



Memorandum

DATE: \_\_\_\_\_

TO: Division of Commissioned Personnel  
Compensation Branch  
ATTN: PHS Commissioned Corps Retirement Coordinator  
5600 Fishers Lane, Room 4-50  
Rockville, MD 20857-0001

FROM: \_\_\_\_\_  
*(Print or type name)*

PHS Serial Number: \_\_\_\_\_

SUBJECT: **HOME OF SELECTION UPON RETIREMENT**

- (1) In connection with my retirement from active service in the Public Health Service Commissioned Corps, I understand that I may designate a home of selection to which I will be entitled to travel allowances for myself and my dependents (if any), and to the shipment of my household goods.
- (2) Please issue, or amend, my retirement personnel orders to authorize travel and transportation to the following place, which is my home of selection.

\_\_\_\_\_  
City and State

\_\_\_\_\_  
Signature