



U.S. PUBLIC HEALTH SERVICE COMMISSIONED CORPS  
MESSAGE FROM COMMISSIONED CORPS HEADQUARTERS (CCHQ)

ELECTRONIC COMMISSIONED OFFICER RESOURCES PROCESSING SYSTEM (eCORPS)  
REQUESTING LEAVE THROUGH OCTOBER 15TH

OCTOBER 2, 2017

The electronic Commissioned Officer Resources Processing System (eCORPS) will be available for leave entry on October 16, 2017. Until October 16th all Commissioned Corps officers of the U.S. Public Health Service must use a paper [Request and Authority for Leave of Absence form 1345](#) for leave requests. Officers should enter all October leave (to include October 1-15) into eCORPS when the system is available.

Direct Access (DA) is officially and permanently unavailable for leave requests and information access. Please continue to use DA for all other functions except leave requests.

Leave validation instructions will be sent in November and posted on the Commissioned Corps Management Information System (CCMIS) [eCORPS website](#).

User guides and videos for the new eCORPS system will be available by October 10th. CCHQ will continue to send regular updates through email and on the eCORPS website.

If you have any questions, please visit the CCMIS eCORPS website at [https://dcp.psc.gov/ccmis/eCORPS\\_m.aspx](https://dcp.psc.gov/ccmis/eCORPS_m.aspx) or email the Commissioned Corps Help Desk at [CCHelpDesk@hhs.gov](mailto:CCHelpDesk@hhs.gov).

