



## American Indian/Alaska Native Commissioned Officers Advisory Committee (AI/ANCOAC) Meeting Minutes

### MEETING DETAILS

<b>When:</b>	<b>Date:</b> November 20, 2014	<b>Time:</b> 2:00 EST; 1:00 CST; 12:00 MST
<b>Where:</b>	<b>Location:</b> Telecom	<b>Dial-In:</b> 1-877-854-9526 <b>Participant Passcode:</b> 45233017
<b>Who:</b>	<b>Chair::</b> CDR Renee Robinson	<b>Recorder:</b> CDR Nadine Brown
<b>Why:</b>	<b>Meeting Purpose:</b> AIANCOAC: General Member's Meeting	

VOTING MEMBERS		PRESENT	ABSENT	EXCUSED	ALTERNATES
1	Ayala, CDR Carma		X		CDR Town
2	Battese, LCDR Angela		X		CDR Nichols
3	Benitez-McCrary, CAPT Mercedes		X		CDR Dickson
4	Beyale, LCDR Shannon		X		CDR Hogner
5	Bresette, CAPT James		X		* CAPT Wilkins
6	Brown, CDR Nadine	X			LCDR Kostamo
7	Dineyazhe, LCDR Dawn	X			LT Frank
8	Fallon, LT Angela	X			CAPT Wilkins
9	Frank, LT Melinda			X	LT F. Brown
10	Goodwin, CDR Robin	X			CDR Nichols
11	Kostamo, LCDR David	X			LCDR Brown
12	Laird, CDR David			X	* LCDR Warner
13	Nichols, CDR Cara	X			* LCDR Dineyazhe
14	Peyketewa, LCDR AI	X			CDR Two-Hawk
15	Robinson, CDR Renee	X			LCDR Tveit
16	Saria, LCDR Randy	X			CDR Robinson
17	Tveit, LCDR Adrienne	X			CDR Robinson
18	Two Hawk, CDR Sophie	X			LCDR Sampson
19	Warner, LCDR James	X			CDR Laird
20	Zimprich, LT Erica	X			CDR Nichols
<b>TOTALS-20</b>		<b>13</b>	<b>5</b>	<b>2</b>	



ADVOCATES		PRESENT	ABSENT	EXCUSED
1	Bill, CAPT Nancy		X	
2	Brown-Edison, LT Fleurette		X	
3	Dickson, CDR Jeff		X	
4	Hogner, CDR David		X	
5	Means, LCDR CJ		X	
6	Sampson, LCDR Lindsay	X		
7	Town, CDR Cecile	X		
8	Wilkins, CAPT Craig	X		
9	Wyllie, RADM Dawn		X	
10				
11				
	<b>TOTALS – 9</b>	<b>3</b>	<b>6</b>	<b>0</b>

- I. Any guests present: None
  - A. Agenda Changes: None
  - B. Approval of minutes: for September and October 2014  
 Motioned: LCDR Tveit  
 2<sup>nd</sup> by CDR Goodwin
- II. Officer Reports
  - A. **Chair-** CDR Robinson
    - 1. CDR Robinson discussed draft networking tool (emailed to group with April and June meeting minutes).
      - a. CDR Goodwin and CDR Two-Hawk will work on ideas of ways to optimize and utilize this networking tool for our group.
      - b. They will also link to website.
  - B. **Vice- Chair: CDR Two Hawk:** -no report
  - C. **Secretary- CDR Brown:** Just a reminder, please let me know if you will be attending or not attending meeting at time meeting reminder goes out, also let your alternate know if you need them to sit in the meeting for you.
  - D. **Treasurer- LT Melinda Frank:** No Report.



## **E. COA, SG and Corps Updates: RADM Wyllie:** Update on Readiness Submissions

1. Direct access will be off-line from December 18- Jan 4 due to major upgrades on website. It will be back in operation on Jan. 4<sup>th</sup>.
  - a. Important to submit BLS, APFT, and immunizations before Dec. 18th
  - b. CV's must be written in your category format and updated regularly. Especially for promotion.

## **III. MOLC Updates-CDR Laird /LCDR Dineyazhe:**

1. First team of 65 Commissioned Officers are in Liberia for 60 days
  - a.. ODU is required uniform for deployment
  - b.. We as Commissioned Officers have a responsibility to know about Ebola to answer question from friends, co-workers, or neighbors even if we are not deployable
  - c. MOLC discussed creating a new position "Officer of Minority Health, they decided it was not necessary and they will use the MOLC Liaison Officer instead.
  - d. Term Limits were also discussed and LCDR Dineyazhe will be sending an email of what was discussed and decided.

### **Subcommittee Reports:**

*Awards Chair:* CDR Laird (LCDR Warner, alternate).

1. Strategies and Techniques for Writing Commissioned Corps Awards.

*Bylaws/Charter Chair:* CAPT Bresette- no report

*Communication Chair:* CDR Nichols:

1. Continue to update website as needed.
2. New photos will be posted on website of MOLC award ceremony.

*Cultural Chair:* LCDR Tveit – no report

*Fundraising Chair:* CDR Two-Hawk- LCDR Saria reported coin sales being approx. \$50-\$60.

*Membership Chair:* LCDR Saria- submitted packet for next term nominees

*Mentoring and Career Development & Recruitment and Retention Chair:* CDR Robinson: no report



## V. General Announcements

- \*\*\* Goal to write up award, have reviewed by group, and disseminate thank you letters for eOPF by 11/28/14

CDR Renee Robinson  
7401 Whist Rd  
Anchorage, AK 99507.

## VI. Action/ Discussion Items:

- Mentorship matrix status – still need responses from individuals by next meeting if interested (Goal to use as mentorship mechanism for group – potential award if show utility)
- Discussed in depth the role of AIANCOA in becoming the tribal voice to the Surgeon general (information transfer focused on health disparities).
  - Suggestion to establish contacts from each PHS group; complete and disseminate a survey to help establish health needs on the reservation (e.g., mental health services, community health education, suicide prevention, men’s health) that we as a group can be responsible for.
  - Per CAPT Brette there is a Surgeon General draft on a call to action regarding medication adherence that we may be able to help work on led by Dr. Alley the past policy officer
    - Coalition, federal partners to work on medication adherence
      - Identify interested AIANCOAC individuals
  - Another opportunity for AIANCOAC to get involved would be on Men’s Health Network
    - Coalition to sketch out broad topics to engage and support the Surgeon general in addressing Men’s Health
      - Goal would me to scale up and sell historical experience to impact program and work to establish defacto representation.
      - Identify interested AIANCOAC individuals
  - LCDR Kostamo, suggested local COAs invite regional health administrators to service units to get a better sense of what is going on in Indian country and health needs of the community.
    - Suggested we talk with Jim Lando who has done similar programs

## VII. Agenda Items for next meeting:

- 1) Review and approve minutes for November meeting
- 2) Discuss mentorship matrix



- 3) For the health needs survey can we 1) identify a work group to help establish survey questions to establish health needs of the community, and 2) establish a pioneer from each agency responsible for collecting necessary contact information for survey dissemination.
- 4) Continue discussion on how to become the point of contact for Surgeon general. How can we become involved in Surgeon General draft on a call to action regarding medication adherence? Identify interested AIANCOAC individuals and next steps.
- 5) Group discussion on fitness matrix interest in utilizing suggested template and establishing competition with other groups?
- 6) Discuss opportunity for AIANCOAC to get involved would be on Men's Health Network. Review grant that SCF submitted but was not funded (please keep within group).
- 7) Review Asks for EDUS. Would anyone be interested in reviewing grant submissions as an external peer review? Note we will establish an award based on interest and response
- 8) Discuss Award for School supply initiative
- 9) Identify volunteers to help draft
- 10) CV sharing and volunteer review to assist with promotion, any interest?
- 11) Status of treasurer transfer?

**VIII. Next meeting:** December 18, 2014

**IX. Adjourned:** @ 1:00 pm (MST)

**Meeting adjourned** November 20, 2014 @ 1:00 pm (MST)

**Motion by**

**Second motion by**

**Voted:** Quorum-Yes