

ASIAN PACIFIC AMERICAN OFFICERS COMMITTEE

Office of the Surgeon General
United States Public Health Service

Minutes of the Meeting
15 January 2003

I. LOCATION/DATE/TIME:

Parklawn Building, Rockville, MD, Surgeon General's Conference Room 18-57;
15 January 2003; 1210 – 1245 hours.

II. ATTENDANCE:

A. MEMBERS IN ATTENDANCE

By Teleconference

CAPT Allan Lock	NIH	
CDR Sarath Seneviratne	FDA	
CDR Elmer Guerrero*	I H S	
LCDR Jennifer Fan	FDA	Vice Chair
LCDR Patricia Garvey*	FDA	Treasurer
LCDR Samuel Wu	FDA	Corresponding Secretary
LCDR Elise Young	HRSA	MOLC Chair
LT Cheryl Lynn Fajardo	HRSA	Chair
LT Janice Kim*	BOP	
LT Kai Chiu*	I H S	
LT Gor Yee Lum *	HRSA	
LTJG Jeffrey Vang*	I H S	

B. MEMBERS EXCUSED

CAPT Arnulfo Manangan	CDC
CDR Sue Newman	I H S

C. GUESTS

CDR Jason Woo	FDA	
LCDR Scott Santibanez*	CDC	Proxy for CAPT Manangan
LT Marjorie Baldo*	CMM	
LTJG Eduardo Lim	FDA	

D. MEMBERS ABSENT

CAPT Rao Surampalli	EPA
CDR Hoang Nguyen	HRSA
LCDR Venkatarama Koppaka	CDC
LCDR Koung Lee	FDA
LCDR Kenneth Sun	I H S
LT Julian Canzares	FDA
LT Paul Jung	FDA
LTJG Andrew Tran	PSC

III. STANDARD AGENDA ITEMS AND REPORTS:

A. CALL TO ORDER: LT Cheryl Lynn Fajardo, APAOC Chair, called the meeting to order on 15 January 2003 at 1210 hours.

- B. GREETINGS FROM THE CHAIR: LT Fajardo welcomed all the APAOC members and guests at the meeting and those participating by teleconference.
- C. MEMBER ROLL CALL: LCDR Samuel Wu.
- D. APPROVAL OF PAST MINUTES: The minutes from 18 December 2003 were approved with minor corrections.
- E. TREASURER'S REPORT: LCDR Garvey reported a balance of \$761.95, after the deduction of the payment for the annual website maintenance in the amount of \$81.83.
- F. MOLC REPORT: LCDR Young stated that the next MOLC meeting is on 14 February at 1 PM, ET.

New MOLC Chair, CDR Gean Walters will be sworn in. APAOC is the current MOLC Recorder, and HOAG is the Secretary.

MOLC will have a booth at the upcoming COA conference in Scottsdale, AZ. It is also planning a breakfast or dinner for all the MOLC groups.

MOLC is seeking donations and storage space.

IV. BUSINESS:

A. Sub-Committee Reports

- 1. AWARDS: CDR Sarath Senevirantne stated that the information was posted in the November 2002 CC Bulletin. The deadline for award nominations is January 30.
- 2. MEMBERSHIP AND NOMINATIONS: LCDR Samuel Wu reported that the membership nomination package has been sent to the Surgeon General's office.
- 3. CAREER DEVELOPMENT: LCDR Koung Lee was unavailable.
- 4. CHARTER: LCDR Young reported that the APAOC charter has been submitted to MOLC for submission to the Surgeon General's office.

PAC Reports: None.

B. ANNOUNCEMENTS:

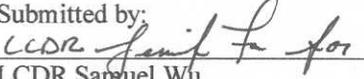
- 1. Surgeon General reception will be held this evening at the Bethesda Marriott Hotel.
- 2. CAPT Derek Dunn passed away on December 30, 2002. A memorial service will be held on February 22 at the NMC Chapel in Washington, DC.
- 3. APAOC is seeking volunteers to help maintaining the website.

V. ADJOURNMENT-NEXT MEETING:

LT Fajardo adjourned the APAOC meeting at 1245H and announced that the next meeting is scheduled for 19 March 2003, from 1200 to 1330 hours ET in the Parklawn Building, SG Conference Room 18-57.

VI. HANDOUTS: (Most were attached to e-mails sent by LT Fajardo).

- Agenda for 15 January 2003 APAOC meeting

Submitted by:

 LCDR Samuel Wu
 Corresponding Secretary
 Date 4/4/03


 LT Cheryl Lynn Fajardo
 Chair
 Date 04-04-03