



American Indian/Alaska Native Commissioned Officers Advisory Committee (AI/ANCOAC) Meeting Minutes

MEETING DETAILS

When:	Date: September 18, 2014	Time: 2:00 EST; 1:00 CST; 12:00 MST
Where:	Location: Telecom	Dial-In: 1-877-854-9526 Participant Passcode: 45233017
Who:	Chair:: CDR Renee Robinson	Recorder: CDR Nadine Brown
Why:	Meeting Purpose: AIANCOAC: General Member's Meeting	

VOTING MEMBERS		PRESENT	ABSENT	EXCUSED	ALTERNATES
1	Ayala, CDR Carma		X		CDR Town
2	Battese, LCDR Angela	X			CDR Nichols
3	Benitez-McCrary, CAPT Mercedes		X		CDR Dickson
4	Beyale, LCDR Shannon		X		CDR Hogner
5	Bresette, CAPT James	X			Capt Wilkins
6	Brown, CDR Nadine			X	LCDR Kostamo
7	Dineyazhe, LCDR Dawn	X			LT Frank
8	Fallon, LT Angela	X			CAPT Wilkins
9	Frank, LT Melinda		X		LT F. Brown
10	Goodwin, CDR Robin	X			CDR Nichols
11	Kostamo, LCDR David	X			LCDR Brown
12	Laird, CDR David	X			LCDR Warner
13	Nichols, CDR Cara	X			LCDR Dineyazhe
14	Peyketewa, LCDR AI		X		CDR Two-Hawk
15	Robinson, CDR Renee	X			LCDR Tveit
16	Saria, LCDR Randy		X		CDR Robinson
17	Tveit, LCDR Adrienne			X	CDR Robinson
18	Two Hawk, CDR Sophie		X		LCDR Sampson
19	Warner, LCDR James	X	X		CDR Laird
20	Zimprich, LT Erica	X			CDR Nichols
	TOTALS-20	11	8	2	



ADVOCATES		PRESENT	ABSENT	EXCUSED
1	Bill, CAPT Nancy		X	
2	Brown-Edison, LT Fleurette		X	
3	Dickson, CDR Jeff	X		
4	Hogner, CDR David	X		
5	Means, LCDR CJ		X	
6	Sampson, LCDR Lindsay		X	
7	Town, CDR Cecile	X	X	
8	Wilkins, CAPT Craig	X		
9	Wyllie, RADM Dawn			X
10				
11				
	TOTALS – 9	4	5	1

- I. Any guests present: None
 - A. Agenda Changes: Request, discuss cultural report earlier in the meeting
 - B. Approval of minutes: N/A
- II. Officer Reports
 - A. **Chair-** CDR Robinson
 - 1. CDR Robinson discussed draft networking tool (emailed to group with April and June meeting minutes).
 - a. Fields added based on feedback, individuals asked to comment and or fill in if fields acceptable and return for discussion/posting/dissemination by August 15th completion.
 - B. **Vice- Chair: CDR Two Hawk:** -Absent
 - C. **Secretary- CDR Brown (Report CDR Robinson):** Additional alternates to be assigned next .
 - 1. CDR Brown and Robinson called members to determine interest in serving as an advocate. Additional members to be assigned at next meeting.
 - 1. **D. Treasurer- LT Melinda Frank: (CDR Robinson)** No Report but discussion regarding inability to get LT Frank Access. Individual who paid for the ceremony plaques received reimbursement by CDR Robinson until this is resolved. Need update from Lt Frank and CDR Two-hawk for next meeting.



2. Goal will be to have access by next meeting.

III. COA, SG and Corps Updates: RADM Wyllie: No report by CAPT Wilkins.

A. CAPT Wilkins

1. **Shared the COA monthly reports regarding lobbying activities.**

IV. MOLC Updates-LCDR Battese/LCDR Dineyazhe:

- A. Certificates of appreciation send out by CDR Laird to: CDR Nichols, LCDR Battese, and CAPT Bresette. B. CDR Warner joined MOLC.

Subcommittee Reports:

Awards Chair: CDR Laird.

- 4 awards this year: For officers who apply for a “Special Assignment” award letters will be coming out in the next couple weeks.
- CDR Robinson requested CDR Laird to do a short tutorial on “how to write up awards”. Request that complete for August 21st meeting.

Bylaws/Charter Chair: CAPT Bresette

- Discussed, need for new members to serve as advocates

Communication Chair: Reminder to let CDR Brown know of communication initiatives.

Cultural Chair: LCDR Tveit excused – no update

Fundraising Chair: No report.

Membership Chair: No Report

Mentoring and Career Development & Recruitment and Retention Chair:

- Intern has been hired for the EDUS Grant (traditional healing garden)
 - David will be helping to coordinate and looking for those interested in participating in grant reviews and as content experts

V. General Announcements

- Time of the year for school supply initiative – checks, target, or amazon gift cards can be sent to: (Currently at \$700.00, thank you LCDR Kostamo and CAPT Bresette for generous donations.) *** Goal to write up award, have reviewed by group, and disseminate thank you letters for eOPF by 11/28/14

CDR Renee Robinson
7401 Whist Rd
Anchorage, AK 99507.



VI. Action/ Discussion Items:

- Mentorship matrix status – still need responses from individuals by next meeting if interested (Goal to use as mentorship mechanism for group – potential award if show utility)
- Discussed in depth the role of AIANCOA in becoming the tribal voice to the Surgeon general (information transfer focused on health disparities).
 - Suggestion to establish contacts from each PHS group; complete and disseminate a survey to help establish health needs on the reservation (e.g., mental health services, community health education, suicide prevention, men’s health) that we as a group can be responsible for.
 - Per CAPT Bresette there is a Surgeon General draft on a call to action regarding medication adherence that we may be able to help work on led by Dr. Alley the past policy officer
 - Coalition, federal partners to work on medication adherence
 - Identify interested AIANCOAC individuals
 - Another opportunity for AIANCOAC to get involved would be on Men’s Health Network
 - Coalition to sketch out broad topics to engage and support the Surgeon general in addressing Men’s Health
 - Goal would me to scale up and sell historical experience to impact program and work to establish defacto representation.
 - Identify interested AIANCOAC individuals
 - LCDR Kostamo, suggested local COAs invite regional health administrators to service units to get a better sense of what is going on in Indian country and health needs of the community.
 - Suggested we talk with Jim Lando who has done similar programs

VII. Agenda Items for next meeting:

- 1) Review minutes August and September and approve
- 2) LCDR Warner – to present highlights of award presentation shared by CDR Laird
- 3) For the health needs survey can we 1) identify a work group to help establish survey questions to establish health needs of the community, and 2) establish a pioneer from each agency responsible for collecting necessary contact information for survey dissemination.



- 4) Continue discussion on how to become the point of contact for Surgeon general. How can we become involved in Surgeon General draft on a call to action regarding medication adherence? Identify interested AIANCOAC individuals and next steps.
- 5) Group discussion on fitness matrix interest in utilizing suggested template and establishing competition with other groups?
- 6) Discuss opportunity for AIANCOAC to get involved would be on Men's Health Network. Review grant that SCF submitted but was not funded (please keep within group).
- 7) Assigned alternates for remaining members presented.
- 8) Review Asks for EDUS. Would anyone be interested in reviewing grant submissions as an external peer review? Note we will establish an award based on interest and response.
- 9) Discuss Award for School supply initiative
 - a. Identify volunteers to help draft
- 10) CV sharing and volunteer review to assist with promotion, any interest?
- 11) Status of treasurer transfer?

VIII. Next meeting: October 18, 2014

IX. Adjourned:

Meeting adjourned September 18, 2014 @ 13:50:00 (EST)

Motion by CDR Bresette

Second motion by LCDR Warner

Voted: Quorum-Yes