



Office of Commissioned Corps Operations
Division of Commissioned Corps Officer Support
1101 Wootton Parkway, Plaza Level, Room 100
Rockville, MD 20852

Memorandum

From: Division of Commissioned Corps Officer Support

Subject: Transference of Post-9/11 GI Bill Benefits

To: PHS Officers

On August 1st you should be able to logon to the Transfer of Education Benefits (TEB) web application (<https://www.dmdc.osd.mil/TEB/>) and apply for transference of your unused Post-9/11 GI Bill benefits to your eligible dependents. Submitting the online transfer request will result in the VA certifying your eligibility for Post-9/11 education benefits, processing the transfer request, and **making the request available in the TEB web application for PHS review and approval.**

This includes officers who were not previously eligible for VA educational benefits and officers who were eligible for benefits under the Montgomery GI Bill (MGIB) who are transferring their remaining MGIB entitlement to the Post-9/11 program.

However, most PHS officers will not be able to logon to the TEB web application on August 1st. This is because most officers do not have one of the following identifier sets necessary to successfully logon to the TEB application:

1. An active duty Common Access Card (CAC) with a pin number and card reader;
2. A Department of Defense (DoD) self-service (DS) logon (consisting of a Username and Password), or
3. A Defense Financial and Accounting Services (DFAS) Login ID and Password.

All active duty PHS officers have the CAC (active duty) ID card and were required to create a numeric pin number when that card was issued. But most officers don't have access to CAC card readers, and have forgotten their numeric pin numbers due to lack of use. Also you have to have a CAC card and card reader to apply for a DoD logon, and PHS officers are not paid through DFAS so they don't have DFAS ID's or passwords.

This problem should be eliminated in November when DoD intends to implement a "Remote Accessing" program to verify individuals' identity and eligibility, and then issue them a DoD self-service logon and password. Officers who don't have one of the three identifiers listed above, and who don't need to transfer their unused benefits immediately should wait until the remote verifying program is implemented.

Obtaining a DS Logon

Instructions for obtaining the DS Logon can be found on the VA's Web site using the eBenefits portal at <https://www.ebenefits.va.gov> and require that you visit either a TRICARE Service Center (TSC) or VA Regional Office (VARO) to complete the DS Logon process. The additional Remote Accessing option schedule go into effect in November does not require the use of a card reader nor a visit to a TSC or VARO and will provide the quickest means of obtaining a DS Logon. More details on Remote Accessing will be provided as they become available.

Transferability Procedures

The transference of education benefits is a five step process that begins when the officer requests to transfer benefits at the Transferability of Education Benefits (TEB) website: <https://www.dmdc.osd.mil/TEB>

Step #1: Officer requests transfer of benefits.

- a. Logon with CAC card, DoD Self-Service Logon, or DFAS PIN
- b. Click on each empty box to acknowledge each statement on TEB site.
- c. Click "EDIT" to open eligible dependents name
- d. Select transfer begin date.
- e. Select transfer end date.
- f. Select number of months to transfer to each dependent.
- g. Do not check "revoke" unless revoking a transfer.
- h. Click save; Officer's status on the TEB page reflects "submitted"; date of status will be blank.

Step #2: Officer notifies certifying official that a request was submitted.

- By email only at OCCOHelpdesk@hhs.gov .

Step #3: Certifying officials will approve the transfer of benefits:

- OCCO will provide officers with a Transfer Agreement regarding additional incurred service which the officer must sign and return to OCCO. OCCO will review the Agreement and the officer's status and, where appropriate, will approve the request to transfer benefits.

Step #4: Dependents establish eligibility - certificate of eligibility from the VA

- a. Dependents must log on the VA VONAPP website and establish their account with the VA <http://vabenefits.vba.va.gov/vonapp/main.asp>
- b. Complete VA Form 22-1990e, (do not use any other form)

- c. Submitted VA Form 22-1990e via the website
- d. A hard copy of the form is accessible as a pdf form that has to be mailed.
Hard copy form can be found at:
<http://www.vba.va.gov/pubs/forms/VBA-22-1990e-ARE.pdf>

Step #5:

- a. School must complete a VA Form 22-1999, Enrollment Certification, and submit to the VA, which validates the status of the eligible dependent and
- b. allows tuition payment to the school / stipend payment to the student.

Additional Service Exceptions
for
Retirement Eligible Officers

Service obligation incurred based on years of active service **on August 1, 2009.**

20 or more years	no additional service required
19 or more years but less than 20	1 year of additional service required
18 or more years but less than 19	2 years of additional service required
17 or more years but less than 18	3 years of additional service required
Less than 17 years	4 years of additional service required

In requesting transfer of Post 9/11GI Bill education benefits to family members, officers agree to additional service of up to four years. Officers must also complete and submit the “**Transfer of Post-9/11 GI Bill Education Benefit Agreement**”. The agreement must be signed, notarized, and mailed to:

Office of Commissioned Corps Operations
Post 9/11 GI Bill Education Benefits Transferability
1101 Wootton Parkway, Plaza Level, Suite 100
Rockville, MD 20852.

The form will be reviewed for completeness and accuracy, and the officer’s record for suitability, prior to approval of the officer’s request for transferability.

Any questions, suggestions, or concerns should be directed to the PHS VA Educational Benefits Coordinator

By email at OCCOHelpdesk@hhs.gov, or
By phone at (240) 453-6130

