

MANUAL: Personnel
Chapter Series CC--Commissioned Corps Personnel Manual
Part 2--Commissioned Corps Personnel Administration

DEPARTMENT OF HEALTH AND HUMAN SERVICES
Public Health Service

Chapter CC22--Pay and Allowance Administration
Subchapter CC22.1--Basic Pay
Personnel INSTRUCTION 1--Rates of and Creditable Service for Basic Pay

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Section A. Purpose and Scope

1. This INSTRUCTION sets forth the rates of basic pay payable to PHS commissioned officers on active duty and provides information about service which is creditable for increases in basic pay. Exhibit I of this INSTRUCTION contains the table of basic pay rates as well as the rates payable for the basic allowance for subsistence (BAS) and the basic allowance for quarters (BAQ) which are discussed in detail in Subchapter CC22.4, INSTRUCTION 1, of this Manual.
2. Subchapter CC22.2, INSTRUCTION 1, of this Manual, states the conditions and circumstances under which PHS commissioned medical, dental, optometry, and veterinary officers may be authorized monthly special pay. Policies and procedures concerning continuation pay and retention special pay are contained in Subchapter CC22.2, INSTRUCTION 2 and 3, respectively, of this Manual.

Section B. Authority

Rates of basic pay for members of the Uniformed Services are specified by 37 U.S.C. 203. Entitlement to basic pay is specified by 37 U.S.C. 204, and creditable service for basic pay purposes is set forth in 37 U.S.C. 205. BAS is authorized by 37 U.S.C. 402, and BAQ is authorized pursuant to 37 U.S.C. 403. Adjustment to these rates of pay and allowances may be made by the President in accordance with the provisions of 37 U.S.C. 1009 or by special legislation.

Section C. Service Creditable for Basic Pay Purposes

1. Creditable Service. Monthly basic pay prescribed for each grade is based upon the officer's cumulative years of creditable service. For basic pay purposes only, creditable service consists of the following:
 - a. Active and inactive service with any of the Uniformed Services;
 - b. Except as specified in Section C.2. below, for medical and dental officers, four years' credit for their professional education;
 - c. Except as specified in Section C.2. below, for medical officers, one year credit, in addition to that specified in Section C.1.b. above, for completion of a one-year medical internship.

The credit for professional education and medical internship, however, is reduced by any other creditable service in any of the Uniformed Services during the period of such education or internship.

2. Elimination of Basic Pay Longevity Credit for Certain Medical and Dental Officers Appointed to the PHS Commissioned Corps on or after September 16, 1981. Under the Defense Officer Personnel Management Act (DOPMA), Public Law 96-513, PHS commissioned officers who are commissioned as medical or dental officers on or after September 16, 1981, will no longer receive the following longevity credit for purposes of basic pay:
 - a. Four years of credit for professional schooling; and
 - b. With respect to medical officers, one additional year of credit for the completion of a one-year medical internship.
3. Saving Provision for Certain Medical and Dental Officers. DOPMA contains a saving provision so that an officer who on September 15, 1981, is an officer of the Army or Navy in the Medical or Dental Corps, an officer of the Air Force designated as a medical or dental officer, or a PHS officer commissioned as a medical or dental officer, will continue to be entitled to four years of longevity credit for medical and dental school as well as one additional year of credit for a medical internship in the case of a medical

officer. The saving provision also pertains to students enrolled at the Uniformed Services University of the Health Sciences or participating in the Armed Forces Health Professions Scholarship Program on September 14, 1981, and who are appointed as medical or dental officers in any of the Uniformed Services on or after September 16, 1981. The Department's Office of the General Counsel has determined that students participating in the National Health Service Corps and Indian Health scholarship programs on September 14, 1981, are not covered under the saving provision. Thus, students who have participated in one of these scholarship programs will not receive longevity credit for purposes of basic pay for their medical or dental education if they are commissioned as medical or dental officers in the PHS Commissioned Corps on or after September 16, 1981.

4. Length of Service for Permanent Grades. As authorized by 42 U.S.C. 209(d)(1), an officer originally appointed to the regular corps is considered as having on the date of his/her appointment, based on the permanent grade to which appointed, the following length of service for basic pay purposes:
 - a. Three years if appointed to the Senior Assistant grade;
 - b. Ten years if appointed to the Full grade;
 - c. Seventeen years if appointed to the Senior grade; and
 - d. Eighteen years if appointed to the Director grade.

However, if an officer's years of service computed under Section C.1, above, exceed the constructive credit set forth in this paragraph, such officer shall be credited with the years of service computed under Section C.1., above.

5. Statement of Service. If an officer who enters on active duty with the PHS Commissioned Corps has served on active or inactive duty with any of the other Uniformed Services, the officer should obtain from the service concerned a statement of his/her service in order to be credited with such service for pay purposes. The statement must indicate the periods of active and inactive service, commissioned and enlisted. If service was with the National Guard, the statement must indicated whether the service is recognized for basic pay purposes by the Armed Force concerned. CERTIFICATES OF DISCHARGE AND SEPARATION ARE NOT ACCEPTABLE FOR THIS PURPOSE. AN OFFICER MUST SUBMIT THE ABOVE-INDICATED STATEMENT TO RECEIVE CREDIT. The statement should be forwarded to the following address:

Director
Division of Commissioned Personnel/TAB
5600 Fishers Lane, Room 4-20
Rockville, MD 20857-0001

Any adjustment in pay as a result of previous service indicated by the statement will be retroactive to the date of an officer's entry on active duty with PHS.

EXHIBIT I