Who must complete practice hours and when are they due?

- Officers receiving Health Professional Special Pay (HPSP), Incentive Pay (IP) and/or Retention Bonus (RB)
  - Due on anniversary date of their HPSP/IP/RB agreement
- Officers in Clinical Deployment Roles
  - Due by 31 December each year

Practice Hours Option

Official Duty Activity

- Job Code 81
- Non-Job Code 81
  - Federal Facility or outside organization
  - Often conducted during workday
  - May be official duty but not Job Code 81
- Student in residency at assigned location

Public Health Practice Hours

- Only applicable to Preventive Medicine, Dental Public Health and Veterinary Preventive Medicine
- Performed direct clinical and related services to patients during a deployment
- Performed direct clinical and related services to patients during a TDY
- Performed direct clinical and related services to patients during a paid or non-paid position outside of official activity

Practice Hours Through Deployment

- Complete form PHS-7047 through CCMIS Platform
- Complete form PHS-7047 through CCMIS Platform; complete form PHS-7085 and upload into the Practice Hours section of the electronic Official Personnel Folder (eOPF)
- Complete form PHS-7047 through CCMIS Platform; complete form HH-520 and upload into the Outside Activity Documents section of the eOPF
- Complete form PHS-7047 through CCMIS Platform; complete form HH-520 and upload into the Outside Activity Documents section of the eOPF