

DEPARTMENT OF HEALTH AND HUMAN SERVICES
Public Health Service

Chapter 24--Travel and Transportation
Subchapter CC24.2--Travel of Officers
Personnel INSTRUCTION 2--Travel Incident to Duty as a Trainee

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Section A. Purpose and Scope

This INSTRUCTION sets forth the policy for travel and transportation for Public Health Service (PHS) Commissioned Corps officers whose personnel orders assign them to training status.

Section B. Authorities

1. Regulations governing travel and transportation for PHS officers assigned to training are contained in the Joint Federal Travel Regulations, Volume 1, Chapter 2.
2. The authority to administer the PHS Commissioned Corps is prescribed in 42 U.S.C. 216. This authority has been delegated by the Assistant Secretary for Health to the Surgeon General as part of the general authority to administer the PHS Commissioned Corps and is published at 53 Federal Register 5046-5047, February 19, 1988. The Surgeon General has delegated the authority for daily administration of the PHS Commissioned Corps to the Director, Division of Commissioned Personnel, Office of the Surgeon General.

Section C. Policy

1. An officer initially assigned to extramural training, intramural training, or a combination thereof, (see Subchapter CC25.2, "Career Development," of this manual) at a location other than his/her assigned duty station, shall be placed on temporary duty, or assigned to a new permanent change of station, based upon the following:
 - a. Training duty for a period of less than 20 weeks, except as provided in 2., below, shall be on temporary duty;
 - b. Training duty for a period of less than 20 weeks at a locality to which the officer is to be permanently assigned upon completion of training, shall be under permanent change of station orders prior to commencement of training; and
 - c. Training for a period of 20 weeks or more shall be under permanent change of station orders.
2. Rotational assignments at a location or locations other than an officer's assigned duty station as specified in the initial training assignment shall be considered temporary duty.

Section D. Privacy Act Provisions

Personnel records are subject to the Privacy Act of 1974. The applicable system of records is 09-37-0002, "PHS Commissioned Corps General Personnel Records, HHS/OASH/OSG."