR Wei Gao is representing SciPAC on the Health IT PAG. No significant updates to report.
  -
- **Visibility:** LCDR Iram Hassan; Co-Chairs: LCDR Colleen Scott, LT Ruth Link-Gelles

- Point of contact for officers who want to get involved: LCDR Iram Hassan; Co-Chairs: LCDR Colleen Scott, LT Ruth Link-Gelles.
- **Newsletter Team**
  - The winter edition of the newsletter was sent out on the list-serve on 3/13/20, followed by a call for articles for the upcoming Spring Edition. Please submit articles or photos to [SciPACnewsletter@cdc.gov](mailto:SciPACnewsletter@cdc.gov) by April 20<sup>th</sup>.
  - Officers are encouraged to submit articles related to recent experiences during the COVID-19 pandemic. These can be agency related, deployments, or personal experiences.
  - If you have any article ideas or any questions about the newsletter, please contact Editor-in-Chief LCDR Hilda Razzhaghi.
- **Atlanta Socials Team:**
  - A Mardi Gras party was held on February 22, 2020 from 6-9 pm at the home of LCDR Hilda Razzhaghi. There were seven officers in attendance.
  - Activities are on hold. March and April events were cancelled.
- **DC Socials Team:**
  - A Mardi Gras Social was held on February 22, 2020, 5-9 pm at Tupelo Honey Café, there were nine participants.
  - Activities are on hold. March and April events were cancelled.
- **The Manuscript Highlights Team:** Timeline for team activities is delayed by about 5 weeks due to officer deployments.
- **Twitter Team:**
  - In February 2020, @PHS\_Scientist tweeted a total of 10 times, generating 4,256 impressions, 101 engagements, 42 likes and 18 user profile clicks.
  - We added 7 new followers in February 2020 and now currently have 50 individual followers – if you're not already following us on Twitter, find and follow us at @PHS\_Scientist.
  - In March 2020, @PHS\_Scientist tweeted a total of 2 times, and generated 3,010 new impressions, 50 new engagements, 21 new likes and 17 new user profile clicks.
  - We added 5 new followers in March 2020 and now currently have 55 individual followers – for all scientist officers, if you're not already, find us and follow us on Twitter at @PHS\_Scientist.
- **Facebook Team:** There are currently 154 Facebook members. If you aren't already a member you can [request membership here](#).
- **SciPAC Symposium Poster Team:** Since the 2020 USPHS Symposium is cancelled, the team is considering other venues to present their work.
- **Conferences Team:** Activities are on hold.
- **Fist Bump Team:** The SciPAC Fist Bump Form is available on the website on the [Visibility SC page](#). Please use this form to submit fist bumps (POC: LCDR Asha Ivey-Stephensen)
- **SciPAC History Team:** SciPAC History team activities are on hold due to deployments.

- **Website:** CDR Adrienne Goodrich-Doctor; Co-Chair: LCDR Xinzhi Zhang
  - No update on the SciPAC website platform change/update.
  - Note: We have received several requests to fix the back button on the website. We are aware that the back button does not function as it should; however, we are unable to fix this issue. The issue is within CCMIS and has been brought to the attention of the Deputy Surgeon General. We are hopeful that the updated or new platform will not have this issue.
  - Given the current response to COVID-19 the Website SC will:
    - Not begin any new activities.
    - Continue to make regular updates to the website; however, updates will be delayed. There should be no expectation that updates will be complete in less than 2 weeks but we will try to complete all requests as soon as possible. The SC will also continue to archive web content but this will also be delayed.
    - Delay development/finalization of the SciPAC website analytics report and updates to the History Webpage. The SC will also hold work to add a SciPAC calendar on Max.gov.
  - To date the SC received 55 website change requests; 52 are complete and 3 are pending.
    - 10 out of the 55 website change requests received were through the SC's recent request for website updates. 8 of 10 are complete and two are pending. Thanks to the EB, SCs, SC Website Liaisons, and members of the Website SC especially our Website Editor Teams and the Special Projects Team for your work on this effort.
    - If you have questions regarding a website update request, please contact LT Kelly Shaw at [nrb7@cdc.gov](mailto:nrb7@cdc.gov) or CDR Adrienne Goodrich-Doctor at [Adrienne.Goodrich-Doctor@fda.hhs.gov](mailto:Adrienne.Goodrich-Doctor@fda.hhs.gov).
  - Last SC meeting: February 13, 2020 (Note: The April 9<sup>th</sup> SC meeting was cancelled given the ongoing response to COVID-19)
  - Next Bimonthly SC Meeting: June 11, 2020, 1000-1100, EST
- **Liaison Reports**
  - **COA:** LCDR Folasade Kembi
    - The USPHS Scientific and Training Symposium scheduled for June 15-18, 2020 has been postponed until 2021 due to the COVID-19 pandemic and the critical role Commissioned Corps officers continue to play in the response. The 2021 Symposium will be held at the same location, Renaissance Glendale/Phoenix, on **June 21-24, 2021**.
    - COF promised to issue full refunds to individuals who already registered for the 2020 Symposium by April 17. A refund request is not necessary.
    - Please remember to cancel you flight and hotel reservations accordingly (if any).
  - **PSYPAG:** LCDR Debra Chen
    - Nothing to report.
  - **JOAG:** LCDR Gwendolyn Hudson
    - Point of contact for officers who want to get involved: LCDR Gwendolyn Hudson
    - Most recent meeting: Friday, February 14, 2020

- Next meeting: April 10, 2020, Time: 1300 - 1400 EST, Call-in number: (712) 770-8020, Passcode: 860533
  - Call for nominations is now open for JOAG Voting Membership. The deadline for submission has been extended to April 23, 2020.
    - There are 9 positions to be filled, including 4 At-large and 5 Category liaisons: 1 HSO, 1 Nurse, 1 Therapist, 1 Engineer and 1 EHO.
    - For questions contact LCDR Ogochukwu (Ogo) Ogoegbunam, Voting Membership Co-Chair
  - All in-person Meet and Greets have been cancelled until further notice.
- **Sexual Orientation and Gender Diversity Advisory Group (SOAGDAG):** LCDR Luis Iturriaga
- Point of contact for officers who want to get involved: Luis.Iturriaga@ice.dhs.gov
  - Most recent meeting: 3/10/2020 @ 1000 HRS PST
  - Next meeting: 4/7/2020 @ 1000 HRS PST
  - Educational Seminar Series is engaging speakers with the theme of Eradication of HIV.
  - Educational Seminar Series to continue working on CORVID-19 material and how it has impacted our communities.
  - First edition of the SOAGDAG Yearbook is being finalized. This will include all Voting Members as well as the members of the Executive Committee.
  - SOAGDAG has sent out solicitations for the following awards: Excellence Award, Responder of the Year Award, and Courage Award.
  - SOAGDAG would like to invite all PHS officers to join our Facebook group.
  - OSG has requested SOAGDAG to assist with being a force multiplier for public health priorities. Smoking cessation is the topic we are working on first. Other ideas have been submitted to OSG and we are awaiting feedback. Once feedback is received, the Policy committee will move forward with these initiatives.
- **Commissioned Corps Women's Issues Advisory Board (CCWIAB):** LT Marissa Zwald
- Point of contact for officers who want to get involved: LT Marissa Zwald.
  - Next CCWIAB meeting: Wednesday, May 6, 2020
  - During the Commissioned Corps Town Hall held in February, the Surgeon General shared one of his new public health priorities of reducing maternal mortality rates. While still in its formative stages, CCWIAB has been asked to collaborate with PACE and other groups on strategies and resources to promote maternal health.
  - CCWIAB's Pregnancy Committee recently made updates to the PHS Guide for officers getting married or divorced or for dependents surviving the death of an officer. As you use this resource and have any personal suggestions or edits, please email LT Zwald.
  - The Pregnancy Committee recently made updates to the PHS Resource Guide for Expectant Parents, which aims to serve as an unofficial guide to help expectant parents in the PHS navigate and understand various policies and resources relevant to pregnancy, postpartum, and parenthood.

- Several other resource guides and policy proposals developed by CCWIAB are awaiting release, pending upcoming review and guidance from the Deputy Surgeon General.
- As a reminder, you do not have to be a board member to participate in committee activities therefore, if you are interested in joining a CCWIAB committee or if you have any questions about CCWIAB, please contact [LT Zwald](#), or visit [CCWIAB's website](#). CCWIAB committees include:
  - Pregnancy Committee
  - Anti-Harassment and Discrimination Committee
  - Health and Wellness Committee
  - Website Committee
  - Outreach and Membership Committee
- **PACE:** CDR Erika Odom
  - Steps to get involved in PACE:
    - [Join your regional or local chapter](#). These team acts as an organizing body and reporting mechanism to the National PACE.
    - Identify a lesson that you'd like to implement. There are [PACE lesson plans](#) already developed and approved for sharing at community events. Only approved lesson plans can be presented at community events.
    - Identify a location where you'd like to present and get approval. Only certain sites with OSG approved MOUs are eligible at this time. Your regional or local lead will help you figure out this step.
  - If you would like to advertise a Scientist-led PACE event in your area, please forward the name of the event, date, location and details describing the activities being led to [CDR Erika Odom](#). Please include the title "SciPAC PACE event" in the subject line and it will be distributed via the listserv.
  - Most recent meeting February 13, 2020
  - Next meeting Thursday April 9, 2020 at 1400 EST. Join by phone (+1-210-795-0506 US Toll; Meeting number (access code): 908 670 103; Meeting password: 7yWhfGXk
- **March Meeting Presentation on An Overview of the HHS/ASPR Incident Response Framework (sponsored by Readiness Subcommittee)**
  - Presenter: Ms. Pamela Evans
  - Please see slides attached to the March meeting invitation
- Closing Remarks: CDR Loren Rodgers

**NOTE:** Next meeting **Tuesday, May 5 2020 @ 1200–1300 EDT**

**Officer Response Highlights:**

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<b>Officer</b>	<b>Response</b>	<b>Location</b>	<b>Dates</b>	<b>Role</b>
LT Bradley Goodwin	Covid-19	HNL	3.23.2020-3.27.2020	Secondary and Tertiary Screener
LT Jayleen Gunn	Covid-19	JFK	2.21.2020-3.27.2020	Secondary and Tertiary Screener
LT Ana Lauer	Covid-19	San Diego QS	2.9.2020-3.25.2020	Secondary and Tertiary Screener
LT Xia Lin	Covid-19	CDC EOC	2.27.20-3.25.20	non-CDC PHS Coordination Team
LT Oren Mayer	Covid-19	California	2.19.20-3.21.20	REPAT Team, Cruise Ship Team
LT Angela Coulliette-Salmond	Covid-19	CDC EOC	3.26.20-5.31.20	Lab Task Force
LT Amy Schuh	Covid-19	JFK	2.5.2020-3.6.2020	Secondary and Tertiary Screener
LT Emily Ussery	Covid-19	CDC EOC Travis Air Force Base, Santa Clara Public Health Department	3.2.20-4.1.20	Epi Task Force, Data Management Team
LT Marissa Zwald	Covid-19	Department	2.25.20-3.18.20	Epidemiologist
LCDR Rory Geyer	Covid-19	Rhode Island	3.28.20-4.24.20	US DHHS/ASPR Liaison Officer
LCDR Gwendolyn Hudson	Covid-19	HHS SOC	3.6.20-3.19.20	SOC Information Management, IMT National - Data Management
LCDR Elizabeth Irvin	Covid-19	JFK	2.6.2020-3.7.2020	Secondary and Tertiary Screener
LCDR Eric Jamoom	Covid-19	Boston	3.13.20-3.19.20	Secondary Screening Program

LCDR Eduardo O'Neil	Covid-19	Puerto Rico	3.20.20-present	CDC Liaison At-Risk Task Force, Associate Director for Science
LCDR Erin Parker	Covid-19	CDC EOC	3.25.20-5.8.20	At-Risk Task Force
LCDR Hilda Razzaghi	Covid-19	CDC EOC	3.8.20-5.7.20	At-Risk Task Force
LCDR Colleen Scott	Covid-19	JFK	2.21.2020-3.25.2020	Secondary and Tertiary Screener
LCDR Alice Shumate	Covid-19	LAX	2.25.2020-3.25.2020	Response Deputy for LAX QS
LCDR Alice Shumate	Covid-19	HHS Region X	4.8.2020-5.15.2020	Informational Management Section Chief
LCDR Matthew Steele	Covid-19	Lackland Air Force Base	2.18.20-3.6.20	Logistics
LCDR Scott Steffen	Covid-19	HHS SOC	2.24.20-3.9.20	RFI Section Chief
LCDR Scott Steffen	Covid-19	FDA	3.16.20-present	Thermometer Supply Chain Lead Epidemiologist, NY DOH Healthcare Epidemiology and Infection Control Program
LCDR Teresa Wang	Covid-19	White Plains, NY	3.23.20-4.11.20	Thermometer Supply Chain Lead Epidemiologist, NY DOH Healthcare Epidemiology and Infection Control Program
CDR Kamil Barbour	Covid-19	JFK	3.9.20-3.25.20	Secondary and Tertiary Screener
CDR Dianna Carroll	Covid-19	HNL	2.5.20-3.24.20	Tertiary Screener
CDR Cara Halldin	Covid-19	SFO	3.8.2020-3.27.2020	Team Lead for QS Surge Staff
CDR Alison Laufer Halpin	Covid-19	March Air Reserve Base, Lackland Air Force Base	1.28.20-2.11.20	SAT4 Case Manager and Case Manager Team Lead
CDR Alison Laufer Halpin	Covid-19	CDC EOC	2.14.20-present	Lab Task Force, Lead Surge Lab Coordinator

CDR David Huang	Covid-19	SFO	2.23.20-3.8.20	Secondary/Tertiary/Mandarin Screener
CDR Erin Sauber-Schatz	Covid-19	CDC EOC	3.4.20-4.9.20	At-Risk Task Force
CAPT Matt Breiding	Covid-19	CDC EOC	3.9.20-5.8.20	Community Intervention Task Force
CAPT Fuyuen Yip	Covid-19	SFO	2.17.20-3.18.20	Team Lead for QS Surge Staff



## Commissioned Corps of the US Public Health Service Scientist Professional Advisory Committee



Meeting Minutes; May 5, 2020

Via Webex meeting: [Join Webex meeting](#)

Or via phone: 1-210-795-0506; 1-877-465-7975; [Global call-in numbers](#)

Access code: 901 276 235

Total Attendance: 148

### Chief Scientist Officer and 2019–2020 SciPAC Executive Board Members

Rank	Name	Role	
CAPT	Eckert, John	Chief Scientist Officer	Present
CAPT	Thomas, Jennifer	Ex-Officio Chairperson	Present
CDR	Barbour, Kamil	COF Liaison	Present
CDR	Rodgers, Loren	Chair	Present
LCDR	Shumate, Alice	Executive Secretary	Present
LCDR	Wilken, Jason	Vice Chair; Rules & Membership Chair	Present

### Voting Members

Rank	Name	Role	
CDR	Bjork, Adam	Policy Subcommittee Chair	Excused
CDR	Dee, Deb	Category Day Chair	Excused
	Goodrich-Doctor,		
CDR	Adrienne	Website Subcommittee Chair	Present
CDR	Huang, David	Science Subcommittee Co-Chair	Present
CDR	Kenney, James	Awards Subcommittee Chair	Present
CDR	Rossiter, Lana	Mentoring Subcommittee Chair	Present
CDR	Zhou, Eric	Career Development Subcommittee Co-Chair	Present
LCDR	Blessington, Tyann	Career Development Subcommittee Chair	Present
LCDR	Bowen, Ginny	Mentoring Subcommittee Co-Chair	Present
		Recruitment and Retention Subcommittee Co-Chair; PsyPAG Liaison	
LCDR	Chen, Debra		Present
LCDR	Hassan, Iram	Visibility Subcommittee Chair	Present
	Irvin-Barnwell,		
LCDR	Elizabeth	Readiness Subcommittee Chair	Present
LCDR	Jamoom, Eric	Science Subcommittee Chair	Excused
LCDR	Leshin, Jonathan	Recruitment and Retention Subcommittee Chair	Present
LCDR	Ou, Oliver	Category Day Subcommittee Co-Chair	Present

Rank	Name	Role	
LCDR	Zhang, Xinzhi	Website Subcommittee Co-Chair	Present

### Non-voting Liaisons

Rank	Name	Role	
CDR	Odom, Erika	PACE Liaison	Excused
LCDR	Hudson, Gwendolyn	JOAG Liaison	Present
LCDR	Iturriaga, Luis	SOAGDAG Liaison	Present
LCDR	Kembi, Folasade	COA Liaison	Present
LT	Zwald, Marissa	CCWIAB Liaison	Present

**Participation by Non-voting Scientist Officers:** CAPT(Retired) Jon Daugherty; CAPT Nelson Adekoya; CAPT Marco Bennett; CAPT Aditya Bhagwat; CAPT Joseph Despina; CAPT Laura Draski; CAPT Danice Eaton; CAPT Dominic Frasca; CAPT Jeffrey Goodie; CAPT Sally Hu; CAPT Mary Lawrence; CAPT Ryan Novak; CAPT Sukhminder Sandhu; CAPT William Satterfield; CAPT Mark Seaton; CAPT Michael Smith; CAPT Richard Troiano; CDR Frances Belcher; CDR Robert Belde; CDR Qiao Bobo; CDR Sharyn Brown; CDR Renee Calanan; CDR Dianna Carroll; CDR Dan-My Chu; CDR Chekesha Clingman; CDR Minglei Cui; CDR Judy Facey; CDR Brian Harcourt; CDR Tamara Henderson; CDR Keisher Highsmith; CDR Jean Ko; CDR Terrence Lo; CDR Andrea Mccollum; CDR Mark Miller; CDR Lara Misegades; CDR Todd Myers; CDR Erin Nichols; CDR Carrie Nielsen; CDR Sanny Northbrook; CDR Ruiqing Pamboukian; CDR Cria Perrine; CDR Kenneth Phillips; CDR Luz Rivera; CDR Michelle Rodriguez; CDR Alfredo Sancho; CDR Erin Sauber-Schatz; CDR Mark Scheckelhoff; CDR Kenneth Sekulic; CDR John Stansberry; CDR Peter Thomas; CDR Geoffrey Wu; CDR Ellen Yard; CDR Lauren Zapata; CDR Yi Zhang; LCDR Tajah Blackburn; LCDR Neil Bonzagni; LCDR Jonathan Burgos; LCDR Mary Demby; LCDR Elizabeth Edwards; LCDR Rory Geyer; LCDR Alesha Harris; LCDR Patrick High; LCDR Natasha Hollis; LCDR Brooke Hoots; LCDR Jorielle Houston; LCDR Lisa Jarvis-Durham; LCDR Victoria Jeisy-Scott; LCDR Alaine Knipes; LCDR Juan Lacayo; LCDR Kimberly Litton-Belcher; LCDR Matthew Lozier; LCDR Xiaowu Lu; LCDR Neali Lucas; LCDR Iman Martin; LCDR Shiny Mathew; LCDR Leigh Ann Miller; LCDR George Mitzner; LCDR Jonetta Mpofu; LCDR Jorge Muniz-Ortiz; LCDR Eduardo O'Neill La Luz; LCDR John Pesce; LCDR Mary Puckett; LCDR Hilda Razzaghi; LCDR Pilgrim Spikes; LCDR Scott Steffen; LCDR Nancy Tian; LCDR Tyson Volkmann; LCDR Teresa Wang; LCDR Shondelle Wilson-Frederick; LCDR Marcienne Wright; LT Francis Annor; LT Angela Coulliette-Salmond; LT Nicholas Deputy; LT Samantha Dimisa; LT Brett Dodd; LT Jessica Dunn; LT Lacreisha Ejike-King; LT Leora Feldstein; LT Dianca Finch; LT Brett Forshey; LT Brandi Freeman; LT Robert Gahl; LT Marisa Hast; LT Michelle Hughes; LT Pushpa Jayasekara; LT Michelle Johnson; LT Jueichuan Kang; LT Hana Kim; LT Ana Lauer; LT Michelle Lin; LT Ruth Link-Gelles; LT Gina Masessa; LT Julia Pringle; LT Nazia Rahman; LT Adelaida Rosario; LT Amy Schuh; LT Patrick Sears; LT Kelly Shaw; LT Taneshia Shelton; LT Kindra Stokes; LT Emily Ussery; LT Carrie Whitworth; LT Nana Wilson; LT Lindsay Womack; and LT Lauren Woodard

**Excused Absences of Non-voting Scientist Officers:** CDR Joanna Gaines; CDR Emily Jentes; LCDR Yoran Grant-Greene; LCDR Jamie Mells; LCDR Rashid Njai; LCDR Leslie Rivera-

Rosado; LCDR Colleen Scott; LCDR Matthew Steele; LCDR Angela Thompson-Paul; LCDR Jessica Tomov; LCDR Julia Zucco; LT Jennifer Beauregard; LT Anna Chard; LT Bradley Goodwin; LT Jayleen Gunn; LT Olivia McGovern; LT Beth Rubenstein; and LT Rebecca Woodruff

- **Call to Order and Welcome:** CDR Loren Rodgers
- **CPO Report:** CAPT John Eckert
  - Thanks to all officers who have been deployed, are currently deployed, or will be deploying soon for the COVID-19 response, as well as all of you who are contributing through agency work. This response is a prime example of why Scientists are so important: it's led by epidemiologic, laboratory, and regulatory efforts with Scientists at the forefront. I am extremely proud of our category's contributions and know this will continue to be a big effort for all of us.
  - Please make sure you carefully read the new policy information that has come out from Commissioned Corps Headquarters via eCMCS. This includes important information about deployments, mission critical status, deployment teams, leave, and other personnel issue.
  - Rollover leave is currently still capped at 60 days for USPHS officers, as it is for all Uniformed Services. The USPHS leave is not governed by the same statutory provision as the Armed Services, so the mechanism to enable USPHS officers to carry over more than 60 days is different and being examined by our leadership. There is precedent for it in the recent past, but there is no commitment yet to allowing for it this year.
  - I will be sharing information via the eCMCS from the HHS Office of the General Counsel, so that all Scientists see it, including those assigned outside of HHS. Please take a look; this is important information to make sure that we all adhere to the Hatch Act.
- **Chair Report:** CDR Loren Rodgers
  - The June SciPAC call will include a discussion of books that have helped officers at various stages of their career. Watch out for a listserv announcement inviting you to give a quick recommendation for a book that has been helpful to you in your career.
  -
- **Vice Chair Report:** LCDR Jason Wilken
  - Nothing to report.
- **Executive Secretary Report:** LCDR Alice Shumate
  - Thanks to all Scientists for your patience with technical difficulties during our April call. Due to the high load on teleconferencing servers and agency VPNs during this period of telework, our SciPAC call will be set up so that video is off for all officers; we hope that will ease the problems.
  - Please remember to respond to me via email to report an excused absence, and don't reply within the meeting invitation or by rejecting the invitation.
- **COF Liaison Report:** CDR Kamil Barbour
  - The current SciPAC balance as of today sits at \$2,271.36

- Reminder to all Subcommittees, funds are available to support PAC activities. Contact CDR Kamil Barbour for details.
- Please be aware that PAC activities that violate social distancing such as socials will not be approved or funded at the moment.

### • Subcommittee Reports

- **Awards:** CDR James Kenney; Co-chair: CDR Zewditu Demissie
  - The Awards SC has nothing to report.
- **Career Development:** LCDR Tyann Blessington; Co-Chairs: CDR Eric Zhou, LCDR Rory Geyer
  - **Promotion Panel Initiative Team** (POCs: LCDR Rory Geyer, LT Sean Marcisin)
    - The Promotion Panel Initiative Team has placed their annual survey supporting the Scientist Category Career Development Profile: Promotion Year 2019 on hold until further notice.
    - Past analyses and reports are available on the SciPAC Career Development webpage.
  - **Scientist Handbook Team** (POCs: CAPT Sukhminder Sandhu, CDR Tamara Henderson)
    - The Scientist Officer Handbook provides Scientist officers with guidance on various topics related to career development: (1) performance, (2) education, training, and professional development (3) career progression and potential, (4) officership, and (5) readiness. The current version of the Scientist Handbook is available here.
    - Scientist Handbook Team has completed updating the following documents: Training, Honor and Values; COA Involvement; and Awards Write-up Training.
  - **Training Team** (POCs: CDR Tamara Henderson and LT Jessica Dunn)
    - The next Career Development Subcommittee webinar (June 2) will be a Book Discussion, in which speakers will recommend books to officers during different phases of their career development (Exploration, Establishment, Mid, Late).
    - Please email CDR Henderson (Tamara.Henderson@fda.hhs.gov) or LT Dunn (Jessica.Dunn@fda.hhs.gov) if you have 1-3 books you would like to recommend/present to SciPAC officers to assist in their career development.
- **Category Day:** CDR Deb Dee; Co-Chair: LCDR Oliver Ou
  - We are still planning to arrange a virtual category day (or days) during which Scientist officers who had been selected to share their work at Category Day can present in another way, such as after our SciPAC calls or in some dedicated time at some point in the future. Planning has been put on hold due to the COVID-19 response.
- **Mentoring:** CDR Lana Rossiter; Co-Chairs: LCDR Ginny Bowen, LCDR Shayne Gallaway
  - Most recent meeting: April 27, 2020
  - Next meeting: June 1, 2020

- **Mentor Matching**
    - Active agreements (107), Pending (5, Mentor-mentee connections have been made but awaiting the return of completed agreements ); Renewals (6 in the period of Jan – March 2020)
    - Mentee requests (9, including 5 originating from the CDR/CAPT initiative, and 4 junior officer requests)
    - Mentor applications received (0)
    - If you are a senior officer and are not currently mentoring a junior officer, or feel that you could take on an additional mentee, please email LCDR Shayne Gallaway or LCDR Patrick High for an application.
  - **CDR/CAPT Initiative**
    - Are you a CDR/CAPT in need of career planning or guidance? The SciPAC mentoring subcommittee launched a new initiative for CAPTs and CDRs.
    - If you are a CDR or CAPT that would like to participate, please reach out to LCDR Israel Cross.
  - **Mentor Outreach Team:** Mentors, please be on the lookout for the COVID-19-specific Mentoring Outreach publication (sent via email by LCDR Elizabeth Edwards). Consider reaching out to your mentee related to deployments and the pandemic.
- **Policy:** CDR Adam Bjork; Co-Chair: LCDR Matthew Steele
- The Policy Subcommittee reminds Scientists to review the policy document distributed by CCHQ via eCMCS on Friday, May 1, titled “COVID-19 Protection Measures Guidance 2”. This document includes important policy updates and reminders relating to:
    - Deployments
    - Mission critical designation
    - PHS deployment team
    - Leave
    - Permanent change of station (PCS)
    - OBC
    - Promotions
    - Retirement
    - Corps Care
    - Reporting of COVID-19 status
    - The PIR
  - Reminder: to access this and other important messages from PHS leadership, log into the Officer Secure Area of CCMIS and click on eCMCS Messaging Center on the left side of the screen.
- **Readiness:** LCDR Elizabeth Irvin-Barnwell; Co-Chairs: LCDR Angela Thompson-Paul, LCDR Rebecca Levine
- The Response Narrative workgroup is continuing to solicit narratives. If interested in submitting a deployment narrative, please reach out to LCDR Alesha Harris. This is a great way to get your contributions and accomplishments highlighted.

- The Readiness Resources Workgroup is in the final stages of editing the Deployment Packing List/Guidance, and will submit the revised guidance once final edits are complete.
  - We are in the process of updating the Basic Readiness Checklist and APFT guidance. Once finalized, documents will be submitted for approval and subsequently published on the SciPAC website.
  - If you recently deployed (last few months) or are currently deployed, please send LCDR Elizabeth Irvin-Barnwell an email so that we can include your accomplishment in our monthly highlights.
- **Recruitment and Retention:** LCDR Jonathan Leshin; Co-Chairs: LCDR Debra Chen, LCDR Elaine Knipes
- **Interested Applicant** (LCDR Kelsey Hoffman and CDR Angela Williams): All categories and all agencies are open for recruitment. Please direct interested individuals to usphs.gov.
  - **OBC Engagement** (CDR Cesar Perez): OBC are now occurring virtually only until MD changes the gathering restrictions.
  - **Peer Support Network** (LCDR Folsade Kembi and LCDR Matthew Steele)
    - If you are a junior officer interested in volunteering for the Peer Support Network, please contact LCDR Matthew Steele or LCDR Folsade Kembi.
    - The Peer Support Network is reaching out to the junior officers to offer support during this challenging time. If you are a junior officer in need of guidance or support from a more senior junior officer, please reach out to Lcdr Steele or Lcdr Kembi.
  - **New CAD Seminars** (LT Kathleen Hartnett and LT Erica Rose): The New CAD Seminars have been postponed due to the large number of coronavirus deployments. The team hopes to restart them soon using a virtual platform.
  - **CDC New Officer Monthly Meeting** (LT Angela Coulliette-Salmond, LT Ana Lauer, LT Amy Schuh, and LT Carrie Whitworth. Please contact LT Coulliette-Salmond to be added to the monthly invite)
    - The next CDC New Officer Monthly Meeting will be held via Skype on Friday, May 15, at 12:00 pm. Please contact LT Coulliette-Salmond to be added to the monthly invite.
    - On 4/17/2020, six Scientist Officers attended April's CDC New Officer Monthly Meeting using Skype. This month's discussion centered on our COVID deployment roles and experiences. Other discussion topics included completing the new PHU forms, award write-ups, civil service retirement credit policies, and juggling work and family responsibilities during a pandemic.
    - One of the Officers on the call suggested that we collaborate to draft an article for publication in a newsletter describing our deployment experiences from the perspective of fairly new LTs. The article has been completed and will be sent for CDC clearance. In the meantime, the group is working to identify an appropriate publication outlet.
  - **EIS/LLS** (LCDR Jonetta Mpofo and LT Matthew Stuckey): Most EIS/LLS activities have been canceled or moved virtually. The EIS/LLS team is seeking ways to engage

potential officers using this new modality.

- **Separation Survey** (CDR Minglei Cui and LCDR Iman Martin): If you are or know an officer planning to separate in the next few months, please contact CDR Minglei Cui or LCDR Iman Martin.
  
- **Rules and Membership:** LCDR Jason Wilken; Co-Chair: CDR Dan-My Chu
  - We are reviewing applications for the 7 Voting Member positions beginning the next operational year. 28 Scientist officers submitted applications for these 3-year Voting Member terms. If you submitted an application for Voting Membership and you did not receive a confirmation email, please contact LCDR Jason Wilken.
  
- **Science:** LCDR Eric Jamoom; Co-chairs: CDR David Huang, LCDR Teresa Wang
  - The Science Subcommittee has partnered with the Readiness Subcommittee to develop a COVID-19 guidance resource to provide officers with links to strong resources to support knowledge and fact basis around COVID-19. This document is currently under development to help officers identify quality information across a breadth of topic areas.
  - Thank you to CDR Dee and LCDR Thompson-Paul on co-leading this effort.
  
- **Visibility:** LCDR Iram Hassan; Co-Chairs: LCDR Colleen Scott, LT Ruth Link-Gelles
  - **Newsletter Team**
    - The newsletter team is in the process of reviewing submissions for the Spring edition and will try to have it published by the end of this month, but delays are anticipated due to officer deployments.
    - If you have any article ideas or any questions about the newsletter, please contact Editor-in-Chief LCDR Hilda Razzhaghi.
  - **Atlanta Socials Team:** In person social events are on hold.
  - **DC Socials Team:**
    - In person social events are on hold, however online socials are being considered.
    - Upcoming social:
      - Virtual Pictionary via Zoom to be held Friday, May 15, 2020 at 7 p.m. RSVP: <https://www.signupgenius.com/go/8050C48ABAF22A6FE3-virtual>. Event POC: LT Lacreisha Ejike-King. Note: Event capacity is limited to 10 officers. DC area hosting, but any SciPAC member welcome (up to 10 participants).
      - We hope to schedule more online socials. Email LCDR Alesha Harris if you have recommendations/comments/questions.
  - **Twitter Team:**
    - In April 2020, @PHS\_Scientist tweeted a total of 13 times, and generated 5,771 new impressions, 180 new engagements, 131 profile visits, and 63 new likes.
    - We added 3 new followers in April 2020 and now currently have 58 individual followers – for all scientist officers, if you’re not already, find us and follow us on Twitter at @PHS\_Scientist.
  - **Facebook Team:** There are currently 154 Facebook members. If you aren’t already a member you can [request membership here](#).
  - **Conferences Team:** Activities are on hold.

- **Fist Bump Team:** The SciPAC Fist Bump Form is available on the website on the Visibility SC page. Please use this form to submit fist bumps (POC: LCDR Asha Ivey-Stephensen)
- **SciPAC History Team:** Activities are on hold.
- **Website:** CDR Adrienne Goodrich-Doctor; Co-Chair: LCDR Xinzhi Zhang
  - The Website SC Archives Team has archived over 143 documents/webpages. This accounts for approximately 75% of the content on the website. Thanks to Archives Team leadership, LCDR Xiaowu Lu and LT Michelle Lin.
  - To date the SC received 57 website change requests; 55 are complete and 2 are pending.
    - 10 out of the 57 website change requests received were through the SC's recent request for website updates. All 10 requests have been completed. If you have any questions, please contact LT Kelly Shaw or CDR Adrienne Goodrich-Doctor.
  - We are currently accepting website change requests; however, completion of requests may be delayed.
  - Next Bimonthly SC Meeting: June 11, 2020, 1000-1100, EDT
- **Liaison Reports**
  - **COA:** LCDR Folasade Kembj
    - After an extensive nationwide search, CAPT (Ret.) Jacqueline Rychnovsky, PhD, USN., has been selected as the Executive Director of the Commissioned Officers Association of the United States Public Health Service (COA) and the Commissioned Officers Foundation for the Advancement of Public Health (COF). CAPT Rychnovsky succeeds Colonel James T. Currie, PhD, USA, Ret., after six years of dedicated service. CAPT Rychnovsky's professional experience includes more than 30 years in a variety of sectors including leadership of national healthcare advocacy, healthcare organizations and service in the United States Navy. Prior to accepting the position with COA/COF, she served as the Vice President, Research, Policy & Strategic Initiatives for the Association of Women's Health, Obstetric and Neonatal Nurses (AWHONN). CAPT Rychnovsky starts her new position on May 11, 2020.
  - **PSYPAG:** LCDR Debra Chen
    - Nothing to report.
  - **JOAG:** LCDR Gwendolyn Hudson
    - Most recent meeting: Friday, April 10, 2020
    - Next meeting: June 12, 2020, Time: 1300 - 1400 EST, Call-in number: (712) 770-8020, Passcode: 860533
    - The next Journeyman Speaker Series will be presented by CAPT Angela Mtungwa
      - Friday, May 8th, 2020 at 1300-1400 EDT.
      - Conference Call Dial-in: 1-302-202-1106, Conference Code: 825385
      - [https://dcp.psc.gov/osg/JOAG/meetings\\_journeyman.aspx](https://dcp.psc.gov/osg/JOAG/meetings_journeyman.aspx)
    - Visit the JOAG Website for more information.

- **Sexual Orientation and Gender Diversity Advisory Group (SOAGDAG):** LCDR Luis Iturriaga
  - Most recent meeting: 4/27/2020 @ 1000 HRS PDT
  - Next meeting: 5/25/2020 @ 1000 HRS PDT
  - At this time SOAGDAG activities have been placed on hold due to COVID-19 multiple officer deployments.
  - Membership yearbook draft has been submitted for review.
  
- **Commissioned Corps Women's Issues Advisory Board (CCWIAB):** LT Marissa Zwald
  - Last CCWIAB meeting: Wednesday, March 4, 2020
  - Next CCWIAB meeting: Wednesday, May 6, 2020
  - Several core CCWIAB committee activities are on hold due to COVID-19 response, and new initiatives are being explored to support female officers during COVID-19 spanning pregnancy, anti-harassment, and health and wellness topics.
  - Several other resource guides and policy proposals developed by CCWIAB are awaiting release, pending upcoming review and guidance from the Deputy Surgeon General.
  - As a reminder, you do not have to be a board member to participate in committee activities therefore, if you are interested in joining a CCWIAB committee or if you have any questions about CCWIAB, please contact LT Zwald, or visit CCWIAB's website. CCWIAB committees include:
    - Pregnancy Committee
    - Anti-Harassment and Discrimination Committee
    - Health and Wellness Committee
    - Website Committee
    - Outreach and Membership Committee
  
- **PACE:** CDR Erika Odom
  - The PACE Recognition Subcommittee cordially invites you to apply for the 2020 PACE awards cycle. This is distinct from PHS awards and includes three nomination opportunities: 1) Outstanding Community Engagement Awards, 2) Collaborative Community Service Award, and 3) Regional Service Award. Nominations are accepted May 1-29, 2020. If you have questions please contact LT Julie Witmer or LT Kathryn McNamara.
  - The HHS Region II Surgeon General's Education Team (B-SGET) serves as a strike team under the direction of the OSG, which is exclusively tasked to increase education and community outreach on the OSG's main initiatives in the region—namely to combat opioid **misuse/addiction** and curb teen e-cigarette use. B-SGET is actively recruiting highly motivated educational officers who are passionate about engaging the community in making informed public health decisions across the Surgeon General's top priorities. Please email LT Mouhamed Halwani if you are interested.
  - Steps to get involved in PACE: \*NOTE: Currently PACE is working with OSG to get clearance on developing virtual/web PACE presentations.

- Join your regional or local chapter. These team acts as an organizing body and reporting mechanism to the National PACE.
  - Identify a lesson that you'd like to implement. There are PACE lesson plans already developed and approved for sharing at community events. Only approved lesson plans can be presented at community events.
  - Identify a location where you'd like to present and get approval. Only certain sites with OSG approved MOUs are eligible at this time. Your regional or local lead will help you figure out this step.
  - Create an after action report within 14 days of the event.
  - If you would like to advertise a Scientist-led PACE event in your area, please forward the name of the event, date, location and details describing the activities being led to CDR Erika Odom. Please include the title "SciPAC PACE event" in the subject line and it will be distributed via the listserve.
  - Most recent meeting April 9, 2020
  - Next meeting Thursday June 11 2020 at 1400 EDT. Join by phone (+1-210-795-0506 US Toll; Meeting number (access code): 908 670 103; Meeting password: 7yWhfGXk
- Closing Remarks: CDR Loren Rodgers

**NOTE:** Next meeting **Tuesday, June 2 2020 @ 1200–1300 EDT**



## Commissioned Corps of the US Public Health Service Scientist Professional Advisory Committee



Meeting Minutes; June 2, 2020

Via Webex meeting: [Join Webex meeting](#)

Or via phone: 1-210-795-0506; 1-877-465-7975; [Global call-in numbers](#)

Access code: 901 276 235

Total Attendance: 173

### Chief Scientist Officer and 2019–2020 SciPAC Executive Board Members

Rank	Name	Role	
CAPT	Eckert, John	Chief Scientist Officer	Present
CAPT	Thomas, Jennifer	Ex-Officio Chairperson	Present
CDR	Barbour, Kamil	COF Liaison	Present
CDR	Rodgers, Loren	Chair	Present
LCDR	Shumate, Alice	Executive Secretary	Present
LCDR	Wilken, Jason	Vice Chair; Rules & Membership Chair	Present

### Voting Members

Rank	Name	Role	
CDR	Bjork, Adam	Policy Subcommittee Chair	Present
CDR	Dee, Deb	Category Day Chair	Present
CDR	Goodrich-Doctor, Adrienne	Website Subcommittee Chair	Present
CDR	Huang, David	Science Subcommittee Co-Chair	Present
CDR	Kenney, James	Awards Subcommittee Chair	Present
CDR	Rossiter, Lana	Mentoring Subcommittee Chair	Present
CDR	Zhou, Eric	Career Development Subcommittee Co-Chair	Excused
LCDR	Blessington, Tyann	Career Development Subcommittee Chair	Present
LCDR	Bowen, Ginny	Mentoring Subcommittee Co-Chair	Present
LCDR	Chen, Debra	Recruitment and Retention Subcommittee Co-Chair; PsyPAG Liaison	Present
LCDR	Hassan, Iram	Visibility Subcommittee Chair	Present
LCDR	Irvin-Barnwell, Elizabeth	Readiness Subcommittee Chair	Present
LCDR	Jamoom, Eric	Science Subcommittee Chair	Excused
LCDR	Leshin, Jonathan	Recruitment and Retention Subcommittee Chair	Present
LCDR	Ou, Oliver	Category Day Subcommittee Co-Chair	Present

Rank	Name	Role	
LCDR	Zhang, Xinzhi	Website Subcommittee Co-Chair	Present

### Non-voting Liaisons

Rank	Name	Role	
CDR	Odom, Erika	PACE Liaison	Present
LCDR	Hudson, Gwendolyn	JOAG Liaison	Present
LCDR	Iturriaga, Luis	SOAGDAG Liaison	Present
LCDR	Kembi, Folasade	COA Liaison	Present
LT	Zwald, Marissa	CCWIAB Liaison	Present

**Participation by Non-voting Scientist Officers:** CAPT(Retired) Jon Daugherty; CAPT Nelson Adekoya; CAPT Drue Barrett; CAPT Marco Bennett; CAPT Matthew Breiding; CAPT Kate Brett; CAPT Heidi Daniels; CAPT Bryan Davidson; CAPT Joseph Despina; CAPT Anne Dobmeyer; CAPT Laura Draski; CAPT Danice Eaton; CAPT Dominic Frasca; CAPT Jeffrey Goodie; CAPT Sally Hu; CAPT Mehran Massoudi; CAPT Matthew Murphy; CAPT Ryan Novak; CAPT Margaret Riggs; CAPT Sukhminder Sandhu; CAPT William Satterfield; CAPT Mark Seaton; CAPT Michael Smith; CAPT Richard Troiano; CAPT Fuyuen Yip; CDR Jennifer Adjemian; CDR Frances Belcher; CDR Tegan Boehmer; CDR Sharyn Brown; CDR Renee Calanan; CDR Dianna Carroll; CDR Dan-My Chu; CDR Chekesha Clingman; CDR Minglei Cui; CDR Judy Facey; CDR Wei Guo; CDR Cara Halldin; CDR Brian Harcourt; CDR Tamara Henderson; CDR Keisher Highsmith; CDR Jean Ko; CDR Andrea Mccollum; CDR Mark Miller; CDR Lara Misegades; CDR Todd Myers; CDR Erin Nichols; CDR Carrie Nielsen; CDR Sanny Northbrook; CDR Ruiqing Pamboukian; CDR Cesar Perez; CDR Cria Perrine; CDR Kenneth Phillips; CDR Tracy Powell; CDR Anne Purfield; CDR Luz Rivera; CDR Michelle Rodriguez; CDR Alfredo Sancho; CDR Erin Sauber-Schatz; CDR Mark Scheckelhoff; CDR Kenneth Sekulic; CDR Jacqueline Sram; CDR Emily Streeter; CDR Nadra Tyus; CDR Angela Williams; CDR Matthew Wise; CDR Geoffrey Wu; CDR Ellen Yard; CDR Lauren Zapata; LCDR Tajah Blackburn; LCDR Christine Brady; LCDR William Davis; LCDR Mary Demby; LCDR Denise Duran; LCDR Elizabeth Edwards; LCDR Michael Gallaway; LCDR Eboni Galloway; LCDR Rory Geyer; LCDR Yoran Grant-Greene; LCDR Alesha Harris; LCDR Patrick High; LCDR Kelsy Hoffman; LCDR Natasha Hollis; LCDR Brooke Hoots; LCDR Keisha Houston; LCDR Lisa Jarvis-Durham; LCDR Victoria Jeisy-Scott; LCDR Alaine Knipes; LCDR Kimberly Litton-Belcher; LCDR Neali Lucas; LCDR Leigh Ann Miller; LCDR George Mitzner; LCDR Jonetta Mpofo; LCDR Jorge Muniz-Ortiz; LCDR Rashid Njai; LCDR Julie O'Donnell; LCDR John Pesce; LCDR Mary Puckett; LCDR Colleen Scott; LCDR Scott Steffen; LCDR Nancy Tian; LCDR Esra Toussaint; LCDR Tyson Volkmann; LCDR Teresa Wang; LCDR Shondelle Wilson-Frederick; LCDR Marcienne Wright; LCDR Julia Zucco; LT Francis Annor; LT Anna Chard; LT Samantha Dimisa; LT Brett Dodd; LT Lacreisha Ejike-King; LT Leora Feldstein; LT Dianca Finch; LT Brett Forshey; LT Brandi Freeman; LT Robert Gahl; LT Bradley Goodwin; LT Sean Griffing; LT Marisa Hast; LT Carolyn Herzig; LT Amanda Hott; LT Michelle Hughes; LT Michelle Johnson; LT Jueichuan Kang; LT Hana Kim; LT Ian Kracalik; LT Ana Lauer; LT Michelle Lin; LT Ruth Link-Gelles; LT Gina Masessa; LT Megan Peck; LT Julia Pringle; LT Nazia Rahman; LT Adelaida Rosario; LT Erica Rose; LT Amy Schuh; LT Patrick Sears; LT Kelly Shaw; LT Taneshia Shelton; LT Dantrell Simmons; LT Kindra Stokes; LT Tanesha Tutt;

LT Emily Ussery; LT Carrie Whitworth; LT Nana Wilson; LT Lindsay Womack; LT Lauren Woodard; and LT Rebecca Woodruff

**Excused Absences of Non-voting Scientist Officers:** CDR Robert Belde; CDR Qiao Bobo; CDR Joanna Gaines; CDR Emily Jentes; CDR Alison Sheehan-Laufer Halpin; CDR Sara Vagi; LCDR Matthew Lozier; LCDR Iman Martin; LCDR Hilda Razzaghi; LCDR Matthew Steele; LCDR Angela Thompson-Paul; LCDR Jessica Tomov; LT Angela Coulliette-Salmond; LT Nicholas Deputy; and LT Jessica Dunn

- **Call to Order and Welcome:** CDR Loren Rodgers
  
- **CPO Report:** CAPT John Eckert
  - I'm sad to share that we recently lost a Scientist officer; some of you may already be aware of that officer's passing. I care deeply and am aware; please know that our silence right now is out of compassion toward that officer's family and friends while they are being notified. We are coordinating with the officer's agency and the Office of the Surgeon General, and will provide more information as soon as we can.
  - The Surgeon General has asked me to convey his deep appreciation, as well as that of the nation, for your efforts on deployment and through your agency work for the COVID-19 response. He has asked me to remind you that this response will go on for some time, and that we should be prepared for multiple deployments. We both want to urge officers who need support to reach out to Corps Cares and/or agency resources to get the support you need during this difficult time. It's ok to ask for help.
  - Finally, I'd like to remind officers to be cognizant of their own safety and if peacefully demonstrating, please be certain to not be in uniform or in any way associate yourself with the Service or a Federal government employee. There are certain actions that could lead to potential ethical entanglements, so officers are urged to avoid them while exercising their right to peaceably assemble.
  
- **Chair Report:** CDR Loren Rodgers
  - These are extraordinary times. Please take time to take care of yourself, and do not hesitate to utilize Corps Cares. One way to keep a healthy mindset in challenging times is to take care of others. From my own experience, adopting a posture of service is absolutely therapeutic, and we are privileged to have that built into our jobs. So, focus on our mission, and seek ways to lift each other up.
  
- **Vice Chair Report:** LCDR Jason Wilken
  - Nothing to report.
  
- **Executive Secretary Report:** LCDR Alice Shumate
  - Nothing to report.
  
- **COF Liaison Report:** CDR Kamil Barbour
  - The current SciPAC balance as of today is \$2,271.36.
  - Reminder to all Subcommittees, funds are available to support PAC activities. Contact CDR Kamil Barbour for details.

- Please be aware that PAC activities that violate social distancing such as socials will not be approved or funded at the moment.
- The expanded COF role will undergo a vote soon to determine its approval.

### • Subcommittee Reports

- **Awards:** CDR James Kenney; Co-chair: CDR Zewditu Demissie
  - CDR Demissie is currently on maternity leave and CDR Kenney is deployed through the 30<sup>th</sup> of June.
  - The award process is still on hold due to the impact of the COVID-19 response.
- **Career Development:** LCDR Tyann Blessington; Co-Chairs: CDR Eric Zhou, LCDR Rory Geyer
  - **Training Team** (POCs: CDR Tamara Henderson and LT Jessica Dunn): The June 2 seminar, occurring after the general and Subcommittee announcements, will be hosted by the Training Team. The seminar will be a summer book discussion, in which speakers will provide book recommendations that helped them and guided their career. There will be five Scientist speakers, CAPT John Eckert, CDR Loren Rodgers, CDR Tracy Powell, LCDR Leigh Ann Miller, and LT Ana Lauer. LT Dianca Finch will serve as the seminar's moderator.
  - **Scientist Handbook Team** (POCs: CAPT Sukhminder Sandhu, CDR Tamera Henderson)
    - The Scientist Officer Handbook provides Scientist officers with guidance on various topics related to career development: (1) performance, (2) education, training, and professional development (3) career progression and potential, (4) officership, and (5) readiness. The current version of the Scientist Handbook is available [here](#).
    - Scientist Handbook Team has completed updates and modifications for the following Handbook sections, Mobility, Training, Honor and Values, COA Involvement, and Awards Write-up Training. The review of these sections is being finalized by the Subcommittee and upon completion the sections will be provided to SciPAC leadership for review and approval.
- **Category Day:** CDR Deb Dee; Co-Chair: LCDR Oliver Ou
  - Nothing to report.
- **Mentoring:** CDR Lana Rossiter; Co-Chairs: LCDR Ginny Bowen, LCDR Shayne Gallaway
  - Most recent meeting: June 1, 2020
  - Next meeting: June 22, 2020
  - **Mentor Matching**
    - Active agreements (109), Pending (4, Mentor-mentee connections have been made but awaiting the return of completed agreements ); Renewals (1 in the period of April - June 2020)
    - Mentee requests (9, including 5 originating from the CDR/CAPT initiative, and 4 junior officer requests)
    - Mentor applications received (0)

- The team is looking to identify CDRs and CAPTs to inquire if they would be interested in mentoring.
  - If you are a senior officer and are not currently mentoring a junior officer, or feel that you could take on an additional mentor, please email LCDR Shayne Gallaway or LCDR Patrick High for an application.
  - **CDR/CAPT Initiative**
    - Are you a CDR/CAPT in need of career planning or guidance? The SciPAC mentoring subcommittee launched a new initiative for CAPTs and CDRs.
    - If you are a CDR or CAPT that would like to participate, please reach out to LCDR Israel Cross.
- **Policy:** CDR Adam Bjork; Co-Chair: LCDR Matthew Steele
- Most recent meeting: 21 May 2020 at 12:00pm eastern
  - Next meeting: 18 Jun 2020 at 12:00pm eastern
  - Policy SC members LT Carrie Whitworth and LT Jayleen Gunn have submitted an article to the upcoming SciPAC Newsletter on policy updates relating to COVID-19, which should be out soon. Topics include policies relating to deployments, uniforms and appearance, and temporary suspension of annual requirements (PHU, BLS, APFT) until 30 days after the public health emergency is terminated.
  - Of note for clinical psychologists in our PAC, CCHQ sent an email yesterday, June 1, noting an extension of submission of proof of practice hours to September 1.
  - Our Policy Watch Team notes a May 8 update on the CCMIS website titled “Important Information Regarding DEERS and ID Cards During COVID-19”. *In short, DoD has approved several immediate temporary exceptions to policy related to CAC and DoD ID cards to ensure ID Card offices are postured to maintain continuity of operations, and to minimize the number of non-essential required visits at DoD ID card offices. The guidance is in effect through September 30, 2020.*
  - New as of today, our Policy Review Team is reviewing for the EB a new policy in CCMIS (backdated to January) on returning officers from non-HHS agencies. We will share any concepts of particular potential impact to Scientists with the EB and to the PAC.
- **Readiness:** LCDR Elizabeth Irvin-Barnwell; Co-Chairs: LCDR Angela Thompson-Paul, LCDR Rebecca Levine
- Readiness Mentoring Workgroup is finalizing the Advanced Readiness Initiative Proposal which will be submitted to the Executive Board for review by COB, June 30.
  - The Response Preparedness Workgroup will be holding the July seminar during the monthly SciPAC call. The seminar will be presented by Jen Bornemann who will be presenting on deployment and post-deployment resilience. We hope everyone can attend the presentation on this timely topic.
  - The Response Narrative workgroup is continuing to solicit narratives, if interested in submitting a deployment narrative, please reach out to **LCDR Alesha Harris**. This is a great way to get your contributions and accomplishments highlighted. Please note that COVID-19 deployment narratives are reviewed and approved by SciPAC

leadership prior to posting.

- If you recently deployed (last few months) or are currently deployed, please send [LCDR Elizabeth Irvin-Barnwell](#) an email with the Subject Line “SciPAC Deployment Info” so that we can include your accomplishment in our monthly highlights.

**Officer Response Highlights:**

Officer	Response	Location	Dates	Role
LT Marisa Hast	COVID-19	SFO	1.18-2.7	Tertiary Screener
LT Marisa Hast	COVID-19	CDC EOC	3.25-4.9	Deputy Ops Coordinator, Community Interventions Task Force
LT Marisa Hast	COVID-19	CDC EOC	4.10-5.12	Epidemiologist, International Task Force
LT Marisa Hast	COVID-19	Chicago, IL	5.18-6.5	Epidemiologist
LT Kindra Stokes	COVID-19	New York, NY	5.1-5.28	Public Health Laboratory for Field Support
LCDR Angela Thompson-Paul	COVID-19	CDC EOC	4/27-5/5	DGMQ Staffing
LCDR Angela Thompson-Paul	COVID-19	CDC EOC	5/6-7/5	Analyst and Data Manager for the Clinical On-Call Task Force, Data Unit

- **Recruitment and Retention:** [LCDR Jonathan Leshin](#); Co-Chairs: [LCDR Debra Chen](#), [LCDR Alaine Knipes](#)
  - **Resources** ([LCDR Julia Zucco](#)): No report
  - **Interested Applicant** ([LCDR Kelsey Hoffman](#) and [CDR Angela Williams](#)): All categories and all agencies are open for recruitment. Please direct interested individuals to [usphs.gov](http://usphs.gov).
  - **OBC Engagement** ([CDR Cesar Perez](#))
    - CCHQ has tentatively scheduled an OBC at the end of June.
    - No Open House has been scheduled, however, a point of contact (CDR Perez) has been designated so that trainees can engage in further discussions.
  - **Peer Support Network** ([LCDR Folsade Kemb](#) and [LCDR Matthew Steele](#)): If you are a junior officer interested in volunteering for the Peer Support Network, please contact [LCDR Matthew Steele](#) or [LCDR Folsade Kemb](#).
  - **New CAD Seminars** ([LT Kathleen Hartnett](#) and [LT Erica Rose](#)): The New CAD Seminars have been postponed due to the large number of coronavirus deployments. The team hopes to restart them soon using a virtual methodology.
  - **CDC New Officer Monthly Meeting** ([LT Angela Coulliette-Salmond](#), [LT Ana Lauer](#), [LT Amy Schuh](#), and [LT Carrie Whitworth](#). Please contact [LT Carrie Whitworth](#) to be added to the monthly invite): This month, the CDC New CAD Monthly Lunch Group met via Skype on 5/15. Eight officers joined the call including one officer who attended the March OBC. Welcome to the PHS family, LT Griffing! Topics that were discussed include:
    - The current APFT/Readiness waiver;

- The difficulty 2nd year EIS/LLS fellows have faced in finding new positions;
  - Retirement credit for previous federal service;
  - How awards work for response activities;
  - Deployments (past, present, and upcoming); the group is working to identify an appropriate publication outlet.
  - **EIS/LLS** ( LCDR Jonetta Mpofo and LCDR Matthew Stuckey): On May 22, 2020, LCDR Stuckey and LCDR Mpofo hosted a virtual Q&A for incoming EISOs who are commissioning. LCDR Knipes, LCDR Stuckey, and LCDR Mpofo were all on the panel. There was a representative from the EIS Office in attendance. There were approximately 10 incoming officers on the call with Scientist, Veterinary, and Medical Officer categories represented. The call went well and officers were actively engaged.
  - **Separation Survey** ( CDR Minglei Cui and LCDR Iman Martin): If you are or know an officer planning to separate in the next few months, please contact CDR Minglei Cui or LCDR Iman Martin.
- **Rules and Membership:** LCDR Jason Wilken; Co-Chair: CDR Dan-My Chu
- The Voting Membership Selection Team reviewed the applications of the 28 Scientist officers that applied for voting membership.
    - The team met and came to unanimous agreement in selecting 7 officers for voting membership terms 2020–2023.
    - The team provided their recommendations to our CPO for his review and for forwarding to the SG for approval.
    - I would like to thank the Voting Member Selection Team for their efforts, and thank all the officers that applied for voting membership.
- **Science:** LCDR Eric Jamoom; Co-chairs: CDR David Huang, LCDR Teresa Wang
- Most recent meeting: 6/1/20, email check-in.
  - Next meeting: 7/2; 9-9:45 am. Call-in information: Call: 855-852-7677 Access Code: 9999-8504-2134.
  - Many activities have been reduced given COVID-19 response/current deployments.
  - **Bibliography and Presentations Team:** The team continues to work with Visibility team for the 2019 bibliography data.
  - **Research and Practice (R&P) Team:** Given COVID-19 response, the team has suspended all Webinars.
  - **State of the Scientist (SOS) Survey Team:** The State of the Scientists (SOS) Survey still waits for OSG approval, as we have passed the self-imposed deadline for conducting the SoS this year. SciPAC leadership understands the current delay has quality implications and that current SOS team availability to implement survey may be difficult in light of current team deployments.
  - **Surgeon General’s Priority Team:** Provided COVID-19 resources fact sheet to SciPAC leadership.
  - **Health IT Professional Advisory Group:** LCDR Jonathan Leshin of SciPAC presented PACE’s work, and requested additional involvement of the advisory group in PACE.

- **Visibility:** LCDR Iram Hassan; Co-Chairs: LCDR Colleen Scott, LT Ruth Link-Gelles
  - **Newsletter Team**
    - The newsletter team has finalized the Spring edition and is awaiting final approval by our CPO. We should be able to distribute this edition shortly followed by a call for submissions for the summer edition.
    - If you have any article ideas or any questions about the newsletter, please contact Editor-in-Chief LCDR Hilda Razzhaghi.
  - **Atlanta Socials Team:** In person social events are on hold.
  - **DC Socials Team:**
    - In person social events are on hold.
    - Virtual Pictionary Zoom social was held on Friday, May 15, 2020. There were 4 participants including officers from outside the DC metro area.
    - New event: Zoom SciPAC Social to be held on Thursday July 9, 2020 8pm-8:40PM EST. The event will involve a fun discussion about quarantine survival tips, new summer BBQ norms, and agency networking. Official invitation will be sent at a later time.
  - **Twitter Team:**
    - In May 2020, @PHS\_Scientist tweeted a total of 11 times, and generated 7,102 new impressions, 142 new engagements, 52 profile visits, and 56 new likes.
    - We added 1 new follower in May 2020 and now currently have 59 individual followers – for all scientist officers, if you’re not already, find us and follow us on Twitter at @PHS\_Scientist.
  - **Facebook Team:** There are currently 155 Facebook members. If you aren’t already a member you can request membership here.
  - **SciPAC Symposium Poster Team:** In light of the cancellation of the PHS symposium, we are soliciting updates from Scientist officers who contributed to the EVALI response for presentation in the summer newsletter and for submission to AMSUS. If any officers have contributed to this response (or had continued contribution past November 1st that wasn’t captured in our previous survey), please contact LTs Marisa Hast and Kerui Xu.
  - **Fist Bump Team:** The SciPAC Fist Bump Form is available on the website on the Visibility SC page. Please use this form to submit fist bumps (POC: LCDR Asha Ivey-Stephensen)
  - **The Manuscript Highlights Team:** No updates.
  - **Conferences Team, SciPAC History Team:** Activities are on hold.
- **Website:** CDR Adrienne Goodrich-Doctor; Co-Chair: LCDR Xinzhi Zhang
  - The Website SC Archives Team has continued to archive SciPAC website documents/webpages. To date all active pages and documents (240 files in 32 folders/child pages) have been archived on Max.gov. A few inactive links were identified; once they are fixed, we will archive the remaining content from those pages. This was a tremendous undertaking by the Archives Team leadership, LCDR Xiaowu Lu and LT Michelle Lin.
  - To date the SC received 61 website change requests; 60 are complete and 1 (one) is

pending. The one pending request is the update of the History page on our SciPAC Website. The progress of this update was slowed given the current response to COVID-19. The leads for the update plan to meet this month to determine what updates can be completed this operational year.

- We are currently accepting website change requests; however, completion of requests may be delayed.
- Next Bimonthly SC Meeting: June 11, 2020, 1000-1100, EDT

- **Liaison Reports**

- **COA: LCDR Folasade Kembi**

- A new local chapter of COA (Willamette Valley chapter, Oregon) was approved during the National COA board meeting in May 2020. If you are interested in joining this chapter, please contact LCDR Folasade Kembi for more information.
- As a result of the 2020 COF symposium cancellation, COA award winners for 2020 will be recognized during the 2021 Symposium.

- **PSYPAG: LCDR Debra Chen**

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- **JOAG: LCDR Gwendolyn Hudson**

- Most recent meeting: Friday, April 10, 2020
- Next meeting: June 12, 2020, Time: 1300 - 1400 EDT, Call-in number: (712) 770-8020, Passcode: 860533
- The JOAG newsletter, The Junior Officer Chronicles, Spring Edition is now available.
  - The Executive Committee Spotlight highlighted Scientist Officer, LCDR Shondelle Wilson-Frederick, the current JOAG Co-Executive Secretary.
  - Link to the JOC Spring Edition
- Visit the JOAG Website for more information.

- **Sexual Orientation and Gender Diversity Advisory Group (SOAGDAG): LCDR Luis Iturriaga**

- Most recent meeting: 5/25/2020 @ 1000 HRS PDT
- Next meeting: 6/22/2020 @ 1000 HRS PDT
- At this time SOAGDAG activities continue to be placed on hold due to COVID-19 multiple officer deployments.
- Membership yearbook draft has been submitted for review.

- **Commissioned Corps Women's Issues Advisory Board (CCWIAB): LT Marissa Zwald**

- Last CCWIAB meeting: Wednesday, May 6, 2020
- Next CCWIAB meeting: Wednesday, June 3, 2020
- Several resource guides and policy proposals developed by CCWIAB are awaiting release, pending upcoming review and guidance from the Deputy Surgeon General.

- As a reminder, you do not have to be a board member to participate in committee activities therefore, if you are interested in joining a CCWIAB committee or if you have any questions about CCWIAB, please contact LT Zwald, or visit CCWIAB's website. CCWIAB committees include:
  - Pregnancy Committee
  - Anti-Harassment and Discrimination Committee
  - Health and Wellness Committee
  - Website Committee
  - Outreach and Membership Committee
  
- **PACE: CDR Erika Odom**
  - The Recognition Subcommittee cordially invites you to apply for the 2020 PACE awards cycle. This is distinct from PHS awards. The deadline is extended to June 5, 2020. If you have questions please contact LT Julie Witmer or LT Kathryn McNamara.
  - PACE welcomes and congratulates new PACE Executive Committee and Regional Coordinator members:
    - PACE Executive Committee Members:
      - LT Julie Witmer – Recognitions Subcommittee
      - CDR Zanethia Eubanks – SGET Coordinator
      - LT Melody Sun – Presentation Development
      - LT Scott Vega - Communications
    - PACE Regional Coordinator Members:
      - CDR Debra Emerson – Region 1
      - CDR Michelle Tsai – Region 3
      - CDR Alexei Desatoff – Region 6
      - LCDR Megan Weeks – Region 6
      - LCDR Lynde Monson – Region 8
      - LCDR Holly Daverin – Region 10
  - Most recent meeting April 9, 2020
  - Next meeting Thursday June 11, 2020 at 1400 EDT. Join by phone (+1-210-795-0506; Meeting number (access code): 908 670 103; Meeting password: 7yWhfGXk)
  
- **Professional Development Book Discussion (sponsored by SciPAC Career Development Subcommittee)**
  - Presenter(s): CAPT John Eckert, CDR Loren Rodgers, CDR Tracy Powell, LCDR Leigh Ann Miller, LT Ana Lauer; Moderated by LT Dianca Finch
  - Book list:
    - Decision in Philadelphia: The Constitutional Convention of 1787 (Christopher Collier and James Lincoln Collier)
    - Sailing True North: Ten Admirals and the Voyage of Character (ADM James Stavridis, USN (Ret.))
    - Memoirs: Ten Years and Twenty Days (Grand Admiral Karl Doenitz)
    - The 12 Week Year (Brian Moran & Michael Lennington)

- Strengths Based Leadership (Tom Rath)
  - Radical Candor (Kim Scott)
  - Why We Sleep (Matthew Walker)
  - Dare to Lead (Brene Brown)
  - No Ego (Cy Wakeman)
  - Turn the Ship Around! (L. David Marquet)
  - The First 90 Days (Michael D. Watkins)
  - Seeing Yourself as Others Do (Carol Keers and Thomas Mungavan)
  - Please see slides attached to the meeting invitation
- 
- Closing Remarks: CDR Loren Rodgers

**NOTE:** Next meeting **Tuesday, July 7 2020 @ 1200–1300** EDT



## Commissioned Corps of the US Public Health Service Scientist Professional Advisory Committee



Meeting Minutes; July 7, 2020

Via Webex meeting: [Join Webex meeting](#)

Or via phone: 1-210-795-0506; 1-877-465-7975; [Global call-in numbers](#)

Access code: 901 276 235

Total Attendance: 159

### Chief Scientist Officer and 2019–2020 SciPAC Executive Board Members

Rank	Name	Role	
CAPT	Eckert, John	Chief Scientist Officer	Present
CAPT	Rodgers, Loren	Chair	Present
CAPT	Thomas, Jennifer	Ex-Officio Chairperson	Present
CDR	Barbour, Kamil	COF Liaison	Present
CDR	Shumate, Alice	Executive Secretary	Present
LCDR	Wilken, Jason	Vice Chair; Rules & Membership Chair	Present

### Voting Members

Rank	Name	Role	
CDR	Bjork, Adam	Policy Subcommittee Chair	Present
CDR	Dee, Deb	Category Day Chair	Present
CDR	Goodrich-Doctor, Adrienne	Website Subcommittee Chair	Excused
CDR	Huang, David	Science Subcommittee Co-Chair	Excused
CDR	Kenney, James	Awards Subcommittee Chair	Present
CDR	Rossiter, Lana	Mentoring Subcommittee Chair	Present
CDR	Zhou, Eric	Career Development Subcommittee Co-Chair	Present
LCDR	Blessington, Tyann	Career Development Subcommittee Chair	Present
LCDR	Bowen, Ginny	Mentoring Subcommittee Co-Chair	Present
LCDR	Chen, Debra	Recruitment and Retention Subcommittee Co-Chair; PsyPAG Liaison	Present
LCDR	Hassan, Iram	Visibility Subcommittee Chair	Excused
LCDR	Irvin-Barnwell, Elizabeth	Readiness Subcommittee Chair	Present
LCDR	Jamoom, Eric	Science Subcommittee Chair	Present
LCDR	Leshin, Jonathan	Recruitment and Retention Subcommittee Chair	Present
LCDR	Ou, Oliver	Category Day Subcommittee Co-Chair	Present

Rank	Name	Role	
LCDR	Zhang, Xinzhi	Website Subcommittee Co-Chair	Present

### Non-voting Liaisons

Rank	Name	Role	
CDR	Odom, Erika	PACE Liaison	Present
LCDR	Hudson, Gwendolyn	JOAG Liaison	Present
LCDR	Iturriaga, Luis	SOAGDAG Liaison	Present
LCDR	Kembi, Folasade	COA Liaison	Present
LCDR	Zwald, Marissa	CCWIAB Liaison	Present

**Participation by Non-voting Scientist Officers:** CAPT(Retired) Jon Daugherty; CAPT Nelson Adekoya; CAPT Jennifer Adjemian; CAPT Rachel Avchen; CAPT Drue Barrett; CAPT Marco Bennett; CAPT Heidi Daniels; CAPT Bryan Davidson; CAPT Joseph Despins; CAPT Anne Dobbmeyer; CAPT Dominic Frasca; CAPT Jeffrey Goodie; CAPT Sally Hu; CAPT Tracy Macgill; CAPT Sara Newman; CAPT Ryan Novak; CAPT William Satterfield; CAPT Mark Seaton; CAPT Kenneth Sekulic; CAPT Michael Smith; CAPT Jacqueline Tate; CAPT Richard Troiano; CDR Candido Alicea; CDR Gelio Alves; CDR Frances Belcher; CDR Qiao Bobo; CDR Renee Calanan; CDR Dan-My Chu; CDR Chekesha Clingman; CDR Minglei Cui; CDR Zewditu Demissie; CDR Judy Facey; CDR Theodore Garnett; CDR Wei Guo; CDR Cara Halldin; CDR Brian Harcourt; CDR Terrence Lo; CDR Andrea Mccollum; CDR Mark Miller; CDR Matthew Newland; CDR Carrie Nielsen; CDR Sanny Northbrook; CDR Ruiqing Pamboukian; CDR Erin Parker; CDR Cria Perrine; CDR John Pesce; CDR Kenneth Phillips; CDR Michelle Rodriguez; CDR Alfredo Sancho; CDR Mark Scheckelhoff; CDR Tyler Sharp; CDR Alison Sheehan-Laufer Halpin; CDR Emily Streeter; CDR Peter Thomas; CDR Nadra Tyus; CDR Angela Williams; CDR Matthew Wise; CDR Geoffrey Wu; CDR Lauren Zapata; CDR Yi Zhang; LCDR Danielle Barradas; LCDR Tajah Blackburn; LCDR Christine Brady; LCDR Israel Cross; LCDR William Davis; LCDR Samantha Dimisa; LCDR Elizabeth Edwards; LCDR Michael Gallaway; LCDR Eboni Galloway; LCDR Rory Geyer; LCDR Alesha Harris; LCDR Patrick High; LCDR Natasha Hollis; LCDR Keisha Houston; LCDR Asha Ivey-Stephenson; LCDR Lisa Jarvis-Durham; LCDR Victoria Jeisy-Scott; LCDR Juan Lacayo; LCDR Ruth Link-Gelles; LCDR Kimberly Litton-Belcher; LCDR Xiaowu Lu; LCDR Neali Lucas; LCDR Jamie Mells; LCDR George Mitzner; LCDR Jonetta Mpopfu; LCDR Jorge Muniz-Ortiz; LCDR Julie O'Donnell; LCDR Jaymin Patel; LCDR Mary Puckett; LCDR Nazia Rahman; LCDR Leslie Rivera-Rosado; LCDR Rachel Slayton; LCDR Matthew Steele; LCDR Matthew Stuckey; LCDR Angela Thompson-Paul; LCDR Nancy Tian; LCDR Esra Toussaint; LCDR Tyson Volkmann; LCDR Teresa Wang; LCDR Shondelle Wilson-Frederick; LCDR Julia Zucco; LT Andrew Brown; LT Anna Chard; LT Brett Dodd; LT Jessica Dunn; LT Leora Feldstein; LT Dianca Finch; LT Brett Forshey; LT Brandi Freeman; LT Robert Gahl; LT Bradley Goodwin; LT Sean Griffing; LT Marisa Hast; LT Carolyn Herzig; LT Amanda Hott; LT Michelle Hughes; LT Michelle Johnson; LT Jueichuan Kang; LT Ian Kracalik; LT Ana Lauer; LT Michelle Lin; LT Adelaida Rosario; LT Erica Rose; LT Beth Rubenstein; LT Amy Schuh; LT Patrick Sears; LT Kelly Shaw; LT Taneshia Shelton; LT Dantrell Simmons; LT Kindra Stokes; LT Carrie Whitworth; LT Nana Wilson; LT Lindsay Womack; LT Lauren Woodard; and LT Rebecca Woodruff

**Excused Absences of Non-voting Scientist Officers:** CAPT Robin Toblin; CDR Robert Belde; CDR Sharyn Brown; CDR Joanna Gaines; CDR Emily Jentes; CDR Jean Ko; CDR Matthew Lozier; CDR Leigh Ann Miller; CDR Lara Misegades; CDR Erin Nichols; CDR John Stansberry; LCDR Mary Demby; LCDR Yoran Grant-Greene; LCDR Alaine Knipes; LCDR Iman Martin; LCDR Rashid Njai; LCDR Hilda Razzaghi; LCDR Colleen Scott; LCDR Scott Steffen; LCDR Emily Ussery; LT Jennifer Beauregard; LT Angela Coulliette-Salmond; LT Nicholas Deputy; LT Lacreisha Ejike-King; LT Jayleen Gunn; LT Gina Masessa; LT Olivia McGovern; and LT Nicholas Wiese

- **Call to Order and Welcome:** CAPT Loren Rodgers
  
- **CPO Report:** CAPT John Eckert
  - Promotions were announced last week. Congratulations to those who were promoted; given the extremely low rates, many worthy officers were not. For those who were promoted, please consider that the honor comes with a renewed responsibility to your fellow Scientists as well as the Commissioned Corps. Those in the lowest quartile who were not promoted will have letters placed in their eOPF; please be attentive and download that letter once it arrives. I will be providing counseling for all of these officers.
  - A huge thanks to the promotion board for convening under extremely difficult circumstances, including short notice for DC area officers who were asked to step in due to canceled travel. They did a tremendous job. In the future, I hope promotion boards can be convened virtually and be more diverse with respect to agency and geography.
  - Thanks to all officers who have deployed for the COVID response as well as those who have supported the response from your day jobs. Scientists continue to deploy at a very high rate and need to be ready for the call to come.
  - A huge congratulations to LT Leora Feldstein and LT Erica Rose, two Scientists who were the first two authors on an extremely important paper about Multisystem Inflammatory Syndrome that appeared in the New England Journal of Medicine. This is incredible work that showcases the important contributions Scientists are making during this global pandemic, and I encourage all Scientists to read the article.
  - The Commissioned Corps has issued a temporary suspension of separations, which does not apply if your paperwork for retirement or separation has already been submitted. The USPHS now has a stop-loss in place and will not downsize during a frontline response to a global pandemic, as that could compromise our ability to respond. I am not sure how long this will last.
  
- **Chair Report:** CAPT Loren Rodgers
  - The Coronavirus Aid, Relief, and Economic Security (CARES) Act, signed into law on March 27, 2020, provides both the authority and funding for the establishment of the Ready Reserve Corps. The USPHS Commissioned Corps will accept Ready Reserve Corps applications online beginning in Fall 2020, and will commission its first officers in Spring 2021.
  - There are many documents that are in limbo right now, including SoS survey, recruiting presentations, new ideas for furthering OSG priorities, and others. Please know that even

when there isn't a lot of external visibility, we are vigorously advocating to keep these moving forward.

- **Vice Chair Report:** LCDR Jason Wilken
  - Nothing to report.
- **Executive Secretary Report:** CDR Alice Shumate
  - Nothing to report.
- **COF Liaison Report:** CDR Kamil Barbour
  - The current SciPAC balance as of today is \$2,271.36
  - Reminder to all Subcommittees, funds are available to support PAC activities. Contact CDR Kamil Barbour for details.
  - Please be aware that PAC activities that violate social distancing such as socials will not be approved or funded at the moment.
  - The new Executive Liaison position, which replaces the COF Liaison position, has been developed and is undergoing a vote for its approval starting in the next calendar year.
  - Working with the Science and Readiness SCs to finalize SARS-CoV-2 and COVID-19 resources for officer support. This document includes epidemiology and basic clinical information, occupational safety and health and infection control, and officer deployment information.
- **Subcommittee Reports**
  - **Awards:** CDR James Kenney; Co-chair: CDR Zewditu Demissie
    - The SciPAC Mentor, Junior and Senior Scientist Officer of the Year nominees are still pending confirmation eligibility from the Office of the Surgeon General.
    - Commissioned Corps Headquarters released modified Award policies covering the Awards Processing, Wear of Awards and Badges, and Awards Program. CDR Zewditu Demissie put together a short presentation covering these changes, which will be presented at the end of today's general meeting.
  - **Career Development:** LCDR Tyann Blessington; Co-Chairs: CDR Eric Zhou, LCDR Rory Geyer
    - **Scientist Handbook Team** (POCs: CAPT Sukhminder Sandhu, CDR Tamara Henderson): Scientist Handbook Team has completed updates and modifications for the following Handbook sections: Mobility, Training, Honor and Values, COA Involvement, and Awards Write-up Training. The review of these sections has been finalized by the Subcommittee and we have submitted some sections for review to outside Subcommittees and SciPAC liaisons. Upon completion we will submit the sections to SciPAC leadership for review and approval.
  - **Category Day:** CDR Deb Dee; Co-Chair: LCDR Oliver Ou
    - We are considering alternatives for sharing the presentations accepted for 2020 Category Day. Please stay tuned for more information soon.
  - **Mentoring:** CDR Lana Rossiter; Co-Chairs: LCDR Ginny Bowen, LCDR Shayne

## Galloway

- Most recent meeting: June 29, 2020
- Next meeting: July 27, 2020
- **Mentor Matching**
  - Active agreements (108), Pending (4, Mentor-mentee connections have been made but awaiting the return of completed agreements due to deployments); Renewals (12 in the period of April - June 2020)
  - Mentee requests (0 new requests; 9 Mentee requests carried over from prior month(s): 5 CDR/CAPT initiative, 4 Junior officers (Includes request for application and/or distribution of the application to agency liaison for consideration. Note these requests for mentors are continuations from prior months and are not new requests.)
  - Mentor applications received (0)
  - The team is looking to identify CDRs and CAPTs interested in mentoring. If you are a senior officer and are not currently mentoring a junior officer, or feel that you could take on an additional mentee, please email LCDR Shayne Galloway or LCDR Patrick High for an application.
- **CDR/CAPT Initiative**
  - Are you a CDR/CAPT in need of career planning or guidance? The SciPAC mentoring subcommittee launched a new initiative for CAPTs and CDRs.
  - If you are a CDR or CAPT who would like to participate, please reach out to LCDR Israel Cross.
- **Policy:** CDR Adam Bjork; Co-Chair: LCDR Matthew Steele
  - On June 2, 2020, CCHQ announced a new Personnel Operations Memorandum (POM) 821.78, "Return to Service". This POM is backdated to January. In short, officers who take assignments with non-HHS agencies need to be aware that the non-HHS agency can "return" them—with or without their consent—for reasons such as programmatic reorganization, workforce reduction, fiscal constraints, no suitable assignments, medical issues, misconduct, disciplinary problems, etc. CCHQ noted that as of June 2, 2020, there were 1,532 PHS officers assigned to non-HHS agencies. And in the past 10 years there have been 76 requests to return officers detailed to non-HHS agencies. The policy explains that if an officer is returned, he/she is required to search for a new assignment and must show job search progress every two weeks. If a job is not secured within an allowed time period (up to 180 days), the officer may be subjected to a CCHQ directed reassignment, even to a billet up to 2 or more grades below the officer's current pay grade. Failure to follow the established process or to find a suitable assignment may result in referral to a Board of Inquiry, Involuntary Termination Board, or Involuntary Retirement Board. CCHQ has developed an FAQ and webinar covering this new policy.
  - The establishment of the Ready Reserve Corps was announced on June 30, 2020. The Ready Reserve Corps was authorized as part of the Coronavirus Aid, Relief, and Economic Security (CARES) Act. The intent is to provide a new surge capacity of trained and deployable personnel.
  - On July 2, 2020, CCHQ announced the suspension of voluntary retirements and voluntary separations for officers with 20–30 years of active duty service. Any PHS-

1373 separation/retirement forms with effective dates between August 1, 2020, and December 30, 2020, will not be accepted or processed. The policy announcement does not pertain to mandatory (30-year) retirement, age 64 retirement, disability/involuntary retirement, or involuntary separation. CCHQ will decide by October 1, 2020, whether or not they will accept requests for voluntary separations and retirements with effective dates on or after January 1, 2021.

- **Readiness:** LCDR Elizabeth Irvin-Barnwell; Co-Chairs: LCDR Angela Thompson-Paul, LCDR Rebecca Levine
  - Readiness Mentoring Workgroup has finalized the Advanced Readiness Initiative Proposal and submitted for Executive Board review.
  - The Response Preparedness Workgroup is holding the July seminar during the monthly SciPAC call. The seminar will be presented by CDR Jen Bornemann who will be presenting on deployment and post-deployment resilience.
  - The Response Narrative workgroup is continuing to solicit narratives; if interested in submitting a deployment narrative, please reach out to LCDR Alesha Harris. This is a great way to get your contributions and accomplishments highlighted. Please note that COVID-19 deployment narratives are reviewed and approved by SciPAC leadership prior to posting.
  - If you recently deployed (last few months) or are currently deployed, please send LCDR Elizabeth Irvin-Barnwell an email with the Subject Line “SciPAC Deployment Info” so that we can include your accomplishment in our monthly highlights.

**Officer Response Highlights:**

Officer	Response	Location	Dates	Role
LCDR Colleen Scott	COVID-19	Temple, TX	6.27-7.27	Epidemiology / Lead Outbreak Investigations DSHS team
LCDR Elizabeth Irvin-Barnwell	COVID-19	Columbia, SC	6.21-7.4	Team Lead/Senior Epi
CDR Cara Halldin	COVID-19	Frankfort, KY	5.4-6.4	Kentucky Department for Public Health
CDR Cara Halldin	COVID-19	EOC (Virtual)	6.22-8.7	Worker Health and Safety Team NIOSH Deployment Coordinator

- **Recruitment and Retention:** LCDR Jonathan Leshin; Co-Chairs: LCDR Debra Chen, LCDR Alaine Knipes
  - **Interested Applicant** (LCDR Kelsey Hoffman and CDR Angela Williams): All categories and all agencies are open for recruitment. Please direct interested individuals to usphs.gov.
  - **OBC Engagement** (CDR Cesar Perez): No Open House has been scheduled, however, a point of contact (CDR Perez) has been designated so that trainees can engage in further discussions.
  - **Peer Support Network** (LCDR Folsade Kembu and LCDR Matthew Steele): If you are a junior officer interested in volunteering for the Peer Support Network, please contact LCDR Matthew Steele or LCDR Folsade Kembu.

- **New CAD Seminars** (LT Kathleen Hartnett and LT Erica Rose): The New CAD Seminars have been postponed due to the large number of coronavirus deployments. The team hopes to restart them soon using a virtual methodology.
  - **CDC New Officer Monthly Meeting** (LT Angela Coulliette-Salmond, LT Ana Lauer, LT Amy Schuh, and LT Carrie Whitworth)
    - The CDC new CAD lunch group met on June 19th 2020 at 1200 EST via Skype. There were 5 officers in attendance. Topics that were discussed included:
      - How to remove APFT waivers
      - CDC's policy on return to your home program before redeploying officers
      - Past, current, and pending deployments
      - Whether people were aware of new incoming EIS or LLS officers to introduce to the group.
    - Our next meeting will be via Skype on July 17th with CAPT Charlene Majersky.
    - If any officer is interested in being added to the group's distribution list or attending the meetings, please e-mail LT Carrie Whitworth.
  - **Separation Survey** (CDR Minglei Cui and LCDR Iman Martin): If you are or know an officer planning to separate in the next few months, please contact CDR Minglei Cui or Lcdr Iman Martin.
- **Rules and Membership:** LCDR Jason Wilken; Co-Chair: CDR Dan-My Chu
    - The Voting Membership Selection Team is awaiting approval of new voting members from the OSG. We look forward to announcing the new voting members.
    - The triannual Mentoring, Visibility, and Website subcommittee SOPs are currently in the review process. Thank you to these subcommittees for providing revisions in a timely manner.
    - Voting Members are asked to please review revisions to the SciPAC SOP and vote no later than Friday, July 10.
  - **Science:** LCDR Eric Jamoom; Co-chairs: CDR David Huang, LCDR Teresa Wang
    - **Bibliography Team:** Team continues to work with the Visibility Subcommittee in compiling the 2019 Bibliography Report, which is expected to be completed and sent for review in August.
    - **State of the Scientist Survey Team:** 2019 State of the Scientist Survey is still waiting for OSG approval. The team recommends waiting until January 2021 to field the 2020 State of the Scientist experience to avoid significant recall bias given 2020 deployments.
    - **Surgeon General's Priority Team**
      - **SG-PEERS** – The SG-PEERS is a community of practice concept to help assess the Surgeon General's priorities. The proposal is still under review by the OSG.
      - **COVID Resource Fact Sheet** – A Science and Readiness Subcommittee collaboration. Led by CDR Dee and Lcdr Thompson-Paul, the COVID resource fact sheet has been sent to SciPAC leadership for review in May. Received and incorporated feedback from SciPAC leadership in July. This fact sheet is currently under review with the OSG.
  - **Visibility:** LCDR Iram Hassan; Co-Chairs: LCDR Colleen Scott, LCDR Ruth Link-

## Gelles

- **Newsletter Team**
  - The Spring edition of *The Scientist Officer* was distributed via list-serve on June 6<sup>th</sup>.
  - A call for articles for the Summer edition was sent out on the list-serve on June 18<sup>th</sup>. Please submit articles or photos to [SciPACnewsletter@cdc.gov](mailto:SciPACnewsletter@cdc.gov) by July 15<sup>th</sup>. Officers are encouraged to submit articles related to recent experiences during the COVID-19 pandemic. These can be agency related, deployments, or personal experiences.
  - If you have any article ideas or any questions about the newsletter, please contact Editor-in-Chief [LCDR Hilda Razzhaghi](#).
- **Atlanta Socials Team:** In person social events are on hold.
- **DC Socials Team:**
  - In person social events are on hold.
  - New event: Zoom SciPAC Social to be held on Thursday July 9, 2020 8pm-8:40PM EST. The event will involve a fun discussion about quarantine survival tips, new summer BBQ Norms, and agency networking. Official Invitation will be sent at a later time.
- **Twitter Team:**
  - In June 2020, [@PHS\\_Scientist](#) tweeted a total of 17 times and generated 4,237 new impressions, 137 new engagements, 49 profile visits, and 60 new likes.
  - We added 0 new followers in June 2020 and now currently have 59 individual followers. For all scientist officers, if you're not already, find us and follow us on Twitter at [@PHS\\_Scientist](#).
- **Facebook Team:** There are currently 155 Facebook members. If you aren't already a member you can [request membership here](#).
- **SciPAC Symposium Poster Team:** Drafted and submitted an article to SciPAC newsletter for the summer edition of *The Scientist Officer* to highlight the accomplishments and contributions of two Career Epidemiology Field Officers (CEFO) officers (from the North Carolina Department of Public Health and the California Department of Public Health) serving in leadership positions in the 2019 EVALI response.
- **Fist Bump Team:** The SciPAC Fist Bump Form is available on the website on the [Visibility SC page](#). Please use this form to submit fist bumps (POC: [LCDR Asha Ivey-Stephensen](#)). Fist bump announcements to be featured in the summer newsletter are due by July 15<sup>th</sup>.
- **Website:** [CDR Adrienne Goodrich-Doctor](#); Co-Chair: [LCDR Xinzhi Zhang](#)
  - Website Maintenance will continue.
  - The Website Archives Team under the leadership of LCDR Xiaowu Lu and LT Michelle Lin continues to work on backing up each current website page and corresponding documents.
  - A request for 2020 USPHS website page review was sent to the Website SC. Issues identified and suggested changes have been submitted to SciPAC leadership for

consideration.

- Website SC met with Visibility SC and discussed the next step for history webpage update. Due to deployment of our officers and other COVID-19 responses, the team decided to postpone the history webpage update till next operational year.
- We received three website change requests since last month (total 64) and all except one (history page) are completed.
- Next Bimonthly SC Meeting: August 13, 2020, 1000-1100, EST (last June 11)

- **Liaison Reports**

- **COA: LCDR Folasade Kembi**

- COA/COF Town Hall meeting was held on June 15, 2020. New Board of Directors and Trustee members were announced. COA award winners for 2020 were also announced; they include the Small and Large Branch of the Year, Civilian Support of the Commissioned Corps of the Year, and Retiree of the Year awards. The Distinguished Health Leader of the Year Award also announced. All award winners will be recognized at the next symposium.
- The PHS Commissioned Officers Foundation announced a new scholarship opportunity, open to active duty USPHS Junior officers at the pay grade of O-4 and below, it will provide funds to officers who are seeking either a Master's degree or certification in nursing, public health, or a leadership field. Information about the RADM Carruth J. Wagner Scholarship, is open to COA members in all 11 categories and can be found here. Applicants must complete the application by July 24, 2020.

- **PSYPAG: LCDR Debra Chen**

- Nothing to report.

- **JOAG: LCDR Gwendolyn Hudson**

- Most recent meeting: Friday, June 12, 2020
- Next meeting: August 14, 2020, Time: 1300 - 1400 EDT, Call-in number: (712) 770-8020, Passcode: 860533
- Journeyman Speaker Series presentation on information about AMSUS 2020. Friday, July 10th, 2020 at 1300-1400 EDT. Conference Call Dial-in: 1-302-202-1106; Conference Code: 825385.
- JOAG Deployment Preparation Webinar on Wednesday, July 8th, 2020 at 1500-1600 EDT. Offices will be presenting on Back to Basics Deployment Preparation and ODU Wear. Join ZoomGov Meeting: <https://cdc.zoomgov.com/j/1608067934?pwd=eGw3RDBHNkt5NE4yK2k1NGtEdlNjdz09>; Meeting ID: 160 806 7934; Password: COVID-19.
- Visit the JOAG Website for more information.

- **Sexual Orientation and Gender Diversity Advisory Group (SOAGDAG): LCDR Luis Iturriaga**

- Most recent meeting: 6/22/2020 @ 1000 HRS PDT
- Next meeting: 7/27/2020 @ 1000 HRS PDT
- Several SOAGDAG activities are no longer on hold due to COVID-19 deployments.

- Reconvening workgroup looking at Tobacco Prevalence in LGBT community. Looking for volunteers to participate in reviewing literature. Anyone interested please contact [CDR Kosko](#) or [LCDR High](#).
- The next Journeyman Speaker Series presentation is planned for Friday July 10th, 2020 at 1300 EDT. The speaker is TBD. Past Journeyman Speaker Series presentations are available on Max.gov; <https://community.max.gov/pages/viewpage.action?pageId=945456386>
- **Commissioned Corps Women's Issues Advisory Board (CCWIAB):** [LCDR Marissa Zwald](#)
  - Last CCWIAB meeting: Wednesday, May 6, 2020 (June and July meetings were canceled due to COVID-19 deployments)
  - Next CCWIAB meeting: Wednesday, August 5, 2020
  - Several resource guides and policy proposals developed by CCWIAB are awaiting release, pending upcoming review and guidance from CCHQ.
  - As a reminder, you do not have to be a board member to participate in committee activities therefore, if you are interested in joining a CCWIAB committee or if you have any questions about CCWIAB, please contact [LCDR Zwald](#), or visit [CCWIAB's website](#). CCWIAB committees include:
    - Pregnancy Committee
    - Anti-Harassment and Discrimination Committee
    - Health and Wellness Committee
    - Website Committee
    - Outreach and Membership Committee
- **PACE:** [CDR Erika Odom](#)
  - The PACE Recognitions Subcommittee has closed acceptance of awards nomination packages. Feel free to follow-up with the following officers: [LT Kathryn McNamara](#), [LCDR Stacy Yung](#), and [CAPT Jena Vedder](#).
  - Most recent meeting June 11, 2020
  - Next meeting Thursday August 13 2020 at 1400 EST. Join by phone (+1-210-795-0506 US Toll; Meeting number (access code): 908 670 103; Meeting password: 7yWhfGXk
- **Presentation on Resiliency for Responders (sponsored by Readiness Subcommittee)**
  - Presenter: CDR Jennifer L. Bornemann, WorkLife Wellness Office, CDC
  - Please see slides attached to the meeting invitation
- Closing Remarks: [CAPT Loren Rodgers](#)

**NOTE:** Next meeting **Tuesday, 4 August 2020 @ 1200–1300 EDT**



## Commissioned Corps of the US Public Health Service Scientist Professional Advisory Committee



Meeting Minutes; August, 2020

Via Webex meeting: [Join Webex meeting](#)  
 Or via phone: 1-210-795-0506; 1-877-465-7975; [Global call-in numbers](#)  
 Access code: 901 276 235

Total Attendance: 170

### Chief Scientist Officer and 2019–2020 SciPAC Executive Board Members

Rank	Name	Role	
CAPT	Eckert, John	Chief Scientist Officer	Excused
CAPT	Rodgers, Loren	Chair	Present
CAPT	Thomas, Jennifer	Ex-Officio Chairperson	Present
CDR	Barbour, Kamil	COF Liaison	Present
CDR	Shumate, Alice	Executive Secretary	Present
LCDR	Wilken, Jason	Vice Chair; Rules & Membership Chair	Present

### Voting Members

Rank	Name	Role	
CDR	Bjork, Adam	Policy Subcommittee Chair	Present
CDR	Dee, Deb	Category Day Chair	Present
CDR	Goodrich-Doctor, Adrienne	Website Subcommittee Chair	Present
CDR	Huang, David	Science Subcommittee Co-Chair	Excused
CDR	Kenney, James	Awards Subcommittee Chair	Present
CDR	Rossiter, Lana	Mentoring Subcommittee Chair	Present
CDR	Zhou, Eric	Career Development Subcommittee Co-Chair	Present
LCDR	Blessington, Tyann	Career Development Subcommittee Chair	Present
LCDR	Bowen, Ginny	Mentoring Subcommittee Co-Chair	Present
LCDR	Chen, Debra	Recruitment and Retention Subcommittee Co-Chair; PsyPAG Liaison	Present
LCDR	Hassan, Iram	Visibility Subcommittee Chair	Present
LCDR	Irvin-Barnwell, Elizabeth	Readiness Subcommittee Chair	Present
LCDR	Jamoom, Eric	Science Subcommittee Chair	Present
LCDR	Leshin, Jonathan	Recruitment and Retention Subcommittee Chair	Present

Rank	Name	Role	
LCDR	Ou, Oliver	Category Day Subcommittee Co-Chair	Present
LCDR	Zhang, Xinzhi	Website Subcommittee Co-Chair	Present

### Non-voting Liaisons

Rank	Name	Role	
CDR	Odom, Erika	PACE Liaison	Present
LCDR	Hudson, Gwendolyn	JOAG Liaison	Present
LCDR	Iturriaga, Luis	SOAGDAG Liaison	Present
LCDR	Kembi, Folasade	COA Liaison	Present
LCDR	Zwald, Marissa	CCWIAB Liaison	Present

**Participation by Non-voting Scientist Officers:** CAPT(Retired) Jon Daugherty; CAPT Karon Abe; CAPT Nelson Adekoya; CAPT Rachel Avchen; CAPT Drue Barrett; CAPT Marco Bennett; CAPT Aditya Bhagwat; CAPT Matthew Breiding; CAPT Mark Clayton; CAPT Heidi Daniels; CAPT Anne Dobmeyer; CAPT Laura Draski; CAPT Danice Eaton; CAPT Dominic Frasca; CAPT Arlin Hatch; CAPT Sally Hu; CAPT Mary Lawrence; CAPT Timothy Nelle; CAPT Sukhminder Sandhu; CAPT Kenneth Sekulic; CAPT Michael Smith; CAPT Jacqueline Tate; CAPT Robin Toblin; CDR Candido Alicea; CDR Gelio Alves; CDR Frances Belcher; CDR Robert Belde; CDR Qiao Bobo; CDR Dan-My Chu; CDR Chekesha Clingman; CDR Minglei Cui; CDR Zewditu Demissie; CDR Judy Facey; CDR Theodore Garnett; CDR Laura Gieraltowski; CDR Wei Guo; CDR Cara Halldin; CDR Brian Harcourt; CDR Keisher Highsmith; CDR Jean Ko; CDR Terrence Lo; CDR Andrea Mccollum; CDR Mark Miller; CDR Lara Misegades; CDR Matthew Newland; CDR Erin Nichols; CDR Sanny Northbrook; CDR Ruiqing Pamboukian; CDR Erin Parker; CDR Cria Perrine; CDR John Pesce; CDR Kenneth Phillips; CDR Luz Rivera; CDR Alfredo Sancho; CDR Mark Scheckelhoff; CDR Alison Sheehan-Laufer Halpin; CDR Kanta Sircar; CDR Peter Thomas; CDR Jeremy Wally; CDR Maroya Walters; CDR Matthew Walters; CDR Matthew Wise; CDR Geoffrey Wu; CDR Lauren Zapata; CDR Yi Zhang; LCDR Francis Annor; LCDR Tajah Blackburn; LCDR Israel Cross; LCDR Sharoda Dasgupta; LCDR William Davis; LCDR Mary Demby; LCDR Samantha Dimisa; LCDR Elizabeth Edwards; LCDR Michael Gallaway; LCDR Rory Geyer; LCDR Yoran Grant-Greene; LCDR Alesha Harris; LCDR Patrick High; LCDR Natasha Hollis; LCDR Brooke Hoots; LCDR Asha Ivey-Stephenson; LCDR Victoria Jeisy-Scott; LCDR Alaine Knipes; LCDR Rebecca Levine; LCDR Ruth Link-Gelles; LCDR Kimberly Litton-Belcher; LCDR Xiaowu Lu; LCDR Neali Lucas; LCDR Shiny Mathew; LCDR George Mitzner; LCDR Jonetta Mpofu; LCDR Jorge Muniz-Ortiz; LCDR Leslie Rivera-Rosado; LCDR Colleen Scott; LCDR Rachel Slayton; LCDR Matthew Steele; LCDR Scott Steffen; LCDR Nancy Tian; LCDR Jessica Tomov; LCDR Esra Toussaint; LCDR Emily Ussery; LCDR Tyson Volkmann; LCDR Teresa Wang; LCDR Shondelle Wilson-Frederick; LT Jennifer Beauregard; LT Andrew Brown; LT Jason Caballero; LT Anna Chard; LT Angela Coulliette-Salmond; LT Nicholas Deputy; LT Brett Dodd; LT Jessica Dunn; LT Leora Feldstein; LT Dianca Finch; LT Brett Forshey; LT Brandi Freeman; LT Robert Gahl; LT Sean Griffing; LT Jayleen Gunn; LT Kathleen Hartnett; LT Marisa Hast; LT Carolyn Herzig; LT Amanda Hott; LT Michelle Hughes; LT Pushpa Jayasekara; LT Michelle Johnson; LT Jueichuan Kang; LT Ian Kracalik; LT Ana Lauer; LT Michelle Lin; LT Sean Marcsisin; LT Gina Masessa; LT Oren Mayer; LT Megan Peck; LT Erica

Rose; LT Beth Rubenstein; LT Patrick Sears; LT Kelly Shaw; LT Dantrell Simmons; LT Kindra Stokes; LT Carrie Whitworth; LT Nana Wilson; LT Lindsay Womack; LT Lauren Woodard; and LT Rebecca Woodruff

**Excused Absences of Non-voting Scientist Officers:** CAPT Jeffrey Goodie; CAPT Andrea Sharma; CDR Sharyn Brown; CDR Renee Calanan; CDR Emily Jentes; CDR Leigh Ann Miller; CDR John Stansberry; LCDR Christine Brady; LCDR Eboni Galloway; LCDR Andrew Hickey; LCDR Iman Martin; LCDR Jamie Mells; LCDR Mary Puckett; LCDR Angela Thompson-Paul; LCDR Julia Zucco; LT Lacreisha Ejike-King; LT Bradley Goodwin; LT Amy Schuh; LT Taneshia Shelton; and LT Nicholas Wiese

- **Call to Order and Welcome:** CAPT Loren Rodgers
- **CPO Report:** CAPT John Eckert
  - No report this month.
- **Chair Report:** CAPT Loren Rodgers
  - SC Chairs and Liaisons: reminder to submit End of Year report. The dates covered in your report should be September 1, 2019–August 31, 2020, and these are due Aug 15.
  - Welcome to new SciPAC Voting Members.
  - Email went out to VMs to welcome self-nomination for EB positions. Due to LCDR Wilken by Monday August 10 at 1700 Eastern.
  - SciPAC SOP released – new role formally adopted: Executive Liaison.
- **Vice Chair Report:** LCDR Jason Wilken
  - No report this month.
- **Executive Secretary Report:** CDR Alice Shumate
  - A standing meeting invitation for the next operational year will come through the listserv during the next month; please watch for this so that you can add it to your calendar. As a reminder, if you have selected to receive a digest version of the listserv posts, instead of receiving each posting individually, you might not receive calendar invites.
  - Thanks to Subcommittee Chairs and Co-Chairs, Liaisons, and members of the Executive Board for their help with minutes this year, and to everyone for your flexibility as we worked through online meeting and attendance reporting challenges.
- **COF Liaison Report:** CDR Kamil Barbour
  - The current SciPAC balance as of today is \$1,989.36
  - The SciPAC EB approved a \$282 charge for the four 2020 SciPAC Award Plaques recognizing Senior, Junior, Responder, and Mentor of the year.
  - Reminder to all Subcommittees, funds are available to support PAC activities. Contact CDR Kamil Barbour for details.
  - Please be aware that PAC activities that violate social distancing such as socials will not be approved or funded at the moment.
- **Subcommittee Reports**

- **Awards:** CDR James Kenney; Co-chair: CDR Zewditu Demissie
  - The Awards Subcommittee is still awaiting confirmation of eligibility from the OSG on our candidates for the 2020 Scientist officer awards.
  - We are in the process of completing our annual report and look forward to submitting it to the Chair soon.
  
- **Career Development:** LCDR Tyann Blessington; Co-Chairs: CDR Eric Zhou, LCDR Rory Geyer
  - **Promotion Document Review Team** (POCs: CAPT Kenneth Sekulic and LCDR Francis Annor)
    - The SciPAC Career Development Subcommittee is looking for Curriculum Vitae (CV) and Officer Statement (OS) reviewers for Scientist officers who are eligible for promotion in the 2021 promotion year cycle. If you are a senior officer (O-5 and above), please consider serving your category in this capacity. Additionally, junior O-4 officers are eligible to serve as reviewers for O-3 officers up for promotion.
    - The Career Development Subcommittee is recruiting motivated officers to serve on the Promotion Document Review Team as a lead, co-lead, and members for the upcoming operational year. The team's main role is to coordinate a CV and Officer's Statement review service for officers preparing for promotion. Please contact Subcommittee Leads and CAPT Sekulic for more information.
  - **Promotion Panel Initiative Team** (POCs: LCDR Rory Geyer and LT Sean Marcisin): The Promotion Panel Initiative Team is finalizing survey questions that will specifically target those officers who were promoted during the 2019 and 2020 promotion cycles and will help to identify factors that correlate with promotion success. We will initiate the survey this month and we will be reaching out to qualifying officers.
  - **Scientist Handbook Team** (POCs: CAPT Sukhminder Sandhu, CDR Tamera Henderson): The Career Development Subcommittee Scientist Handbook Team has completed updates for five Scientist Officer Handbook sections, including incorporating additional Commissioned Corps awards guidance that was recently issued. The Career Development Subcommittee has approved the updates and provided documents to other Subcommittees and SciPAC liaisons for review and approval. Upon SciPAC review and approval, we will update the SciPAC Handbook page accordingly.
  
- **Category Day:** CDR Deb Dee; Co-Chair: LCDR Oliver Ou
  - CDR Maroya Walters, lead for the Category Day Abstracts Team, will be contacting each Scientist officer who was selected to present during the 2020 SciPAC Category Day to assess their interest in presenting to SciPAC through alternate means to be finalized in collaboration with SciPAC leadership. Questions can be directed to CDR Dee at DDee@cdc.gov.
  
- **Mentoring:** CDR Lana Rossiter; Co-Chairs: LCDR Ginny Bowen, LCDR Shayne Gallaway
  - Most recent meeting: July 27, 2020

- Next meeting: August 24, 2020
  - **Mentor Matching**
    - Active agreements (110), Pending (4, Mentor-mentee connections have been made but awaiting the return of completed agreements due to deployments); renewals will be conducted in the last month of the quarter (September)
    - Mentee requests (5, 8 Mentee requests carried over from prior month(s): 7 CDR/CAPT initiative, 6 Junior officers)
    - Mentor applications received (0)
    - The team is looking for CDRs and CAPTs interested in mentoring.
    - If you are a senior officer and are not currently mentoring a junior officer, or feel that you could take on an additional mentee, please email [LCDR Shayne Gallaway](#) or [LCDR Patrick High](#) for an application.
  - **CDR/CAPT Initiative**
    - Are you a CDR/CAPT in need of career planning or guidance? The SciPAC mentoring subcommittee launched a new initiative for CAPTs and CDRs. If you would like to participate, please reach out to [LCDR Israel Cross](#).
    - LCDR Cross will be reaching out to CAPTs to ask them if they could participate as a mentor.
  - **Mentor Outreach:** The team is finalizing their next publication for mentors.
  - **SOPs:** The subcommittee is reviewing team SOPs and will provide these to the Executive Board.
- **Policy:** [CDR Adam Bjork](#); Co-Chair: [LCDR Matthew Steele](#)
- During the Q&A portion of the Commissioned Corps Town Hall on Friday, July 31, questions covered topics such as completion of the APFT during the ongoing pandemic, when and if officers will receive their promotion rank this year, and whether officers will have the option to carry >60 days of leave over to the next operational year. PHS leadership indicated that they are looking into these topics and that officers will be informed of any new developments. Leadership also indicated that the September Town Hall will be devoted primarily to addressing questions from the field.
  - Also on Friday, July 31, CCHQ announced several updated adverse action policies, including Commissioned Corps instructions and directives relating to:
    - Accountability for Conduct and Performance (CCI 211.07)
    - Probationary Period (CCI 341.01)
    - Disciplinary Action (CCD 111.02)
    - Involuntary Separation (CCD 123.01)
    - Involuntary Termination (CCI 382.03)
    - Regular Corps Record Review (CCI 341.02)
 These policies are posted at the CCMIS website. CCHQ noted in the July 31 email that FAQs and a webinar to help officers understand these policies will be posted “in the coming days”.
- **Readiness:** [LCDR Elizabeth Irvin-Barnwell](#); Co-Chairs: [LCDR Angela Thompson-Paul](#), [LCDR Rebecca Levine](#)

- Readiness Mentoring Workgroup has finalized the Advanced Readiness Initiative Proposal and are waiting on final approvals. The initiative will be announced, along with accompanying guidance, as soon as final approvals are received.
- The Readiness Resources Workgroup has finalized the deployment guidance document. The guidance document contains helpful information on packing for deployments, including during extreme weather conditions. Additionally, the document contains guidance on a variety of deployment types, including international deployments and deployments for National Special Security Events.
- The Response Narrative workgroup is continuing to solicit narratives, if interested in submitting a deployment narrative, please reach out to LCDR Alesha Harris. This is a great way to get your contributions and accomplishments highlighted. Please note that COVID-19 deployment narratives are reviewed and approved by SciPAC leadership prior to posting.
- If you recently deployed (last few months) or are currently deployed, please send LCDR Elizabeth Irvin-Barnwell an email with the Subject Line “SciPAC Deployment Info” so that we can include your accomplishment in our monthly highlights.

**Officer Response Highlights:**

Officer	Response	Location	Dates	Role
LT Jayleen Gunn	COVID-19	Augusta, ME	5.29.20-7.27-20	CDC Liaison to Maine CDC
LT Jayleen Gunn	COVID-19	Washington, DC	7.27.20-8.26-20	Lead Epidemiologist, COVID-19 Serology Testing
LT Marisa Hast	COVID-19	CDC EOC	6.29.20-8.29.20	Monitoring and Evaluations Team, Community Interventions and Critical Populations Task Force
CAPT Diana Bensyl	COVID-19	Salt Lake City, UT	3.13.20-5.1.20	Case and Contact Investigator; UT Department of Health
CAPT Diana Bensyl	COVID-19	Los Angeles, CA	5.7.20-5.27.20	Team Lead, People Experiencing Homelessness Field Team; Los Angeles County
CAPT Leslie MacDonald	COVID-19	CDC EOC	5.6.20-9.30.20	Worker Health and Safety Team, Business Outreach Unit Speaker Bureau
CAPT Sukhminder Sandhu	COVID-19	Cary, NC	6.29.20-7.15.20	Senior Epi/Contact Investigator

- **Recruitment and Retention:** LCDR Jonathan Leshin; Co-Chairs: LCDR Debra Chen, LCDR Elaine Knipes
  - **Interested Applicant** (LCDR Kelsey Hoffman and CDR Angela Williams): All categories and all agencies are open for recruitment. Please direct interested individuals to usphs.gov.
  - **OBC Engagement** (CDR Cesar Perez)

- All OBCs will be virtual through the end of the year.
  - A point of contact (CDR Perez) has been designated so that trainees can engage in further discussions.
  - **Peer Support Network** (LCDR Folsade Kembu and LCDR Matthew Steele): If you are a junior officer interested in volunteering for the Peer Support Network, please contact LCDR Matthew Steele or LCDR Folsade Kembu.
  - **New CAD Seminars** (LT Kathleen Hartnett and LT Erica Rose): The New CAD Seminars have been postponed due to the large number of coronavirus deployments. The team hopes to restart them soon using a virtual methodology.
  - **CDC New Officer Monthly Meeting** (LT Angela Coulliette-Salmond, LT Ana Lauer, LT Amy Schuh, and LT Carrie Whitworth)
    - The CDC new CAD lunch group met in July via Skype. There were 10 officers in attendance. CAPT Majersky was an invited guest. Topics that were discussed included:
      - Promotion
      - Resiliency
      - The small town feel of CDC and how your reputation proceeds you
      - Thinking about the footprint you leave
      - Increasing PHS morale at CDC
    - If any officer is interested in being added to the group's distribution list or attending the meetings, please e-mail LT Carrie Whitworth.
  - **Separation Survey** (CDR Minglei Cui and LCDR Iman Martin): If you are or know an officer planning to separate in the next few months, please contact CDR Minglei Cui or LCDR Iman Martin.
- **Rules and Membership:** LCDR Jason Wilken; Co-Chair: CDR Dan-My Chu
- The 2020 SciPAC SOP has been completed and posted to our website. Among the most prominent of the numerous revisions to the SOP: the COF Liaison is now replaced by the new Executive Liaison in the Executive Board; and eligibility to serve as Vice Chair (and subsequently as a voting vs. non-voting Immediate Past Chair) is clarified based on the officer's term and year as a Voting Member.
  - The SG has approved 7 Scientist officers for Voting Member terms. Congratulations to CDR Demissie, CDR Pesce, CDR Rossiter, CDR Shumate, LCDR Ruth Link-Gelles, LCDR Muñoz-Ortiz, and LCDR Scott.
  - Voting members are asked to self nominate for the three open Executive Board positions (Executive Liaison, Executive Secretary, and Vice Chair). Nominations are due August 10.
  - Officers interested in serving as non-voting subcommittee co-chairs or team leads during the 2020–2021 operational year should contact LCDR Wilken.
- **Science:** LCDR Eric Jamoom; Co-chairs: CDR David Huang, LCDR Teresa Wang
- Most recent meeting: 8/3/20, email check-in and call with chair/co-chairs.
  - Next meeting: 9/14; 11-11:45 am. Call-in information: Call: 855-852-7677 Access Code: 9999-8504-2134.
  - Many activities are still reduced given COVID-19 response/current deployments.

- **Bibliography and Presentations Team:** The team has completed their joint work with the Visibility team for the 2019 Bibliography Report and has been approved. In 2019, Scientists had authored 458 publications, 12 books, 9 reports, and 241 presentations.
  - **Research and Practice (R&P) Team:** Given COVID-19 response, the team has suspended all Webinars.
  - **State of the Scientist (SOS) Survey Team:** The State of the Scientists (SOS) Survey has received OSG approval. The SOS survey on calendar year 2019 officer experiences has a high likelihood for recall bias in light of all the significant experiences related to the extraordinary 2020 COVID-19 impacts, SciPAC has decided to field the State of the Scientist survey on calendar year 2020 officer experiences in January 2021. On behalf of the SOS Team, thank you for your each officer's continued support for collecting valuable information about our category!
  - **Surgeon General's Priority Team:**
    - **COVID-19 resources document:** The COVID-19 resources fact sheet team led by CDR Deb Dee is pleased to announce they have received OSG approval, but is waiting for final clearance before continuing with wide-spread distribution across the SciPAC listserv. CDR Dee described this very special effort from the Science Subcommittee, including resources included and regular updates. If you have any resources or updates for the COVID-19 resource document please provide that to [CDR Dee](#) or [LCDR Jamoom](#).
    - **SG PEERS:** The SG PEERS team is still awaiting approval from the OSG, and is standing by to leverage expertise to coordinate and support the Surgeon General's Priorities.
  - **Health IT Professional Advisory Group:** Nothing significant to report. For more information, please reach out to [CDR Guo](#).
- **Visibility:** [LCDR Iram Hassan](#); Co-Chairs: [LCDR Colleen Scott](#), [LCDR Ruth Link-Gelles](#)
- **Newsletter Team**
    - The team is reviewing submissions for the Summer edition of the SciPAC newsletter and hope to have the newsletter out before the end of the August. This edition is the 4th and final edition for this operational year.
    - If you have any article ideas or any questions about the newsletter, please contact Editor-in-Chief [LCDR Hilda Razzhaghi](#).
  - **Atlanta Socials Team:** In person social events are on hold.
  - **DC Socials Team:**
    - In person social events are on hold.
    - A Zoom social was held on July 9<sup>th</sup> with participation by 8 Scientist Officers from (DC, ATL, and NY areas). There was positive feedback and general sense to repeat virtual socials.
    - Zoom SciPAC Social to be held in September, details to follow.
  - **The Manuscript Highlights Team:**
    - After months of collaborative work with the Science Subcommittee Bibliography team, the Manuscripts Highlights Team had identified 10 high impact officer

publications and these will be featured in the Summer edition of the SciPAC newsletter.

- Social media announcements are forthcoming (Twitter, Facebook).
- **Twitter Team:**
  - In July 2020, [@PHS\\_Scientist](#) tweeted/retweeted a total of 23 times, and generated 5,032 new impressions, 159 new engagements, 56 profile visits, and 65 new likes.
  - We added 5 new followers in July 2020 and now currently have 64 individual followers – for all scientist officers, if you’re not already, find us and follow us on Twitter at [@PHS\\_Scientist](#).
- **Facebook Team:** There are currently 157 Facebook members. If you aren’t already a member you can [request membership here](#).
- **SciPAC Symposium Poster Team:** Our abstract titled “Contributions of Scientist Officers to the 2019 Interagency Response to E-cigarette or Vaping Product Use Associated Lung Injury” has just been submitted to the 2020 AMSUS annual meeting for poster presentation consideration.
- **Fist Bump Team:**
  - Four new fist bump announcements will be featured in the summer newsletter.
  - The SciPAC Fist Bump Form is available on the website on the [Visibility SC page](#). Please use this form to submit fist bumps (POC: [LCDR Asha Ivey-Stephensen](#)).
- **Website:** [CDR Adrienne Goodrich-Doctor](#); Co-Chair: [LCDR Xinzhi Zhang](#)
  - Website maintenance continues.
  - To ensure that the website was up to date, the Website Special Projects Team recently completed a proactive review of content and documents shared through the listserv, reported in SciPAC meeting minutes, and received by other channels to determine if there was information that should be shared or missing from the website.
    - The team found several items but confirmed that all relevant items were posted on the site. This exercise confirmed that the website is currently up-to-date.
    - The SC plans to implement this process as part of normal procedures to ensure all relevant material are shared with members on the website and to ensure the website includes the most up to date information.
  - The SC received feedback on the draft Website SC SOP from the EB; the SC will review EB feedback and finalize the SOP as requested.
  - Five website change requests were received since last month (69 total received this operational year); 65 requests are complete and four are pending.
  - Next Bimonthly SC Meeting: August 13, 2020, 1000-1100, EDT
- **Liaison Reports**
  - **COA:** [LCDR Folasade Kembu](#)
    - The COA Board of Directors propose changes to the COA bylaws, please check your personal emails and vote Yes or No regarding your approval of the proposed bylaws. Voting deadline is September 10, 2020.
    - A new local COA branch-Wind River Commissioned Officers Association that

covers the Wyoming Geographic area was approved at the COA Board of directors meeting on July 29, 2020. Feel free to contact LCDR Folasade Kembu for information to join the branch.

- **PSYPAG:** LCDR Debra Chen
  - PsyPAG recently restarted its mentoring program. Interested parties can contact LCDR Debra Chen.
  
- **JOAG:** LCDR Gwendolyn Hudson
  - Most recent meeting: Friday, June 12, 2020
  - Next meeting: August 14, 2020, Time: 1300 - 1400 EDT, Call-in number: (712) 770-8020, Passcode: 860533
  - JOAG Virtual Awards Presentations. Friday, August 14, 2020 1300 –1400 EDT. Join Zoom Meeting by Computer or Phone. Computer Access: <https://cdc.zoomgov.com/j/1602520016?pwd=NktEaFA5eXZqNjJFdnc4dkxpVk5ydz09; Meeting ID: 160 252 0016; Password: 1R&5qpSk>. Phone Access: 669-254-5252 or 646-828-7666; Meeting ID: 160 252 0016; Password: 72081802.
  - JOAG Virtual Meet and Greet on the topic of “Overview of Corps Care Program, a resource for USPHS Officers”. It is organized specifically for officers in the Tuba City, AZ area. All officers are welcome and encouraged to register. Thursday, September 3, 2020 at Time: 1:00 – 1:30PM (Mountain Time). Join Zoom Meeting: [https://tchealth.zoom.us/j/91587053542?pwd=S09kd1FIaXE3Z3diT1oxTWxUL2Z0dz09; Meeting ID: : 915 8705 3542, Password: 036966; Phone: +16699006833,,91587053542# US \(San Jose\); +12532158782,,91587053542# US \(Tacoma\)](https://tchealth.zoom.us/j/91587053542?pwd=S09kd1FIaXE3Z3diT1oxTWxUL2Z0dz09; Meeting ID: : 915 8705 3542, Password: 036966; Phone: +16699006833,,91587053542# US (San Jose); +12532158782,,91587053542# US (Tacoma))
  - Visit the JOAG Website for more information.
  
- **Sexual Orientation and Gender Diversity Advisory Group (SOAGDAG):** LCDR Luis Iturriaga
  - Most recent meeting: 7/27/2020 @ 1000 HRS PDT
  - Next meeting: 8/24/2020 @ 1000 HRS PDT
  - The Membership Committee has completed the SOAGDAG Yearbook that was distributed via the listserv.
  - SOAGDAG has a couple of voting member openings for those interested. Solicitations for these positions will be coming out shortly.
  - The policy workgroup is looking into the prevalence of tobacco use among the LGBT community. The literature review is expected to be completed in August.
  - The SOAGDAG Pride: Virtually Together Pool Party was successful, allowing members to socialize, tell stories, and laugh by virtual poolside.
  - In the Tuba City, AZ-area, junior officers are hosting a Zoom meet-and-greet on Thursday, 8/13/20 from 1230-1330 (Mountain time). The topic is “Family Readiness Plan: A resource for USPHS officers preparing for deployment.” Additional login information: Meeting ID: 936 4975 0514; Password: 764563; Phone: +13462487799,,93649750514# US (Houston); +16699006833,,93649750514# US (San Jose); Conference Line: +1 346 248 7799 US, Passcode: 764563

- **Commissioned Corps Women's Issues Advisory Board (CCWIAB):** LCDR Marissa Zwald
  - Last CCWIAB meeting: Wednesday, May 6, 2020 (June, July, and August meetings were canceled due to COVID-19 deployments)
  - Next CCWIAB meeting: Wednesday, September 2, 2020
  - CCWIAB representative delivered presentation of CCWIAB to the Junior Officer Advisory Group in July 2020.
  - CCWIAB's Anti-Harassment Committee is working on a few different initiatives to help prevent and respond to harassment among female officers at their duty stations or while deployed. This includes compiling resources and trainings for newly CAD officers attending Officer Basic Course, and compiling policies and agency trainings on addressing workplace harassment. If you have any suggestions for resources, trainings, best practices, or policies to include or if you would like to get involved in this committee's efforts, please email LCDR Marissa Zwald.
  - Several resource guides and policy proposals developed by CCWIAB are still awaiting release, pending upcoming review and guidance from CCHQ.
  - As a reminder, you do not have to be a board member to participate in committee activities therefore, if you are interested in joining a CCWIAB committee or if you have any questions about CCWIAB, please contact LCDR Zwald, or visit CCWIAB's website. CCWIAB committees include:
    - Pregnancy Committee
    - Anti-Harassment and Discrimination Committee
    - Health and Wellness Committee
    - Website Committee
    - Outreach and Membership Committee
  
- **PACE:** CDR Erika Odom
  - You can join the national PACE listserv and participate in national meetings; or look up the National PACE Website; Twitter: @USPHS\_PACE; Instagram: USPHS\_PAC
  - Most recent meeting June 11, 2020
  - Next meeting Thursday August 13 2020 at 1400 EDT. Join by phone (+1-210-795-0506 US Toll; Meeting number (access code): 908 670 103; Meeting password: 7yWhfGXk
  
- Closing Remarks: CAPT Loren Rodgers

**NOTE:** Next meeting **Tuesday, September 01 @ 1200–1300** EDT