

DEPARTMENT OF HEALTH AND HUMAN SERVICES Public Health Service Commissioned Corps			CB USE ONLY
SPECIAL PAY CONTRACT - ACCESSION BONUS <i>(Privacy Act Notice on Page 2)</i>			DATE REC.:
1	IDENTIFICATION (Print or Type)		CT. DATE:
	a. NAME (Last, First, Middle Initial)	b. GRADE/RANK	c. PHS SERIAL NUMBER
	d. ORGANIZATION	e. DUTY PHONE NUMBER ()	f. SOCIAL SECURITY NO.
2	CONDITIONS OF CONTRACT		
	<p>In consideration of payment of an Accession Bonus for which I qualify under 37 U.S.C. 302d, 302h, or 302j, I hereby agree to the following:</p> <p>A. To remain on active duty in the Public Health Service (PHS) Commissioned Corps for 48 consecutive months from the effective date of this contract or, if appointed as a nurse officer, remain on active duty for 36 or 48 consecutive months from the effective date of this contract (nurse officers must mark and initial correct box): <input type="checkbox"/> _____ 36 months <input type="checkbox"/> _____ 48 months</p> <p>B. That the effective date of this contract will be the date of call to active duty (CAD), if the signed and notarized contract is received in the Compensation Branch (CB), Office of Commissioned Corps Support Services (OCCSS), within 60 days of the CAD. NOTE: The Accession Bonus will not be paid until the required license is obtained. The license must be obtained within 1 year of CAD.</p> <p>C. If this contract is terminated prior to its expiration date: (1) I will be required to refund a pro rata portion of any payment received pursuant to this contract. The amount of the refund shall be that portion of the payment (1/1440th of the 4-year contract or 1/1080th of the 3-year contract) for each day of the agreed-to period not served; and (2) Any amount which I am obligated to refund because this contract is terminated will be a debt due to the United States which I hereby agree to pay in full as directed by the appropriate collections officials. In accordance with Treasury Fiscal Requirements Manual (1 TFRM 6-8000, Cash Management), late charges may be assessed for payments made after the due date on amounts owed to the U.S. Government.</p> <p>D. That a period of Absence Without Leave (AWOL) shall not be credited toward fulfillment of the active-duty obligation incurred pursuant to this contract and that the period of such active-duty obligation shall be extended by the number of days of AWOL.</p> <p>E. That I am not serving a training-related service obligation as a result of Department of Health and Human Services (HHS)-supported financial assistance.</p> <p>F. That the regulations and policies (Subchapter CC22.2, INSTRUCTIONS 7, 8, and 14, of the Commissioned Corps Personnel Manual) which implement the provisions of 37 U.S.C. 302d, 302h, and 302j (Nurse, Dental, and Pharmacy, respectively) are incorporated into and made part of this contract (as appropriate for the Accession Bonus for which I qualify).</p>		
3	CERTIFICATION		
	I certify that I understand and agree to the terms of this contract as stated above.		
	SIGNATURE		DATE
4	NOTARIZATION		
	Subscribed and sworn before me this _____ day of _____, A.D., _____ (year) at City _____ State _____ Zip Code _____.		
	SIGNATURE		DATE COMMISSION EXPIRES
5	OPERATING DIVISION / STAFF DIVISION / NON-HHS ORGANIZATION CERTIFICATION		
	I certify that this officer is not currently serving a training-related service obligation as a result of HHS-supported financial assistance, and I recommend payment of the Accession Bonus.		
	NAME (Print or Type)	SIGNATURE	DATE
	TITLE	ORGANIZATION	PHONE NO. ()

DEPARTMENT OF HEALTH AND HUMAN SERVICES
Public Health Service Commissioned Corps
Compensation Branch/ OCCSS
5600 Fishers Lane, Room 4-50
Rockville, MD 20857-0001

**Privacy Act Notice for Form PHS-7033
Special Pay Contract -- Accession Bonus**

Records System:

09-40-0001, PHS Commissioned Corps General Personnel Records, HHS/PSC/HRS;
09-40-0003, PHS Commissioned Corps Board Proceedings, HHS/PSC/HRS;
09-40-0006, PHS Commissioned Corps Payroll Records, HHS/PSC/HRS; and
09-40-0010, Pay, Leave, and Attendance Records, HHS/PSC/HRS.

General: This information is provided pursuant to the Privacy Act of 1974 (Public Law 93-579) for PHS Commissioned Corps officers applying for an Accession Bonus.

Authority for Collection of Information: 37 U.S.C. 302b (Pay and Allowances of the Uniformed Services); 42 U.S.C. 202 et seq. (PHS Act Sec 201 et seq.); and Executive Order 9397 (Numbering System for Federal Accounts Relating to Individual Persons).

Purposes and Uses: The principal purpose for collecting this information is to determine your eligibility for an Accession Bonus. If you are selected for award of an Accession Bonus, the information collected will be used for issuance of personnel orders to authorize payment. These records, or information therefrom, may also be provided to other Federal agencies to which PHS Commissioned Corps officers are assigned. The information also may be used for study purposes and/or collection of statistical data for reports to other Federal agencies and the Congress. It may also be used for other lawful purposes including collection of a debt owed the Federal government, law enforcement, and litigation.

Information Regarding Disclosure of Your Social Security Number (SSN): Disclosure of the SSN is mandatory under provisions of the Social Security Act, since PHS Commissioned Corps officers are under Social Security "covered employment" and taxes must be withheld from their salaries. The SSN is also used as an identifier throughout an officer's career. It is used primarily to identify an officer's personnel, leave, and pay records and to relate one to the other. The SSN is also used in connection with lawful requests for information from former employers, educational institutions, and financial or other organizations. The information gathered through the use of the number will be used only as necessary in personnel administration processes carried out in accordance with established regulations and published notices of systems of records. The use of the SSN is made necessary because of the large number of present and former active, inactive, and retired officers and applicants who have identical names and birth dates, and whose identities can only be distinguished by the SSN.

Effect of Nondisclosure: You are required to provide the information requested on this contract to receive an Accession Bonus. Failure to supply complete and accurate information may result in delays and/or errors in determining eligibility and, therefore, result in late payment or non-payment, or be cause for refund of pay if you receive an award based on erroneous information. All statements are subject to verification.