

**U.S. DEPARTMENT OF HEALTH  
AND HUMAN SERVICES**

**PERSONNEL OPERATIONS MEMORANDUM**



**EFFECTIVE DATE: POM 821.67  
25 June 2018**

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**By Order of the Surgeon General of the U.S. Public Health Service:**

**VADM Jerome M. Adams, Surgeon General**

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**TO:** Candidates Seeking an Appointment in the Regular Corps of the Commissioned Corps of the United States Public Health Service (Corps)

**SUBJECT:** Reapplication to the Regular Corps

1. This Personnel Operations Memorandum (POM) identifies the circumstances under which a candidate may submit a subsequent application for appointment to the Regular Corps after:
  - a. The candidate's initial application is closed by the Division of Commissioned Corps Personnel and Readiness (DCCPR).
  - b. A recommendation to reject the candidate's initial application by an Appointment Board (see Commissioned Corps Instruction (CCI) [CCI 391.01](#), "Appointment Boards"); or
  - c. A determination by DCCPR that the candidate does not meet the appointment criteria in [CCI 231.01](#), "General Appointment Standards," Section 6-1.
2. A candidate is ineligible to apply for a commission in the Corps if he/she:
  - a. Does not meet the citizenship, age, academic, or license/certification requirements.
  - b. Is a Medical or Dental category candidate with more than 10 years of creditable active duty service in the uniformed services.
  - c. Is a candidate for other than the Medical or Dental category with more than 7 years 6 months of active duty service in the uniformed services.
3. A candidate is ineligible to reapply for a commission in the Corps if he/she is found to have falsified any information in a previous application; if the candidate failed to disclose information at any time during an application process; or if the candidate failed to respond to a request for information from DCCPR, Appointment Board, medical reviewer, or related to a background investigation.

4. A candidate who has a disqualifying medical condition is ineligible to reapply to the Corps unless the condition is resolved and the period of stability outlined in the appendix of CCI 221.01, "Medical Accession Standards," has lapsed. If a period of stability is not specified, a period of stability of no less than one year must elapse to ensure that there is no recurrence of the condition.
  - a. A candidate may only reapply one time after the condition resolves to the satisfaction of the medical reviewer.
  - b. The one-time reapplication limitation in Section 4.a. does not apply to a pregnancy unless there are complications that otherwise render the candidate medically disqualified for an appointment to the Corps.
  - c. A determination that a candidate is medically disqualified is not appealable by a candidate.
5. A candidate who is rejected because his/her preliminary criminal background report contains criminal activity is ineligible to reapply to the Corps unless proof is provided that his/her record has been expunged and the candidate's request to reapply is approved by the Director, DCCPR. If approved by the Director, DCCPR, the candidate may reapply no less than one year after the record is expunged.
6. A candidate who receives a recommendation by an Appointment Board to reject the candidate may reapply one time if the following conditions are met:
  - a. More than one full calendar year has passed since the date of the candidate's Appointment Board Interview; and
  - b. The candidate has a significant change in his/her application that consists of one or more of the following:
    - (1) Pertinent documentation was omitted from the initial application;
    - (2) Receipt of an additional advanced certification that is of particular value to the Corps, as determined by the Director, DCCPR, or his/her designee; or
    - (3) Receipt of an additional advanced degree or work experience that is of particular value to the Corps, as determined by the Director, DCCPR, or his/her designee.
7. A candidate whose application is rejected due to his/her inability to comply with the Corps' uniform and appearance requirements because of a tattoo, body art, brand, mutilation, or dental ornamentation may reapply if the tattoo, body art, brand, mutilation, or dental ornamentation is removed or corrected to the satisfaction of the Director, DCCPR.
8. A candidate for the Regular Corps may only submit one initial application and if authorized by this POM, may submit a subsequent application provided the subsequent application is submitted no less than one year after the initial application was rejected.
9. A candidate who is not called to active duty within one year of clearing the medical, security, and Appointment Board requirements may reapply, if otherwise eligible, provided the candidate identifies a suitable assignment.
10. Applicant files of candidates not selected for appointment are maintained by DCCPR for one year after the application process has been completed and are then destroyed.

11. The Director, DCCPR, is authorized to reject the application of any candidate that does not meet the standards outlined in this POM or does not meet the current needs of the service.

-signed-  
Jerome M. Adams, MD, MPH  
VADM, USPHS  
Surgeon General