

DEPARTMENT OF HEALTH AND HUMAN SERVICES
PUBLIC HEALTH SERVICE (PHS) COMMISSIONED CORPS
ROCKVILLE, MARYLAND 20857-0001

**PRIVACY ACT NOTICE FOR
Nurse Special Pay (NSP) --
Nurse Anesthetist Contract Request
Form PHS-6323**

Records System:

09-40-0001, PHS Commissioned Corps General Personnel Records, HHS/PSC/HRS;
09-40-0003, PHS Commissioned Corps Board Precedings, HHS/PSC/HRS;
09-40-0006, PHS Commissioned Corps Payroll Records, HHS/PSC/HRS; and
09-40-0010, Pay, Leave, and Attendance Records, HHS/PSC/HRS.

Authority for Collection of Information: 37 U.S.C. 302b (Pay and Allowances of the Uniformed Services); 42 U.S.C. 202 et seq. (PHS Act Sec 201 et seq); and Executive Order 9397 (Numbering System for Federal Accounts Relating to Individual Persons).

Purposes and Uses: The principal purpose for collecting this information is to determine your eligibility for NSP. If you are selected for award of NSP, the information collected will be used for issuance of personnel orders to authorize payment. These records, or information therefrom, may also be provided to other Federal agencies to which PHS nurse officers are assigned. The information also may be used for study purposes and/or collection of statistical data for reports to other Federal agencies and the Congress. It may also be used for other lawful purposes including collection of a debt owed the Federal Government, law enforcement, and litigation.

Information Regarding Disclosure of Your Social Security Number (SSN): Disclosure of the SSN is mandatory under provisions of the Social Security Act, since PHS officers are under Social Security "covered employment" and taxes must be withheld from their salaries. The SSN is also used as an identifier throughout an officer's career. It is used primarily to identify an officer's personnel, leave, and pay records and to relate one to other. The SSN is also used in connection with lawful requests from PHS for information from former employers, educational institutions, and financial or other organizations. The information gathered through the use of the number will be used only as necessary in personnel administration processes carried out in accordance with established regulations and published notices of systems of records. The use of the SSN is made necessary because of the large number of present and former active, inactive, and retired officers and applicants who have identical names and birth dates, and whose identifies can only be distinguished by the SSN.

Effect of Nondisclosure: You are required to provide the information requested on this contract to receive NSP. Failure to supply complete and accurate information may result in delays and/or errors in determining eligibility and, therefore, result in late payment or nonpayment, or be cause for refund of pay if you receive an award based on erroneous information. All statements are subject to verification.