

## How to Access the COVID-19 Training Plans

1. Click on the training plan links\* below, or copy and paste the link into your browser URL text box.  
**Vaccination:** [https://www.train.org/cdctrain/training\\_plan/4870](https://www.train.org/cdctrain/training_plan/4870)  
**Contact Tracing:** TBD  
**Testing:** TBD  
**Clinical Services:** TBD  
\*This section will be updated with additional links as they are available.
2. Once the training plan details load, select **Show More**. Read the information and instructions carefully.
3. **To register for the training plan, select the blue Register button.**

The screenshot shows the CDC TRAIN website interface. At the top, there is a navigation menu with links for HOME, COURSE CATALOG, YOUR LEARNING, CALENDAR, RESOURCES, DISCUSSIONS, ADMIN, and HELP. A search bar is located on the right. The main heading is "COVID-19 Vaccination Training Programs for Healthcare Professionals". Below the heading, there is a "Back" button and a "Register" button. A red arrow points to a "Show More" link. Below the "Show More" link, there is a table of training courses. The table has columns for Name, Completed Date, Score, Hours, and Status. The first course is "Vaccine Storage and Handling" with 0 courses required. Below it, there are three courses: "Immunization: You Call the Shots-Module Ten-Storage and...", "Keys to Storing and Handling Your Vaccine Supply-2018 (...)", and "Epidemiology and Prevention of Vaccine-Preventable Dise...". The first course is marked as "In Progress", and the other two are marked as "Not Started".

4. To register for a course within the training plan, select a course link.
5. Select the green **Register** button on the course details page to confirm registration and select **Launch** to begin the course.
6. If you need to leave a course prior to completing it, TRAIN will mark your status as **In Progress**; some courses may bookmark your progress.
  - a. Return to the course by logging back into CDC TRAIN and selecting **Your Learning** on the homepage.
  - b. Select the **Training Plan** tab and then select the training plan link (e.g., COVID-19 Vaccination Training Programs for Healthcare Professionals).
  - c. Select the course link to return to the course.
  - d. If a course has bookmarked your location, TRAIN will ask if you would like to return to where you left off or to the beginning of the course.
7. When you complete a course, select the **Exit Course** button at the end of the module, or close the tab.
8. Some courses will move to a **Completed** status. If your course does not automatically move to completed, you may need to click on the green **Mark Completed** button on the course details page. You may be prompted to take an evaluation. Select the green **Evaluation** button to take the evaluation.
9. To return to the training plan for the next course, select the red **Back** button at the top left of the course listing.

To learn more about features in CDC TRAIN, please view the video tutorials at <https://www.train.org/tutorials/>. Please contact [TRAIN@cdc.gov](mailto:TRAIN@cdc.gov) if you have any technical issues creating an account or accessing the training plans.

The following Public Health Service officers can serve in a clinical role (Physicians, Nurses, Nurse Practitioners, Pharmacists, Physician Assistants, Dentists, Dental Hygienists, Veterinarians, Podiatrists, and Optometrists, as a vaccinator (or officer who will deliver IM injections). Officers serving in a clinical role must take the following:

**Vaccine Storage and Handling**

1. Immunization: You Call the Shots-Module Ten-Storage and Handling
2. Keys to Storing and Handling Your Vaccine Supply
3. Epidemiology and Prevention of Vaccine-Preventable Diseases Pink Book: Vaccine Storage and Handling

**Vaccine Administration**

1. ELEARN: VACCINE ADMINISTRATION
2. Vaccine Administration Videos

**Communicating with Patients about Vaccines**

1. How Nurses and Medical Assistants Can Foster a Culture of Immunization in the Practice
2. "#HowIRecommend" Vaccination Video Series
3. Epidemiology and Prevention of Vaccine-Preventable Diseases Pink Book Web on Demand Series: Immunization Strategies

**COVID-19 Vaccine Training and Clinical Materials**

1. COVID-19 Vaccine Training: General Overview of Immunization Best Practices for Healthcare Providers
2. Pfizer-BioNTech COVID-19 Vaccine: What Healthcare Professionals Need to Know
3. Moderna COVID-19 Vaccine: What Healthcare Professionals Need to Know

Officers who are not in the clinical role list (above) must take the following:

**Vaccine Storage and Handling**

1. Immunization: You Call the Shots-Module Ten-Storage and Handling
2. Keys to Storing and Handling Your Vaccine Supply
3. Epidemiology and Prevention of Vaccine-Preventable Diseases Pink Book

**Communicating with Patients about Vaccines**

1. How Nurses and Medical Assistants Can Foster a Culture of Immunization in the Practice
2. "#HowIRecommend" Vaccination Video Series
3. Epidemiology and Prevention of Vaccine-Preventable Diseases Pink Book Web on Demand Series: Immunization Strategies

**Training completion reporting:**

Commissioned Corps Headquarters will retrieve all completion data from the CDC. Officers are not required to retrieve data or certificates for upload. Completion data for each officer is contingent on the officer completing the registration information on the CDC Train learning management system. Please review your profile on CDC Train to confirm you are within the correct group and have reported your SERNO as described in the CDC Train Registration Guide.