

### Department of Health and Human Services Commissioned Corps of the U.S. Public Health Service Office of Commissioned Corps Support Services/AOS/PSC Compensation Branch 5600 Fishers Lane, Room 4-50 Rockville, MD 20857

## Commissioned Corps of the U.S. Public Health Service (Corps) DEPARTMENT OF DEFENSE FORM USED BY CORPS OFFICERS:

# DD Form 137-6 – Dependency Statement – Full Time Student 21 – 22 Years of Age

# INSTRUCTIONS

This form is used to determine Basic Allowance for Housing (BAH) eligibility for students 21 - 22 years of age. Member completes Items 1 and 15. Member, student, or student's custodian completes Items 2 through 14, and has the form notarized. Answer every question. If any question does not apply, write "NOT APPLICABLE" or "N/A" in that block. Report and verify any income in GROSS amounts. verification of enrollment at an institution of higher learning is required. Verification must be on official school letterhead, and include the school's name and address, the student's status (full-time or part-time), the projected graduation date, and the school's official stamp. Proof of member's contribution (dependent support allotments, cancelled checks, copies of money order receipts, etc., is required.

Return form to:

Office of Commissioned Corps Support Services/AOS/PSC Attention: Compensation Branch 5600 Fishers Lane, Room 4-50 Rockville, MD 20857-0001

### PRIVACY ACT STATEMENT

AUTHORITIES: 37 U.S.C., Chapter 7, Section 403; 42 U.S.C. 202 et seq.; and Executive Order 9397 (SSN).

**RECORDS SYSTEM:** 09-40-0006, "PHS Commissioned Corps Payroll Records," HHS/PSC/HRS and 09-40-0010, "Pay, Leave and Attendance Records," HHS/PSC/HRS.

**PRINCIPAL PURPOSE(S):** This information will be used to determine the relationship and dependency of the claimed dependents and determine the member's entitlement to authorized benefits

**ROUTINE USE(S):** This information is used by this Department to determine a member's entitlement to additional Basic Allowance for Housing (BAH) and/or the dependent to a dependent's identification card. It may also be provided to the Department of Treasury in support of payroll activities and tax requirements; to Federal, State, or local government agencies when needed to determine eligibility for a benefit; to the Department of State when it becomes involved in the assignment of a member in a foreign country; or to the Department of Defense when necessary to coordinate joint activities, such as emergency preparedness plans.

**DISCLOSURE:** Voluntary; however, failure to provide this information will result in a suspension of the dependent's entitlement until the member provides the required certification.

(March 2010)