**SciPAC Fist Bump Submission Form**

**\*\*\*Eligibility Disclaimer: Must be an officer in good standing (i.e. no adverse actions or readiness issues)\*\*\***

Scientist Officers are truly a unique and amazing group of people. Unfortunately, so much of what we do goes unrecognized. The SciPAC Fist Bump has been created as a way to track and highlight the awesome things you do as PHS Scientists, public health professionals and community members.

We want you to brag a little and tell us about the noteworthy —professional or personal—things you do. Tell us what you are proud of so we can *fist bump* you by featuring your accomplishments in an upcoming issue of The Scientist Newsletter and/or SciPAC social media outlets.

All you need to do is take a moment to review the submission form standard operating procedures (on page 2-3), then answer the questions below. Once the SciPAC Fist Bump Team has reviewed and made their selections, you will be notified to receive a celebratory Fist Bump.

Please submit this form (all fields are required), a JPEG photo file of yourself if available (e.g., receiving an award, getting married), and any questions to the SciPAC Fist Bump Team Co-leads, **LT Olivia McGovern** at okp3@cdc.gov and **LT Kerui Xu** at Kerui.Xu@fda.hhs.gov.

1. What is your rank (e.g., LT, LCDR, CDR, CAPT)?

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1. What is your name (First and Last)?

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1. What Agency/Center/Institute do you work for? (e.g., FDA, CDC, BOP)

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1. What is your PHS number?

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1. What is your work/personal email and phone number?

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1. What is the name of your event/activity?

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1. What type of event are you reporting (i.e., science/professional, non-science, other)?

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1. What is/was the date of the event (i.e., MM/DD/YYYY)?

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1. Why is the event/activity important? (150-word limit)

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**Standard Operating Procedures**

**SciPAC Fist Bump**

These Standard Operating Procedures provide guidance on how to properly complete the SciPAC Fist Bump submission form.

We will review all the submissions and selected accomplishments will be shared in an upcoming issue of The Scientist Newsletter and/or disseminated via SciPAC social media outlets. If selected, we will ask for a photo (not required) to include with the write up.

Please note the important eligibility disclaimer and ensure that you are an officer in good standing (i.e. no adverse actions or readiness issues) prior to submission.

**Question 1: What is your rank?**

Type your current rank as ENS, LTJG, LT, LCDR, CDR, CAPT, RADM, VADM, ADM.

**Question 2: What is your name (First and Last)?**

Type your first and last name.

**Question 3: What is your PHS number?**

Type your PHS number.

**Question 4: What is your work/personal email and phone number?**

Type your work/personal email and phone number. In case additional information is needed, we are requesting your contact information.

**Question 5: What is the name of your event/activity?**

Type the name of the event or activity that you’re reporting on (e.g. Marine Corps Marathon, American College of Epidemiology Annual Conference, etc).

**Question 6: What type of event are you reporting on?**

We are tracking three types of events: 1) Science-related, 2) Non-Science related, and 3) Other.

* *Science-related events include:*
	+ High visibility work or community event
	+ Invited presentations (not posters)
	+ Professional events where a Scientist Officer was chosen/highlighted because of their expertise. Examples include:
		- Subject matter expert invited to present at the White House
		- Serving as a keynote speaker at a national conference
	+ Serving in a key role (beyond being a member) on a professional society. Examples include:
		- President of APHA Member Section
		- Executive Board member for a national or international science/public health organization (e.g. American College of Epidemiology, American Society of Microbiology, American Chemical Society)
		- Elected to serve on a National Academies Committee
* *Non-Science related events include:*
	+ Wearing PHS gear while performing an athletic, visibility, community, or faith-based activity that is not covered by PACE or PHS Athletics.
		- For example, Scientist Officer completes an ironman wearing PHS gear. This is not a PHS Athletics event because it doesn’t meet the participation requirement.
* *Other events include:*
	+ Activities or events that don’t meet the criteria for science/professional or non-science event.
		- For example, earning a badge or award from other services such as an Expert Field Medical Badge (EFMB)

**Question 7: What is the date of the event?**

Type the 2-digit month, 2-digit date, and 4-digit year (MM/DD/YYYY).

**Question 8: Why is this event/activity important?**

Using 150 words or less, type why the selected event/activity is important.