

# Commissioned Corps Awards



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# Overview

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# Purpose of Awards Program

- A means to give recognition to deserving officers in the Corps, whose accomplishments are of outstanding or unique significance to the missions of the PHS Commissioned Corps, HHS, and non-HHS organizations to which Corps Officers are detailed.

# Purpose (cont'd.)

- Officers DO NOT compete against each other
- There are no minimum or maximum number of nominations

# Types of Awards

## ■ HONOR AWARDS

- ◆ Eight individual awards
- ◆ Two group awards (OUC and UC)

## ■ SERVICE AWARDS

- ◆ Ten service awards

## ■ CAMPAIGN MEDALS

- ◆ Two (SPEC and GHCM)

# Types of Awards (cont'd.)

- RIBBONS

- ◆ Two ( Training and Regular Corps)

- BADGES AND INSIGNIA

- ◆ Nine (e.g. OSID, FMRB)

# Cash Awards

- PHS commissioned officers are NOT ELIGIBLE for performance-based cash awards.



- They are ELIGIBLE to receive cash awards for suggestions, inventions, and scientific achievement outside the scope of their duties.

# What's New?

- Awards Forms, PHS 6342-2 (individual awards) and PHS 6342-1 ( Group awards), have changed. New forms include EmplID number assigned by USCG for Direct Access and month, day, and year for beginning and ending dates
- Two new PHS awards.

# Management Information System (MIS) Web Site

- Promotion Results
- Billet Information
- Online Applicant System
- Travel and Transportation Information
- Official Forms
- On-line Application Requests
- Associate Recruiter Materials
- Subscribe to the CCMS Listserver

•	PPM 05-013, "Revision of "Junior Commissioned Officers"	Announcement of Commission" of Subchapter CC25.2, INSTRUCTION 4, Training and Extern Program" now available in the <a href="#">CCPM</a> section.
•	<b>5/3/2005 Important change</b> changing the way passwords	<b>Area login:</b> We are using a new login page. In the next few weeks we will please check this area for information as the process continues.
•	PPM 05-010, "Change in Eligibility for Detailed Officers" <a href="#">CCPM</a> section.	for COERs"; PPM 05-011, "Clarification of Critical Housing Area M 05-012, "Increase in Nurse Accession Pay" now available in the
•	New <a href="#">TSP Information</a> .	Maximum contribution limits and changes to "OPEN SEASON".
•	The <a href="#">April</a> issue of the Commission Bulletin is now available on the main <a href="#">bulletin page</a> .	
•	<a href="#">Instructions</a> for Leave Balance Maintenance Clerk as directed	now available. Officers please read and take action with your Leave
•	USPHS Professional Conference <a href="#">Uniform of the Day</a> .	
•	<b>March 8</b> Memo to <a href="#">Active-Duty Officers</a> and letter to <a href="#">Dental Providers</a> regarding upcoming administrative changes to Active-Duty Officers' dental care services	
•	Spring/Summer 2005 Metro DC <a href="#">Uniform</a> of the Day Memo now available.	
•	<a href="#">Mission Statement</a> for the Commissioned Corps	

# What's new? (cont'd)

- Global Health Initiative Service Medal
  - ◆ Requests are initiated by OFRD or the OPDIV/STAFFDIV or non-HHS organization emergency response coordinator.
  - ◆ Officer who supported a /any Global Health Initiative Assignment.

PPM09-003 / POM 12-005

# What's new? (cont'd.)

## ■ Global Health Campaign Medal

- ◆ Requests are initiated by OFRD or the OPDIV/STAFFDIV or non-HHS organization emergency response coordinator.
- ◆ Missions other than those listed for the GHISM, will be defined by the Assistant Secretary for Health as to whether or not they are part of to the secretary of HHS GHI plan.

PPM09-002 / POM 12-006

# Processing

- **DSM, MSM, OUC and those with Valor**
  - ◆ OPDIV Approving Authority → OCCO → CCAB → SG → OCCO
- **OSM, CM, UC**
  - ◆ OPDIV Awards Board → OPDIV Approving Authority → OCCO
- **AM, PHS CIT**
  - ◆ OPDIV Approving Authority → OCCO

# Narrative

- **Title**
- **Background**
  - ◆ Conditions that existed prior to accomplishment
- **Intervention**
  - ◆ What was done and how was done

# Narrative (cont'd.)

## ■ Outcome

- ◆ Impact on Public Health, qualitative, quantitative data, support with statistics, examples tangible data – saved resources, money, personnel

# Tips

- No typos or white out
- Spell out all acronyms
- Citations 180 characters or less
- Group awards: two separate rosters, one for officers and one for civil service personnel. Include officer's rank, EMPLID#, and PHS number.



## Tips(cont'd.)

- Two pages maximum for the narrative
- 12 Time New Roman or Courier
- Last paragraph, include award/s for civilians

# Tips (cont'd.)

## ■ Career wrap

- ◆ All previous awards need to be addressed during the time-period of the nomination in the background area
- ◆ Must have a significant accomplishment from the last honor award received that meets the requested proposed award

## ■ Part II , awards history (not required by OCCO)

# Reasons Awards are not Endorsed

- Untimely award submission
- Nomination forms filled out incorrectly or have administrative errors
- Award narratives are poorly written and do not meet the level of the proposed award

(cont'd.)

- Accomplishment is not yet completed. Awards cannot be for an ongoing activity, it must be completed to show impact
- Accomplishment was already recognized
- Time period covered does not match PHS 6342

# Limitations

- New awards cannot be based on old awards; however can serve as part of a more senior award based on significantly greater achievement over a longer period of time.
- May submit an individual award and a unit award, if the officer's achievement is significantly greater than, and differentiated from, the members of the group

# Resources

- <http://dcp.psc.gov/ccmis/>
- **eCommissioned Corps Issuance System (eCCIS)**
  - ◆ <http://dcp.psc.gov/eCCIS/CCISMain.aspx>
- **CC 27.1.1 CC Awards Program**
  - ◆ [http://dcp.psc.gov/eccis/documents/CCPM27\\_1\\_1.pdf](http://dcp.psc.gov/eccis/documents/CCPM27_1_1.pdf)
- **POM 08-003; 31 March 2008**

# Point of Contact

**Your Agency Awards  
Coordinator**