

U.S. DEPARTMENT OF HEALTH  
AND HUMAN SERVICES

PERSONNEL OPERATIONS MEMORANDUM



POM 821.64  
EFFECTIVE DATE: 12 October 2017

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By Order of the Surgeon General of the U.S. Public Health Service:

Jerome M. Adams, MD, MPH

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TO: All Officers on Extended Active Duty

SUBJECT: Exceptional Proficiency Promotion

1. This Personnel Operations Memorandum (POM) sets forth additional Corps eligibility requirements that an officer must meet in order to be eligible for a nomination for an Exceptional Proficiency Promotion (EPP) in accordance with [CCI 332.01](#), "Temporary Promotions," Section 6-8.b.(5). This POM also establishes the operational procedures by which potential nominations for an EPP are accepted by the Division of Commissioned Corps Personnel and Readiness (DCCPR).
2. Officers must meet the following requirements to be eligible for a nomination for an EPP:
  - a. Must meet the criteria outlined in Section 6-8 of CCI 332.01;
  - b. Must have 5 and 9 years of active duty service as an officer in the Corps for a nomination to the O-5 and O-6 grades, respectively;
  - c. In compliance with the licensure requirement(s) for his/her discipline and/or category;
  - d. In compliance with the force readiness standards for the Corps for each quarterly check for the previous year (e.g., for promotion year (PY) 2018, must have met the readiness standard for each quarter from 1 October 2016 through 1 October 2017);
  - e. Most recent annual Commissioned Officers' Effectiveness Reports (COER) is rated as satisfactory (e.g., for PY2018, the 2017 annual COER is rated as satisfactory);
  - f. All required COERs for the past five (5) years are in the officer's electronic Official Personnel Folder (eOPF); and



8. This POM is effective immediately for PY2018 and will remain in effect until rescinded.

-signed-  
Jerome M. Adams, MD, MPH  
VADM, USPHS  
Surgeon General