



DEPARTMENT OF HEALTH AND HUMAN SERVICES

**OATH OF OFFICE – U.S. PUBLIC HEALTH SERVICE  
COMMISSIONED CORPS**

For use of this form, see CCI 231.01, "General Appointment Standard," and PPM 07-002,  
"Delegation to Administer the Oath," the proponent is USPHS Commissioned Corps

**DATA REQUIRED BY THE PRIVACY ACT OF 1974**

**Authority:** 5 U.S.C. §§ 2903, 3331

**Principal purpose:** To create a record of the date of acceptance of appointment, which does not constitute the date of commission into the USPHS Commissioned Corps.

**Routine uses:** Information is used to establish and record the date of acceptance. The SSN is used to identify member. The date of acceptance of appointment is used in preparing statements of service and computing basic pay data.

**Disclosure:** Completion of form is mandatory. Failure to do so will cause the appointment to be invalid.

**INSTRUCTIONS**

INDICATE THE APPOINTMENT FOR WHICH OATH IS BEING EXECUTED BY SELECTING IN THE BOX BELOW.

☐ **Regular Corps** ☐ **Ready Reserve Corps**

This form will be executed upon acceptance of appointment as an officer in the United States Public Health Service Commissioned Corps. Immediately upon receipt of notice of appointment, the appointee will, in case of acceptance of the appointment, return to the agency from which received, the oath of office (on this form) properly filled in, subscribed, and attested. In case of non-acceptance, the notice of appointment will be returned to the agency from which received (by letter) indicating the fact of non-acceptance.

I, \_\_\_\_\_,  
(First Name, Middle Name, Last Name) (Social Security Number)

Having been appointed an officer in the United States Public Health Service Commissioned Corps, in the grade of \_\_\_\_\_, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office upon which I am about to enter; SO HELP ME GOD.

SIGNATURE – (full name as shown above)

|  |             |            |           |
|--|-------------|------------|-----------|
| SWORN TO AND SUBSCRIBED BEFORE ME AT                       | ON THIS DAY | OF (Month) | YEAR      |
| GRADE, COMPONENT, OR OFFICE OF OFFICIAL ADMINISTERING OATH |             |            | SIGNATURE |

**FOR THE EXECUTION OF THE OATH OF OFFICE**

1. Whenever any person is elected or appointed to an office of honor or trust under the Government of the United States, he/she is required before entering upon the duties of his/her office, to take and subscribe the oath prescribed by 5 U.S.C. § 3331.
2. 42 U.S.C. § 211(m) eliminates the necessity of the renewal of the oath upon the promotion of an officer.
3. The oath of office must be administered by a person specified in 5 U.S.C. § 2903 or as delegated by the Secretary of the Department of Health and Human Services to the Deputy Secretary, Assistant Secretary for Health, Assistant Secretary for Administration and Management, or as re-delegated by the Assistant Secretary for Health to the Surgeon General, Deputy Surgeon General, Assistant Surgeons General or to active duty Regular Corps officers of the Commissioned Corps of the U.S. Public Health Service who hold the Permanent Director grade(O-6) (see PPM 07-002).
4. The oath of office may also be taken before any civil official who is authorized by the laws of the United States or by the local municipal law to administer oaths, and if so administered by a civil official, the oath must bear the official seal of the person administering the oath, or if a seal is not used by the official, the official's capacity to administer oaths must be certified to under seal by a clerk or court or other proper local official.

(continued on next page)

---

I, \_\_\_\_\_, \_\_\_\_\_ having been appointed an officer in the  
(First Name, Middle Name, Last Name) (Social Security Number)  
United States Public Health Service Commissioned Corps, in the grade of \_\_\_\_\_ do solemnly swear (or affirm) that

**A. OATH OF OFFICE**

I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely without any mental reservation or purpose of evasion; that I will well and faithfully discharge the duties of the office on which I am about to enter, so help me God.

**B. AFFIDAVIT AS TO SERVICE**

I am willing to serve in any area or position or wherever the exigencies of the Service may require.

I confirm and accept Appointment Grade(s) as above and the following T & E determination: \_\_\_\_\_

I confirm and accept Executive Order 10450 security requirements.

I understand that this appointment is provisional based upon successful clearance of security.

|                                     |       |         |           |                                    |  |
|-------------------------------------|-------|---------|-----------|------------------------------------|--|
| NAME (Type name of appointee)       |       |         |           | SIGNATURE (Signature of appointee) |  |
| Subscribed and sworn before me this |       |         |           |                                    |  |
| DAY                                 | MONTH | OF A.D. | AT (City) | STATE                              |  |
| SIGNATURE OF NOTARY PUBLIC          |       |         |           | TITLE                              |  |

**APPOINTMENT AND APPOINTMENT DATE ARE ESTABLISHED BY PERSONNEL ORDER**

NOTE – The oath of office must be administered by a person specified in 5 U.S.C. § 2903 or as delegated by the Secretary of the Department of Health and Human Services to the Deputy Secretary, Assistant Secretary for Health, Assistant Secretary for Administration and Management, or as re-delegated by the Assistant Secretary for Health to the Surgeon General, Deputy Surgeon General, Assistant Surgeons General or to active duty Regular Corps officers of the Commissioned Corps of the U.S. Public Health Service who hold the Permanent Director grade (O-6) (see PPM 07-002).